

## Open Space Committee Meeting #1

South Portland Open Space Planning

Monday, March 19, 2018

6:00 PM – 8:00 PM

929 Highland Avenue, South Portland

1116 Conference Room

### AGENDA DRAFT

1. Establish Meeting Chair/Notetaker
2. Introductions
3. Committee establishment (Megan/City)
  - a. Expectations / role of the committee
  - b. Who is on the committee?
  - c. Who should join the committee?
  - d. How will committee be fulfilled?
4. Project overview (Forrest)
  - a. Goal
  - b. Process
  - c. Timeline
  - d. Final Product
5. Public outreach (Jessica)
  - a. Essential for a transparent and informed process
  - b. Online material (how, where, who)
  - c. Social media (what existing accounts can support outreach)
  - d. Existing online community networks and list serves
6. Brief review of 2001 Open Space Plan (Jessica – group discussion)
  - a. What was the plan?
  - b. What has been implemented since 2001?
  - c. What other studies might guide our work?
7. Review of initial analysis maps (Kevin or Forrest FBE)
  - a. Presentation of mapping and inventory to date
8. Public web-based survey (Jessica)
  - a. Survey process and value
  - b. What do we want to learn? (potential survey questions)
  - c. Format and outreach (Google Forms platform?)
9. Wrap up/Next Meeting Date/Time