

SECTION 000020INVITATION TO BID

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City of South Portland, Maine

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REDBANK VILLAGE COMMUNITY GADEN

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(Bid#05-16)

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Sealed bids for construction of the Redbank Village Community Garden will be received by the City of South Portland Purchasing Agent at the South Portland City Hall until **2:00 P.M.**, local time, **July 22, 2015** and then at said office publicly opened and read aloud. Bids submitted after this time will not be accepted. Each bidder must submit a single sealed envelope, the outside of which must be clearly marked "Bid for Redbank Village Community Garden (Bid#05-16)".

The work includes construction of a community garden facility in Redbank Village on MacArthur Circle in South Portland. The scope of the work will consist of the re-grading of the land to be used for the community garden, the construction and rehabilitation of the existing gravel paths, utility service connections and stormwater infrastructure. The raised planting beds will be constructed by volunteers and are not included in this bid. An add Alternate will consist of re-grading of the field located to the south of the existing gravel path.

**Other Information**

The project will be bid as a single project to include lump sum and unit price bid items. The basis of the award will be the lowest responsive bid for the base bid plus any combination of alternates selected by the City. Federal wage rates and associated contract provision requirements apply to all work. The City intends to begin construction of the project in August 2015 with Substantial completion by September 15, 2015 and completion of the work in its entirety by October 1, 2015.

The Contract Documents may be examined at the following locations on July 1, 2015:

1. South Portland Purchasing Office, 25 Cottage Road, South Portland, ME 04116
2. South Portland Parks and Recreation Office, 21 Nelson Road, South Portland, ME 04106
3. Sebago Technics, Inc., 75 John Roberts Road, Suite 1A, South Portland, ME 04106

The Contract Documents are available for viewing at Construction Summary of Maine ([www.constructionsummary.com](http://www.constructionsummary.com))

**The Issuing Office is Sebago Technics, 75 John Roberts Road, Suite 1A, South Portland, ME 04106.** Copies of Contract Documents may be obtained upon payment of a fee of **\$50.00**

per set. Plans and specification will be available after 10:00 a.m. on **July 2, 2015**. Partial sets will not be distributed. All requests for mailed documents must be accompanied by an additional non-refundable fee of **\$25.00** to cover postage and handling. **Checks should be made payable to SEBAGO TECHNICS. Credit cards will not be accepted.**

To be considered a responsive Bidder, the Contractor shall have obtained at least one set of paper plans and specifications from the Engineer (Sebago Technics). The Bid will not be awarded to a Bidder unless a record for the purchase of at least one set of paper plans and specifications exists in the office of the Engineer. To meet this requirement and to establish the record of purchase, a prospective Bidder must purchase paper plans and specifications using the name that is to appear in the Bid Documents.

**A Mandatory Pre-Bid Conference is scheduled for 10:00 a.m. Monday July 6, 2015 at the office of Sebago Technics, 75 John Roberts Road, Suite 1A, South Portland, ME 04106.** All questions are to be submitted to Engineer in writing. Questions may be transmitted by e-mail to [jhaskell@sebagotechnics.com](mailto:jhaskell@sebagotechnics.com) . Questions received less than 5 working days prior to the date for opening of Bids may not be answered. Only questions answered by Addenda will be binding.

Any contract(s) awarded under the Invitation to Bid will be funded, in part, by a Community Development Block Grant (CDBG). Certification forms associated with this program are located in Supplemental Conditions SC-19 "State of Maine CDBG Program"

**A completed Bid Form, Verification of Bonding Capacity, Certification of Contractor Regarding Segregated Facilities, Certification of Bidder Regarding Equal Employment Opportunity; Section 3 Affirmative Action Plan; bid security in the amount of five percent (5%) of the Total Bid; and the contractor's Experience and Qualifications Statement must be submitted with the Bid.** The Bid Security shall be a guaranty bond executed by a surety company authorized to do business in the State of Maine and listed on the most recent Federal Department of the Treasury listing of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies". Bid Security shall be made payable to the Owner. Bids submitted without Bid Security will not be considered. No Bid may be withdrawn for 60 days after receipt of Bids unless released by the Owner.

Within five days after the receipt of bids, the apparent low responsive bidder shall deliver to the Engineer and Owner for review and acceptance the listing of subcontractors, suppliers or entities for the work listed in Supplementary Condition SC-6.06.

The successful bidder must furnish within **10 calendar days** after the Notice of Award the required number of copies of the **signed Agreement, 100% Performance Bond, 100% Payment Bond, Insurance Policy** and begin execution of this contract within 10 calendar days following the Notice to Proceed. **The General Contractor shall be responsible for the full amount of the 100% Performance Bond and the 100% Payment Bonds. Combining bonds of subcontractors is not acceptable.**

The successful bidder must furnish within **10 calendar** days after the Notice of Award Certification of Subcontractor Regarding Segregated Facilities and Certification of Subcontractor regarding equal employment opportunity for subcontracts exceeding \$10,000 and a Section 3 Affirmative Action Plan for subcontracts exceeding \$100,000.

The Successful Bidder must comply with the following:

Non-discrimination in Employment and Labor Standards: Bidders on this work and all subcontractors will be required to comply with the President's Executive Order No. 11246 (EEO) and the amendments and supplements to that Order regarding affirmative action and equal employment opportunity. A Compliance Certification Form is required with bid (Supplemental Conditions SC-20 CDBG Program Federal Contract Provisions). Requirements under this Order are detailed in the Bidding Documents.

Department of Labor Regulations: The Contractor must comply with all the Safety and Health Regulations (CFR29 Part 1926 and all subsequent amendments) as promulgated by the US Department of Labor on June 24, 1974; the Department of Labor Regulations relating to Copeland "Anti-Kickback Act (18 U.S.C. 874) as supplemented by 29 CFR Part 3; Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by 29 CFR Part 5, and Occupational Safety and Health Standards (OSHA) (29 CFR Part 1910).

Environmental Regulations: The Contractor must comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738 and Environmental Protection Agency regulations (40 CFR Part 15). Contractors are urged to become familiar with the requirements of these regulations.

The Owner reserves the right to reject any or all Bids, to waive any technical or legal deficiencies, and to accept any Bid that it may deem to be in the best interests of the Owner.

By Order of the City Council of South Portland

END OF SECTION