Present: Sharon Newman, Patti Smith, Dan Hogan, Karl Coughlin, Barbara Dee, Richard Rottkov, Justin Barker, Susan Chase, Milan Nevajda

Absent: Kathi Perkins

The minutes from the May 27, 2020 OSIC meeting were approved.

Sharon discussed her proposed email to Scott Morelli, which includes attachments of the memo regarding easements, the revised tiering spreadsheet, the order for the Ad Hoc Land Bank Revision Committee, and the order for the Acquisition Committee. The draft email will be shared with the OSIC. Milan suggested that another City Council workshop is needed regarding the two committee orders. The Committee discussed this recommendation including the fact that these two committees were thoroughly discussed at the March 5 Council workshop at which the Councilors gave clear directions regarding the formation and decided that a second workshop is not necessary.

The OSIC will request a workshop to review the revised tiering spreadsheet with the City Council. The Committee discussed whether the public forum should be held before or after this follow-up workshop with the City Council... It was decided to hold the public forum on June 30 at 6:30 as planned so any citizen comments can be incorporated into the workshop.

Justin requested two weeks to work on the proposed document placing the tiering process into ordinance.

The press release draft composed by Patti Smith and Susan Chase was discussed. Dan Hogan suggested adding in language indicating every neighborhood is represented in the tiering data in order to elicit more attention to the process. It was decided to add some survey questions to the announcement to allow additional citizen comment and to accommodate anyone not able to attend the forum. Dan will develop several questions.
The process at the forum will be: Sharon will share abbreviated PPT from March 5 workshop; Susan will handle the chat function and direct questions to the committee; Barbara will take notes; and Karl will be ready to present GIS information and street shots if necessary for specific sites. The press release needs to go up on the website on June 15; it will be taken down July 7. The press release needs to go to the Sentry and Forecaster that same week.

The next meeting is Wednesday June 10, 2020 4-5:30 PM. Justin will set up a Zoom meeting link.

The meeting adjourned at 5:00 PM.

Respectfully Submitted,

Barbara Dee, Secretary