Meeting Begins: 6:30 P.M.
CLICK THE "VIDEO" LINK TO ENTER THE MEETING.
Regular Meeting Location: Zoom
https://zoom.us/j/94322599202
Or iPhone one-tap :
US: 19292056099
Or Telephone:
US: 1 929 205 6099
Webinar ID: 943 2259 9202
International numbers available: https://zoom.us/u/aAz482hpA

A. OPENING OF THE MEETING

Subject 1. Roll Call

Meeting       Jun 15, 2021 - CITY COUNCIL MEETING
Category      A. OPENING OF THE MEETING
Access        Public

POSITION PAPER OF THE CITY MANAGER

Subject 2. Acceptance of Minutes

Meeting       Jun 15, 2021 - CITY COUNCIL MEETING
Category      A. OPENING OF THE MEETING
Access        Public
Type          Action, Minutes
Recommended Action Motion to accept the minutes from June 10, 2021.
Minutes       View Minutes for Jun 10, 2021 - CITY COUNCIL MEETING/BUDGET WORKSHOP #3

File Attachments
DRAFT - 6-10-21 minutes.pdf (81 KB)
Robert Whyte resigned from the board effective March 19, 2019.

With Ordinance #8-19/20 in effect (as of October 15, 2019), the Council must now select and appoint seven (7) residents to the Comprehensive Plan Implementation Committee. Interested residents may apply online at www.southportland.org or at the Clerk's office.

**District One**
Councilor Morgan
October 2019, then for 3 years (October 2020-October 2023) - appointed Peter Stanton on 2/4/2020

**District Two**
Mayor Lewis
October 2019; then for 3 years (October 2021-October 2024)

**District Three**
Councilor Pride
October 2019, then for 3 years (October 2020-October 2023) - appointed Jessica Stafos on 2/18/2020
Subject 3. ORDER #80-19/20 – Transit Advisory Committee, resident member (Pride), for a term ending October 1, 2023. Postponed since October 29, 2019. Passage requires majority vote.

Meeting Jun 15, 2021 - CITY COUNCIL MEETING

Category B. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

With Ordinance #8-19/20 in effect (as of October 15, 2019), the Council must now select and appoint seven (7) residents to the Transit Advisory Committee. Interested residents may apply online at www.southportland.org or at the Clerk's office.

Subject 4. ORDER #119-19/20 – Board of Assessment Review, District At-Large (Bruzgo) for a term that expires December 31, 2023. Postponed since January 7, 2020. Passage requires majority vote

Meeting Jun 15, 2021 - CITY COUNCIL MEETING

Category B. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Susan Hasson's term ended 12/31/19.
Caroline Hendry's term has ended. This appointee must be from District 2.

Mike Vail from ON Semiconductor recently notified the Long Creek Watershed Management District ("LCWMD") that he is resigning from LCWMD’s Board of Directors effective April 30, 2020. Mike is one of the seven directors appointed to LCWMD’s Board by the City of South Portland. Specifically, Mike was appointed as one of four “private Participating Landowners or representatives of private Participating Landowners whose Parcel is located within the City of South Portland.”

The LCWMD is seeking a replacement for Mr. Vail. Interested residents should submit their application on the City’s website at this link or at the City Clerk’s office at City Hall. All applications and nominations received will be forwarded to the Council for consideration. This is a Council appointment.

Subject 5. ORDER #178-19/20 - Civil Service Commission, District Two (Lewis), for a term that expires March 1, 2025. Postponed since March 5, 2020. Passage requires majority vote.

Meeting Jun 15, 2021 - CITY COUNCIL MEETING

Category B. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Action Motion to postpone.

 POSITION PAPER OF THE CITY CLERK


Meeting Jun 15, 2021 - CITY COUNCIL MEETING

Category B. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Action Motion to postpone.

 POSITION PAPER OF THE CITY CLERK

Mike Vail from ON Semiconductor recently notified the Long Creek Watershed Management District ("LCWMD") that he is resigning from LCWMD’s Board of Directors effective April 30, 2020. Mike is one of the seven directors appointed to LCWMD’s Board by the City of South Portland. Specifically, Mike was appointed as one of four “private Participating Landowners or representatives of private Participating Landowners whose Parcel is located within the City of South Portland.”

The LCWMD is seeking a replacement for Mr. Vail. Interested residents should submit their application on the City’s website at this link or at the City Clerk’s office at City Hall. All applications and nominations received will be forwarded to the Council for consideration. This is a Council appointment.

Subject 7. ORDER #61-20/21 - Open Space Acquisition Committee, District At-Large (Bruzgo), for a term that expires October 1, 2023. Postponed since September 15, 2020. Passage requires majority vote.

Meeting Jun 15, 2021 - CITY COUNCIL MEETING

Category B. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Action Motion to postpone.
This committee is currently seeking resident members. Interested persons should submit an application.

**Membership:**
*There may not be more than 3 resident members from any one voting district.*
*A quorum shall consist of seven (7) members, at least six (6) of whom shall be voting members.*

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**POSITION PAPER OF THE CITY CLERK**

Jon Godin has resigned.

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**POSITION PAPER OF THE CITY CLERK**

The unfortunate death of Louis Maietta, Jr. has caused a vacancy on the Civil Service Commission. This vacancy must be filled by a resident of District 4.

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**Subject**

**8. ORDER #89-20/21 - Arts & Historic Preservation Committee, District Four (Caricchio), for a term expiring October 20, 2023. Postponed since October 20, 2020. Passage requires majority vote.**

**Meeting**

Jun 15, 2021 - CITY COUNCIL MEETING

**Category**

B. APPOINTMENT CALENDAR

**Access**

Public

**Type**

Action

**Recommended Action**

Motion to postpone.

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**Subject**

**9. ORDER #152-20/21 - Civil Service Commission, District Four (Caricchio), for an unexpired term that expires March 1, 2022. Postponed since February 9, 2021. Passage requires majority vote.**

**Meeting**

Jun 15, 2021 - CITY COUNCIL MEETING

**Category**

B. APPOINTMENT CALENDAR

**Access**

Public

**Type**

Action

**Recommended Action**

Motion to postpone

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**Subject**

**10. ORDER #156-20/21 - Economic Development Committee, District Five (Dhalac), for a term that expires March 23, 2024. Postponed since February 9, 2021. Passage requires majority vote.**

**Meeting**

Jun 15, 2021 - CITY COUNCIL MEETING

**Category**

B. APPOINTMENT CALENDAR

**Access**

Public

**Type**

Action

**Recommended Action**

Motion to postpone.
POSITION PAPER OF THE CITY CLERK

Bruce Bennett's term ends 03/23/2021. He is not seeking reappointment. Per Council Rules, this item is appearing on the Council agenda 90 days prior to expiration.

Subject
11. ORDER #165-20/21 - Arts & Historic Preservation Committee, District Five (Dhalac), for an unexpired term that expires October 20, 2022. Postponed since March 2, 2021. Passage requires majority vote.

Meeting
Jun 15, 2021 - CITY COUNCIL MEETING

Category
B. APPOINTMENT CALENDAR

Access
Public

Type
Action

Recommended Action
Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Caitie Whelan has resigned from the committee.

Subject

Meeting
Jun 15, 2021 - CITY COUNCIL MEETING

Category
B. APPOINTMENT CALENDAR

Access
Public

Type
Action

Recommended Action
Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Andrew Capelluti is stepping down from the Waste Reduction Committee in order to focus on landscape based initiatives. Andrew currently serves as Chair of the Waste Reduction Committee.

C. CONSENT CALENDAR

Subject
1. ORDER #226-20/21 - Granting street closure of Hinckley Drive for the purpose of the South Portland Art in the Park Fine Art Show and Sale on August 14, 2021 from 5:00am to 9:00am.

Meeting
Jun 15, 2021 - CITY COUNCIL MEETING

Category
C. CONSENT CALENDAR

Access
Public

Type
Action (Consent)

Preferred Date
Jun 15, 2021

Absolute Date
Jul 01, 2021
POSITION PAPER OF THE CITY CLERK

In accordance with the City's Code of Ordinances Chapter 14, all street closures for events held on City property require Council approval.

The 41st annual South Portland Art in the Park Fine Art Show and Sale event is requesting the closure of Hinckley Drive on August 14, 2021 from 5:00 a.m. to 9:00 a.m. This will allow artists and vendors to safely unload their materials and place them at their site for the show.

The application for the event is attached.

File Attachments
Art in the Park Application.pdf (232 KB)
ORDER - Street Closure for AIP.pdf (26 KB)

POSITION PAPER OF THE CITY MANAGER

The City Bus Services received funding for Priority 2 Pandemic Recovery and Resiliency ($91,528) and Priority 3 Transit System Innovation ($23,000) for the January 1, 2021, Phase III allocation. These funds are distributed from an allocation provided under the Federal 2020 CARES Act Transportation Allocation provided to the Portland Area Comprehensive Transit System (PACTS) region.

The funding has been awarded under various priorities in six month allocations based on the need as a result of the COVID-19 pandemic. These funds are outside the operating budget and require a budget amendment to account and authorize the City to expend.

As part of the Phase III allocation, the City also received $55,499 for Priority 1 (under the City's operating budget) and additional Priority 3 for the South Portland Transit Signal Priority Project (Item to be approved under the FY22 CIP). The City anticipates to receive additional COVID Priority 1 and 2 funding in future periods.

Finance Director Greg L'Heureux will be available Tuesday night should Council pull this item from the Consent Calendar.
D. CITIZEN DISCUSSION (PART I)

Subject 1. Citizen Discussion

Meeting Jun 15, 2021 - CITY COUNCIL MEETING

Category D. CITIZEN DISCUSSION (PART I)

Access Public

Type Discussion

Members of the public will be given up to 5 minutes to speak on any item on or off the agenda during Citizens Discussion Part I. Members of the public speaking on any agenda item during this time will not be able to speak on that item again once it comes up for public discussion (including workshops). Members speaking during Citizen Discussion Part I will not be able to speak during Citizen Discussion Part II.

E. PUBLIC HEARINGS AND ACTION

F. ACTION ON OLD AND NEW BUSINESS

Subject 1. ORDER #227-20/21 - Authorizing the City Manager to notify Cumberland County of the City's plan to renew its participation in the Cumberland County Entitlement Program under the Community Development Block Grant Program. ROLL CALL VOTE. Passage requires majority vote.

Meeting Jun 15, 2021 - CITY COUNCIL MEETING

Category F. ACTION ON OLD AND NEW BUSINESS

Access Public

Type Action (Consent)

Preferred Date Jun 15, 2021

Recommended Action Passage of Order #227-20/21.

POSITION PAPER OF THE CITY MANAGER

In May 2006, the City Council surrendered the City's status as an "entitlement community" under the federal Community Development Block Grant (CDBG) program in order to allow Cumberland County government to qualify as a CDBG recipient for the region. This agreement enabled the County to CDBG distribute funds to various other communities in the county, and also helped South Portland qualify to receive HOME funds, which assist with homeownership and affordable housing opportunities for low and very low-income Americans. The agreement provided that South Portland would receive a minimum of 23% of whatever the City of Portland received for an annual CDBG allotment via a pass-through from Cumberland County.

Communities must renew their commitment to the program every three years to continue this partnership. Staff recommends Council continue with this arrangement for the following reasons:

- South Portland receives more funding under this model than it would if it were a standalone "entitlement community"
  - Based on an analysis of 2018 data, South Portland would have received $280,164 in funding had we been our own entitlement community, vs the $436,062 we actually received under our agreement with the County;
The City has access to HOME funds and has utilized such funds for affordable housing projects; the City has access to Cumberland County CDBG staff who assist with administering the funds; and the funds help other communities in our region ("A rising tide floats all boats").

This Order authorizes the City Manager to notify the County of its desire to continue this relationship.

Attached please find a memo from Cumberland County's Community Development Director Kristin Styles outlining the Council's options and the pros/cons of each. The agreement between the City and the County is also attached.

Director Styles and CDBG Coordinator Sandra Warren will be present for this discussion and available to answer questions.

File Attachments
CDBG and Home Program Agmnt - Cumberland County 06292006.pdf (158 KB)
Memo for South Portland - County Urban Renewal.pdf (652 KB)
ORDER - Participation in CDBG.pdf (26 KB)

Passage of consent items requires majority vote.

Subject 2. ORDER #228-20/21 - Amending the "Traffic Schedule," regarding two-hour parking on Ocean Street from E Street to A Street; regarding two-hour parking from Keswick Road to Thirlmere Avenue on the northerly side of Main Street; two-hour parking from 10 Keswick Street to Main Street on the westerly side of Keswick Road only. ROLL CALL VOTE. Passage requires majority vote.

Meeting Jun 15, 2021 - CITY COUNCIL MEETING
Category F. ACTION ON OLD AND NEW BUSINESS
Access Public
Type Action
Preferred Date Jun 15, 2021

Recommended Action Council passage of Order #228-20/21.

POSITION PAPER OF THE CITY MANAGER

There are numerous sections within City Ordinance Chapter 15 (Motor Vehicles and Traffic) where City Council can adopt, by Order, various restrictions on traffic within the City. These sections include: Section 15-97 (Bus Stops, Taxi Stands, Etc.), Section 15-98 (Curb Loading Zones), Section 15-123 (Schedule of Yield Signals), Section 15-125 (Schedule of Stop Signs), Section 15-126 (Schedule of Through Streets), Section 15-147 (Schedule of Restricted Access Ways), Section 15-150 (Truck Route Schedule), Section 15-151 (Schedule of Streets Where Large Trucks Prohibited), Section 15-162 (Schedule of Speed Zones), Section 15-174 (Schedule of One-Way Streets, Alleys), Section 15-180 (Right and Left Turn Only Intersections), Section 15-204 (No Truck Parking), Section 15-205 (No Buses), Section 15-211 (No Parking), Section 15-212 (Schedule of Streets Where Tow-Away of Vehicles Authorized), and Section 15-213 (Limited Parking Schedule). These traffic schedules can be found on the City's website here.

Council held a workshop on May 4, 2021 to discuss adding items to these schedules. At that time, Council requested staff to proceed with bringing forward five updates to the City's various parking schedules, including:

- Extending the existing two-hour parking ban on Ocean St from C St to A St (see attached visual)
- Prohibiting parking on both sides of the end of Cash St nearest Route 1 (Main St) (see attached visual)
Enacting two-hour parking on the southerly side of Route 1 (Main St) from Union St to Southwell Ave (see attached visual)

Enacting two-hour parking on the northerly side of Route 1 (Main St) from Keswick Rd to Thirlmere Ave, and on the westerly side of Keswick Rd from before the driveway at 10 Keswick Rd to Route 1 (Main St) (see attached visual)

Allowing parking during winter snow ban months in the City's Waterman Drive lot, boat ramp lot, and Willard Beach lot (see attached memo from Public Works Director Doug Howard)

In conducting additional research, staff found that parking was already prohibited at the end of Cash Street by action of a previous Council, but signage had never been installed and the on-street parking ban in that area had never been enforced. Signage was quickly installed by the Public Works Department and the Police Department has been out to enforce this restriction on a couple of occasions already. As such, Council would be voting to approve the remaining four items for inclusion on the City's various parking schedules. Staff did provide notice to abutters within 500 feet of the areas where changes have been proposed, along with the date and time of tonight's discussion (see attached mailing label list).

NOTE: There is not a Parking Schedule dealing with winter parking. Thus, the attached order language is sufficient to allow use of these lots during Winter Parking Ban months. The remaining three items under consideration will be added to the relevant Parking Schedule.

City staff has no objection to proceeding with any of these changes. Interim Police Chief Amy Berry and Public Works Director Doug Howard will be present for this discussion to answer questions.
On Ocean St at the Rotary between the Hiram Lodge Building and the parking lot for 112 Ocean St (new)

The policy requires the Public Works Director and Police Chief to review all such requests and provide written comments on the proposal, to include "estimated costs, estimated installation time, and estimated time of availability for City personnel to install the artistic crosswalk." According to Public Works Director Doug Howard, the cost will be approx. $1,275 (vs. $100 if just painted in traditional white) and the crosswalks will be able to be painted as soon as Wednesday, weather dependent.

Council is being asked whether it wishes to approve this request.

Director Howard will be present for this discussion and able to answer questions.

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**File Attachments**

- Artistic Crosswalk Policy.pdf (8 KB)
- ORDER - Crosswalks - Pride Colors.pdf (26 KB)

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**Subject**

4. ORDER #230-20/21 - Request to fly the Juneteenth flag on City Hall flag pole.

**ROLL CALL VOTE. Passage requires majority vote.**

**Meeting**

Jun 15, 2021 - CITY COUNCIL MEETING

**Category**

F. ACTION ON OLD AND NEW BUSINESS

**Access**

Public

**Type**

Action

**Recommended Action**

Council passage of ORDER #230-20/21.

**POSITION PAPER OF THE CITY MANAGER**

At the May 25, 2021 Council Meeting Council adopted a Display of Flags Policy, which establishes "clear guidelines regarding ... the display of ceremonial or commemorative flags" on any City-owned flag pole. (See attached for full policy).

Requests to fly flags other than the U.S., State of Maine, or City flags can only be brought forward by individual Councilors for consideration by the full Council. Councilor Leighton recently made such a request, and is seeking to have the Juneteenth flag displayed on the City Hall flag pole from Friday, June 18 to Monday, June 21.

Council is being asked whether it wishes to approve this request.

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**File Attachments**

- Display of Flags Policy.pdf (7 KB)
- ORDER - Fly the Juneteenth Flag.pdf (77 KB)

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**Subject**

5. ORDER #231-20/21 – Transferring $2,300,000 from Unassigned Fund Balance to the Property Tax Stabilization Reserve Account. ROLL CALL VOTE. Passage requires majority vote.

**Meeting**

Jun 15, 2021 - CITY COUNCIL MEETING

**Category**

F. ACTION ON OLD AND NEW BUSINESS
This order is brought forward in advance of the FY22 budget to transfer $2,300,000 from the General Fund Unassigned Fund Balance to the Property Tax Stabilization Reserve Account (PTSRA). The City established this reserve a number of years ago to provide a mechanism to reduce the amount of property taxes needed in subsequent years’ budgets by utilizing unassigned fund balance. In the current budget year (FY21), the City placed a larger than normal sum into the PTSRA ($2,075,000) to help offset the anticipated revenue loss from the pandemic. Historically, the City has allocated $500,000 annually to this fund and spread the amount over four years. For FY22, I am proposing a massive investment of $2,300,000 to help mitigate the significant tax shift that will occur as a result of the city-wide property revaluation. An infusion of $1,100,000 was proposed in my original budget proposal but with a stronger fund balance anticipated, I am proposing an additional $1,200,000 be added in my revised budget proposal to Council.

Presently, there is approximately $1,100,000 in the Tax Rate Stabilization Reserve and based on last year’s plan the City would use $800,000 to offset taxes in the coming year. The addition of $2,300,000 spread out over four fiscal years will result in the following allocations to the PTSRA and allow for a smooth decline over the coming years:

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>FY21 Amount</th>
<th>Original Proposed Amount</th>
<th>Revised Proposed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY22</td>
<td>$800,000</td>
<td>$1,050,000</td>
<td>$1,200,000</td>
</tr>
<tr>
<td>FY23</td>
<td>$300,000</td>
<td>$650,000</td>
<td>$950,000</td>
</tr>
<tr>
<td>FY24</td>
<td>$0</td>
<td>$350,000</td>
<td>$750,000</td>
</tr>
<tr>
<td>FY25</td>
<td>$0</td>
<td>$150,000</td>
<td>$500,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$1,100,000</strong></td>
<td><strong>$2,200,000</strong></td>
<td><strong>$3,400,000</strong></td>
</tr>
</tbody>
</table>

Maximum property tax relief will be provided in the upcoming fiscal year, when the impact of the revaluation on many residential homeowners will be felt the most. By utilizing $1,200,000 into the PTSRA, the tax rate will decrease by $0.35. This results in a savings of approx. $87/year for the owner of a $250,000 home. This methodology allows the impact of the use of fund balance to fund the budget to be spread over a series of years and not creating a major shortfall in future budgets. As designed, without additional funding in future fiscal years, the PTSRA gradually reduces resulting in an incremental increase in the property tax rate over a three or four-year period.

Finance Director Greg L’Heureux will be present for this discussion.

**G. WORKSHOP DISCUSSION**

**Subject** 1. OSAC Bond Referendum Recommendation

**Meeting** Jun 15, 2021 - CITY COUNCIL MEETING

**Category** G. WORKSHOP DISCUSSION
In 1992, the City of South Portland created a Land Bank fund (ordinance Chapter 18, Article VII) to help provide public access to recreation and outdoor opportunities, to protect the scenic and natural environment, and to protect certain parcels of open space from development. Over time, the fund has been seeded by grants, 60% of the net proceeds from the sale of unimproved real property, 30% of the net proceeds from the sale of improved real property, and an annual allocation of $35,000 during the City's budget process (with such required contributions ceasing when the fund exceeded $1 million). Over time, the fund grew to nearly $1.1 million, and beginning with the FY21 budget, annual contributions were curtailed. For FY22, no additional contribution has been recommended, because the fund is now in deficit due to borrowing from undesignated fund balance to assist in purchasing The Piggery. Other items also led to the fund's depletion, including the purchase of the Ruterbories property and money set aside for the continued leasing of a section of the Greenbelt. (It should be noted that up to $900,000 will be reallocated to the Land Bank fund once the sale of a portion of The Piggery property to a private developer is completed in the spring of 2022.)

On August 13, 2019, the City Council adopted an Open Space Plan and subsequently incorporated it into the City's Comprehensive Plan that fall. One of the plan's recommendations was to create a Land Bank Ordinance Revision Committee. This committee was created on July 28, 2020 and after numerous meetings soon will be proposing ordinance revisions, to include a revised annual allocation to the fund. At that same meeting, Council created Open Space Acquisition Committee (OSAC), and one of its primary duties was to make a recommendation as to how much voters should be asked to approve for an open space bond. This directive was given by the City Council at its July 16, 2020 meeting as part of discussions about acquiring The Piggery.

OSAC began meeting in November 2020 and after several months of work, the committee has a recommendation for City Council. As further detailed in the attached documents, OSAC is recommending a $4.5 million ask of voters for an open space bond. OSAC Chair Andrew Fersch will provide an overview of his group's recommendations. One of the several attachments is the 2020 National Community Survey that was conducted in South Portland, with one of the questions indicating a majority of respondents would support an open space bond of up to $5 million.

At the time Council recommended an open space bond, the impending revaluation had only been preliminarily discussed, and there was not a comprehensive review of all potential future bonding needs for the City. The impact of revaluation is now more clear, with double-digit tax increases resulting for numerous residential property owners. However, information about future capital and bonding needs is still in flux - to include City building needs, One Climate Future implementation, transportation investments, etc. - all potentially competing for future voter support. Thus, in some ways, a decision to place an open space bond in front of voters is being considered in a vacuum. Council will need to consider both the impact of the revaluation and lack of complete information about future capital/bonding needs when deciding whether to make an ask of the voters, when the ask should be made (i.e. on the heels of the revaluation in Nov. 2021 or after a "cooling off" period in Nov. 2022), and for how much. While it may make sense to wait to ask voters for bond approval until 2022, this would leave a gap of just over one year where the City would not have funding for any parcels that may become available for acquisition.

A $4.5 million bond would result in 20-years of annual debt service payments of between $300,000 to $350,000, depending on interest rates. The impact on the tax rate would be about $0.10. Staff recommends that if Council pursues this bond amount, any annual contributions be delayed until the sooner of: 1) The FY32 or FY33 budget (10 years), or 2) The fund reaching $1.5 million. This would enable the City to utilize the traditional annual allocation to the Land Bank to instead pay for a portion of the debt service, while also reducing the likelihood of the fund becoming depleted. The Council could also reduce the bond request and thus lower the annual debt service, but continue with the annual Land Bank contribution.
Staff is seeking Council guidance on several policy questions to help inform next steps. These questions include:

1) Do you wish to pursue an Open Space Bond question? If YES, should this be for $4.5 million as recommended by OSAC, or a different amount?

2) Should the question be placed on the November 2021 or November 2022 ballot?

3) Do you support the staff recommendation of utilizing annual Land Bank contributions to instead offset debt service payments, and only resume annual contributions at the earlier of: 1) FY32 or FY33 (10 years), or 2) when the fund reaches $1.5 million?

Attached please find a memo with supplemental information from Planning Director Milan Nevajda, as well as a spreadsheet outlining the financial history of the Land Bank since 2011. Director Nevajda, Chair Fersch, and Finance Director Greg L'Heureux will be present for this discussion.

File Attachments
OSAC Bond Recommendation.pdf (39 KB)
OSAC Bond Recommendation Supplemental Materials.pdf (40 KB)
OSAC Property Evaluation Criteria - Sheet1.pdf (36 KB)
Scarborough Land Trust FAQ Bond 2019.pdf (154 KB)
SLT Green the Fund flyer bond 2019.pdf (2,264 KB)
The NCS Report - South Portland, ME 2020.pdf (1,812 KB)
Minutes May 11th, 2021.pdf (192 KB)
MEMO - Open Space Bond - Planning Director Nevajda.pdf (171 KB)

**POSITION PAPER OF THE CITY MANAGER**

Council has workshops scheduled through December 21, 2021, with only one date available (December 28) this year. There remains three items on the workshop list that are awaiting a date, however none of these items are ready to be scheduled.

Staff has added a workshop for December 14, 2021 as a tentative placeholder date to discuss a plan/process for the allocation of American Rescue Plan Act (ARPA) funds, as discussed at tonight's budget workshop.

File Attachments
06-07-21 Workshop Items List.pdf (115 KB)

**H. CITIZEN DISCUSSION (PART II)**

Subject 1. Citizen Discussion
Meeting Jun 15, 2021 - CITY COUNCIL MEETING
Category H. CITIZEN DISCUSSION (PART II)
Members of the public will be given up to 5 minutes to speak on any item on or off the agenda during Citizens Discussion Part II. Members of the public who spoke on any agenda item (including workshops) will not be able to speak on that item again during this time. Members who spoke during Citizen Discussion Part I will not be able to speak during Citizen Discussion Part II.

I. COMMUNICATION FROM THE CITY MANAGER

J. COUNCILOR'S ROUND ROBIN

K. EXECUTIVE SESSION

L. ADJOURNMENT

Items may only be introduced after 11:00 p.m. upon a majority vote of Councilors present and voting. Items on a regular meeting agenda not introduced pursuant to this rule shall be placed on the next regular meeting agenda.