PEST MANAGEMENT ADVISORY COMMITTEE (PMAC)
AGENDA - Monday, November 6, 2017
5-6:30PM – South Portland Community Center Conference Room

1. Review (and if needed edit) 10/2/17 Meeting Notes

2. Review Waiver Process
   a. What the ordinance says:
      i. Committee to consist of Chair and one other member who must be MBPC-licensed landscape professional
      ii. Waivers can be granted for threats to public health & safety or for invasive species posing environmental threat and must meet following additional criteria:
         • Applicant must carefully evaluate alternative methods & materials
         • Applicant must minimize impact of application on abutting properties
         • Granting waiver can’t be detrimental to public health, safety or welfare
      iii. Forms must include the following info:
         • Location(s)
         • Application timing & date(s)
         • Substance(s) and application amounts
         • Management plan without broadcast & preemptive applications
         • Pest id. and threshold report
         • Reason for requesting use of prohibitive pesticide
      iv. Applications must be filed with Waiver Committee with copy to Sustainability Coordinator
      v. Waiver applications must be acted on within 5 business days of receipt
      vi. Both committee members must agree to approval of application; otherwise application is denied
      vii. Committee can prescribe additional safeguards and issue decision in writing with copies to applicant, PMAC, Sustainability Coordinator and City Clerk
      viii. Appeals of committee decisions must be filed in writing to the City Manager within 5 business days
ix. Manager must act upon appeal within 3 business days and issue decision in writing to appellant, PMAC, Sustainability Coordinator and City Clerk

b. Additional considerations for waiver forms to establish info required and to track types of requests?

c. Other considerations (e.g., committee composition – more than 2 members; pest id & threshold report criteria, etc.)?

3. Update on Pesticides Ordinance Webpage Development & Branding Efforts
   a. Still working with Beyond Pesticides on web content
   b. Considering consultant for assistance with design elements
   c. Working with Tally-O Designs on branding
   d. Others?

4. Preparations for 11/16/17 Retailer Meeting
   a. Review agenda & outreach efforts
   b. Discuss potential support from PMAC
   c. Others?

5. USM Community Planning Workshop presentation: 11/20 or 11/27
   a. “RFP” response to develop survey for collecting data on residents’ pre- and post-implementation land care practices and knowledge of ordinance
   b. Develop marketing strategies & messaging to communicate key ordinance elements

6. Other Items?

7. Agenda item suggestions for next meeting? (Mon, 12/4 at 5PM at Community Center)

8. Adjourn