

**SECTION 00020**  
**INVITATION TO BID**

City of South Portland, Maine  
Manhole Castings Adjustments  
February, 2017

Sealed bids for construction of the Manhole Castings Adjustments (Bid# 23-17) will be received by the South Portland Purchasing Agent at the South Portland City Hall until 1 P.M., local time, February 28, 2017 and then said office publicly opened and read aloud. Bids submitted after this time will not be accepted. Each bidder must submit a single sealed envelope, the outside of which must be clearly marked “Bid for Manhole Castings Adjustments (Bid# 23-17)”.

The work includes, but is not limited to:

1. The City of South Portland annually adjusts approximately 100 manhole castings per year to support the City’s paving program. The manhole castings consist of sanitary, catchbasin, and drain manhole types. The manhole castings adjustments have been broken out into four different scenarios as they relate to the type of road work being done by the City which are as follows:
  - a. Adjustments for Existing Roads.
  - b. Adjustments for Milled Roads.
  - c. Adjustments for Reclaimed Roads **without** Pavement.
  - d. Adjustments for Reclaimed Roads **with** Pavement.

Each of these four scenarios are defined in their own respective specification section with accompanying figures found in Appendix A.

2. A proposed list of roads to be repaved is included in Appendix B.
3. Raising the manhole castings to grade is an integral part of the City’s paving program. This work needs to be completed in conjunction with the paving program schedule.
4. The City’s paving work will be done between the 3<sup>rd</sup> week of April and the 3<sup>rd</sup> week of November.
5. **The unit prices for this bid shall be based on holding these prices based on a three year contract.** Also there are no guarantees to the number of manholes per year.

Payment will be based on satisfactory acceptance by the City for the actual work completed. The City reserves the right to continue or reject this contract hereafter for years 2 and/or 3. If the City opts to continue or reject the contract for years 2 and/or 3, they will submit to the Contractor written confirmation by February 1 of that year.

The contract Documents may be examined at the following locations:

1. City Hall, 25 Cottage Road, South Portland, Maine

Copies of Contract Documents including all addenda may be obtained from City Hall, 25 Cottage Road, South Portland, Maine. Copies of Contract Documents may be obtained upon payment of a fee of \$25.00. Check should be made payable to City of South Portland. Credit cards will not be accepted.

To be a responsive Bidder, the Contractor shall have obtained at least one set of bidding/contract documents from the City. The Bid will not be awarded to a Bidder unless a record for the purchase of at least one set of bidding/contract documents exists in the office of the City.

The Owner reserves the right to reject any or all Bids, to waive any technical or legal deficiencies, and to accept any Bid that it may deem to be in the best interests of the Owner.

**All questions related to this bid should be directed to David Thomes, Collection System Manager, at (207) 767-7680, or [dthomes@southportland.org](mailto:dthomes@southportland.org).**

By Order of the City Council of South Portland

END OF SECTION