Skatepark Committee Meeting Minutes
Wednesday, June 16, 2021
6:00—7:30 pm
Via Zoom

In Attendance:

Anthony Johnson
Cybil Kipp
Kirsten McWilliams
Jack Gundling
Lucas Brown
Darrell Rogers
Tom Long
Diana Fish
Jeff Woodbury

Agenda
1. Approve previous meeting’s minutes
2. Planning Board Application update
3. Potential Donor Spreadsheet
4. Simplified Version
5. Assign remaining slots
6. Date to make contact with people/businesses?
7. Art in the Park
   1. Confirm what this will look like
   2. Poster of skatepark
   3. Painted boards on display
   4. Pamphlets about donating
   5. Info about Aug 29 Event and silent auction
   6. Are we going to use an online platform for silent auction, and who will coordinate this?
8. Community Center Skatepark Kickoff Event
   1. Finalize event name
   2. Confirm event coordinators
   3. Confirm message of event
   4. Confirm activities – who will be in charge of what?
   5. Can we get a big name to the event (Seth Wescott? Brandon Westgate?)
   6. Finalize event permit
   7. Promote events once a permit is approved.

Link(s) to Supporting Material:

South Portland Skatepark Donor List

Jam-To-Do-List
NOTES:

1. Minutes from last meeting approved
2. Jack shared that we still have not heard from the planning board with an update of our application
3. Kate shared the potential donor list with all of us. We discussed not entering any personal information. We also agreed that we would commit to doing our ask before Jam Kick off Event August 29th
4. Started to itemize to do list for Art in the Park
5. MESSAGE - An all ages and skill level event for all wheel types (Skateboard, BMX, scooter, etc) to demo their skills, have fun, and for anyone interested in helping fundraise for the South Portland skatepark.

Events (Timeline TBD):

Skate Pros Skill Demo
All Wheels Free Skate
Four Legs on Four Wheels (Animals!)
All Wheels Race Down The Hill

Arts & Crafts:

Fingerboard Table
Bracelets For Sale
Draw Your Own Skate Deck

ART IN THE PARK TASKS:

1. Decide to Event Leaders - CYBIL
2. Display the painted boards - CYBIL
3. Generate names of artists to approach from committee members - CYBIL
4. Decide how we are going to raise money for the skateboards - CYBIL, JACK, and KIRSTEN are willing to buy these
5. Use Bidding Owl website for silent auction. It is free. SPHS Project Grad used it.
   - ANTHONY, JACK, and CYBIL
6. Any of us committee members to approach who we know. Ask guys in the skate shops - CYBIL(please organize us)
7. Posters of the proposed park design - ANTHONY
8. Table, tent from Rec Center, chairs from Rec Center - ANTHONY
9. Thermometer in the shape of a skateboard - JACK, then ANTHONY, JIM WHITED(EMMONS)
10. Schedule for times for sign up genius - CYBIL
11. Create signs for both Art in Park and Jam Event. Ask Bayview Signworks - JACK
12. Create logo design for both signs - JEFF and JACK
13. Create lawn signs with message for supporting park - JACK
14. Create buttons or stickers for Art in the Park - JACK
15. Flyers for Kick off - JEFF and JACK
16. Create QR code to start bidding at Art in the Park - ANTHONY

KICK OFF EVENT:

1. Decide to Event Leaders - KIRSTEN
2. Come up with a good name - LUCAS
3. Come up with message behind the event - LUCAS
4. Submit event permit - ANTHONY
5. Finalize list of what event is going to entail - LUCAS
6. Table, tent from Rec Center, chairs from Rec Center - ANTHONY
7. Contact food tracks and ask for percentages donated, and if not, find donated food for fundraising - ANTHONY
8. Contact the Ice Cream truck - KIRSTEN
9. Contact skate shops to donate stuff to use as prizes - LUCAS
10. Figure out how to involve rotary - MICHELE
11. Advertise - ANTHONY
12. Ask Sames/ Ron Hall for fingerboards - KIRSTEN
13. Ask Havi to make bracelets - KIRSTEN
14. Ask Gus to create fingerboard skatepark - KIRSTEN
15. Organize skateboard tracing table - KIRSTEN and JEFF
16. Organize animals on boards - MICHELE
17. Music through PA system - DARRELL
18. Who will get up and thank everyone - KATE, JACK, ANTHONY
19. Create banner or signs, get them donated if possible - JACK
20. Invite City Council members to attend - KATE
21. Ask Lee Ann Dodge for So Po Unite volunteers - CYBIL
22. Reach out to Todd Livingston to see if we can use their parking lot - ANTHONY
23. Skate Pros Skill Demo - LUCAS and TOM to support
24. All Wheels Free Skate - LUCAS and TOM to support
25. Four Legs on Four Wheels (Animals!) ??????? - MICHELE