City of South Portland
Wainwright Farm Recreation Complex and City Fields Master Plan
Kick-off Meeting | 5 November 2019
AGENDA

1. Introductions
2. Project Schedule
3. Project Purpose and Strategic Goals
4. Overview of Sites
5. Discussion / Next Steps
6. Tour of Facilities
   - High School
   - Wainwright Complex
   - Memorial Middle School
PROJECT TEAM INTRODUCTION

ACTIVITAS

Patrick Maguire, RLA
Managing Principal

Megan Buczynski, PE
Principal

Mark Novak, RLA
Principal

Benjamin Gleason, RLA
Project Manager

WORKING GROUP

Kevin Adams
Director of Parks, Recreation, and Waterfront

Rick Peruzzi
Recreation Manager, Sports Turf Manager, Athletic and Golf Course Facilities Manager

Todd Livingston
Director of Athletics, South Portland School Department

Richard “Dick” Matthews
South Portland School Department, Chair of Board of Education

Amanda Lynch
President, South Portland Strikers Youth Soccer Organization

Richard Young
(Non Resident) President, Maine Ultimate Frisbee Organization

David Morin
(Resident) Retired Pediatrician

Jenn Dimauro
South Portland Little League Softball President
South Portland School Department Nurse
### Project Overview

**Wainwright Farm Recreation Complex and City Fields Master Plan | Kick-off Meeting | 5 November 2019**

#### Timeline

- **November**
  - 11/4
  - 11/11
  - 11/18
  - 11/25
  - 12/2
  - 12/9
  - 12/16
  - 12/23
  - 12/30

- **December**
  - 1/6
  - 1/13
  - 1/20
  - 1/27

- **January**
  - 2/3
  - 2/10
  - 2/17
  - 2/24

- **February**
  - 3/2
  - 3/9
  - 3/16
  - 3/23
  - 3/30

- **March**
  - 4/6
  - 4/13
  - 4/20
  - 4/27

- **April**
  - 5/4
  - 5/11
  - 5/18
  - 5/25

#### Phases

1. **Due Diligence & Site Assessment**
   - Information Gathering
   - Public Outreach

2. **Initial Master Plan Design Options**
   - Develop Initial Options
   - Refine Options

3. **Final Master Plan**
   - Develop Draft Report
   - Develop Final Report

4. **Public Outreach**
   - Key Leadership / Stakeholder Interviews; Focus Group Meetings

5. **Public Meetings**
   - Present and Request Approval of Final Master Plan

#### Meetings

- **Working Group Meeting #1**
  - 11/4
  - Project Kick-off and Programming

- **Working Group Meeting #2**
  - 12/9
  - Review of Findings and Programmatic Needs

- **Working Group Meeting #3**
  - 12/16
  - Review of Initial Master Plan Options

- **Working Group Meeting #4**
  - 1/6
  - Review of Revised Master Plan Options

- **Working Group Meeting #5**
  - 1/20
  - Review of Draft Final Report

- **Public Meeting #1**
  - 4/13
  - Presentation of Revised Master Plan Options

- **Public Meeting #2**
  - 4/20
  - Present and Request Approval of Final Master Plan

Meeting via webcasting.
PROJECT MISSION

“The purpose of this project is to develop a strategic plan of updating and developing athletic and recreation facilities within the community. As well as, analyzing associated costs, alternative funding sources and potential impacts of improved redevelopment of such sites.”

What are the “Big Picture” needs of South Portland?
OVERVIEW OF SITES
NEXT STEPS

1. **Review of Existing Site Conditions**
   Development of Base Maps and Physical Analysis of Properties

2. **Public Outreach / User Group Interviews**
   
   **Use Analysis**
   Analysis of Current and Future Needs
   Comparison to Local and National Trends

   **Needs Assessment**
   Need for Future Upgrades to Facilities, Usage, and Maintenance
   Consideration of Playing Surfaces
   Identify System Redundancies
   Explore Funding Opportunities

   **Focus Group Meetings/Interviews**
   Key Leadership and Stakeholders
   City Government Groups
   Sports/Special Interest Groups
   City Economic Development Team
   Youth and Adult Sports Leagues
   Key Partners and Other Local Providers
Tour of Facilities