City of South Portland
BOARD OF HEALTH
Meeting Agenda

Date: Tuesday, December 17, 2019
Time: 4:30 p.m.
Location: City Council Chambers, City Hall, 25 Cottage Road, South Portland, ME

Agenda
I. Roll Call/Introductions
II. Election of Officers
   a. Chair, Vice Chair

III. Review of Duties/Authority Granted to Board by Ordinance/State Law (Scott Morelli, City Manager)
   a. Review of Ordinance #10-19/20 creating the BOH (attached)
   b. Review of State Statutes related to local Boards of Health and Local Health Officers (attached)
   c. Review of Sections 2-121, 2-122, and 2-123 (attached) of the City’s Code of Ordinances

IV. Review of Maine’s Freedom Of Access Act (FOAA) (Scott Morelli, City Manager)
   a. See attached excerpts from Maine’s FOAA Frequently Asked Questions webpage

V. Presentation of Existing City Health Services/Gaps in Service (Scott Morelli, City Manager)
   a. Pursuant to Council Order #44-19/20 (attached), City Manager will present a memo to you on this topic. This memo will be handed out and reviewed at your meeting
   b. Recommendation from BOH due to City Council no later than January 31, 2020

VI. Set Future Meeting Dates

VII. Adjourn

Members
• Dr. Meredith Jackson (term expiring 12/3/2020)
• Bridget O’Connor (term expiring 12/3/2021)
• Dr. Tara Pelletier (term expiring 12/3/2022)
• Josh Pobrislo, South Portland Local Health Officer (ex-officio/non-voting member)

Board of Health Powers and Duties (per City Ordinance)
The powers and duties of the Board of Health shall be to serve as an advisory body to the Health Officer. The City Council may refer specific health-related matters to the Board of Health for its review and recommendation. Such referrals must be done by an Order duly passed by the City Council, and such referred matters must be within the jurisdiction of the Health Officer as defined by State and local law. Unless expressly authorized by the City Council, the Board of Health shall not expend funds. The Board of Health shall not direct the work of the Health Officer or any other employee or appointed official of the City.