

**City of South Portland
Arts & Historic Preservation Committee
May 6th, 2020 minutes
Planning and Development Department**

Members in attendance:

Hannah Holmes, Chairperson
Doreen Gay, Vice Chairperson
Jessica Kessler, Secretary
Kathy DiPhilippo, South Portland Historical Society
Alessa Wylie, Greater Portland Landmarks
Jim Flahaven

Staff in attendance:

Milan Nevajda, City Planner
Justin Barker, Community Planner

Absent:

Mark Wiesendanger

Chairperson Hannah Holmes called the meeting to order at 7:40 a.m.

Minutes: Kathy made a motion to accept the minutes, Jim seconded. The motion passed unanimously.

Database Update: Justin stated that we need better documentation for each property moving forward, before updates are submitted to the city council for consideration. Milan offered to provide standardized forms to ensure a more methodical process. The committee discussed the process of adding new properties, as well as going back to earlier entries and filling in information gaps. Members finished going through the current list and approving/removing properties for consideration.

Art Subcommittee Report: Jessie gave an art sub-committee report, detailing her interaction with the Public Works Department regarding the crosswalk proposal. Jessie explained Doug Howard's response, which was supportive of the design, but unable to initiate it due to legal concerns. Justin and Milan resolved to discuss this with Public Works for further clarification. Doreen gave updates on the plaque and Avesta property, explaining that she is still waiting on a response. Members discussed the Armory slabs. Kathy suggested leaving them as is, but Jessie reminded the group that Tex had warned against that course of action, as art was accounted for in the sale of the property. Justin and Milan offered to look into the city's obligation for art in the space, for clarification.

Hannah made a motion to adjourn, seconded by Jessie. Meeting concluded at 8:50 a.m.

Next Meeting: Wednesday, June 3rd, 2020 at 7:30 a.m.