CITY OF SOUTH PORTLAND – DEPARTMENT OF PLANNING & DEVELOPMENT
SIGN PERMIT APPLICATION

Application #201___________________________________ PERMIT # 201___________________________________

Application Date:____________________________________ Date Permit Issued: __________________________ _______

COST of signage (including sign fabrication & installation): $_________________________ FEE: $________________

LOCATION of signage (Street Address):_________________________________________________________________

South Portland Assessor’s Map/Lot(s) _________________________________________________________________

BUSINESS NAME (& Mailing address if different): ______________________________________________________

SIGN CONTRACTOR:_____________________________________PHONE(S):_____________________________________

CONTRACTOR Address/contact name: ___________________________________________________________________

NUMBER/TYPE OF SIGNS to be erected: Roof: _______ Wall: ___________ Ground: __________ Projecting: ___________

Portable: _____ Temporary: _______ (banners?)_______ Dates of display from__________________ to  ___________________

SIZE(S) OF SIGN(S) (width/length/weight/square footage): _____________________________________________

____________________________________________________________________________________________________

HEIGHT of sign from ground to top of sign (ground signs): ____________________________

PROJECTION beyond building line (projecting signs):____________________________________________________

MATERIALS used in signage fabrication: Wood:_______ Plastic:_______ Metal:_______ Other:____________________

METHOD of securing signage to building:_______________________________________________________________

PURPOSE/WORDING of signage:___________________________________________________________________________

____________________________________________________________________________________________________

Is signage ILLUMINATED?_______ If yes, name of Electrician doing wiring: ____________________________

PLOT PLAN submitted? _____________________________ ELEVATIONS submitted? _____________________________

SIGNATURE of Applicant/Agent________________________________________________ Date ____________________

APPROVED BY BUILDING INSPECTOR ________________________________________Date __________________________

Approved by City Council (if required) __________________________________________________________________Date ______________________________

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