

City Council Workshop

Agenda Item #3

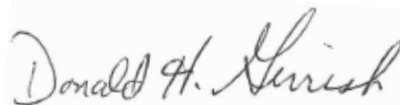
December 21, 2016

Review of Workshop Items

We have updated the list of upcoming workshop items to include the next 4 workshop meetings instead of 3 meetings. This will allow both Council and staff to have a better idea of the topics forthcoming and give us more time to schedule the attendance of appropriate Department heads and outside presenters. We have also added a few items to the workshop schedule for discussion. Please take note that we have tentatively scheduled Committee & Board Appointments and a review of City Council Standing Rules for the December 28 workshop.

Regarding the Council Standing Rules, we believe it is appropriate to periodically (perhaps annually) review the rules for currency, and possibly amend/revise the rules as necessary. Staff has reviewed the current rules and believes special attention should be given to **Section 35. Workshop Meetings**. Several Councilors have had questions about process and procedure and staff agrees that some clarification is needed so that it is clear to the Council and staff how the process will work. Staff will prepare some suggested language changes, and I would encourage Councilors to take time to review the rules and consider whether you have any suggested changes as well.

Finally, Councilor Fox will be excused from the next few meetings due to a medical issue, perhaps for the next six weeks. Please be prepared to discuss how the Council would like to proceed in the absence of Councilor Fox and whether his absence should have any effect on the scheduling of upcoming workshops items.



Interim City Manager

Time Allocated Hours	Mins.	Workshop Date	Agenda Item	Date Added	Sponsors
		12/28/2016	Committee & Board Assignments	11/14/16	Council
		12/28/2016	Council Standing Rules, Processes & Procedures	11/14/16	Council
		1/9/2016	Portland Street Pier	7/11/16	Morgan
		1/9/2017	2017 Goal Setting Process		
		1/9/2017	Review of Upcoming Workshops		
		1/23/2017	2017/18 School Department Budget Guidance		
		1/30/2017	Climate Action Plan Update	11/7/17	Rosenbach
		1/30/2017	Personnel Policy Comprehensive Review		Brewer
		<u>Ready to Go</u>	<u>Priority</u>	<u>Notes</u>	
		City Council contact with Corp Counsel		Ordinance and Council Policy governing Councilors contact with Corp Counsel	
		FOAA Discussion		What communications responsive under FOAA? Line between City/personal	
		Complete Streets Ordinance		Tex needs only 20 days notice and will be ready for workshop	
		Ban on Single-Use Plastic Bottles		General discussion on the topic has been requested	8/8/16
		Mini-Master Planning Grant Program		Postponed from the 10/12/16 workshop	10/12/16
		Stormwater Permit Compliance		Annual requirement; 15 minute presentaiton from Fred Dillon; ready to go	11/1816
		Marijuana Moratorium Process		Discuss process for developing local regulations	11/21/16
		Redbank Community Ctr Project		Staff Update on the project	10/3/16
		Main Street Project Update		Presentation on State project; south Main Street rebuild; bike lanes; re-striping plan	12/7/16
		Committee Appointment Process		Process for generating interest and making appointments to ad hoc committees	12/8/16
		Exit 45 East-West Spur Project		Discussion on a Council Resolution to support the project	12/13/16
		<u>In Progress</u>		<u>Notes</u>	
		Old Joe's Pond		Waiting for Ralph Sama to provide what is left on Army Corp permit for filling	
		Open Space Plan		Awaiting check-in from Committee	
		Education Effort around Pesticides		Staff working on this	
		Food Truck Ordinance		Review ordinance; operation of food trucks at various locations in City	8/8/16
		Initiative & Referendum Ordinance		Staff working on this	9/7/16
		Multicultural Administrator		Discuss creation of new city position	9/12/16
		Conservation Commission		Check-in from CC to discuss issues, guidance from City Council	10/31/16