

**CITY OF SOUTH PORTLAND, MAINE**  
**SOUTH PORTLAND ENERGY & RECYCLING COMMITTEE**

**Meeting Minutes**

**September 21 , 2016**

**So. Portland Community Center**

**Large Conference Room**

**Call to order - 6:30 pm.**

**Committee**

- Bob Foster - At Large (Beecher) Chair - Present
- Clyde Barr - At Large (Beecher) - Present
- Jessica Williams - At Large (Blake) Vice Chair - Present
- Gregory Norton - At Large (Blake) - Present
- Vacant - District 1
- Rich Crowley - District 1 - Present
- Vacant - District 2
- Melinda Timpf - District 2 - Present
- Tyler Gleason - District 3 - Present
- Andrew Capelluti - District 3 - Present
- Chris Rauscher- District 4 - Present
- Carolyn Arcand - District 4 - Absent
- David J. Cote - District 5 - Absent
- Andrew Snyder - District 5 Secretary - Present
- Julie Rosenbach - City Liaison - Absent
- Vacant - School Department Liaison

**Membership Report and Updates:**

- Introduction of new Members - Andrew Capelluti representing District 3 & Carolyn Arcand representing District 4
- Acceptance of June's minutes - Motion to accept by Clyde Barr, seconded by Jessica Williams. Passed 8-0

**New Business**

- CAP status update  
The copy distributed to the committee was July version. Julie Rosenbach, Jessica Williams, and Ben Lake are working on update and will provide update

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when more polished. Members of the Committee expressed concern for keeping to a timeline as the CAP update is currently well past the original goal. ERC requests the draft version be posted to the G-drive so critiques can be offered in real time. Completion of the CAP update needs to be a priority. Going forward with the CAP, combining the business and residential phases into one is being considered. Jessica Williams brought up the need to organize and assign roles to ERC members to do community outreach on ERC topics.

- Curbside Organic Collection Pilot - Julie Rosenbach is soliciting suggestions on outreach and education from the ERC. The committee discussed EcoMaine's anaerobic digester, collection routes, and interaction with Garbage to Garden and We Compost It. The next step is a pilot neighborhood collection project. The goal is to reduce the City waste stream and increase recycling to 40%. Chris Rauscher suggested setting up pilot program including back yard composters (self composting) as well as community pick up (EcoMaine). Clyde Barr offered that the root question is how to fund City sponsored compost collection. Removing food waste from waste stream will lower tonnage of waste and thereby increase the relative % of recycling.
- Community Center Waste Program - not discussed. Action Plan will be e-mailed to members for discussion later.
- E-Waste Drop-off event - The ERC awarded \$1,000 grant, which Jessica Williams submitted to NEGEF. The event will be concurrent with the Hazardous Waste Collection on October 8, from 9 am to 1 pm. There is a need for 6 - 8 volunteers to do 2 hr shifts (for e-waste part only). The event is being held at the Water Treatment Plant on Waterman Drive. Outreach to West End of City is being emphasized to boost overall participation. Jessica Williams will e-mail Carpool.com link to pick up e-waste (collection). We need people to distribute

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e-waste flyers - concentrating on multi-units/apartment complexes. The possibility and logistics of setting up collection bins with volunteers to pick them up (on day of event) was discussed. After the event the results of the collection drive will be reported to the City Council, hopefully with recommendations for continuing the event. Members can and should post the event flyer in public places/local business. The City Clerk will be asked to post the flyer on web site and include in City Newsletter.

**Program/Project Updates**

- Newsletters - Jessica Williams will update topics and set up roles and define a procedure for getting newsletters written and published. Rich Crowley is working on the next newsletter.

Suggestions for topics:

Benchmarking - Bob Forster

What to do with yard leaves - Tyler Gleason.

More suggestions should be entered into the Newsletter Topics folder on the G-drive.

- Events - no discussion
- City Government - no discussion

Adjournment - Clyde Barr made the motion to adjourn, seconded by Tyler Gleason.

Unanimous. Adjourned at 8:37 pm.

Next meeting: Wed., October 19, 2016 - Community Center