



ADDENDUM # 1

FINANCE DEPARTMENT

GREGORY N. L'HEUREUX
Finance Director

KRISTIE BRADBURY
Deputy Finance Director

COLLEEN C. SELBERG
Purchasing Agent

Bid #16-15 SOUTH PORTLAND SCHOOL DISTRICT
HVACR MAINTENANCE CONTRACT

Please make the following change to the above titled bid due to be opened "Tuesday, December 23, 2014" at 2:00 PM.:

Page 3 - LAST LINE - DELETE THE FOLLOWING: This information will be turned over to the Director of Buildings & Grounds for South Portland School District with the bid forms.

Page 5 - FIRST LINE - REPLACE THE NUMBER 4 TO NUMBER 1. On a separate sheet(s), provide a complete list of numbered equipment with at least the information as requested above in the Scope, as part of this bid form.

Colleen C. Selberg
Purchasing Agent

Please sign and return with your proposal. Acknowledgement of this addendum is NOT required if proposal has already been submitted.

Receipt of Addendum #1 to the City of South Portland Bid #16-15 is hereby acknowledged.

Signed: _____
(Corporation, Firm or Company)

By: _____
(Officer, Authorized Individual or Owner)

Title: _____

Mailing Address: _____

Zip Code: _____ Date: _____

Telephone: _____ Fax: _____

Email: _____

NOTE: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.