

CITY OF SOUTH PORTLAND, MAINE



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General

The City of South Portland is located on the southern coast of the State of Maine in the southeastern section of the County of Cumberland, the State's most populous county. The land area of the City consists of residential, local business, industrial and coastal land areas with a total area embracing 12.93 square miles, supporting a population of 25,608 residents. A city charter was granted on March 22, 1898 and adopted on December 5, 1898 as the City of South Portland. South Portland is the fourth largest city in Maine and the second largest in its region. Once principally a residential community, the City now enjoys a diversified commercial, industrial and advanced technology aspect to its economy. The City comprises several villages, all being contiguous to another, the major neighborhoods being: Cash Corner, Country Gardens, Ferry Village, Knightville/Millcreek, Ligonias, Loveitt's Field, Meadowbrook, Meetinghouse Hill, Ocean Street, Pleasantdale, Redbank, Stanwood Park, Sunset Park, Thornton Heights and Willard.

The Fore River separates South Portland from the City of Portland for a major portion of its northern border. The remaining portion of the City's northern border is formed by the land portion of the Portland/South Portland line and a portion of the City of Westbrook. South Portland is bordered by the towns of Scarborough at its southwest and Cape Elizabeth at its southeast. The Atlantic Ocean forms South Portland's eastern border as Portland Harbor and Casco Bay. Convenient access to South Portland is provided by Exits 44 and 45 of U.S. Interstate Route 95 (the Maine Turnpike), which diagonally intersects the City's northwestern plain; the U.S. Interstate Route 295 spur, which bisects the City through its western region; U.S. Route 1, which flows through the center of South Portland; State Route 9, which enters the southern section of the City as part of U.S. Route 1 and then departs to the City's northwest; and State Route 77, which intersects the City's eastern plain in a north-south direction, to cross on the Casco Bay Bridge, connecting South Portland and Portland.

The area of which the City is comprised was originally the northern part of the Town of Cape Elizabeth. This area was first settled with a trading station being established in 1627 on Richmond Island. A grant of land on the mainland near the Spurwink River was conveyed in 1631

and in 1632 development of the Spurwink settlements began. The Colonial and native population conflicts forced abandonment of the area for several lengthy periods from 1675 to 1713. Old Falmouth was incorporated in 1718, forming the area now encompassing the Cities of Portland, South Portland and Westbrook and the Towns of Cape Elizabeth and Falmouth. Due to the inconvenience of crossing the Fore River, Cape Elizabeth (then including the City) became established as the Second Parish of Falmouth in 1733, and on November 1, 1765 separated from Falmouth, being incorporated as the Town of Cape Elizabeth. On March 15, 1895 South Portland divided and set off the northern portion of Cape Elizabeth to become a town.

The City's port area serves as major distribution facility for foreign oil shipments for transmission to Canada as well as refined products for domestic consumption. The Maine Mall in South Portland forms the hub of the largest shopping district in the State. The City is the location for Willard Beach, Bug Light, Spring Point Light, the Southern Maine Community College campus and numerous marinas. Fairchild Semiconductor and Texas Instruments manufacture sophisticated electronic circuits used in personal computers, laptops computers, cellular phones and other devices.

Government

The City operates under a charter initially adopted December 5, 1898, as amended, most recently in November 2009 (the "Charter") providing for a Council-Manager form of government with a seven-member City Council. The Council is composed of seven members, one elected from each of the City's five voting districts, and two members who are elected at-large. The Council members are elected for three-year staggered terms. The Charter grants to the City Council all powers to enact, amend, or repeal rules, ordinances and resolutions relating to the City's property, affairs and government, to preserve the public peace, health and safety, to establish personnel policies and giving effect to any vote of the City and to authorize the issuance of debt subject to referendum approval by the voters of the City. Through its Charter, the Council adopts an annual budget and provides for an annual audit.

The City Manager is the chief executive officer and the head of the administrative branch of the City government.

Municipal Services

The City provides general governmental services for the territory within its boundaries, including police and fire protection, maintenance of highways, streets and sidewalks, parks, recreation, library and coastal areas, sewer service and wastewater treatment. The City also operates a public bus service. Public education is provided under the City's supervision for grades Kindergarten ("K") through 12.

Water service is provided by the Portland Water District, a quasi-municipal entity whose operations and direct obligations are not part of the City.

Planning and Development

The Department of Planning and Development plans for the growth and

re-development of the City. Its mission is:

- to maintain the quality of life of a flourishing community in which each resident is reasonably able to achieve his or her highest potential
- to facilitate increased economic activity
- to protect the tax base of the City—upon which depend needed municipal services—by promoting standards attractive to investment
- to protect the natural environment and promote excellence in the design of the built environment
- to provide City decision-makers with quality information and analysis of alternatives
- to promote effective public participation.

Some of the activities of planning staff include:

- Implementing the 2012 Comprehensive Plan Update
- Assisting with implementing the Climate Action Plan
- Fostering economic development
- Writing land use protection ordinances
- Grant writing and community development
- Providing staff services to the Planning Board
- Preparing community-wide plans like the Comprehensive Plan
- Area planning, such as the Mill Creek Master Plan.
- Transportation network and facilities planning
- Review of applications for development projects.

The Department of Planning and Development also includes Engineering Inspection and Code Enforcement. The Engineering section of Planning and Development includes staff and contracted services, providing inspection and limited design and services for the City and its departments. Inspection projects include:

- New developments
- Street openings
- Renovations
- Sewer construction and reconstruction
- Drainage reviews
- Monitoring and enforcing erosion and sediment control activities

The Code Enforcement section of Planning and Development handles zoning, building, plumbing, electrical and street opening permits. The office provides information and services related to:

- Building codes
- Setback requirements
- Permit requirements
- Home occupations
- Accessory Dwelling Units
- Permitted and Special Exception uses
- Zoning districts
- Zoning, wetlands, and shoreland zoning maps
- Variances and other appeals
- Assessor's parcel maps
- Grandfathered buildable lots of record
- City Excavator Licensing requirements
- Property records

The Code Enforcement Office also has information provided by other agencies regarding:

- Radon, Asbestos, and Lead hazards
- Tenant rights
- Adaptive equipment loan programs
- Making homes wheelchair accessible
- Flood Insurance Rate Maps (FIRM)
- Dig Safe

Permits

Most construction projects or installations must have a permit before being started. Before you begin any type of construction project, please call the Code Enforcement Office at 207-767-7603 for information on requirements. Permits are issued from this office for:

- New construction, including buildings, additions, porches, decks, sheds, garages, swimming pools, signs, and more.
- Demolitions
- Changes to existing exterior or interior walls, roofs, window or door openings of buildings, including sign panel changes.
- Temporary structures such as storage and office trailers, and temporary signs and banners.
- Electrical- any service or meter changes and any new wiring, including sign wiring- requires application by a Maine Licensed Master Electrician (even for a single family home)
- Plumbing- any new or relocated fixtures, but not for replacement of old fixtures in the same location. Single family homeowners may take out their own permit. Any other plumbing job requires application by a Maine Licensed Master Plumber
- Heating- any new or replacement heating systems, including furnaces, boilers, woodstoves, pellet stoves, gas heating stoves, and gas heaters of any kind. Gas-fired and oil-burning equipment installations require application by a Maine Licensed Oil Burnerman or Maine Licensed Propane/Natural Gas Technician.

- Fuel tank installations
- Sewer installation or connection/reconnection
- Septic tank installation or replacement
- Sewer impact fees
- Sprinkler systems or other fire or burglar protection systems
- HVAC or installed air conditioning systems (not window units)
- Large tents for special events (proof of treatment for fire retardancy required)

Fences

Fences do not require permits and may be up to six feet in height, placed right against your property line, facing in either direction. Your fence must be behind or against the front property line, not in front of it on what is actually City property between the pavement of the street and the actual front property line.

Building Activity

The following shows the trend of the City's building activity.

FY End June 30,	New Construction	Alterations	Total
1995	8,917,137	9,213,469	18,130,606
1996	58,606,789	8,795,325	67,402,114
1997	18,260,573	12,814,860	31,075,433
1998	10,652,540	10,429,257	21,081,797
1999	14,622,169	12,014,137	26,636,306
2000	17,323,039	15,056,958	32,379,977
2001	23,784,876	19,976,480	43,752,356
2002	10,355,145	19,416,341	29,771,486
2003	48,031,348	15,035,127	63,066,475
2004	22,844,810	19,821,229	42,666,039
2005	21,573,491	29,977,433	51,550,924
2006	19,970,163	21,527,297	41,497,460
2007	30,875,553	11,974,855	42,850,408
2008	10,759,460	22,129,167	32,889,427
2009	7,360,574	8,554,657	15,915,231
2010	7,010,044	9,407,736	16,417,780
2011	9,425,423	13,068,484	22,493,907
2012	52,431,167	3,142,022	55,573,189
2013	12,080,787	19,830,611	31,911,398
2014	15,327,221	13,712,132	29,039,353
2015	11,214,956	13,525,717	24,740,673

Source: City of South Portland

South Portland Fire Department

The South Portland Fire Department provides emergency response services to the community utilizing full-time and part-time on-call firefighter /paramedics. The delivery of Emergency Medical Services is the largest part of our business. We staff two ambulances at the paramedic level as well as three full-time fire trucks staffed with EMS personnel 24 hours a day. The Department serves as a State of Maine sponsored WMD / hazardous materials response team. Administrative offices for Fire, Emergency Medical Services and Emergency Management are located at the South Portland Public Safety building located at 20 Anthoine Street.

The Department currently operates out of three fully staffed stations, Central Station located at 684 Broadway, Cash Corner at 360 Main Street, and Western Ave Station located at 34 James Baka Drive. The three call companies operate out of Willard Square, Cash Corner and Union Street.

The South Portland Fire Department on a daily basis takes an active role in our community to educate the public and prevent emergencies. Prevention is often difficult to measure; however we have seen a remarkable decrease in major fires over the past twenty years. We have moved to automate our inspection program and visit every commercial occupancy and three unit apartment building annually. The Deputy Fire Chief in charge of fire prevention also reviews and approves all new construction plans in the city and makes recommendations on all aspects of the development process.

We focus on several areas in an attempt to prevent injuries and accidents in our community. The first is training of our employees, to be prepared to handle all types of emergencies. The second is through public education within the community. We participate in a regional juvenile fire setter program. Every October as part of fire prevention week the department hosts an open house and safety day at our Central Fire Station.

The South Portland Fire Department has evolved into an Emergency Response Team ready to handle any hazard. Our department has some of the best trained firefighters and paramedics in the state. The outstanding support provided by our community and the dedication of our staff have allowed the South Portland Fire Department to be ranked by ISO (Insurance Services Office) as one of the top departments in New England.

South Portland Police Department

Mission Statement

The mission of the South Portland Police Department is to work cooperatively with and within the community to protect life and property, preserve peace, enforce laws and maintain civil rights through proper and responsive community based service.

School Resource Officer:

A School Resource Officer is a sworn law enforcement officer assigned to a school on a long-term basis. The SRO is specifically trained in and performs three main functions: law enforcement officer, law related counselor and law related educator. The SRO program is a community policing approach in a school environment. The SRO's also participate in school activities and extracurricular events, serve as a classroom resource to teachers in the area of their expertise, are members of the school community and are facilitators of safe and secure school settings.

The South Portland Police Department has one SRO solely dedicated to the South Portland High School.

Triad:

The South Portland Police Department has partnered with the senior members of the community to form the South Portland/Cape Elizabeth TRIAD, an organized program to reduce the criminal victimization of senior citizens. The South Portland/Cape Elizabeth TRIAD meets the first Wednesday of every month (Alternating in South Portland and Cape Elizabeth locations). A Senior Advisory Council also referred to as S.A.L.T. Council (seniors and Law Enforcement Together) act as an advisory group for the police department on crime and security issues involving the elderly. Activities of the S.A.L.T. Council include:

- Educating senior citizens on crime prevention and other social issues that impact senior citizens
- Assist senior citizens with getting resources so they can continue to live independently in their own homes

Citizen Oriented Policing School:

The South Portland Police Department offers an 8-week program that is intended to be an overview of the functions and operations of law enforcement. Citizens from South Portland and surrounding communities are welcome to attend the 8-week, 2 hour, sessions to learn about the following topics:

- The Role of the Police Officer • The Hiring Process • Police Ethics • Juvenile Justice • Community Policing • Dealing with the Mentally Ill • Domestic Violence • Diverse Ethnic Groups • Patrol Procedures • Criminal Investigations • Use of Force

Additionally, participants also have the opportunity to "ride along" with an officer on patrol and participate in scenario-based training. Interested individuals must be 18 years of age and agree to submit to a background check prior to acceptance.

Smokeless Saturday:

The Smokeless Saturday Program is an innovative program designed to provide an educational alternative to the Criminal Justice System for first-time teen offenders of Public Law 470. The Smokeless Saturday Program is the community working together to offer youth an opportunity to rethink their decision to smoke. The program is a coordinated effort of the South Portland Police, the Court System, and the Office of the District Attorney.

If a person under the age of eighteen is found in possession of a tobacco product he/she will be issued a summons to go to court. A letter addressed to the parents of this juvenile will be sent to their home informing them of the summons and of the Smokeless Saturday Program. Parents then may sign up their child for the program, which is held one Saturday per month at the South Portland Police Department. Upon completion of Smokeless Saturday, all participants receive a certificate of attendance. They are also required to complete an evaluation form to help us in assessing the curriculum. Those youth who receive their summons in South Portland, and successfully complete the program, have their summonses dismissed and there is no further court action on that offense. **This program is for first time offenders only; and is a one-time opportunity. Any subsequent summons requires court attendance.** Offenders who have been caught at South Portland schools find their suspension time from school reduced because of their attendance at Smokeless Saturday.

This five-hour class is comprehensive in nature. The program focuses on providing educational material regarding the consequences of tobacco use. Attendees participate in activities that help them understand why they smoke, what their “trigger” situations are and how to avoid them. Participants develop an understanding of what role the media, peer pressure and family tobacco use have in their smoking. Students develop refusal and cessation awareness skills. Finally, goal setting is discussed and emphasized as a way to work toward kicking the habit.

Smokeless Saturday is co-facilitated by Officer Linda Barker and retired Memorial Middle School Health teacher, Madeline Akeley. Linda and Maddie brought the Smokeless Saturday Program to South Portland, and the State of Maine, in 1997. They both have extensive education and training in tobacco cessation specifically and in Addiction Counseling. Additionally, the program relies on volunteers from the health care profession to provide their perspective on the dangers of tobacco use. The Smokeless Saturday Program is not exclusively for those who have been issued summonses. It accepts teens that are referred from other agencies, self or parental referral, along with those referred by community-based organizations such as Opportunity Farm.

Through the efforts of the Smokeless Saturday Program we hope to accomplish several goals. Primarily we want to educate teens about the dangers of tobacco use. In addition, through consistent and strict enforcement of tobacco laws, our goal is to reduce peer pressure on younger children to smoke by older teens, and to reduce teen smoking in local known hangouts. Additionally, strengthened relationships between the police, schools and other community groups will result in consistent, clear messages being delivered to our youth about smoking. Smoking is unhealthy and illegal. Think about it!

To register your child for the Smokeless Saturday or time find out when the next session will be held please call: Officer Linda Barker at 799-5511 x7424. Registration fee: \$30.00.

Community Partnership for Protecting Children (CPPC):

Community Partnerships for Protecting Children (CPPC) is a partnership of parents, neighborhoods, schools, churches, social service providers, children welfare services, law enforcement, neighborhood associations, and businesses working together to support and strengthen families and communities. CPPC is a method of interaction with families that is dependent on parent leadership, agency collaboration, neighborhood presence and adherence to four key elements of best practice, including shared decision making.

The neighborhoods surrounding Brickhill and Redbank were identified early on as a possible site for CPPC. In addition, Youth Alternatives Ingraham was interested in becoming more active with its neighbors. At the same time, there was interest within the City of South Portland to address some of the ongoing needs of the neighborhood including juvenile behavior and school truancy. In November 2008, the City of South Portland organized a neighborhood meeting and a list of issues was discussed, including juvenile behavior, drugs, and the need for greater police presence. In addition, the City formally committed itself to establishing the “Hub” in the Redbank/Brickhill community and secured a location along Westbrook Street to be shared by South Portland Police, DHHS staff and other CPPC partners.

The South Portland Police Department is key partner of CPPC. Their unique role is based on the fact that law enforcement personnel are present in the neighborhood on a regular basis and are often times the first to respond in cases of domestic violence and child abuse. Collaboration and communication between law enforcement and other CPPC partners is essential. On many occasions, responding officers recognize that the family needs help that police are not equipped to provide. Reaching out to the CPPC partners will provide the resources families need and assist law enforcement in effectively addressing the situation.

Parks, Recreation and Waterfront

The mission of the South Portland Parks, Recreation, & Waterfront Department is to provide, maintain and develop recreational facilities, open space and leisure opportunities which will enhance the well being of the citizens of the community. Critical to the success of this mission is our commitment to teamwork that drives excellence at every level of our operation. Our community has a longstanding tradition of supporting thriving programs, diverse green spaces, and publicly accessible trails for all ages to live an active healthy lifestyle. The Department of Parks & Recreation facilitates this tradition through providing the programs citizen’s desire in locations that are second to none in Maine. Any person who rides the Greenbelt on a spring morning, attends a soccer outing at Wainwright Recreation Complex on a fall day, relaxes on a bench in the Mill Creek Park watching children skating on the pond, or plays a leisurely round of golf at our municipal course during a lazy summer evening can tell you that our parks system offers something for everyone. Housed in the South Portland Community Centers on Nelson Road and Redbank participants find a wide variety of activities for all ages year round ranging from water aerobics to the arts on a daily basis.

Public Parks Division

The Parks Division is responsible for maintenance for all City parks, the Municipal Golf Course, City athletic complexes, public school athletic fields, Willard Beach and a variety of other public facilities. During the winter, staff prepares the skating areas as well as cross country ski trails at the Golf Course, Mill Creek Park and Wainwright Recreation Complex, maintains access to the Greenbelt, and assists the Public Works Department in snow operations. Parks Division horticulturist, arborists, and landscaping staff grow many plants including all the annual flowers for the beds throughout the City. The City is also a Tree City USA community so our parks team performs the pruning, planting and removal of City-owned trees. Several annual events to include Art in the Park, Holiday Tree Lighting Festival, Summer Concerts, and Arbor Day festivities.

Recreation Division

Living an active and healthy lifestyle is accessible to everyone through our Greenbelt Trail, Municipal Pool, and variety of programming throughout the City. We offer active recreational opportunities through youth, adult, and senior programming such as pickle ball, soccer, basketball, water aerobics and arts classes at both the South Portland Community Center and Redbank Community Center. You can find our programs listed through the City website where it is also convenient to register on line for programs or classes. We also post many items on our Facebook page so that you can keep up with the latest information. A full listing of all our programs, events, and classes is also published three times a year in our brochure. Our programs are a great way to meet people in the community or to become a volunteer.

Waterfront

The City staff plans, manages, and coordinates maintenance of municipal waterfront facilities, including the Portland Street Pier, Fore River Municipal Boat Ramp as part of Bug Light Park, and Knightville landing in Thomas Knight Park. Spring Point Marina is leased which is operated by Port Harbor Marina but remains under the Department's overall supervision.

In addition, the Cities of Portland and South Portland have worked closely to develop new economic activity in the Port of Portland. At least one general marine cargo terminal with heavy lift capability is located within South Portland. Currently, there are no passenger transportation terminals in South Portland. There are several marinas, a small shipyard, beaches, restaurants, Southern Maine Community College, private homes, condominiums, public park, trails and access points along the South Portland waterfront. Several additional properties along the waterfront are available for commercial development or public use. The diversity of the waterfront's use provides both a great asset and a challenge.

Fore River Municipal Boat Ramp

The Fore River Municipal Boat Ramp is a part Bug Light Park. It is intended primarily for the launching of recreational boats. Commercial boats may use the ramp if such use does not unreasonably interfere with the launching of recreational boats. The public float and landing is generally restricted to the boarding and landing of small craft only. The ramp parking lot and other

adjacent areas are available for overnight or long-term use, as space is available. Advance permission is required by calling 767-7650.

Upon request, the department will provide copies of the current rules and regulations governing the Fore River Municipal Boat Launching Facility.

Portland Street Pier

The City maintains the Portland Street Pier in Ferry Village. The facility has 16 boat slips available on an annual basis to small commercial fishing vessels, typically lobster boats. The pier provides public access for fishing and other family activities. A wood frame building on the pier is leased to Waterworks Diving Services. Commercial fisherman from South Portland interested in obtaining a boat slip may call 767-7650 or write to the Director of Parks, Recreation, & Waterfront, 21 Nelson Road, South Portland, 04106.

Municipal Pier and Public Boat Landing at Thomas Knight Park

Knightville Landing is located in the shadow of the Casco Bay Bridge in Thomas Knight Park. The park is located at the intersection of Waterman Drive and Ocean Street in the Knightville neighborhood. The facility provides a waterborne gateway to the City for recreational boaters. The 300 foot pier and floating docks allow unrestricted access to the water. It is an ideal place to fish, kayak, canoe, or simply sit and enjoy the magnificent view of Portland Harbor's working waterfront.

Fee structure: Fees are paid by visiting boaters. All fees collected are used to operate and maintain this boat landing. **We use the honor system.**

South Portland Public Library

The South Portland Library was constructed at its present location in 1966, and a branch was built in 1976.

As the state of Maine's fourth largest public library, and a leader within Minerva, a statewide cooperative library network, the South Portland Public Library offers extensive collections of materials of all kinds to its users. Beyond items to borrow, the library is also a cornerstone of the community, serving as a gathering place for many cultural, artistic and educational events. We provide access to library services seven days a week, year round, through our two locations, each with its own unique personality.

Highlights of Services:

- Current/Popular Fiction and Non-fiction
- Extensive Collection of Films on DVD
- Audio Books
- Music CDs

- Large Print Books
- Public Use Computers and Printers for Internet, Email and Word Processing
- Photocopiers
- An Amazing Collection of Materials for Children and Young Adults
- Graphic Novels
- Outreach Services – Delivery to the Home Bound
- Story Times, Activities and Groups for Children of All Ages
- Passes to Local Museums and Attractions
- Frequent Concerts, Guest Speakers and Other Special Events
- Adult Book Discussion Groups
- Socrates Café: A Philosophical Discussion Group
- Convenient and Family-Friendly Weekend Hours Search Our Catalog, Check Your Library Account and Request Items 24 Hours A Day At: www.southportlandlibrary.com

Water Resource Protection

The City of South Portland has actively pursued improving water quality in Casco Bay since 1978. The Water Resource Protection Department manages all operations, maintenance, and administrative activities for the wastewater treatment plant, pumping stations, and sewer/storm collection systems to ultimately meet all the water quality requirements set forth by the 1972 Federal Clean Water Act (CWA) through its Maine Pollutant Discharge Elimination System (MEPDES) discharge permit.

The *Treatment Systems Division* is responsible to ensure the treatment plant consistently meets the requirements set forth in the city's discharge permit. A highly successful compliance record is due to the dedication of the staff who work diligently to ensure the plant runs effectively and efficiently at a minimum cost to the residential, commercial, and industrial sewer users. Through a sequence of carefully controlled physical, biological, and chemical processes, the treatment plant staff produces over 2.5 billion gallons of clean water per year. Continuous monitoring and control with the operators knowledge of biology, chemistry, equipment, maintenance, treatment systems, and processes are critical to peak operating efficiency. The treatment plant can pump and treat an instantaneous peak flow of up to 56 million gallons per day. The treatment plant operators are also responsible for the operations of 30 pumping stations throughout the City. The staff responds to pump station emergencies on a 24 hour, 7 day a week basis. There have been a number of upgrades to the 32 year old treatment facility which have consisted of system replacements to plant process components. This ongoing modernization process insures the City stays in compliance with changing regulations and maintains an efficient low cost system.

The *Collection Systems Division* comprises staff that provides services in the area of sewer/stormwater pipeline inspections, cleaning, maintenance, line repair, and manhole/catchbasin repair and maintenance. They also respond to sewer and stormwater related emergencies 24 hours a day, 7 days a week. The scope of coverage is extensive where the City has over 105 miles of sanitary sewers, 70 miles of storm sewers, and 6,396 structures within the system. These systems require continual service and repair to maintain the collection system in peak operating condition to move the wastewater flows for treatment and minimize the overflows from hydraulically

overloaded combined sewer/stormwater collection systems. These combined sewer overflows (CSO's) are regulated discharges that must eventually be eliminated. The City has been actively pursuing this goal since 1994 and has a master plan to move it to reducing or eliminating the six remaining CSO's over the next [several](#) years.

Sewer Maintenance provides preventative maintenance and repairs which is critical to keeping the treatment plant, the pump stations, and the department equipment and vehicles running at peak performance. Effective maintenance is a crucial part of operations, not only during the normal flows received on a daily basis, but, most importantly, when the collection and treatment system is tested during storm events, high flows, and natural weather disasters.

The ***Industrial Pretreatment Program*** was established to allow the Publicly Owned Treatment Works (POTW) direct control of industrial user discharges. This program was approved by the EPA in 1983 to insure that the objectives of the federal program were fully implemented on a local level. The program prevents the introduction of pollutants into the POTW, which could cause pass-through or interfere with the operation of the POTW, including interference with its use or disposal of municipal biosolids. The Compliance Administrator regulates the industries through a permitting mechanism to be sure they are in compliance with the program.

The ***Stormwater Management Program*** is the result of recent stormwater regulations and is administrated by the Stormwater Program Coordinator. The duties of this position are far reaching and consist of planning, managing, and coordinating the activities of the City's stormwater program. The program is made up of multiple stormwater minimum control strategies that are required by the federal and state stormwater regulations such as the federal Stormwater Phase II and the Maine Department of Environmental Protections MS4 General Permit for the discharges of stormwater from municipalities. The coordinator will develop and manage watershed plans and pollution reduction programs while working with the City's strategy for bringing urban impaired streams back into their water classification.

The staff can provide guided tours of the treatment plant to groups or individuals to see what treatment plants do for water quality and how the use of technology can improve efficiency and lower cost. The Collection Systems Division can set up demonstrations with local schools to view the latest in equipment and technology utilized in a modern collection system.

The ***Engineering Division*** provides engineering support services that encompass a wide range of needs from construction project management to facility planning and advancing the technological needs of the city. For buildings, roads, sewer construction, stormwater separation, treatment plant, pump station, and other hard construction projects, Engineering can provide the preliminary design work, design management, construction administration, and inspection service to insure the cost effective and product success of construction projects undertaken by the city. Engineering also advances much of the technological and planning improvements the city undertakes such as 3D CAD, CAD standards, sewer/storm systems computer modeling, development and maintenance of GIS data layers, pump station and sewer standards, treatment plant - pump station - collection system facility planning, and accurate efficient compilation and storage of record drawings for city infrastructure that will bring the city into the next generation of cost effective engineering service.

Public Education

The City operates its educational program for grades K through 12 under its own supervision. Article IX of the City's Charter, as amended, provides that the Department of Education for the City be administered by a Board of Education comprised of seven members, one elected from each of the City's five voting districts, and two members who are elected at-large. The Board of Education members are elected for three-year staggered terms. The Board performs all duties and functions in regard to the care and management of the public schools of the City including preparation and submission of its budget to the City Manager, who includes it in the budget process.

Public Works

The Public Works Department provides a full range of services including:

- Automated rubbish collection and disposal
- Snow plowing, sanding and salting
- Street and sidewalk maintenance
- Street paving and reconstruction
- Sign installation and maintenance

Public Works also operates a heavy equipment maintenance facility and the Transfer Station.

Rubbish Removal

One of the Department's primary functions is automated curbside rubbish removal and we collect from approximately 8500 stops weekly. We advertise any postponements of rubbish collection, due to holidays in the Sentry, on SPC-TV (Channel 2 in South Portland), via citywide email and via a maintained community e-mail list. If you would like to be placed on our "community" email list, please email us at publicworks@southportland.org. Any cancellation and/or postponement of rubbish collection due to weather is announced on television Channels 6, 8 & 13, as well as all of the local radio stations.

The Department is also responsible for all road maintenance, which includes, but is not limited to, pothole repairs; rating and coordination of paving and/or overlaying of roads; plow damage repairs (esplanades, lawns, drive aprons, curbing, etc.); signage repair and/or replacement; street sweeping; operation of the City's Transfer Facility; sidewalk repairs (bituminous or concrete); and assist other Departments as necessary.

Other services offered annually include:

- Fall curbside leaf collection, for leaves in biodegradable bags only
- Christmas tree curbside collection for 2 weeks after New Year's Day, weather permitting
- Household Hazardous Waste Drop-off day (City sponsored) - usually the 3rd Saturday in October

- Facility opened four (4) Sundays in the spring and four (4) Sundays in the late fall.

All of these are advertised the same as rubbish is for the holidays. The Department reviews and approves or denies any curb cut applications within the City limits.

South Portland Transportation

Transit Bus Service

The South Portland Bus Service provides a fixed route public transit service to the residents of South Portland. All City buses are lift equipped and wheelchair accessible. The Bus Service has a fleet of buses that operate three routes.

The Mill Creek Transit Hub, located on Thomas & Ocean St, offers riders an indoor facility to sit while waiting to transfer between routes.

The Bus Service also connects with the Portland METRO (774-0351) with a free transfer system to increase service area coverage throughout the Cities of Portland and Westbrook and the Town of Falmouth.

Labor Relations

The City employs full, part-time, permanent part-time (set hours or no set hours), seasonal and temporary employees. The following represents those employees included in a union:

Union	Unit	Effective	Expire
AFSCME (AFL/CIO)	Parks, Public Works	7/1/2012	6/30/2018
SPFCO	Fire Command Officers	7/1/2015	6/30/2018
SPPCSU(MAP)	Police Command Officers	7/1/2014	6/30/2018
IAFF 1476	Dispatch	7/1/2012	6/30/2013
IAFF (AFL/CIO)	Firefighters	7/1/2015	6/30/2018
SPPPA (MAP)	Police Patrolmen	7/1/2014	6/30/2018

The School Department unions consist of the following:

SPAA	School Administrators	7/1/2014	6/30/2017
SPTA (MEA)	School Teachers	9/1/2015	8/31/2018
SPESPA (MEA)	Education Techs, & Clerks	9/1/2010	8/31/2016
SPSEA(MEA)	Maintenance, Transportation & Food Service	7/1/2014	6/30/2017

Economic Development

The City of South Portland has a diverse economic base, including substantial retail development, manufacturing and industrial businesses, as well as hundreds of small businesses throughout the City. It is home to the Maine Mall, one of the largest retail centers in northern New England. Each year, the Maine Mall and nearby shopping centers draw millions of visitors to South Portland. During the day the City's population swells between 60,000 and 80,000 primarily as a result of the mall, nearby shopping centers and restaurants, Class A offices, and other prominent businesses.

The City is home to two world-class computer chip manufacturers, Texas Instruments and Fairchild Semiconductor, as well as the Maine headquarters of Anthem Blue Cross Blue Shield and world headquarters of WEX. Hannaford Brothers, a regional grocery store chain has a significant presence with its distribution center and freezer plant, distributing groceries to stores throughout New England. Portland Harbor is a significant asset of the City of South Portland, and it is one of the largest ports on the U.S. East Coast by volume and contributes to the regional economy.

The economic diversity of South Portland has been the key to its success, maintaining a strong economy over the years even during periods when the national economy has receded. South Portland's close-knit and friendly neighborhoods, its amenities, and open green spaces and waterfront are true assets that highlight the community's quality of life. Our city is a treasure and we welcome those who wish to come and visit and see the jewel that we call South Portland.