



FINANCE DEPARTMENT

GREGORY N. L'HEUREUX
Finance Director

COLLEEN C. SELBERG
Purchasing Agent

Invitation to Bid

Bid #11-21

2020 ½ TON REGULAR CAB 4 WHEEL DRIVE PICKUP TRUCK

Sealed bid for furnishing a new (2020) Half-Ton Pickup Truck to the City of South Portland Water Resource Department as specified below, in the attached specifications and proposal, will be received by the City Purchasing Agent, 25 Cottage Road, South Portland, Maine 04106, until 2:00 p.m., Wednesday, August 26, 2020 at which time, they will be publicly opened and read aloud. Proposals received after the above stated day and time will not be considered.

Bids shall be submitted on the attached bid form in sealed envelopes, plainly marked "Bid #11-21 Half Ton Pickup" and shall be addressed to the Purchasing Agent at the above address.

Delivery to be made upon receipt of purchase order and shall be F.O.B., Water Resource Protection Department, 111 Waterman Drive, South Portland, Maine.

All equipment offered on this bid shall be brand-new and the latest type available. No Used or Demo Vehicles. Bidder will state in his bid the name and model number of the equipment he is offering and will include with his bid a catalog or brochure marked to indicate the standard factory equipment of the model on which he is bidding. Bidder must attach a separate sheet to his bid listing any deviation from the minimum specifications shown. If no attachment is provided, it will be assumed that the item being bid meets the minimum specifications.

If the equipment offered by a bidder under the attached specifications meets the specifications except for minor factors or reasonably small amounts in dimensions, and if it shall be determined by the City that these minor variations from the specifications do not prevent the equipment being bid from performing as satisfactorily or from being as good as equipment fully meeting these specifications, then these minor variations from the specifications may be waived by the City, if it deems it to be to its advantage, and the equipment with the waived variations in specifications will be accepted as fully meeting these specifications.

Since a prompt delivery is required, delivery time, as well as price, may be a factor in determining the award of this bid.

The City of South Portland's Ford Fleet Identification Number is QF391.

Price shall include a 14-day plate and State of Maine Certificate of Title or Certificate of Origin, which shall be made out to the City of South Portland, Maine and mailed to the Purchasing Agent, P.O. Box 9422, and South Portland, Me 04116-9422. A copy of the title application is to be delivered with each vehicle. There shall be, within the Greater Portland area, a repair service which shall maintain a stock of spare parts for any make and model of any vehicle that a bidder offers in the proposal.

It is the custom of the City of South Portland to pay its bills within 20 to 30 days following delivery of and receipt of bills for all items covered by the purchase order. In submitting bids under attached specifications, bidders should take into consideration all discounts, both trade and time, allowed in accordance with the above payment policy. All bidders should quote net prices, therefore, exclusive of all Federal Excise Taxes and Sales Taxes.

The City of South Portland reserves the right to waive all informalities in bids, to accept any bid or any portion thereof, or to reject any or all bids should it be deemed in its best interest to do so. Except as otherwise required by law or as specifically provided to the contrary herein, the City shall govern the award of this bid's purchasing ordinance.

Colleen C. Selberg
Purchasing Agent



BID SPECIFICATIONS FOR 2020 4 WHEEL DRIVE HALF TON REGULAR CAB PICKUP

COMPLIANCE TO SPECIFICATIONS

It shall be the bidder’s responsibility to carefully examine each item of specification. The bidder shall indicate 100% compliance by checking “Yes”. Any deviation from the specification as written must be marked “NO” for each line item. Unilateral interpretations will not be accepted. Failure to offer a properly completed bid or failure to respond accurately to each individual item of the technical specification may cause the offender’s bid to be rejected. Where the bidder answers “NO”, all such variances, exceptions, and/or deviations shall be fully described in writing, identified by section, sub-section and line item, on attachment marked “Exceptions/Deviations – Notations Sheet”. Any space left blank shall be considered non-compliant. NO verbal interpretations will be accepted! Bidders shall not use deceit or false statements in responding to written specifications as such may be cause for rejection of bid and/or other penalties.

	SPECIFICATION DETAILS	COMPLY	
		YES	NO
1. GVWR	6400 lbs minimum		
2. ENGINE	3.7-V-6 Liter minimum		
3. TRANSMISSION	4 Wheel drive Automatic		
	Instrument –mounted electronic shift transfer case		
4. TIRES & WHEELS	LT All-terrain		
	Full size spare		
5. CAB / INTERIOR	Regular CAB cloth medium gray 60/40 seats with folding storage console and black rubber flooring		
6. BRAKES	Power 4-Wheel Anti-lock brakes		
7. STEERING	Power Steering		

	SPECIFICATION DETAILS	COMPLY	
		YES	NO
8. RADIOS	AM/FM/CD with seek-scan and clock		
	Mobile Radio, Analog only. Motorola CM300D installed		
9. GUAGES	Voltage, Oil, Engine Temperature		
10. BODY & BUMPERS	8’ Bed		

	Step and Tow Chrome Front & painted Rear Bumpers		
11. TRAILERING	Trailer towing package, Class III Hitch with standard Electrical connection		
12. MIRRORS	RH/LH Heated Foldaway Power (not towing mirrors)		
13. COLOR	Dark Blue (no repaints)		
ACCESSORIES			
	Remote keyless entry		
	Dome light		
	Molded front and rear splash guards		
	Removable rubber floor mats		
	Power windows/locks		
	Strobe lights, Internal front and rear. Mounted in head and tail lamps		
	Auto headlamps		
	Air conditioning		
	Spray-in bed liner		
Cruise control			

QUOTATIONS MUST INCLUDE THE FOLLOWING INFORMATION:

1. COMPLETE DESCRIPTION OF VEHICLE WITH APPLICABLE PRINTED MATERIAL
2. GUARANTEED DELIVERY TIME AFTER RECEIPT OF WRITTEN ORDER
3. VEHICLE WILL BE ACCOMPANIED BY COMPLETE SHOP MANUAL
4. COMPLETE TRADE-IN ALLOWANCE ON VEHICLE LISTED BELOW

TRADE IN

2010 Ford 1/2 Ton F150 4x4
VIN #1FTMF1EW5AKE43527
Mileage 123,743 and rising

**Trade in can be seen at South Portland Water Resource Protection Department
111 Waterman Drive, South Portland Maine
Contact: Paul Collins 767-7675 ext. 7575**

PROPOSAL

The UNDERSIGNED hereby proposes to furnish a new Half Ton Regular Cab 4X4 Pickup Truck to the South Portland Water Resource Protection Department, in accordance with the attached Invitation to Bid, the attached specifications, and at the following price, warranty, and delivery time:

Price	\$ _____
Less Trade Allowance 2010 Ford F150	\$ _____
Net	\$ _____

Year Make & Model # _____

Color _____ Odometer Reading _____

Warranty _____

Delivery Time _____

Signed: _____
(Corporation, Firm or Company)

By: _____
(Officer, Authorized Individual or Owner)

Title: _____

Mailing
Address: _____

Zip Code: _____ Date: _____

Telephone: _____ Fax: _____

E-Mail: _____

Note: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.