Tuesday, May 18, 2021
CITY COUNCIL MEETING

Meeting Begins: 6:30 P.M.
CLICK THE "VIDEO" LINK TO ENTER THE MEETING.
Meeting Begins: 6:30 P.M.
Regular Meeting Location: Zoom
https://zoom.us/j/94322599202
Or iPhone one-tap :
US: 19292056099
Or Telephone:
US: 1 929 205 6099
Webinar ID: 943 2259 9202
International numbers available: https://zoom.us/u/aAz482hpA

A. OPENING OF THE MEETING

Subject 1. Roll Call
Meeting May 18, 2021 - CITY COUNCIL MEETING
Category A. OPENING OF THE MEETING
Access Public

Subject 2. Acceptance of Minutes
Meeting May 18, 2021 - CITY COUNCIL MEETING
Category A. OPENING OF THE MEETING
Access Public
Type Action, Minutes
Recommended Action Motion to approve minutes from May 11, 2021 meeting.
Minutes View Minutes for May 11, 2021 - CITY COUNCIL MEETING

File Attachments
DRAFT - Minutes from 5-11-21.pdf (77 KB)
Subject 3. Petitions and Communications

Meeting May 18, 2021 - CITY COUNCIL MEETING

Category A. OPENING OF THE MEETING

Access Public

Type

POSITION PAPER OF THE CITY MANAGER

B. APPOINTMENT CALENDAR

Subject 1. ORDER #160-18/19 – Board of Appeals, District Two (Lewis), to fill an unexpired term which expires July 23, 2021. Postponed since March 26, 2019. Passage requires majority vote.

Meeting May 18, 2021 - CITY COUNCIL MEETING

Category B. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Robert Whyte resigned from the board effective March 19, 2019.

Subject 2. ORDER #77-19/20 – Comprehensive Plan Implementation Committee, resident members (Lewis, Dhalac). Postponed since October 29, 2019. Passage requires majority vote.

Meeting May 18, 2021 - CITY COUNCIL MEETING

Category B. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

With Ordinance #8-19/20 in effect (as of October 15, 2019), the Council must now select and appoint seven (7) residents to the Comprehensive Plan Implementation Committee. Interested residents may apply online at www.southportland.org or at the Clerk's office.

District One Councilor Morgan
Mayor Lewis

October 2019, then for 3 years (October 2020-October 2023) - appointed Peter Stanton on 2/4/2020

District Two Councilor Pride

October 2019; then for 3 years (October 2021-October 2024)

District Three

October 2019, then for 3 years (October 2020-October 2023) - appointed Jessica Stafos on 2/18/2020
District One
Councilor Leighton Term ending October 2023
Greg Lewis
Mayor Lewis Term ending 10/01/2024 - appointed 3/10/20
District Three
Councilor Pride Term ending October 2023
Max Wibby
Councilor Caricchio Term ending 10/01/2024 - appointed 01/14/20
Becky Johnson
Councilor Dhalac Term ending October 2022
Gabe Faulkner- Macklin
Councilor Bruzgo 8/18/20
John Ripley
Councilor Henderson Term ending October 1, 2022 - appointed 2/4/2020

Subject 3. ORDER #80-19/20 – Transit Advisory Committee, resident member (Pride), for a term ending October 1, 2023. Postponed since October 29, 2019. Passage requires majority vote.
Meeting May 18, 2021 - CITY COUNCIL MEETING
Category B. APPOINTMENT CALENDAR
Access Public
Type Action
Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

With Ordinance #8-19/20 in effect (as of October 15, 2019), the Council must now select and appoint seven (7) residents to the Transit Advisory Committee. Interested residents may apply online at www.southportland.org or at the Clerk's office.

District Four Councilor Caricchio October 2019; then for 3 years (October 2021-October 2024) - appointed Barry Lucier on 2/11/2020
District Five Councilor Dhalac October 2019; then for 3 years (October 2019-October 2022)
At-Large Councilor Bruzgo October 2019; then for 3 years (October 2019-October 2022) - appointed Robert Foster on 1/28/2020
At-Large Councilor Henderson October 2019; then for 3 years (October 2019-October 2022) - appointed Kathleen Egan 01/07/2020

Subject 4. ORDER #119-19/20 – Board of Assessment Review, District At-Large (Bruzgo) for a term that expires December 31, 2023. Postponed since January 7, 2020. Passage requires majority vote
Meeting May 18, 2021 - CITY COUNCIL MEETING
Category B. APPOINTMENT CALENDAR
Access Public
Type Action
Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Susan Hasson's term ended 12/31/19.
POSITION PAPER OF THE CITY CLERK

Caroline Hendry's term has ended. This appointee must be from District 2.

Mike Vail from ON Semiconductor recently notified the Long Creek Watershed Management District ("LCWMD") that he is resigning from LCWMD’s Board of Directors effective April 30, 2020. Mike is one of the seven directors appointed to LCWMD’s Board by the City of South Portland. Specifically, Mike was appointed as one of four “private Participating Landowners or representatives of private Participating Landowners whose Parcel is located within the City of South Portland.”

The LCWMD is seeking a replacement for Mr. Vail. Interested residents should submit their application on the City’s website at this link or at the City Clerk's office at City Hall. All applications and nominations received will be forwarded to the Council for consideration. This is a Council appointment.

POSITION PAPER OF THE CITY CLERK


Meeting May 18, 2021 - CITY COUNCIL MEETING
Category B. APPOINTMENT CALENDAR
Access Public
Type Action
Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Subject 7. ORDER #61-20/21 - Open Space Acquisition Committee, District At-Large (Bruzgo), for a term that expires October 1, 2023. Postponed since September 15, 2020. Passage requires majority vote.

Meeting May 18, 2021 - CITY COUNCIL MEETING
Category B. APPOINTMENT CALENDAR
Access Public
Type Action
Recommended Action Motion to postpone.
This committee is currently seeking resident members. Interested persons should submit an application.

**Membership:**

*There may not be more than 3 resident members from any one voting district.*

*A quorum shall consist of seven (7) members, at least six (6) of whom shall be voting members.*

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**Subject**

8. ORDER #89-20/21 - Arts & Historic Preservation Committee, District Four (Caricchio), for a term expiring October 20, 2023. Postponed since October 20, 2020. Passage requires majority vote.

Meeting

May 18, 2021 - CITY COUNCIL MEETING

Category

B. APPOINTMENT CALENDAR

Access

Public

Type

Action

Recommended Action

Motion to postpone.

**POSITION PAPER OF THE CITY CLERK**

Jon Godin has resigned.

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**Subject**

9. ORDER #152-20/21 - Civil Service Commission, District Four (Caricchio), for an unexpired term that expires March 1, 2022. Postponed since February 9, 2021. Passage requires majority vote.

Meeting

May 18, 2021 - CITY COUNCIL MEETING

Category

B. APPOINTMENT CALENDAR

Access

Public

Type

Action

Recommended Action

Motion to postpone

**POSITION PAPER OF THE CITY CLERK**

The unfortunate death of Louis Maietta, Jr. has caused a vacancy on the Civil Service Commission. This vacancy must be filled by a resident of District 4.

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**Subject**

10. ORDER #156-20/21 - Economic Development Committee, District Five (Dhalac), for a term that expires March 23, 2024. Postponed since February 9, 2021. Passage requires majority vote.

Meeting

May 18, 2021 - CITY COUNCIL MEETING

Category

B. APPOINTMENT CALENDAR

Access

Public

Type

Action

Recommended Action

Motion to postpone.
POSITION PAPER OF THE CITY CLERK

Bruce Bennett's term ends 03/23/2021. He is not seeking reappointment. Per Council Rules, this item is appearing on the Council agenda 90 days prior to expiration.

Caitie Whelan has resigned from the committee.

POSITION PAPER OF THE CITY MANAGER

The PACTS Policy Board is scheduled to meet on May 25, 2021 from 6 - 8 p.m. Councilor Kate Lewis is the municipal appointee to that Board, with City Manager Scott Morelli serving as the alternate. Since both the Councilor and City Manager can't attend that meeting due to the scheduled City Council meeting, I am requesting a temporary alternate be appointed to ensure South Portland does not lose its vote on funding and other issues that will be discussed at that meeting. Bus Director Donna Tippett is also on the Policy Board. Based on the membership requirements in the Policy Board bylaws, it is recommended that Rick Sargent, Bus Department Operations Supervisor, be temporarily appointed as the alternate Policy Board member. Policy Board meetings thereafter will be held on the fourth Thursday of the month from 11 am–1 pm, which works for Councilor Lewis and City Manager.

Director Tippett will be present should Council have questions.

File Attachments
ORDER - APPT - PACTS Policy Board.pdf (202 KB)
Councilor Leighton is requesting to appoint Ania Chandler to serve on the Transit Advisory Committee.

File Attachments
Chandler - Application.pdf (210 KB)
ORDER #210.pdf (250 KB)

C. CONSENT CALENDAR

D. CITIZEN DISCUSSION (PART I)

Members of the public will be given up to **5 minutes** to speak on any item on or off the agenda during Citizens Discussion Part I. Members of the public speaking on any agenda item during this time will not be able to speak on that item again once it comes up for public discussion (including workshops). Members speaking during Citizen Discussion Part I will not be able to speak during Citizen Discussion Part II.

E. PUBLIC HEARINGS AND ACTION

F. ACTION ON OLD AND NEW BUSINESS

Subject 13. ORDER #210-20/21 - Appointing Ania Chandler to the Transportation Advisory Committee, District One (Leighton), for a term that ends October 1, 2023. Passage requires majority vote. ROLL CALL VOTE.

Meeting May 18, 2021 - CITY COUNCIL MEETING

Category B. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Action Motion for passage.

POSITION PAPER OF THE CITY CLERK

Subject 1. Citizen Discussion

Meeting May 18, 2021 - CITY COUNCIL MEETING

Category D. CITIZEN DISCUSSION (PART I)

Access Public

Type Discussion

Subject 1. RESOLVE #10-20/21 - that $22,573,961 be expended for Regular Instruction. ROLL CALL VOTE. Passage requires majority vote.

Meeting May 18, 2021 - CITY COUNCIL MEETING

Category F. ACTION ON OLD AND NEW BUSINESS

Access Public

Type Action

Preferred Date May 18, 2021

Absolute Date May 18, 2021
POSITION PAPER OF THE CITY MANAGER

This Resolve is brought forward as part of approving the Fiscal Year 2022 Budget for the South Portland School Department.

File Attachments
REGULAR Instruction.pdf (25 KB)

Executive Content
the procedure the Council has followed in the past, per legal guidance, on how the resolves for School Budget may be taken up for vote is as follows:

- The first 11 resolves are read and voted on under one motion,
- the next 4 are voted on individually,
- the next 3 are read and voted on under one motion,
- and the last resolve read individually.

(The School CIP order is outside of this.)

Subject 2. RESOLVE #11-20/21 - that $10,590,406 be expended for Special Education. ROLL CALL VOTE. Passage requires majority vote.

Meeting May 18, 2021 - CITY COUNCIL MEETING

Category F. ACTION ON OLD AND NEW BUSINESS

Access Public

Type Action

Preferred Date May 18, 2021

Absolute Date May 18, 2021

Fiscal Impact Yes

Recommended Action Council passage of RESOLVE #11-20/21.

POSITION PAPER OF THE CITY MANAGER

This Resolve is brought forward as part of approving the Fiscal Year 2022 Budget for the South Portland School Department.

File Attachments
SPECIAL Education.pdf (25 KB)

Subject 3. RESOLVE #12-20/21 - that $0 be expended for Career and Technical Education. ROLL CALL VOTE. Passage requires majority vote.

Meeting May 18, 2021 - CITY COUNCIL MEETING

Category F. ACTION ON OLD AND NEW BUSINESS
This Resolve is brought forward as part of approving the Fiscal Year 2022 budget for the South Portland School Department.

Subject 4. RESOLVE #13-20/21 - that $1,116,250 be expended for Other Instruction. ROLL CALL VOTE. Passage requires majority vote.

Meeting May 18, 2021 - CITY COUNCIL MEETING
Category F. ACTION ON OLD AND NEW BUSINESS
Access Public
Type Action
Preferred Date May 18, 2021
Absolute Date May 18, 2021
Recommended Action Council passage of RESOLVE #13-20/21.

POSITION PAPER OF THE CITY MANAGER

This Resolve is brought forward as part of approving the Fiscal Year 2022 Budget for the School Department.

Subject 5. RESOLVE #14-20/21- that $3,479,570 be expended for Student and Staff Support. ROLL CALL VOTE. Passage requires majority vote.
This Resolve is brought forward as part of approving the Fiscal year 2022 Budget for the South Portland School Department.

File Attachments
STUDENT and staff support.pdf (25 KB)

6. RESOLVE #15-20/21 - that $1,588,848 be expended for System Administration.
ROLL CALL VOTE. Passage requires majority vote.

7. RESOLVE #16-20/21 - that $2,686,750 be expended for School Administration.
ROLL CALL VOTE. Passage requires majority vote.
This Resolve is brought forward as part of the approving the Fiscal Year 2022 Budget for the South Portland School Department.

**File Attachments**
SCHOOL Administration.pdf (25 KB)

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**Subject** 8. RESOLVE #17-20/21 - that $2,299,251 be expended for Transportation and Buses. ROLL CALL VOTE. Passage requires majority vote.

**Meeting** May 18, 2021 - CITY COUNCIL MEETING
**Category** F. ACTION ON OLD AND NEW BUSINESS
**Access** Public
**Type** Action
**Preferred Date** May 18, 2021
**Absolute Date** May 18, 2021

**Recommended Action** Council passage of RESOLVE #17-20/21.

**POSITION PAPER OF THE CITY MANAGER**

This Resolve is brought forward as part of approving the Fiscal Year 2022 Budget for the South Portland School Department.

**File Attachments**
TRANSPORTATION and buses.pdf (25 KB)

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**Subject** 9. RESOLVE #18-20/21 - that $4,731,678 be expended for Facilities Maintenance. ROLL CALL VOTE. Passage requires majority vote.

**Meeting** May 18, 2021 - CITY COUNCIL MEETING
**Category** F. ACTION ON OLD AND NEW BUSINESS
**Access** Public
**Type** Action
**Preferred Date** May 18, 2021
**Absolute Date** May 18, 2021

**Recommended Action** Council passage of RESOLVE #18-20/21.

**POSITION PAPER OF THE CITY MANAGER**

This Resolve is brought forward as part of approving the Fiscal Year 2022 Budget for the South Portland School Department.

**File Attachments**
FACILITIES Maintenance.pdf (25 KB)
POSITION PAPER OF THE CITY MANAGER

This Resolve is brought forward as part of approving the Fiscal Year Budget 2022 for the South Portland School Department.

File Attachments
DEBT Service and Other Commitments.pdf (25 KB)

Subject  10. RESOLVE #19-20/21 - that $4,406,551 be expended for Debt Service and Other Commitments. ROLL CALL VOTE. Passage requires majority vote.

Meeting  May 18, 2021 - CITY COUNCIL MEETING
Category  F. ACTION ON OLD AND NEW BUSINESS
Access  Public
Type  Action
Preferred Date  May 18, 2021
Absolute Date  May 18, 2021
Recommended Action  Council passage of RESOLVE #19-20/21.

POSITION PAPER OF THE CITY MANAGER

This Resolve is brought forward as part of approving the Fiscal Year Budget 2022 for the South Portland School Department.

File Attachments
ALL OTHER Expenditures.pdf (25 KB)

Subject  11. RESOLVE #20-20/21 - that $493,820 be expended All Other Expenditures. ROLL CALL VOTE. Passage requires majority vote.

Meeting  May 18, 2021 - CITY COUNCIL MEETING
Category  F. ACTION ON OLD AND NEW BUSINESS
Access  Public
Type  Action
Preferred Date  May 18, 2021
Absolute Date  May 18, 2021
Recommended Action  Council passage of RESOLVE #20-20/21.
12. RESOLVE #21-20/21 - that $40,247,187.01 be appropriated for the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and that $34,071,383.33 be raised as the City's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688. Explanation: The City's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the municipality must raise in order to receive the full amount of State dollars. ROLL CALL VOTE. Passage requires majority vote.

13. RESOLVE #22-20/21 - that $3,696,349 be raised and appropriated for the annual payments on debt service previously approved by the voters for non-State-funded school construction projects and non-State-funded portions of school construction projects in addition to the funds appropriated as the local share of the City's contribution to the total cost of funding public education from pre-kindergarten to grade 12. Explanation: Non-State-funded debt service is the amount of money needed for the annual payments on the City's long-term debt for major school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters of the City as follows: SPHS Auditorium/Cafeteria Construction, approved by voters on November 8, 1994. Elementary Schools Construction and Renovation, approved by voters on November 6, 2001. South Portland High School Addition and Renovation, approved by voters on November 2, 2010. ROLL CALL VOTE. Passage requires majority vote.
This Resolve is brought forward as part of approving the Fiscal Year Budget 2022 for the South Portland School Department.

**Position Paper of the City Manager**

This Resolve is brought forward as part of approving the Fiscal Year Budget 2022 for the South Portland School Department.

**File Attachments**

- ANNUAL Payments Debt Service.pdf (217 KB)

**Subject**

14. RESOLVE #23-20/21 - that $7,905,663.67 be raised and appropriated in additional local funds, which exceed the State’s Essential Programs and Services Allocation model by $7,905,663.67 as required to fund the budget recommended by the Board of Education. The Board of Education recommends $7,905,663.67 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by $7,905,663.67. Co-curricular/athletic costs not recognized by EPS; Maintaining/Staffing two small Middle Schools rather than one; Staffing for Nursing Services greater than acknowledged by EPS; Maintaining/Staffing five small Elementary Schools rather than four; Class Size Targets less than State standard; Lease payments for three Type C school buses; Lease payments for interactive white boards/displays at the five elementary schools; Capital Improvement Projects for Mahoney, Memorial and SPHS approved by voters on June 9, 2009; Renovation of the Transportation Facility as approved by voters on November 5, 2019. Explanation: The additional local funds are those locally raised funds over and above the municipality’s local contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-State funded debt service that will help achieve the school department budget for educational programs. **ROLL CALL VOTE. Passage requires majority vote.**

**Meeting**

May 18, 2021 - CITY COUNCIL MEETING

**Category**

F. ACTION ON OLD AND NEW BUSINESS

**Access**

Public

**Type**

Action

**Preferred Date**

May 18, 2021

**Absolute Date**

May 18, 2021

**Recommended Action**

Council passage of RESOLVE #23-20/21.

**Position Paper of the City Manager**

This Resolve is brought forward as part of approving the Fiscal Year Budget 2022 for the South Portland School Department.

**File Attachments**

- ADDL LOCAL Funds.pdf (146 KB)
15. RESOLVE #24-20/21 - that the Board of Education be authorized to expend $53,967,085 for the fiscal year beginning July 1, 2021 and ending June 30, 2022 from the municipality’s contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-State funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools. ROLL CALL VOTE. Passage requires majority vote.

16. RESOLVE #25-20/21 - that the City of South Portland will appropriate $25,000 for Adult Education and raise $25,000 as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program. Passage requires majority vote.
Subject  17. RESOLVE #26-20/21 - that the City of South Portland will raise and appropriate $485,000 in additional local dollars in support of the food service program. ROLL CALL VOTE. Passage requires majority vote.

Meeting  May 18, 2021 - CITY COUNCIL MEETING

Category  F. ACTION ON OLD AND NEW BUSINESS

Access  Public

Type  Action

Preferred Date  May 18, 2021

Absolute Date  May 18, 2021

Recommended Action  Council passage of RESOLVE #26-20/21.

POSITION PAPER OF THE CITY MANAGER

This Resolve is brought forward as part of approving the Fiscal Year Budget 2022 for the South Portland School Department.

File Attachments
FOOD Service.pdf (25 KB)

Subject  18. RESOLVE #27-20/21 - that the Board of Education be authorized to expend such other sums as may be received for state and federal grants or programs or other sources during the fiscal year for school and/or adult education purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated. ROLL CALL VOTE. Passage requires majority vote.

Meeting  May 18, 2021 - CITY COUNCIL MEETING

Category  F. ACTION ON OLD AND NEW BUSINESS

Access  Public

Type  Action

Preferred Date  May 18, 2021

Absolute Date  May 18, 2021


POSITION PAPER OF THE CITY MANAGER

This Resolve is brought forward as part of approving the Fiscal Year Budget 2022 for the South Portland School Department.

File Attachments
GRANT spending.pdf (26 KB)
19. RESOLVE #28-20/21 - that the Board of Education be authorized to use all or part of additional state subsidy received, if any, to increase expenditures for school purposes in cost center categories approved by the School Board, increase the allocation of finances in a reserve fund approved by the School Board, and/or decrease the local cost share expectation, as defined in Title 20 A, section 15671 A(1)(B), for local property taxpayers for funding public education as approved by the School Board. ROLL CALL VOTE. Passage requires majority vote.

Meeting May 18, 2021 - CITY COUNCIL MEETING
Category F. ACTION ON OLD AND NEW BUSINESS
Access Public
Type Action
Preferred Date May 18, 2021
Absolute Date May 18, 2021
Fiscal Impact Yes
Recommended Action Council passage of RESOLVE #28-20/21.

POSITION PAPER OF THE CITY MANAGER

This Resolve is brought forward as part of approving the Fiscal Year Budget 2022 for the South Portland School Department.

File Attachments
SUBSIDY spending.pdf (26 KB)

20. ORDER #211-20/21- Authorizing the Superintendent to implement the FY22 School Department Capital Improvement Plan in the amount of $787,722 as detailed in the Superintendent's memo and FY22 Proposed CIP Expenditure Summary. ROLL CALL VOTE. Passage requires majority vote.

Meeting May 18, 2021 - CITY COUNCIL MEETING
Category F. ACTION ON OLD AND NEW BUSINESS
Access Public
Type Action
Preferred Date May 18, 2021
Absolute Date May 18, 2021
Fiscal Impact Yes
Budgeted Yes
Recommended Action Council passage of ORDER #210-20/21.

POSITION PAPER OF THE CITY MANAGER

This order is brought forward to formally authorize the Superintendent to implement the FY22 School Department Capital Improvement Plan. The plan totals $787,722 and is detailed in the attached memo
and expenditure summary.

File Attachments
FY22_CIPmemo_3.22.21.pdf (155 KB)
FY22 CIP 3-22-21.pdf (626 KB)
ORDER - FY22 CIP.pdf (163 KB)

G. WORKSHOP DISCUSSION

Subject  1. Discussion on Employee COLA for FY22 Budget
Meeting  May 18, 2021 - CITY COUNCIL MEETING
Category  G. WORKSHOP DISCUSSION
Access  Public
Type  Discussion, Information

POSITION PAPER OF THE CITY MANAGER

Finance Director Greg L'Heureux has requested Council provide guidance prior to Budget Workshop #3 on whether it will approve including a 1% Cost of Living Adjustment (COLA) for all employees in the FY22 budget. Council is being asked to consider this request now so that the Finance Director has time to update the City's financial software system and budget numbers for each impacted department. As his office is currently without a Deputy Finance Director/Controller, this work would be difficult for him to perform if it was approved at the June 1st budget workshop and needed to be included in the packet three days later for the June 10th meeting at which Council will approve the entire budget.

Although there are a growing number of items that will need to be discussed as part of the Parking Lot workshop on June 1st, the COLA request is the only item before Council tonight. The 1% amount is consistent with what is included in the School budget, as their teachers union recently agreed to a 0.5% COLA and their service employees agreed to a 1% COLA. This increase also keeps us somewhat competitive with what other communities are offering so that we can also continue to attract and retain quality employees. It is also a lower amount than we have historically offered and this is in recognition of the significant tax shift that is about to occur onto residential property owners as a result of the revaluation. The attached memo from Human Resources Director Stephanie Weaver provides more information/justification.

The inclusion of a 1% COLA would result in an additional expense of $184,335. As we will discuss in greater detail at the workshop, we are anticipating supplemental revenues that will assist in fully covering the expenses associated with the 1% COLA, so Council would not need to increase property taxes any further in order to fund this request. These revenues include revised State Revenue Sharing projections, increased revenues from a new lease agreement with Spring Point Marina, and an overall increase in other fee revenue. In addition, the Finance Director and I are still learning more about allowable uses of the federal stimulus funds that will soon be released to states and municipalities. South Portland is expected to receive $10.5 million, with half that amount arriving this month and the other half arriving a year from now. We do know that those funds CANNOT be used to provide direct property tax relief, although there will be certain items in the budget that we will be able to pay for with these funds that could in turn lower the tax burden. We will provide some basic information about potential uses of those funds on Tuesday night, but the fuller discussion and our recommendation as to how to utilize those funds will occur at the third budget workshop on June 1. (One early observation is that we should be able to fund the proposed new social worker position and the Home Team/Amistad program from these federal funds, which would lessen the amount needed to be raised by property taxes.)

Director L'Heureux and Director Weaver will be present for this discussion.
POSITION PAPER OF THE CITY MANAGER

Council has workshops scheduled through December 21, 2021. There are four dates that do not have workshops scheduled: June 10, November 23, December 14, and December 28. There remains four items on the workshop list that are awaiting a date, none of which are ready to be scheduled for a specific date.

Councilor Leighton has submitted a workshop proposal to recognize Juneteenth (June 19) as a holiday in South Portland. If a second Councilor agrees, this workshop can be added to the list.

The workshop on a Tourism Improvement District has been postponed from June 10 to November 4 at the request of the Portland Tourism Association. Councilor Leighton's workshop could be scheduled for June 10th as a result.

H. CITIZEN DISCUSSION (PART II)

Members of the public will be given up to 5 minutes to speak on any item on or off the agenda during Citizens Discussion Part II. Members of the public who spoke on any agenda item (including workshops) will not be able to speak on that item again during this time. Members who spoke during Citizen Discussion Part I will not be able to speak during Citizen Discussion Part II.

I. COMMUNICATION FROM THE CITY MANAGER

J. COUNCILOR'S ROUND ROBIN

K. EXECUTIVE SESSION

L. ADJOURNMENT

Subject 1. Adjourn
Items may only be introduced after 11:00 p.m. upon a majority vote of Councilors present and voting. Items on a regular meeting agenda not introduced pursuant to this rule shall be placed on the next regular meeting agenda.