Land Bank Ordinance Revision Committee
Minutes
September 24, 2020

Attendees: Patricia Smith, Susan Hasson, Jeffrey Ryan, Sharon Newman, Milan Nevajda, Greg L’Heureux

1. Minutes of September 10, 2020 meeting approved.
2. Definitions section.
   a. Milan’s non-substantive revisions were reviewed and informally approved.
   b. Open Space Plan recommended definitions were noted (Improved Land, Unimproved Land, Open Space). Milan will initiate drafting of these definitions for consideration.
   c. Committee to suggest if there are additional terms requiring definition.
3. Elimination of annual $35,000 contribution by City to Land Bank triggered by reaching cap of $1M in Land Bank.
   a. Research findings re land bank caps were reviewed. Jeff unable to determine land bank funding in Massachusetts communities reviewed. Patti found no caps in Maine communities reviewed (but noted other communities had different funding mechanisms than South Portland’s).
   b. Adjusting cap to reflect inflation was discussed. Greg to identify year cap placed in ordinance and review valuation data for appropriate inflationary adjustment.
   c. Milan to check with Corporation Counsel re any applicable legal requirements.
   d. Discussion re how land bank data is reported out to Council and community. Suggested that this information be placed on City website as a “living” document/page. Milan and Greg to discuss internally how this might be accomplished.
4. Next meeting is October 22, 2020, 3:00 pm.