

AFSP Committee Minutes  
8/12/20 via zoom  
5:00-6:30

Members present: Chad Macleod, Carol Kilroy, Tony Grande, Lisa Joyce, Sue Henderson, April Caricchio, Bernadette Kroon, Kathleen Babeu, Ross Little, Jana Grant, Maxine Beecher, ,

**Call to order**

**Introductions**

**Approval Minutes May, June and July.** Moved to accept by Carol, seconded by Bernadette, Motion passed (all in favor)

**Finances:** no report, at last minute Alan had to cancel, will have report for next meeting.

**Executive Comm Report.**

Introduction of new members (voted/approved by email)

- Jana Grant, OT; interested in Core Committee, Health and Community subcommittee
- Karen Taylor, RN retired ER nurse manager; interested in Health and Community subcommittee
- Ron Morton, SMAA volunteer; interested in Health and Community, Communication subcommittees
- Laura Lee, interested in Housing subcommittee

potential new members

- Stephanie Carpinito
- Ross Little, interested in Housing subcommittee (snow removal projects)
- Jessica Clark, interested in Health and Community subcommittee (pen pals project)

At the July meeting, Chad recommended Jana Grant be approved as a voting member of the Core Committee and that Ron Morton and Karen Taylor be approved as non-voting members of the Health and Community subcommittees and that Laura Lee be approved as a non-voting member of the Housing subcommittee. There was not a quorum, but members present were in favor and a decision was made to hold an email vote before the next meeting.

On July 11, 2020, Chad sent members of the Core Committee an email: "...my recommendation is as follows:

- Approve the following voting-member to our core committee: Jana Grant
- Approve the following non-voting members to the respective subcommittees:
  - Ron Morton, Health and Community
  - Karen Taylor, Health and Community
  - Laura Lee, Housing..."

Lisa, Carol, Tony, Bernadette, and Maxine emailed their acceptance of the recommendations. Sue submitted Jana's name for Council approval on July 28<sup>th</sup>.

Sue had been in contact with Stephanie and Ross and invited both to this meeting with hopes that they will be willing to work with us. Chad has had conversation with Jessica about possibility of pen paling with seniors.

## **Old/New Business**

### **Grant results:**

The City Council voted to accept the grant described in the following quote of the letter that was presented to the Council:

“The Trustees of the Jonah and Elizabeth Dyer Charitable Corporation are pleased to grant \$15,000 to the City of South Portland for the Age Friendly Committee in support of senior residents of your community.

We are happy to know this funding will be used to help senior residents in the areas of transportation, food insecurity and social isolation.

Enclosed is our check to cover the grant.

Very truly yours,

Edward. C. Dalton, Vice President”

It was discussed that: we need to write a thank you letter; when planning we need to refer to the parameters for use; as the money is spent we should acknowledge how it was spent; whether there is an expiration date, and whether or not it could be renewed. Lisa suggested that using the money on a major project helps obtain more grants in the future.

### **Draft procedure for email motion**

When a decision needs to be made before the next meeting, a vote may be taken via email. A motion must be made and seconded via email and this motion and second along with the names of who voted for and against will be recorded in the minutes of the next meeting. The number of deciding votes must be a majority of the membership.

A motion to accept the procedure was made by Maxine and seconded by Jana.

In the discussion, it was identified that the procedure should be used only in emergency situations and it should be justified why needed. The Pros and Cons of the motion should be presented with the motion. Potential problems may need to be addressed in the future related to issues like opportunity for discussion and a time line.

The motion passed: all in favor

### **Subcommittee Reports**

Check in on the status of operational objectives from each of the subcommittees, in addition to any updates discussed/made as part of Executive Committee meeting (7/23):

#### **Communication**

Kathleen reported that re Sentry Articles, Carol has one coming out in Sept, Chad is doing a DO You Know article and we need something for Nov, and Dec. and need something re Food Cupboard updates.

Kathleen will help new committee members orient to the Directory

There have not been requests to use the ride money. Jana will share availability with clinicians and Kathleen will put on SP Facebook

### **Transportation**

Tony will contact the new Transportation Director and will contact Transit Advisory Members when he contacts the new director.

We are not seeking volunteer driving solutions at this time.

Programs need acceptance before they are used. People are afraid to go out and afraid to have people come in. Tony said that public transportation is in flux.

SMAAA is focusing on Meals on Wheels. Maxine said that getting people to medical appointments is complex, individuals need multiple helpers.

He reached out to those who had previously offered to volunteer on this subcommittee.

Jennifer Morris is still willing.

### **Health and Community**

- Did You Know Programs: The 211 interview is playing on SPTV. Dwayne is willing to be interviewed by Sue, just waiting to schedule. Also waiting from Lisa with contact from Martin's Point on potential program.

### **Housing (snow)**

- Sue contacted Doug Howard, he is willing to make sand barrels for Thornton Heights and also Knightville. We requested 15, Mr. Howard is on vacation until August 24 so was not able to reply to Sue's request re cost estimate and his suggestions for placement of barrels in known problem areas.
- 286 buckets were given out last year. Rather than try to pick up all these, the plan is to get the word out to people to keep their buckets and to call Public Works if they need a refill.
  - Sue will confirm bucket plan with Doug and ask if new buckets should be purchased and then we will publicize.
- Golden Shovel programs: Jana noted that there is one in Bucksport that has been successful. The programs rank businesses on the quality of how they clear snow on sidewalks and parking lots in every storm. At the end of the winter a Golden Shovel Award is given to those who do the best job. Ross is going to discuss with Bill Mann and the Economic Development Committee for their input and possible help. We would pilot it in the Knightville/Millcreek area. Jana will talk with the people in Bucksport.
- Shoveling: There was robust discussion of this complex topic. Chad created a draft template for a directory of snow removers and for those who would need the service. Would there be a mix of low cost, no cost, full cost? How would that be decided? Kathleen thought she got about 20 calls a year requesting no cost snow removal. She believes that Cathy Sahrbeck and Crisis Ministry helps with money. How would the providers be chosen? What about issues of liability? How would provider and recipient be linked? As the discussion progressed, it became clearer what some of the parameters of the issue are. It was decided to meet every Weds from 5:30-6:30 to work through these issues. October 15 was identified as a deadline. April, Bernadette, Carol,

Ross, Jana, Sue and Chad volunteered to meet starting on Aug. 26. April suggested stated that we should begin simply this first year.

- Sue spoke with the President of the S P/ CE who said some members might be willing to help with snow removal and to keep in communication with him.

**Public Comment:** none

**Next Meeting via ZOOM on September 9<sup>th</sup>, Wednesday, 5-7pm**