



**Tuesday, January 12, 2021
CITY COUNCIL MEETING**

CLICK THE "VIDEO" LINK TO ENTER THE MEETING.

Meeting Begins: 6:30 P.M.

Regular Meeting Location: Zoom

<https://zoom.us/j/94322599202>

Or iPhone one-tap :

US: +13126266799,,94322599202# or +19292056099,,94322599202#

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Dial(for higher quality, dial a number based on your current location):

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+1 253 215 8782 or +1 301 715 8592**

Webinar ID: 943 2259 9202

International numbers available: <https://zoom.us/u/aAz482hpA>

A. OPENING OF THE MEETING

Subject	1. Roll Call
Meeting	Jan 12, 2021 - CITY COUNCIL MEETING
Category	A. OPENING OF THE MEETING
Access	Public
Type	

Subject	2. Acceptance of Minutes
Meeting	Jan 12, 2021 - CITY COUNCIL MEETING
Category	A. OPENING OF THE MEETING
Access	Public
Type	Minutes
Minutes	View Minutes for Jan 5, 2021 - CITY COUNCIL MEETING

B. PETITIONS AND COMMUNICATIONS

Subject **1. Introduction of Donald "Skip" Hopkins, new Facilities Director**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category B. PETITIONS AND COMMUNICATIONS

Access Public

Type

POSITION PAPER OF THE CITY MANAGER

Council will be introduced to new Facilities Director Donald "Skip" Hopkins, who began his duties last month.

C. APPOINTMENT CALENDAR

Subject **1. ORDER #160-18/19 – Board of Appeals, District Two (Lewis), to fill an unexpired term which expires July 23, 2021. Postponed since March 26, 2019. Passage requires majority vote.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Motion to postpone.
Action**POSITION PAPER OF THE CITY CLERK**

Robert Whyte resigned from the board effective March 19, 2019.

Subject **2. ORDER #77-19/20 – Comprehensive Plan Implementation Committee, resident members (Lewis, Dhalac). Postponed since October 29, 2019. Passage requires majority vote.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Motion to postpone.
Action**POSITION PAPER OF THE CITY CLERK**

With Ordinance #8-19/20 in effect (as of October 15, 2019), the Council must now select and appoint seven (7) residents to the Comprehensive Plan Implementation Committee. Interested residents may apply online at www.southportland.org or at the Clerk's office.

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District One	Councilor Morgan	October 2019, then for 3 years (October 2020-October 2023) - appointed Peter Stanton on 2/4/2020
District Two	Mayor Lewis	October 2019; then for 3 years (October 2021-October 2024)
District Three	Councilor Pride	October 2019, then for 3 years (October 2020-October 2023) - appointed Jessica Stafos on 2/18/2020
District Four	Councilor Caricchio	October 2019; then for 3 years (October 2021-October 2024) - appointed Barry Lucier on 2/11/2020
District Five	Councilor Dhalac	October 2019; then for 3 years (October 2019-October 2022)
At-Large	Councilor Bruzgo	October 2019; then for 3 years (October 2019-October 2022) - appointed Robert Foster on 1/28/2020
At-Large	Councilor Henderson	October 2019; then for 3 years (October 2019-October 2022) - appointed Kathleen Egan 01/07/2020

Subject 3. ORDER #80-19/20 – Transit Advisory Committee, resident members (Leighton, Pride). Postponed since October 29, 2019. Passage requires majority vote.

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

With Ordinance #8-19/20 in effect (as of October 15, 2019), the Council must now select and appoint seven (7) residents to the Transit Advisory Committee. Interested residents may apply online at www.southportland.org or at the Clerk's office.

District One	Councilor Morgan	Term ending October 2023
Greg Lewis	Mayor Lewis	Term ending 10/01/2024 - appointed 3/10/20
District Three	Councilor Pride	Term ending October 2023
Max Wibby	Councilor Caricchio	Term ending 10/01/2024 - appointed 01/14/20
District Five	Councilor Dhalac	Term ending October 2022
Gabe Faulkner-Macklin	Councilor Bruzgo	Term ending October 2022 - appointed 8/18/20
John Ripley	Councilor Henderson	Term ending October 1, 2022 - appointed 2/4/2020

Subject 4. ORDER #119-19/20 – Board of Assessment Review, District At-Large (Bruzgo) for a term that expires December 31, 2023. Postponed since January 7, 2020. Passage requires majority vote

Meeting Jan 12, 2021 - CITY COUNCIL MEETING
Category C. APPOINTMENT CALENDAR
Access Public
Type Action
Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Susan Hasson's term ended 12/31/19.

Subject 5. ORDER #178-19/20 - Civil Service Commission, District Two (Lewis), for a term that expires March 1, 2025. Postponed since March 5, 2020. Passage requires majority vote.

Meeting Jan 12, 2021 - CITY COUNCIL MEETING
Category C. APPOINTMENT CALENDAR
Access Public
Type Action
Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Caroline Hendry's term has ended. This appointee must be from District 2.

Subject 6. ORDER #183-19/20 - Board of Assessment Review, District Four (Caricchio), for a term that expires March 16, 2023. Postponed since April 14, 2020. Passage requires majority vote.

Meeting Jan 12, 2021 - CITY COUNCIL MEETING
Category C. APPOINTMENT CALENDAR
Access Public
Type Action
Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Timothy Hubbards's term has ended. This appointee must be from District 4.

Subject 7. ORDER #203-19/20 - Long Creek Watershed Management District Board of Directors, private participating landowner, for an unexpired term that expires February 14, 2022. Postponed since May 5, 2020. Passage requires majority vote.

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Mike Vail from ON Semiconductor recently notified the Long Creek Watershed Management District ("LCWMD") that he is resigning from LCWMD's Board of Directors effective April 30, 2020. Mike is one of the seven directors appointed to LCWMD's Board by the City of South Portland. Specifically, Mike was appointed as one of four "private Participating Landowners or representatives of private Participating Landowners whose Parcel is located within the City of South Portland."

The LCWMD is seeking a replacement for Mr. Vail. Interested residents should submit their application on the City's website [at this link](#) or at the City Clerk's office at City Hall. All applications and nominations received will be forwarded to the Council for consideration. This is a Council appointment.

Subject 8. ORDER #57-20/21 - Open Space Acquisition Committee, District One (Leighton), appointing Valerie Beggs for an unexpired term that expires October 1, 2021. Postponed since September 15, 2020. ROLL CALL VOTE. Passage requires majority vote.

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Action Council passage of ORDER #57-20/21.

POSITION PAPER OF THE CITY CLERK

This committee is currently seeking resident members. Interested persons should submit an [application](#).

Membership:

There may not be more than 3 resident members from any one voting district. A quorum shall consist of seven (7) members, at least six (6) of whom shall be voting members.

Councilor Leighton is bringing forward Valerie Beggs for this appointment.

File Attachments

[Beggs Valerie Application.pdf \(84 KB\)](#)[ORDER - Open Space Acquisition - Beggs.pdf \(68 KB\)](#)

Subject **9. ORDER #58-20/21 - Open Space Acquisition Committee, District Two (Lewis), for a term that expires October 1, 2021. Postponed since September 15, 2020. Passage requires majority vote.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Motion to postpone.
Action

POSITION PAPER OF THE CITY CLERK

POSITION PAPER OF THE CITY CLERK

This committee is currently seeking resident members. Interested persons should submit an [application](#).

Membership:

There may not be more than 3 resident members from any one voting district. A quorum shall consist of seven (7) members, at least six (6) of whom shall be voting members.

Subject **10. ORDER #61-20/21 - Open Space Acquisition Committee, District At-Large (Bruzgo), for a term that expires October 1, 2023. Postponed since September 15, 2020. Passage requires majority vote.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Motion to postpone.
Action

POSITION PAPER OF THE CITY CLERK

This committee is currently seeking resident members. Interested persons should submit an [application](#).

Membership:

There may not be more than 3 resident members from any one voting district.

A quorum shall consist of seven (7) members, at least six (6) of whom shall be voting members.

Subject **11. ORDER #64-20/21 - Community Development Advisory Committee, District One (Leighton), for an unexpired term that expires January 15, 2021. Postponed since September 29, 2020. Passage requires majority vote.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Motion to postpone.
Action

POSITION PAPER OF THE CITY CLERK

Eli Rubin has resigned from the committee due to moving out of the City.

Subject **12. ORDER #87-20/21 - Arts & Historic Preservation Committee, District At-Large (Henderson) for a term that expires October 20, 2023. Postponed since October 20, 2020. Passage requires majority vote.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Motion to postpone.
Action

POSITION PAPER OF THE CITY CLERK

Jessica Kessler's term has ended.

Subject **13. ORDER #88-20/21 - Arts & Historic Preservation Committee, District At-Large (Bruzgo) for a term that expires October 20, 2023. Postponed since October 20, 2020. Passage requires majority vote.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action
 Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Doreen Gay's term has ended.

Subject 14. ORDER #89-20/21 - Arts & Historic Preservation Committee, District Four (Caricchio), for a term expiring October 20, 2023. Postponed since October 20, 2020. Passage requires majority vote.

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Jon Godin has resigned.

Subject 15. ORDER #95-20/21 - Energy & Recycling Committee, District One (Leighton), for an unexpired term that expires May 5, 2023. Postponed since October 27, 2020. Passage requires majority vote.

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Kathi Perkins has resigned from the Energy & Recycling Committee.

Subject 16. ORDER#123-20/21 - Affordable Housing Committee, a member representing a landlords' association or a South Portland Landlord, for a term that expires December 31, 2023. Postponed since December 22, 2020. Passage requires majority vote.

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public
 Type Action
 Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Mike Duvernay's term has expired.

Subject **17. ORDER #125-20/21 - Library Advisory Board, District At-Large (Henderson) for a term which expires on December 31, 2023. Postponed since December 22, 2020. Passage requires majority vote.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Preferred Date Dec 22, 2020

Fiscal Impact No

Budgeted No

Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Jessica Walker's term has expired.

Subject **18. ORDER #126-20/21 - Library Advisory Board, District Three (Pride) for a term which expires on December 31, 2020. Postponed since December 22, 2020. Passage requires majority vote.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Preferred Date Dec 22, 2020

Fiscal Impact No

Budgeted No

Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Jenny Lupica's term has expired.

Subject **19. ORDER #127-20/21 - Library Advisory Board, District At-Large (Bruzgo) for a term which expires on December 31, 2023. Postponed since December 22, 2020. Passage requires majority vote.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Preferred Date Sep 22, 2020

Fiscal Impact No

Budgeted No

Recommended Motion to postpone.
Action

POSITION PAPER OF THE CITY CLERK

Ashlee Godin's term has expired.

Subject **20. ORDER #133-20/21 - Energy & Recycling Committee, District At-Large (Bruzgo), for an unexpired term which expires on May 14, 2021. Postponed on January 5, 2021. Passage requires majority vote.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

POSITION PAPER OF THE CITY MANAGER

Taylor Strubell has submitted his resignation from the ERC effective immediately.

Subject **21. ORDER #137-20/21 - Community Development Advisory Committee, District Two (Lewis) for a term which expires on January 15, 2024. Passage requires majority vote.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Preferred Date Jan 12, 2021

Fiscal Impact No

Budgeted No

Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Anton Hoecker's term has expired.

Subject 22. ORDER #138-20/21 - Community Development Advisory Committee, District Five (Dhalac) for a term which expires on January 15, 2024. Passage requires majority vote.

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category C. APPOINTMENT CALENDAR

Access Public

Type Action

Preferred Date Jan 12, 2021

Fiscal Impact No

Budgeted No

Recommended Action Motion to postpone.

POSITION PAPER OF THE CITY CLERK

Mike Fletcher's term has expired.

D. CONSENT CALENDAR

E. CITIZEN DISCUSSION (PART I)

Subject 1. Citizen Discussion

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category E. CITIZEN DISCUSSION (PART I)

Access Public

Type Discussion

Members of the public will be given up to **5 minutes** to speak on any item on or off the agenda during Citizens Discussion Part I. Members of the public speaking on any agenda item during this time will not be able to speak on that item again once it comes up for public discussion (including workshops). Members speaking during Citizen Discussion Part I will not be able to speak during Citizen Discussion Part II.

F. PUBLIC HEARINGS AND ACTION

G. ACTION ON OLD AND NEW BUSINESS

Subject	1. RESOLVE #04-20/21 - Statement Condemning Acts of Hate Against the LGBTQ Community. Two-Thirds Vote Required to Suspend Council Rules and Add Item to the Agenda. ROLL CALL VOTE. Passage Requires Majority Vote.
Meeting	Jan 12, 2021 - CITY COUNCIL MEETING
Category	G. ACTION ON OLD AND NEW BUSINESS
Access	Public
Type	Action
Recommended Action	Council passage of RESOLVE #04-20/21.

POSITION PAPER OF THE CITY MANAGER

As of Friday, January 8, 2021, a total of [seven residents in Portland and South Portland had received homophobic hate letters](#). This hate mail was sent to those whom the unknown mailer had identified as members of or supporters of the Lesbian, Gay, Transgender, Queer/Questioning (LGBTQ+) community. The messages consisted of a rainbow pride flag with the Satanic Temple logo superimposed over it, along with a threatening message containing a slur. Both Portland and South Portland Police Departments are working to investigate these despicable threats.

Councilor Leighton has drafted the following statement condemning these mailings and showing support for LGBTQ+ community members:

"Recently, there have been several residents in Portland and at least one in South Portland who have received dangerous and threatening hate letters in their mail. The letters contained a satanic temple logo superimposed over our Pride Flag followed by a deeply threatening homophobic slur. Those flying a Pride flag have been targeted, as well as members of the LGBTQIA+ community.

The South Portland City Council joins in solidarity and support with our LGBTQIA+ friends and neighbors who have received such letters and wish to unite in rejecting hatred and bigotry in our community, as well as in our nation. Our work includes working towards a safer city for all.

This council wishes to lead with compassion and empathy toward an accepting, more inclusive future."

Council is being asked to support this statement.

NOTE: Because this agenda item request was received after the Wednesday noon deadline prescribed in Council's rules, a two-thirds vote will be required in order to formally place this item on the agenda.

File Attachments

[RESOLVE #04 - Condemning Acts of Hate.pdf \(29 KB\)](#)

Subject **2. RESOLVE #05-20/21 - Statement Condemning Attack on U.S. Capitol. Two-Thirds Vote Required to Suspend Council Rules and Add Item to the Agenda. ROLL CALL VOTE. Passage Requires Majority Vote.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category G. ACTION ON OLD AND NEW BUSINESS

Access Public

Type Action

Recommended Council passage of RESOLVE #05-20/21.
Action

POSITION PAPER OF THE CITY MANAGER

Mayor Pride has requested a statement condemning the January 6, 2021 attacks on the United States Capitol. The statement was not available at the time of packet publication but will be added as soon as it is ready. Council will be asked to endorse this statement on Tuesday night.

NOTE: Because this agenda item request was received after the Wednesday noon deadline prescribed in Council's rules, a two-thirds vote will be required in order to formally place this item on the agenda.

Subject **3. ORDER #139-20/21 - Accepting miscellaneous donations. ROLL CALL VOTE. Passage requires majority vote.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category G. ACTION ON OLD AND NEW BUSINESS

Access Public

Type Action

Fiscal Impact Yes

Dollar Amount \$500.00

Budgeted No

Budget Source Donation

Recommended Council passage of ORDER #139-20/21.
Action

POSITION PAPER OF THE CITY CLERK

Attached are miscellaneous donations received by the City of South Portland.

File Attachments
[ORDER Donations.pdf \(71 KB\)](#)
[2020 Elizabeth Kun TY.pdf \(731 KB\)](#)
[Isabel McWilliams TY.pdf \(730 KB\)](#)
[Andrew McWilliams TY.pdf \(720 KB\)](#)
[McWilliams Estate TY.pdf \(728 KB\)](#)
[2021 Mirielle McWilliams TY.pdf \(4 KB\)](#)

H. WORKSHOP DISCUSSION

Subject **1. Creation of an Ad Hoc Budget Advisory Committee**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category H. WORKSHOP DISCUSSION

Access Public

Type

POSITION PAPER OF THE CITY MANAGER

Councilor Caricchio received a second for this workshop request on [July 7, 2020](#). Since that time, Councilor Caricchio has modified her thoughts and on Tuesday night will present an idea to Council that provides a budgetary role for the Human Rights Commission (HRC). As she will discuss further, her intent is to better help ensure that people of color have their voice heard during the budget process. This would include providing a copy of the City Manager's recommended budget to the HRC at a similar time as when it is first provided to Council (third Monday in March per Charter). The HRC would then review the budget and provide their input/recommendations at the budget public hearing, which must be held in the month of April per Charter and traditionally has been held at the Council's first meeting in April. The HRC would be able to have more than the standard five minutes allowed to speakers under Council Rules.

Council is being asked whether it wishes to support such a role for the HRC. If so, staff would work to craft the appropriate Order or ordinance amendment.

Finance Director Greg L'Heureux will be present for this discussion.

Subject **2. List of Workshop Items to be Reviewed.**

Meeting Jan 12, 2021 - CITY COUNCIL MEETING

Category H. WORKSHOP DISCUSSION

Access Public

Type Discussion

POSITION PAPER OF THE CITY MANAGER

Council has workshops scheduled through June 1, 2021. There remains two items on the workshop list that are awaiting a date. None of these items are ready to be scheduled for a specific date.

An item for the "Tree Protection Ordinance" has been added to the April 27, 2021 meeting date. The item that had been in that slot, "Allowing Some Small Farm Animals as Special Zoning Exception for Homes on One Acre or More", was moved to June 1, 2021 with the permission of sponsoring-Councilor Sue Henderson.

A workshop to consider a "Tourism Improvement District" has been added to the June 10, 2021 meeting. This item is coming forward at the request of VisitPortland and many hoteliers in the Portland, South Portland, and Scarborough area. Essentially, the request is to utilize existing state law to create a Tourism Improvement District in each of the three communities, whereby a special tax would be assessed on many hotels and motels, and the resulting revenues would be placed into a fund to promote tourism in the region. While this idea was floated prior to the pandemic, advocates tell us that COVID-19 and the resulting impact on the hospitality industry makes this fund even more important.

File Attachments

[01-08-21 Workshop Items List.pdf \(122 KB\)](#)

I. CITIZEN DISCUSSION (PART II)

Subject	1. Citizen Discussion
Meeting	Jan 12, 2021 - CITY COUNCIL MEETING
Category	I. CITIZEN DISCUSSION (PART II)
Access	Public
Type	Discussion

Members of the public will be given up to **5 minutes** to speak on any item on or off the agenda during Citizens Discussion Part II. Members of the public who spoke on any agenda item (including workshops) will not be able to speak on that item again during this time. Members who spoke during Citizen Discussion Part I will not be able to speak during Citizen Discussion Part II.

J. COMMUNICATION FROM THE CITY MANAGER

K. COUNCILOR'S ROUND ROBIN

L. EXECUTIVE SESSION

M. ADJOURNMENT

Subject	1. Adjourn
Meeting	Jan 12, 2021 - CITY COUNCIL MEETING
Category	M. ADJOURNMENT
Access	Public

Type	Action
Recommended Action	MOTION TO ADJOURN

Items may only be introduced after 11:00 p.m. upon a majority vote of Councilors present and voting. Items on a regular meeting agenda not introduced pursuant to this rule shall be placed on the next regular meeting agenda.