Skatepark Committee Meeting Minutes
Wednesday, December 8th
6:00—7:00 pm

South Portland Community Center – Upstairs Conference Room
21 Nelson Road, South Portland, ME 04106

This will be a hybrid meeting (online & in-person)

IN ATTENDANCE:
Anthony Johnson
Kirsten McWilliams(remote)
Jack Gundling
Tom Long
Darrell Rogers(remote)
Jeff Woodbury(remote)
Kate Lewis(remote)

AGENDA:
I. Approve previous meeting’s minutes
II. Construction RFP update
III. Fundraising goals update
IV. Turkey Trot recap
V. ARPA funds viability
VI. Fundraising movie nights
   a. Venue list
   b. Dates and times
   c. Video list/social media voting
   d. Volunteer List
VII. Winterfest
   a. Activity Ideas
   b. Volunteer list
VIII. Additional fundraising options

NOTES
• Last meeting minutes approved
• RFP - Sebago Technics is just starting the process. Need to meet Pillar to get more information. Committee is going to ask about timeline, developing a scoring matrix. Sebago Technics will point us in the right direction. Goal is to have it out to three qualified vendors by January.
• Turkey Trot brought in $12,300, which brings us to $450,000.
• Kate asked Scott Darling about ARPA funds. City is narrowing down on categories. There are 66 but So Po can only apply to 41 of them. There are pretty narrow ways to spend these funds according to Fed. gov't. We could use it to benefit individuals from a QTC. We have some real viable arguments for how we fit criteria.
• Fundraising Movie Nights
• Venues
  o Tom has contact at Portland Pie
  o Anthony will follow up with Bissell Brother’s in January 20th
  o Kirsten is communicating with SeaDog for March 24th
  o Kirsten is communicating with Elsmere for April ????
  o Jeff reports Willows asked for January 20th
  o Jeff is also talking with 93 Main Street
• Tom shared an amazing list of his video collection. Also, how to get more social engagement. Maybe with voting poll for which movies to watch. We will discuss categories via email. Then, Lucas and Kirsten will push these polls on Instagram and Facebook.
• Winterfest
  o Activity ideas - snow skates, ring toss with a skate wheel on a string, or a truck axle, other activities to do…. Turn a deck into a catapult, five foot round trampolines, slap kids on these trampolines with tramp boards, see saw with deck and tennis balls, pogo sticks, unicycles, vewdoo balance boards, jump ropes, hopscotch,
  o Volunteer list

Miscellaneous:

• Anthony will reach out to New Balance
• Tom will reach out to Knightville Association
• Kate will send a letter to Thaddeus St. John at 93 Main Street.
• Kate will send letter to Peter Carlisle at Octagon
• Kate is drafting a letter two letters using Anthony’s language from 4giving website and from ??? One would go to individuals. The other letter is targeted toward local businesses. Both are reminders, thanks for considering, enclosed is information about giving options. Discussion of merging letter so So Po Rec can send them with So Po logo. Kate will send letters out to the committee, we will look over list of recipients, and will make a game plan to get these signed and mailed.
• City Council will discuss ARPA funds on December 14th. There will be rigorous reporting after receiving funds, which would give Anthony a bit of work. There’s a lot of red tape, a lot of reporting, so maybe not worth it.
• Finance director suggested we approach the city for a CIP grant, which we have a decent shot at it. CIP funds are granted by July 02, 2022. Go out to bid, get someone on the books, letting them know we are applying for remaining funds. The sooner we go to bid, the better. CIP application due in February, approved June, money granted in July.