



FINANCE DEPARTMENT

ELLEN L. SANBORN
Finance Director

COLLEEN C. SELBERG
Purchasing Agent

**Invitation to Bid
Bid #16-22
New 9500 lbs. AWD Cargo Van with 148" WB, Hi-Top
Ford Transit or Equal**

Sealed bid for furnishing a new 9500 lbs. AWD cargo van with 148" Wheel base Hi-Top Van with service body to the City of South Portland Water Resource Protection Department as specified below, in the attached specifications and proposal, will be received by the City Purchasing Agent, 25 Cottage Road, South Portland, Maine 04106, until 2:00 p.m., Tuesday August 17, 2021 at which time, they will be publicly opened and read aloud. Proposals received after the above stated day and time will not be considered.

Bids shall be submitted on the attached bid form in sealed envelopes, plainly marked "Bid #16-22 9500 lbs. AWD Cargo Van with 148" WB shall be addressed to the Purchasing Agent at the above address.

Delivery to be made upon receipt of purchase order and shall be F.O.B., Water Resource Department, 111 Waterman Drive, South Portland, Maine.

All equipment offered on this bid shall be brand-new and the latest type available. Bidder will state in his bid the name and model number of the equipment he is offering and will include with his bid a catalog or brochure marked to indicate the standard factory equipment of the model on which he is bidding. Bidder must attach a separate sheet to his bid listing any deviation from the minimum specifications shown. If no attachment is provided, it will be assumed that the item being bid meets the minimum specifications.

If the equipment offered by a bidder under the attached specifications meets the specifications except for minor factors or reasonably small amounts in dimensions, and if it shall be determined by the City that these minor variations from the specifications do not prevent the equipment being bid from performing as satisfactorily or from being as good as equipment fully meeting these specifications, then these minor variations from the specifications may be waived by the City, if it deems it to be to its advantage, and the equipment with the waived variations in specifications will be accepted as fully meeting these specifications.

Since a prompt delivery is required, delivery time, as well as price, may be a factor in determining the award of this bid.

The City of South Portland's Ford Fleet Identification Number is QF391.

Price shall include a 14-day plate and State of Maine Certificate of Title or Certificate of Origin, which shall be made out to the City of South Portland, Maine and mailed to the Purchasing Agent, P.O. Box 9422, and South Portland, Me 04116-9422. A copy of the title application is to be delivered with each vehicle. There shall be, within the Greater Portland area, a repair service, which shall maintain a stock of spare parts for any make and model of any vehicle that a bidder offers in the proposal.

The City is requesting bids with trade-ins and will select the bid it deems to be in its best interest to select. It is the custom of the City of South Portland to pay its bills within 20 to 30 days following delivery of and receipt of bills for all items covered by the purchase order. In submitting bids under attached specifications, bidders should take into consideration all discounts, both trade and time, allowed in accordance with the above payment policy. All bidders should quote net prices, therefore, exclusive of all Federal Excise Taxes and Sales Taxes.

The City of South Portland reserves the right to waive all informalities in bids, to accept any bid or any portion thereof, or to reject any or all bids should it be deemed in its best interest to do so. Except as otherwise required by law or as specifically provided to the contrary herein, the City shall govern the award of this bid's purchasing ordinance.

Colleen C. Selberg
Purchasing Agent



BID SPECIFICATIONS FOR NEW 9500 lbs. AWD 148” WB VAN

COMPLIANCE TO SPECIFICATIONS

It shall be the bidder’s responsibility to carefully examine each item of specification. The bidder shall indicate 100% compliance by checking “Yes”. Any deviation from the specification as written must be marked “NO” for each line item. Unilateral interpretations will not be accepted. Failure to offer a properly completed bid or failure to respond accurately to each individual item of the technical specification may cause the offender’s bid to be rejected. Where the bidder answers “NO”, all such variances, exceptions, and/or deviations shall be fully described in writing, identified by section, sub-section and line item, on attachment marked “Exceptions/Deviations – Notations Sheet”. Any space left blank shall be considered non-compliant. NO verbal interpretations will be accepted! Bidders shall not use deceit or false statements in responding to written specifications as such may be cause for rejection of bid and/or other penalties.

| | SPECIFICATION DETAILS Chassis | COMPLY | |
|--|---|--------|----|
| | | YES | NO |
| 1. GVWR | a. 9500 lbs. minimum b. 148” Wheelbase | | |
| 2. ENGINE | a. 3.5 Liter, standard V6 minimum | | |
| 3. TRANSMISSION / AXLE / TRANSFER CASE | a. Automatic | | |
| | b. AWD (all wheel drive) | | |
| | c. Single rear axle, locking | | |
| 4. TIRES & WHEELS | d. Tow & haul mode | | |
| | a. LT (5) All season- mounted on steel wheels | | |
| 5. CAB / INTERIOR | b. Full size spare with wheel | | |
| | a. Driver and passenger high-back Gray cloth. storage console and black rubber flooring | | |
| 6. BRAKES | a. Power 4-Wheel Anti-lock brakes | | |
| 7. STEERING | a. Power Steering | | |

| | SPECIFICATION DETAILS | COMPLY | |
|--|--|--------|----|
| | | YES | NO |
| 8. RADIOS | a. AM/FM/CD with seek-scan and clock | | |
| | b. Mobile Radio Motorola CM300 installed | | |
| 9. GUAGES | a. Voltage, Oil, Engine & Transmission Temperature | | |
| 10. BODY, BUMPERS, FLOORING | a. Front to match body color b. Back carbon Black rear bumper | | |
| | c. Hi-Top Roof Body d. Flooring vinly front & Rear | | |
| 11. TRAILERING | a. Trailer towing package b. Class 3 trailer hitch | | |
| | c. Factory Installed integrated trailer brake controller | | |
| 12. MIRRORS | a. RH/LH Heated Foldaway | | |
| | b. Rear view with temperature display | | |
| 13. COLOR | a. Dark Blue | | |
| 14. ACCESSORIES | a. Factory remote start-no aftermarket accepted | | |
| | b. Remote keyless entry | | |
| | c. Dome light | | |
| | d. Molded front splash guards | | |
| | e. Removable rubber floor mats | | |
| | f. Power windows/locks | | |
| | | | |
| | g. Factory installed up-fitter switches | | |
| | h. Auto headlamps | | |
| | i. Air conditioning (front) | | |
| | | | |
| | j. Body side moldings | | |
| | k. Roof lamp provision | | |
| | l. Cruise control | | |
| m. Steering wheel mounted radio controls | | | |
| | | | |
| n. Bluetooth Technology | | | |
| 15. Doors | a. 50/50 hinged rear, with windows, 253-degree opeing | | |
| | b. Sliding passenger side with window | | |

| SPECIFICATION DETAILS ADRIAN STEEL LOCKSMITH STARTER PACKAGE 5274TH 148" HT & ADRIAN # DDLR61FTH SINGLE CURBSIDE DROP LADDER RACK | COMPLY | |
|---|---------------|-----------|
| | YES | NO |
| 1. Model 17A 6-shelf catalog file (1) | | |
| 2. Model MD506PM Draw Cabinet Module (1) | | |
| 3. Model MD608PM Workbench Module (1) | | |
| 4. Model S1M2HC2PM Steel partition Panel kit with visibility Door & Kit | | |
| 5. Model TA1 4 Hook Bar (1) | | |
| 6. Model WKC1FDTM Steel Partition Mounting kit | | |
| LED stop & turn tail and marker lights | | |
| 7. Dark blue clear coat base coat outside finish , (match color to Cab) | | |
| 8. Back up alarm | | |
| 9. Back up camera | | |
| 10. Single curbside drop down ladder rack Model DDL61FTH | | |
| | | |
| | | |
| | | |
| | | |
| | | |

QUOTATIONS MUST INCLUDE THE FOLLOWING INFORMATION:

1. COMPLETE DESCRIPTION OF VEHICLE WITH APPLICABLE PRINTED MATERIAL
2. GUARANTEED DELIVERY TIME AFTER RECEIPT OF WRITTEN ORDER
3. VEHICLE WILL BE ACCOMPANIED BY COMPLETE SHOP MANUAL
4. COMPLETE TRADE-IN ALLOWANCE ON VEHICLE LISTED BELOW

TRADE IN #1

2006 GMC Cargo Van
VIN #1GTGG25U361157770
Mileage 38,000 and rising

TRADE IN # 2

2006 FORD CARGO VAN
VIN# 1FTNE24L86DB02607
Mileage 51,000

Units can be seen at South Portland Water Resource Protection Department, 111
Waterman Drive, South Portland
Contact-Frank Moulton-767-7675

Bid Question Contact Dave Thomes 767-7680

PROPOSAL

The UNDERSIGNED hereby proposes to furnish a new 9900 lbs., 139" wheel base cutaway van with service body to the South Portland Water Resource Department, in accordance with the attached Invitation to Bid, the attached specifications, and at the following price, warranty, and delivery time:

Price \$ _____
Less Trade Allowance #1 2006 GMC Van \$ _____
Less Trade # 2 Allowance 2006 Ford Van \$ _____
Net \$ _____

Year Make & Model # _____

Color _____ Odometer Reading _____

Warranty _____

Delivery Time _____

Signed: _____
(Corporation, Firm or Company)

By: _____
(Officer, Authorized Individual or Owner)

Title: _____

Mailing
Address: _____

Zip Code: _____ Date: _____

Telephone: _____ Fax: _____

E-Mail: _____

Note: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.