



**COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE**
Planning Office 496 Ocean Street- Planning Conference Room
Tuesday October 29, 2019
5:30pm-6:30pm

Attendees: Anton Hoecker(Chair)

Richard Rottkov Matthew Gilbert
Mike Taylor Mike Fletcher
David Wedick

City Staff attendees: Sandra Warren

Absent: Eli Rubin

1. Welcome & Introductions
2. Meeting called to order at 5:34pm.
3. **Nomination/ election of Committee chair for the upcoming PY2020** – Richard Rottkov, nominated Anton Hoecker current chair, Anton accepted the nomination. Motion by Mike Taylor and seconded by Mike Fletcher. The committee voted, all were in favor. Passage so moved, Anton Hoecker will continue to be the committees chair for the next program year.
4. **Discuss CDAC Meeting Dates & PY 2020 Timeline:** Attendees reviewed the Program year schedule. Committee members David Wedick and Mike Fletcher requested no meetings to be held on or during school vacation weeks, which this year falls on February 17, 2020. City staff adjusted the date to reflect the committees input.
5. **Project Updates & funding:** Staff gave an over of the changes to the FY 2019 CDBG allocation. The reason behind the changes were in part because new entitlements entered the program and there was an annual update of the formula data. The combined FY19 CDBG allocations of the new entitlement communities totals more than \$5.8 million, which lessened the overall FY19 CDBG allocation. In addition, according to HUD, the CDBG formula data is updated each year; the 2019 CDBG allocations are based on the July 1, 2017 population estimates and the 2012-2016 ACS data, whereas the 2018 allocations were based on the July 1, 2016 population estimates and the 2011-2015 ACS data. This new data caused some shifts in allocations. Overall, we made out very well with our reduction only totaling \$542 less then what we allocated. Staff provide the committee with the updated funding amounts, once those became available last spring. As directed by the CDAC staff reduced funding for the Social Services programs evenly across each grantee. Staff did this by reducing the each social service request by \$13.00, leaving one grantee to be reduced by \$16 dollars. Infrastructure, Public facilities and housing funds were also adjusted. As outlined by the CDAC, Redbank Field project was the project that would be reduced, and as such \$461 was deducted from the grantee. No other projects in this category were effected by the reduced allocation.



The committee also discussed projects that were doing well and projects that needed more guidance. The Westbrook street improvements project was unsuccessful obtaining a contractor to complete the work outlined in the Bid package. As such, the work to be completed this year has been pushed back. Attempts were made to adjust the bid package and take some items out to be bid on separately with the hopes that some work could be done. However this to has had a slow start and is not going to be completed until sometime in 2020 rather than the anticipated fall of 2019 deadline. The weatherization program unfortunately has not been unsuccessful at getting Contractors to BID on the contract or show interest in the project. Sandy is working with the cities purchasing office to keep the BID open throughout the winter in hopes of finding a contractor to complete the work.

6. **Round Table:** Anton asked about the Skate Park and how that grant was coming along. City Staff member Sandy Warren recently spoke with grantee Anthony Johnson. The feasibility study has been completed by Pillar Designs. The study looked at three parcels of land owned by the city, that were identified as being suitable to develop a skate park on. Of the four locations, three did qualify as area wide benefits: 22 Elizabeth Lane, Cash Corner behind the fire station, an Antoine creek park. The high school did not. Anton noted he truly hopes that simply because the high school does not qualify for CDBG funding, that it would not stop the project from moving forward and would hope the City could find funds to shuffle around and make the project happen. The committee as a whole agreed, a Skate Park would be a great addition to the city.
7. **Advertising & Release of Application** – Sandy Warren asked the committee if they would like to place an advertisement for the program in the local sentry again this year. The committee gave there general support for this and felt this would be a great way to continue to spread the word and seek more applications. Mike fletcher asked staff if we could post this to the city’s Facebook, and city website. Anton noted the city has a newsletter. Staff indicated they would contact City Clerk Emily Scully and have our announcement posted in each of those places.
8. **Adjournment: Motion by Anton and Seconded by Matt, Meeting adjourned at 6:22pm.**