

**City of South Portland**  
**Request of Proposal**  
**For**  
**Traffic Signal Maintenance and Repair Services**  
**Bid # 37-19**

**Overview:**

The City of South Portland (City) is seeking proposals for the provision of Traffic Signal Maintenance and Repair Services. Traffic signal equipment shall include; all traffic control signals and structures, pedestrian signals and activation devices, RRFB's, pre-emption and priority equipment, flashing beacons, and school flashers, including all equipment incidental thereto. This contract will be with the City's Public Works Department, which recently assumed the responsibility for this infrastructure from the Planning Department. The point of contact will be:

Melissa Hutchins  
Superintendent  
City of South Portland  
Department of Public Works  
929 Highland Avenue  
South Portland, ME 04106  
Ph: 207-767-7635  
Email: MHutchins@southportland.org

This contract shall begin on or about July, 2019 and shall have a term of three (3) years from the date of execution. The City solely reserves the right to negotiate three (3) additional one (1) year renewals with the selected contractor. The City will announce its intention prior to the end of the contract period.

Sealed Bids for providing Traffic Signal Maintenance and Repair Services as described in the City's Bid Package must be received at the City Hall located at 25 Cottage Road, South Portland, Maine 04106 before **10:00AM on Tuesday April 9, 2019**. Late, email, telephone, facsimile, and or unsigned proposals shall not be accepted. All Bids shall be held open to acceptance for sixty days from their opening.

To obtain a copy of the Bid Package, email Steve Sawyer at Sebago Technics, [ssawyer@sebagotechnics.com](mailto:ssawyer@sebagotechnics.com).

All questions should be directed, in writing, to Melissa Hutchins at the above address and must be received by the end of the day on April 2, 2019. Questions received after this time will not be addressed. Written addendum may be issued when changes, clarifications, or amendments to this document are deemed necessary. Oral explanations or interpretations given before the award of the contract are not binding.