1. PURPOSE: The following guideline shall apply to all persons joining the South Portland Fire Department as full time employees.

2. POLICY: The Deputy Chief of Training will be tasked with ensuring that new full time firefighters receive this initial training. Training will be delivered in a combination of drill school and by the employee’s officer over a maximum of 36 month period (members may complete program sooner per bargaining agreement)

3. PROCEDURES: All new full time firefighters are required to be trained prior to participating in dangerous situations. Such training is dictated by the State of Maine Bureau of Labor Standards. Training shall be commensurate with Assigned Duties. Currently, Directive #10-05 from Maine Department of Labor outlines the required initial training.
   - Hazardous Communications (Review SOG)
   - Lockout/Tagout (Review SOG)
   - Hearing Conservation (Review SOG)
   - Emergency Action Plans (Review SOG)
   - Bloodborne Pathogens
   - Personnel Protective Equipment
   - Confined Space Rescue
   - Traffic Control at Emergency Scenes (PSTF)
   - Interior Structural Firefighter, Minimum Training (NFPA 2002)
     - Currently we are using the Jones & Bartlett Firefighter 1 & 2 curriculum to meet this requirement.

South Portland Requirements:
- National Incident Management System (NIMS) 700
- National Incident Management System (NIMS) 100
- National Incident Management Systems (NIMS) 200
- Coaching the Emergency Vehicle Operator (CEVO) 3
- Hazmat Technician Level
- Emergency Medical Technician-Intermediate

The intent is to complete most of this training during the initial drill school.

Firefighters who have previous training/experience from other departments may petition the Deputy Chief of Training for credit. This credit will only be granted after providing formal documentation, such as certificates from MFSI or ProBoard.
4. REFERENCES:
   - Maine Bureau of Labor and Safety

By Order Of:

Kevin W Guimond

Kevin W. Guimond
Fire Chief