

City of South Portland  
Arts and Historic Preservation Committee  
Meeting  
October 12, 2016  
Planning Department, Sawyer & Ocean Sts.  
MINUTES

Present: Adrian Dowling, Tex Haeuser, Liz Salamone, Aimée Turner, Scott Whitaker, Alessa Wylie.

Scott called the meeting to order at 8:05am.

1. August minutes accepted with minor revisions.
2. MILLCREEK DESIGN – Tex: recent site walk with Patrick Cullina. This is Phase 1 of the Capital Improvements of the Master Plan, specifically Erskine Dr / Broadway / Waterman Drive “triangle”. Subcontracting with Highline Design. Goal is low-maintenance plantings and reduce/improve the overgrown area behind VIP and Bull Moose: for example, why mow Erskine Park (adjacent to Dunkin Donuts)? It could be turned into a meadow. Scott: This is relevant to art development, and we’ll review the plan at the next meeting.
3. PORTLAND PUBLIC ART COMMITTEE – Aimee: will contact Julia Kirby and invite her to our December meeting.
4. PLANNING BOARD – we want to meet with them to get a better idea of what they need from us, and what we need from the planning board. We will wait for some of our Committee vacancies to be filled before we meet with the planning board.
5. COMMITTEE COMPOSITION – Jessica has stepped down. Jane Batzell and Amanda Larson have stepped down or their terms have expired. A couple of the councilors have prospective members. It will likely be Dec/Jan before vacancies are filled. There is a benefit to waiting for new members who haven’t yet served on any city committees. We can have people from any District, but no more than three people from a single District may sit on the committee.

Leadership positions –Scott Whitaker, formerly Vice Chair, is now Chair. Adrian Dowling self-nominates for Vice Chair, the motion is seconded and carried unanimously. Aimée Turner will continue as Secretary / Minutes Taker.

(Small conversation about subcommittees, which can meet more easily and/or flexibly because of the nature of publicizing the meeting, etc. And subcommittees can add ad-hoc people as necessary, temporarily, etc.)

6. COMMITTEE ROLE / PURPOSE / STRATEGIC PLAN – tabled.
7. NEW BUSINESS
  - a. Landscaping at high school: Liz Salamone will contact Ryan Caron for info on the point person.
  - b. New Member Packet: suggested by Alessa Wylie. This should include information about our mission / vision and the link to our minutes online. (The packet might simply be directing new members to check out the website?)
8. Next meeting date: November 2, 8am at Planning Office.
9. Meeting adjourned 8:45am.

