

**CITY OF SOUTH PORTLAND  
MASTER FEE SCHEDULE**

Adopted: July 7, 2010

Amended: July 19, 2010  
 October 4, 2010  
 December 3, 2012  
 December 17, 2012  
 March 18, 2013  
 May 19, 2014  
 November 6, 2017  
 February 20, 2018  
 March 20, 2018  
 April 17, 2018  
 October 2, 2018  
 December 18, 2018  
 June 4, 2019  
 June 13, 2019

*This Schedule is subject to amendment by City Council Order.*

<b>Chapter 8 – Fire Protection and Prevention</b>		
<b>Code of Ordinances or Statutory</b>	<b>Type of Fee</b>	<b>Fee Effective 12/23/12</b>
§ 8-3.3.1(c)	Master Box connection to Dispatch Center – new connection fee	\$200
	Master Box connection to Dispatch Center – annual maintenance fee	\$200
§ 8-3.3.1(d)	Master Box connection to Dispatch Center – reconnection fee	\$200
§ 8-3.4(c)	Private central alarm system number assignment – new assignment	\$100
	Private central alarm system number assignment – annual maintenance fee	\$50
§ 8-3.4(d)	Private central alarm system number assignment – reassignment	\$50
§ 8-3.5(a)	False alarm penalty – first and second response	No charge
§ 8-3.5(b)	False alarm penalty – third response	\$25
§ 8-3.5(c)	False alarm penalty – fourth, fifth or sixth response	\$200 per response
§ 8-3.5(d)	False alarm penalty – seventh and subsequent responses	\$500 per response
§ 8-3.10.1	Master Box connection to City’s fire alarm system – new connection fee	\$200
	Master Box connection to City’s fire alarm system – annual maintenance fee	\$200
§ 8-3.10.2	Master Box connection to City’s fire alarm	\$50

	system – disconnection fee	
	Disconnect with less than (24) twenty four hours notice to Fire Department	\$100 per Fire Department visit
	Emergency disconnects between the hours of 4:00 p.m. and 7:30 a.m. and on weekends and holidays	\$100 for the first hour and \$50 for each additional hour per location
	Master Box that has been tripped without proper notification – Fire Department response fee and reconnection fee	\$125 per response; \$125 per reconnect
	Master Box connection to City’s fire alarm system – routine reconnection fee	\$50
§ 8-4.8	Inspection fees	
	Initial and first reinspection	No charge
	Second and subsequent reinspections	\$75 per inspection
§ 8-4.17	Portable structure permit fee	\$100
§ 8-4.19	Minimum amount of Fireworks Display bond	\$100,000 per event
§ 8-4.20(b)(2)	Sprinkler system connection fee	\$200
	Sprinkler system annual maintenance fee	\$200
§ 8-8.4	Tank Vessel inspection fee	\$135
§ 8-9.2	Minimum amount of Gas Line Operations Work liability insurance	\$500,000 per occurrence
§ 8-11.6	Fire Lane violation fine	\$50-\$500
§ 8-12.2; 8 M.R.S.A. § 223-A(12)	Consumer Fireworks Penalties	
	First offense for any person who uses consumer fireworks or possesses consumer fireworks with the intent to use them in the City	At least \$200 and not more than \$400, plus costs
	Second and subsequent offenses for any person who uses consumer fireworks or possesses consumer fireworks with the intent to use them in the City	At least \$300 and not more than \$600, plus costs, per violation
	First offense for any person who sells consumer fireworks or possesses consumer fireworks with the intent to sell	At least \$500, plus costs

	City	
	Second and subsequent offense for any person who sells consumer fireworks or possesses consumer fireworks with the intent to sell them in the City	At least \$1,000, plus costs, per violation
§ 8-13.23	Inspection fees	
	Initial and first reinspection	No charge
	Second and subsequent reinspections	\$75 per inspection

**Fire Department Apparatus Fees:**

Aerial / Ladder Truck	\$150.00/hr.
Pumper / Foam Truck	\$125.00/hr.
Squad Truck	\$125.00/hr.
Command Truck	\$100.00/hr.
Ambulance Unit	\$100.00/hr.
Marine Rescue Boat	\$75.00/hr.
Supervisor with vehicle	\$60.00/hr.
UTV-Gator	\$25.00/hr.
Foam Trailer	\$25.00/hr. plus consumables
Personnel Labor (Per person)	\$50.00/hr.
Personnel (Call Company) Per Person	\$25.00/hr.

**Confined Space Entry Standby (No Contract)**

Per Entry Fee	\$500.00/hr.
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**Confined Space Entry Standby (Contract)**

Base Fee and 4 hours standby time per paid	\$5,500.00.
Per Entry Fee	\$270.00/hr.

**Hazardous Materials Response (No Subscription)**

Hazardous Materials responses are subject to Maine Statute Title 38 Chapter 13 §1318-A, requiring the responsible party (RP) to reimburse the emergency response agency for reasonable published costs generated during the response.

Hazmat 402	\$1,000.00/hr.
Hazmat 401	\$500.00/hr.
Pumper / Foam Truck	\$125.00/hr.
Squad Truck	\$125.00/hr.
Command Truck	\$100.00/hr.
Ambulance Unit	\$100.00/hr.
Supervisor with vehicle	\$60.00/hr.
Foam Trailer	\$25.00/hr. plus consumables
Personnel Labor (Per person)	\$50.00/hr.
Personnel (Call Company) Per Person	\$25.00/hr.
Consumables	Billed at Replacement Costs
Extrication (Vehicle)	\$300.00
Fluid Spill (Vehicle Accident)	\$50.00 (per vehicle)
Fluid Spill (Gas Station)	\$100.00

**Ambulance Billing Rates**

Based on bundled rate plan. Fees are set by State Statutes – pursuant to Title 22, Health and Welfare, subtitle 2§1711, pertaining to *Fees charges*, and as amended from time to time.

Basic Life Support	\$600.00
Advance Life Support Level 1	\$800.00
Advance Life Support Level 2	\$1,100.00
Mileage	\$14.00 per mile
No Transport	\$300.00
Paramedic Intercept Fee	\$300.00

## Chapter 14 – Licenses, Permits and Business Regulations Generally

Code of Ordinances or Statutory Reference	Business or Occupation	Fee Effective 7/27/10
§ 14-3(b)	Application Processing Fee	\$20.00
§ 14-3(b)	Advertisement Fee	At Cost
§§ 14-3(b) & 14-8	Background Check Fee	\$25.00 per name
§§ 14-700 – 14-716	Adult Use Establishment	\$550.00
§ 14-27	Amplified sound license, per event	\$10.00
	<b>Amusements</b>	
§ 14-29	Amusement Center, device or park not otherwise defined	\$80.00
8 MRSA §§ 501-502	Carnival (traveling amusement show), per day	\$125.00
8 MRSA §§ 501-502	Circus, per day	\$300.00
§§ 14-401 – 14-413; 8 MRSA § 441 et seq.	Coin-operated amusement device, each machine	\$100.00 per machine (1-10 machines) \$50.00 per machine (11th & each add'l)/ maximum \$6,500.00
§ 14-34; 8 MRSA § 227	Fireworks, public display	As per 8 M.R.S.A. § 227-A(3)
§ 14-29; 8 MRSA § 1 et seq.	Shooting gallery	\$80.00
§ 14-23; 8 MRSA § 1 et seq.	Theater, motion picture – Seating capacity of 999 or less, per screen	\$300.00
§ 14-23	Theater, motion picture – Seating capacity of 1000 or more, per screen	\$400.00
§§ 14-751 – 14-758; 30-A MRSA § 3751 et seq.	Automobile Graveyard or Junkyard	\$300.00
§§ 14-751 – 14-758; 30-A MRSA § 3751 et seq.	Automobile Recycling Business	\$500.00

§§ 14-75 – 14-80	Automobile service station, flammable liquids	\$125.00
§§ 14-501 – 14-511	Automobile Used Car Lot	\$120.00
17 MRSA Ch. 13-A	Bingo, beano, games of chance	\$100.00
	Single day event or raffle	\$25.00
§§ 14-250 – 14-270	Bottle Clubs	\$830.00
§ 14-200 et seq.	<b>Cable TV Franchise</b>	
§ 14-203(1)	Application filing fee	\$25.00
§ 14-206(a)	Proposal Bond	\$15,000.00
§ 14-206(b)	Performance Bond	\$100,000.00
§ 14-18	Car Wash, for profit making purposes	\$50.00
§ 14-18	Car Wash, bona fide non profit organization on temporary, short-term basis	N/A
§ 14-15(b); § 14-101	Christmas trees	\$30.00
§ 14-25	Construction activity at night	\$30.00
§ 14-105	Farmers' Market License, per location	\$25.00
	Vendor Associated with a Farmers' Market License, per location	\$25.00
§ 14-32	Flammable liquids, oil, hazardous materials - manufacturing, refining, mixing or storing	
	Flammable and combustible liquids 1,000 to 25,000 gallons	\$125.00
	Flammable and combustible liquids greater than 25,000 gallons	\$200.00
	Compressed gas under 2,000 gallons	\$100.00
	Compressed gas greater than 2,000 gallons	\$150.00
	Aircraft refueling	\$160.00
	Marina with fuel dispensing	\$150.00
	All other flammable liquids, oil, hazardous materials	\$100.00
	<b>Flea Market</b>	
§ 14-22	Operator	\$75.00
§ 14-22	Vendor	N/A

	<b>Food Establishments (FE) without alcoholic beverage</b>	
§ 14-100 et seq.	Food preparation on site	\$200.00
§ 14-100 et seq.	No food preparation on site	\$150.00
§ 14-104	Mobile ice cream vending unit	\$120.00
§ 14-104	Mobile vending unit	\$120.00
§ 14-104	Pushcart	\$50.00
§ 14-104	Stationary vending unit	\$120.00
§ 14-104	Temporary (less than 2 weeks)	\$35.00
§ 14-104	Catering	\$95.00
28-A MRSA § 653	<b>Food Establishment (FE) with alcoholic beverage</b>	
§ 14-100 et seq	Club (non-profit) w/liquor	\$600.00
§ 14-16	Hotel w/liquor	\$1,700.00
§ 14-100 et seq.	Restaurant, Class A w/liquor	\$1,400.00
§ 14-100 et seq.	Catering Establishment	\$600.00
§ 14-100 et seq.	Restaurant w/malt and/or vinous	\$600.00
§ 14-100 et seq.	Retail store w/malt and/or vinous	\$300.00
§ 14-100 et seq.	Class A lounge w/liquor	\$2,100.00
§ 14-100 et seq.	Tavern, stand-up bar w/malt	\$600.00
28-A MRSA §1052	Off-Premise Special Event Catering (State)	\$20.00
§§ 14-45 – 14-48	Special amusement w/dancing	\$250.00
§§ 14-45 – 14-48	Special amusement w/o dancing	\$100.00
§ 14-36	Garage sale	\$5.00
30-A MRSA § 3781	Going out-of-business sale	\$75.00
§§ 14-90 – 14-93; 30-A MRSA § 3811; CMR DHS Rules Ch. 206	Lodging Establishment	\$50.00 plus \$3.00 per room/ maximum \$300.00
	<b>Massage Establishments and Therapists</b>	
§ 14-601 et seq.	Massage Establishment	\$60.00
§ 14-601 et seq.	Massage Therapist	\$30.00
§ 14-601 et seq.	Combined Massage Establishment /Massage Therapist	\$40.00
§ 14-601 et seq.	Conditional Massage Therapist	\$30.00

	<b>Peddlers or Solicitors/ Temporary Vendors</b>	
§ 14-15	30 days or less	\$60.00
§ 14-15	More than 30 days but less than 90 days	\$85.00
§ 14-20; 30-A MRSA § 3971	Secondhand dealer	\$90.00
§ 14-19; 30-A MRSA §	Pawnbroker	\$60.00
§ 14-24	Public Sidewalk, Use of	\$25.00
	<b>Adult Use Marijuana Establishments</b>	
28-B MRSA § 101 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Adult Use Marijuana Cultivation Facility	\$600.00
28-B MRSA § 101 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Adult Use Marijuana Products Manufacturing Facility	\$300.00
28-B MRSA § 101 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Adult Use Marijuana Social Club	Prohibited
28-B MRSA § 101 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Adult Use Marijuana Retail Store	\$1,400.00
28-B MRSA § 101 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Adult Use Marijuana Testing Facility	N/A - License not required
	<b>Medical Marijuana Establishments</b>	
22 MRSA § 2421 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Medical Marijuana Cultivation Facility	\$600.00
22 MRSA § 2421 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Medical Marijuana Dispensary	\$1,400.00
22 MRSA § 2421 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Medical Marijuana Products Manufacturing Facility	\$300.00
22 MRSA § 2421 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Medical Marijuana Retail Store	\$1,400.00
22 MRSA § 2421 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Medical Marijuana Testing Facility	N/A - License not required
<b>§ 14-804 &amp; Article XVII</b>	<b>Short-Term Residential Rentals</b>	<b>Fee Effective: 4/15/18</b>
	Hosted Home Stay Registration (one rental in a one-, two-, three-, or four-family dwelling unit, or authorized accessory dwelling unit)	\$200.00
	Non-Hosted Home Stay Registration (one rental in a one-family dwelling unit)	\$400.00



	Inspection Fee (for Fire Department inspection on initial/renewal registration) (required for a rental in a three- or four-family dwelling unit; may be required at discretion of Fire Chief for a rental in a one- or two-family dwelling unit, or authorized accessory dwelling unit)	\$100.00
	<b>Taxicabs</b>	
§ 14-58	Certificate of Public Convenience	N/A
§ 14-59	Each taxicab	\$60.00
§ 14-60	Driver (includes badge)	\$25.00
§§ 15-269 – 15-285	Towing and Wrecker Business	\$240.00
§§ 14-725 – 14-728	Transfer Station for Municipal Solid Waste	\$500.00
§ 14-33; § 9-33 et seq.	Trucking, refuse removal	\$25.00

<b>Transportation Department – South Portland Bus Service</b>		
<b>Code of Ordinances or Statutory Reference</b>	<b>Type of Fee</b>	<b>Fee Effective 06/13/19</b>
	Normal Fare	\$1.50
	Senior Citizens, Medicare Card Holds and the Disabled with ID Cards	\$0.75
	Students (with valid ID)	\$1.25
	South Portland High School Students (with valid student ID)	Free
	Regional Monthly Bus Pass	\$45.00
	10 Ride Tickets:	
	Normal Fare	\$13.50
	Students	\$11.25
	Seniors or Persons with Disabilities	\$6.75
	Group Rates for Employees of Businesses/Organizations with 50 or More Riders (requires contract and valid IDs)	\$1.00

**Chapter 24 – Subdivisions**

<b>Code of Ordinances or Statutory Reference(s)</b>	<b>Type of Fee</b>	<b>Fee Effective 07/01/19</b>
	Pre-Application meeting for subdivision applications	\$200.00 in addition to the application fee
	Minor subdivision	\$500.00
	Amended minor subdivision	\$300.00
	Major subdivision, preliminary plan	\$750.00 plus \$100.00/lot or unit for each lot/unit > 3
	Major subdivision, final plan	\$100/lot or unit
	Amended major subdivision	\$500.00 if no additional lots created; otherwise same as for preliminary plan except that existing lots do not count in calculating fee
	Re-approval of lapsed subdivision plan	\$300.00
	Any “after-the-fact” approval	Double the fee that would otherwise have been charged

## Chapter 27 – Zoning

Code of Ordinances or Statutory Reference	Type of Fee	Fee Effective 07/01/19
	Pre-Application meeting for: <ul style="list-style-type: none"> <li>zoning map and text change applications</li> <li>nonconforming lot of record applications</li> <li>master plans</li> <li>site plans</li> </ul>	\$200 in addition to the application fee
	Pre-Application meeting for: <ul style="list-style-type: none"> <li>special exception applications</li> <li>accessory dwelling unit applications</li> <li>requests to purchase City property</li> <li>requests to sell or vacate/discontinue a street</li> <li>shoreland zoning applications</li> </ul>	\$200 counted toward the application fee
§ 27-115(b)	Zoning map change application fee	\$1,000.00
	Zoning text change application fee	\$1,000.00
§ 27-115(f)	Maximum Amount of Rezoning Performance Bond	\$50,000.00
§ 27-154	Board of Appeals application fee	\$100.00
§ 27-304	Nonconforming residential lot of record application fee	\$750.00
§ 27-747	Master plan application fee	\$400.00
§ 27-1403	Special Exception application fee	\$500.00 except \$750.00 for marijuana establishments
	Site plan application fee	\$500.00 plus \$100/1,000 sq. ft. of total building gross area
	Site plan required due to land disturbance only	\$500.00, or \$750.00 for disturbance > 2 acres
	Amended site plan application fee	\$500.00, except \$250 if modifications would not otherwise have required site plan approval
	Re-approval of lapsed site plan	\$300.00
§ 27-1577	Accessory dwelling unit application fee	\$500.00
	Request to purchase City-owned property	\$300.00
	Request to sell or vacate/discontinue a street	\$300.00
	Shoreland zoning application fee	\$500.00
	De Minimis Change application fee	\$150.00
	<u>Any “after-the-fact” approval</u>	<u>Double the fee that would otherwise have been charged</u>

**Chapter 25 – Swimming Pools and Wading Pools**

<b>Code of Ordinances or Statutory Reference</b>	<b>Type of Fee</b>	<b>Amount of Fee</b>
§ 25-20(b)	Annual routine inspection if paid by May 31	\$40.00
§ 25-20(b)	Annual routine inspection if paid after May 31	\$80.00, plus City's collection costs
§ 25-20(b)	Inspection in response to complaint or subsequent reinspections following closure or noncompliance event, per inspection	\$100.00

**Economic Development Fees**

<b>Fee</b>	<b>Amount</b>
Application for designation of project specific Development (a/k/a Tax Increment Financing) District.	\$1,500
Application for Amendment of Project Specific Development (a/k/a Tax Increment Financing) District or Credit Enhancement Agreement.	\$750
All third-party/external costs incurred by the City of South Portland relating to or resulting from any Application for the designation of a project specific Development (a/k/a Tax Increment Financing) District or Related Credit Enhancement Agreement(CEA), regardless of the whether the District is ultimately designated or the Credit Enhancement Agreement (CEA) approved.	100% of such fees shall be the responsibility of the Applicant and to the extent any such fees have been paid by the City of South Portland, the Applicant agrees to reimburse the City in full for such costs.
Credit Enhancement Agreement (CEA) Annual Review - Administrative Fee.	1% of annual payment due to applicant or other designated fund recipient under the terms of an approved Credit Enhancement Agreement (CEA), with a minimum annual fee of five hundred and 00/100 U.S. Dollars (\$500.00), provided such language is included in the terms set forth within any CEA.



**Transfer Facility**  
**929 Highland Avenue – 207-767-7671**  
**Accepted Items & Fee Schedule**

Acceptable Materials	Cars	Vans/Small Trailers	Pick-up trucks	Pick-ups w/extended sides, one-tons, large trailers
	(All rates are based on material fee structure and attendants' best judgment)			
<b>Brush, Branches, Logs &amp; Small Stumps</b> (to 6" diameter)	\$4.00	\$6.00	\$12.00	\$25.00
<b>Demo wood and lumber</b> (wood must not be mixed with or attached to non-wood products such as shingles, sheetrock, insulation, vinyl, sheet metal, wiring)	\$6.00	\$9.00	\$18.00	\$37.00
<b>Sheetrock, fiberglass insulation, clean scrap metal, vinyl siding, roofing shingles</b> (mixed loads must be sorted by the resident)	\$7.00	\$15.00	\$25.00	\$50.00

**Appliances & Furniture**

Refrigerators, freezers, air conditioners	\$20.00 per item
Washers, dryers, stoves, hot water tanks, lawn mowers, furniture	\$12.00 per item
Microwaves, dehumidifiers	\$ 8.00 per item
Mattresses, box springs	\$ 6.00 per item

**Batteries**

Automotive	\$ 5.00 per item
Rechargeables, NiCad, hearing aid	Recyclable No charge.
Alkaline (standard household)	Not recyclable at this time No charge.

**Leaves & Grass** (In biodegradable paper bags or loose bulk only)

Residents, any size vehicle	No charge.
Commercial Pick-up Trucks	\$8.00 per load
Commercial Pick-ups w/extended Sides, Large Trailers, One-tons	\$16.00 per load

**Propane Tanks** (tanks must have no leaks)

20 lb. tank	\$ 5.00 per item
30 lb. tank	\$10.00 per item

**Rubbish** (Overflow household rubbish)

35 Gallon Bag	\$1.00 per bag
55 Gallon Bag	\$1.50 per bag

**Tires**

Without rims	\$ 5.00 per item
With rims	\$10.00 per item

**Universal Waste**

Mercury items (thermometers, thermostats)	Charged by weight.
Fluorescent Lightbulbs (tubes)	\$2.00 per bulb
Compact fluorescents (bulbs)	\$0.50 per bulb

**Waste Oil**

Bulk only. Pour into holding tank	No charge.
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