

**City of South Portland**  
**Arts & Historic Preservation Committee**  
**July 1st, 2020**  
**Planning and Development Department**

**Members in attendance:**

Hannah Holmes, Chairperson  
Doreen Gay, Vice Chairperson  
Jessica Kessler, Secretary  
Alessa Wylie, Greater Portland Landmarks  
Jim Flahaven  
Mark Wiesendanger

**Staff in attendance:**

Milan Nevajda, City Planner  
Justin Barker, Community Planner

**Absent:**

Kathy DiPhilippo, South Portland Historical Society

Chairperson Hannah Holmes called the meeting to order at 7:40 a.m.

**Minutes:** Jessie was unable to submit the June minutes before the start of the meeting, and resolved to share them with the committee before the next scheduled meeting in August.

**Art Subcommittee Report:** Jessie and Doreen updated the committee on a policy change with crosswalks, which enables color to be added in speed zones of 25mph. This discovery was made because the city was able to install rainbow crosswalks for Pride month, prompting the art subcommittee to reach out to Public works for clarity. Jessie resolved to reinvigorate the effort to install creative crosswalks at the elementary schools, by reaching back out to Doug Howard. Doreen updated the committee that there was not a plan for a shelter at the Avesta property, so our hope to install a creative shelter was not possible. Doreen continues to wait for contact from Bill Mann regarding Lights on Broadway.

**Database Update:** Alessa announced that she is being furloughed, and therefore will not be at meetings for the foreseeable future. She anticipates returning at a later date. She encouraged members to watch PLM Julie Larry's FB Live tutorial on deed research, in order to better understand how to conduct solid research. Mark had trouble accessing the database to split it up for review. Members were able to problem-solve live, and grant him access. It was decided that members should take from the list what they can when they have time, rather than assigning properties for review. Supporting documentation was discussed again, and it was suggested that members make a copy of the PDF, and rename it with the street, followed by the number. Once finished, members should send completed PDFs to Justin, because the city has the storage capacity. Milan has scheduled a database workshop with the city for October 13th. Members

resolved to have an October 1st deadline for re-evaluating the database. Alessa said she can be available for the month of August, and expressed a preference to cover the Sylvan Sites portion of the database review.

Hannah made a motion to adjourn, seconded by Jessie. Meeting concluded at 9:00 a.m.

**Next Meeting: Wednesday, August 5th, 2020 at 7:30 a.m.**