LED LIGHTING RETROFIT PROJECT
South Portland School Department

The City of South Portland is requesting proposals, including all labor and materials, to install New LED Retrofit Lighting in response to this Request for Proposal (RFP). The purpose of this RFP is to find a qualified company to retrofit existing lighting with New LED Lighting at all of the South Portland Elementary Schools and the High School.

Complete written proposals shall be submitted in envelopes plainly marked “Bid #03-21 LED Lighting Retrofit Project for School Department”, to the City Purchasing Agent, 25 Cottage Road, South Portland, Maine 04106, no later than 2:00 p.m., Wednesday, June 10, 2020 at which time, they will be opened. Proposals received after that date and time will not be considered. Proposals will be evaluated in accordance with the specifications detailed in the attached. Proposals can also be submitted electronically, via email, sent to Colleen Selberg, Purchasing Agent at CSELBERG@southportland.org.

Bid results will be posted on the City’s website. The selected lowest qualified bidder will be notified and contacted by the City.

The School Department will purchase and supply all lighting fixtures to be installed.

Proposals shall remain in effect for a period of 90 days after the bid opening date.

The selected consultant will be required to sign a standard City contract, provide a certificate of insurance for public liability, property damage and worker’s compensation coverage.

Each proposal shall be signed by person legally authorized to bind the firm to a contract. The firm shall signify in their proposal that all conditions outlined in this Request for Proposal and the attached have been read and understood. The firm shall rely only on information contained in this RFP and written addenda herein.

It is the custom of the City of South Portland to pay its bills within 15 to 30 days following delivery of and receipt of bills for all items covered by the purchase order. In submitting bids under attached specifications, bidders should take into consideration all discounts, both trade and time, allowed in accordance with the above payment policy. All bidders should quote net prices, therefore, exclusive of all Federal Excise Taxes and Sales Taxes. The City of South Portland reserves the right to waive all informalities in bids, to accept any bid or any portion thereof, or to reject any or all bids should it be deemed in its best interest to do so. The City of South Portland reserves the right to accept a bid that is higher than the lowest cost bid received if it is determined that the accepted bid provides
greater value to the City in terms of the specifications of the bid. Except as otherwise required by law or as specifically provided to the contrary herein, the award of this bid shall be governed by the City's purchasing ordinance.

The successful bidder shall agree to defend, indemnify, and hold the City harmless from and against any and all such claims whatsoever arising out of or occurring during the performance of these services and occasioned directly or indirectly by its error or omission, negligence or fault.

Questions regarding this bid should be directed to Tony Lombardo, Director of Buildings and Grounds at 207-871-0555 Ext. 3016 or cell #207-415-3931.
PROPOSAL

The UNDERSIGNED hereby proposes to furnish all labor and materials, to install LED Lighting in response to this Request for Proposal (RFP), to the South Portland School Department, F.O.B., 130 Wescott Road, South Portland, Maine, in accordance with the attached Invitation to Bid, the following specifications:

### Brown Elementary School
637 Highland Avenue

<table>
<thead>
<tr>
<th>Description</th>
<th>Location</th>
<th>Quantity</th>
<th>Install Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>LED Wallpack</td>
<td>Exterior Walls</td>
<td>19</td>
<td></td>
</tr>
<tr>
<td>LED Recessed Fixture</td>
<td>Hallway/Classrooms</td>
<td>262</td>
<td></td>
</tr>
<tr>
<td>LED High Bay Fixtures</td>
<td>Gym/Fitness Area</td>
<td>8</td>
<td></td>
</tr>
</tbody>
</table>

### Dyer Elementary School
52 Alfred Street

<table>
<thead>
<tr>
<th>Description</th>
<th>Location</th>
<th>Quantity</th>
<th>Install Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>LED Wallpack</td>
<td>Exterior Walls</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>LED Recessed Fixture</td>
<td>Classrooms</td>
<td>269</td>
<td></td>
</tr>
<tr>
<td>LED High Bay Fixtures</td>
<td>Gym/Fitness Area</td>
<td>12</td>
<td></td>
</tr>
</tbody>
</table>

### Kaler Elementary School
165 S. Kelsey Street

<table>
<thead>
<tr>
<th>Description</th>
<th>Location</th>
<th>Quantity</th>
<th>Install Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>LED Wallpack</td>
<td>Exterior Walls</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>LED Recessed Fixtures</td>
<td>Classrooms</td>
<td>204</td>
<td></td>
</tr>
<tr>
<td>LED Recessed Fixtures</td>
<td>Hallway</td>
<td>27</td>
<td></td>
</tr>
<tr>
<td>LED High Bay Fixtures</td>
<td>Gym/Fitness Area</td>
<td>6</td>
<td></td>
</tr>
</tbody>
</table>

### Skillin Elementary School
180 Wescott Road

<table>
<thead>
<tr>
<th>Description</th>
<th>Location</th>
<th>Quantity</th>
<th>Install Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>LED Wallpack</td>
<td>Exterior Walls</td>
<td>13</td>
<td></td>
</tr>
<tr>
<td>LED Recessed Fixtures</td>
<td>Classrooms/Hallways</td>
<td>329</td>
<td></td>
</tr>
<tr>
<td>LED High Bay Fixtures</td>
<td>Gym/Fitness Area</td>
<td>16</td>
<td></td>
</tr>
</tbody>
</table>

### Small Elementary School
87 Thompson Street

<table>
<thead>
<tr>
<th>Description</th>
<th>Location</th>
<th>Quantity</th>
<th>Install Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>LED Wallpack</td>
<td>Exterior Walls</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>LED Recessed Fixtures</td>
<td>Classrooms</td>
<td>212</td>
<td></td>
</tr>
<tr>
<td>LED High Bay Fixtures</td>
<td>Gym/Fitness Area</td>
<td>6</td>
<td></td>
</tr>
</tbody>
</table>

### High School
37 Highland Avenue

<table>
<thead>
<tr>
<th>Description</th>
<th>Location</th>
<th>Quantity</th>
<th>Install Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>LED Wallpack</td>
<td>Exterior Walls</td>
<td>23</td>
<td></td>
</tr>
<tr>
<td>LED Recessed Fixtures</td>
<td>Classrooms</td>
<td>429</td>
<td></td>
</tr>
<tr>
<td>LED High Bay Fixtures</td>
<td>Gym/Fitness Area</td>
<td>36</td>
<td></td>
</tr>
</tbody>
</table>
TOTAL BID PRICE

$__________________

Signed:________________________________________(Corporation, Firm or Company)

By:____________________________________________(Officer, Authorized Individual or Owner)

Title:__________________________________________

Mailing Address (including Zip Code):
______________________________________________
______________________________________________

Date: __________________________

Telephone: _______________________

Email: __________________________
ADDENDUM ASK #5

Small Elementary School
HKTA 2001025.00
REFERENCE DWG(S): A-107
HKTA / architects inc.
4 Milk Street
Portland, Maine 04101
207-774-6016
Date: 5/17/02
Fax: 207-774-9128

1
Scale: 1/8" = 1'-0"

ROOF PLAN

A-107
EXH FAN, SEE MECH

CANOPY ROOF

ADDENDUM ASK #6
Small Elementary School
HKTA 2001025.00
REFERENCE DWG(S): A-107
HKTA / architects, inc.
4 Milk Street
Portland, Maine 04101
207-774-6016
Fax: 207-774-9128

ROOF PLAN
1
Scale: 1/8" = 1'-0"
ADDENDUM ASK #7
Small Elementary School
HKTA 2001025.00
REFERENCE DWG(S): A-107
HKTA / architects, inc.
4 Milk Street
Portland, Maine 04101
207-774-6016
Fax: 207-774-9128

ROOF PLAN
Scale: 1/8" = 1'-0"
NOTES
1. VINYL COMPOSITION FLOOR TILE PATTERNS
2. FLOOR PATTERNS INDICATED HEREIN ILLUSTRATE TYPICAL INSTALLATION PATTERNS. PATTERNS ON EACH FLOOR MAY BE SELECTED AND ASSIGNED WHEN SUBMITTALS ARE RECEIVED AND APPROVED
3. CORRECT UP TO 12 COLORS ASSIGNED

FLOORING PATTERNS BASEMENT
Scale: 1\(\text{"} = 1\)\(\text{'}\)

FLOORING PATTERNS PLAN 2
Scale: 1\(\text{"} = 1\)\(\text{'}\)