



INVITATION TO BID

BID # 33 - 22

FINANCE DEPARTMENT

ELLEN SANBORN
Finance Director

COLLEEN C. SELBERG
Purchasing Agent

HALF-TON PICKUP TRUCK

Sealed bid for furnishing a New Half-Ton Pickup Truck to the City of South Portland Parks Department, as specified below, in the attached specifications and proposal, will be received by the City Purchasing Agent, 25 Cottage Road, South Portland, Maine 04106, until 2:00 p.m., Friday, April 8, 2022 at which time, they will be publicly opened and read aloud. Proposals received after that date and time will not be considered.

Bid shall be submitted on the attached bid form in sealed envelopes, plainly marked "Bid #29-22 Half-Ton Pickup" and shall be addressed to the Purchasing Agent at the above address. Delivery to be made upon receipt of purchase order and shall be F.O.B., Parks Department, 929 Highland Avenue, South Portland, Maine.

All equipment offered on this bid shall be brand-new and the latest type available. Bidder will state in his bid the name and model number of the equipment he is offering and will include with his bid a catalog or brochure marked to indicate the standard factory equipment of the model on which he is bidding. Bidder must attach a separate sheet to his bid listing any deviation from the minimum specifications shown. If no attachment is provided, it will be assumed that the item being bid meets the minimum specifications.

If the equipment offered by a bidder under the attached specifications meets the specifications except for minor factors or reasonably small amounts in dimensions, and if it shall be determined by the City that these minor variations from the specifications do not prevent the equipment being bid from performing as satisfactorily or from being as good as equipment fully meeting these specifications, then these minor variations from the specifications may be waived by the City, if it deems it to be to its advantage and the equipment with the waived variations in specifications will be accepted as fully meeting these specifications.

Since a prompt delivery is required, delivery time as well as price may be a factor in determining the award of this bid.

The City of South Portland's Ford Fleet Identification Number is QF391.

Price shall include a 14-day plate and State of Maine Certificate of Title or Certificate of Origin, which shall be made out to the City of South Portland, Maine and mailed to the Purchasing Agent, P.O. Box 9422, and South Portland, ME. 04116-9422. A copy of the title application is to be delivered with each vehicle. There shall be, within the Greater

Portland area, a repair service which shall maintain a stock of spare parts for any make and model of any vehicle that a bidder offers in the proposal.

It is the custom of the City of South Portland to pay its bills within 20 to 30 days following delivery of and receipt of bills for all items covered by the purchase order. In submitting bids under attached specifications, bidders should take into consideration all discounts, both trade and time, allowed in accordance with the above payment policy. All bidders should quote net prices, therefore, exclusive of all Federal Excise Taxes and Sales Taxes.

The City of South Portland reserves the right to waive all informalities in bids, to accept any bid or any portion thereof, or to reject any or all bids should it be deemed in its best interest to do so. Except as otherwise required by law or as specifically provided to the contrary herein, the award of this bid shall be governed by the City's purchasing ordinance.

Colleen C. Selberg
Purchasing Agent

Mailing address: P.O. Box 9422, South Portland, ME. 04416-9422
Telephone (207) 767-3201 Fax (207) 767-7620



BID SPECIFICATIONS FOR 2022 4X2 HALF TON REGULAR CAB PICKUP

The City would like a price for the truck only and separate prices for the add on's listed individually. The city also would like it priced with and without a trade of 2008 4X2 half ton Ford truck with 67,500 miles and rising. Serial # 1FTPF12558KC8650

COMPLIANCE TO SPECIFICATIONS

It shall be the bidder's responsibility to carefully examine each item of specification. The bidder shall indicate 100% compliance by checking "Yes". Any deviation from the specification as written must be marked "NO" for each line item. Unilateral interpretations will not be accepted. Failure to offer a properly completed bid or failure to respond accurately to each individual item of the technical specification may cause the offender's bid to be rejected. Where the bidder answers "NO", all such variances, exceptions, and/or deviations shall be fully described in writing, identified by section, sub-section and line item, on attachment marked "Exceptions/Deviations – Notations Sheet". Any space left blank shall be considered non-compliant. NO verbal interpretations will be accepted! Bidders shall not use deceit or false statements in responding to written specifications as such may be cause for rejection of bid and/or other penalties.

	SPECIFICATION DETAILS	COMPLY	
		YES	NO
1. WHEELBASE	a. 141"		
2. ENGINE	a. V6 OR LARGER		
3. TRANSMISSION	a. AUTOMATIC WITH TOW MODE		
4. REAR AXLE	a. LOCKING REAR AXLE		
5. COLOR	a. SILVER		
6. INTERIOR	a. 40/20/40 CLOTH SEAT WITH MEDIUM TO DARK COLOR		
7. BUMPERS	a. CHROME FRONT, CHROME REAR STEP & TOW		
8. TOWING	a. TRAILER TOWING PACKAGE		
9. POWER GROUP	a. WINDOWS, LOCKS, BRAKES, STEERING,		

	MIRRORS, AIR CONDITIONING, AM/FM RADIO, SYNC SYSTEM FOR HANDS FREE CELL PHONE USE		
10. SPARE TIRE	a. FULL SIZE TIRE AND WHEEL		
	THIS SPACE INTENTIONALLY LEFT BLANK		
	SPECIFICATION DETAILS	YES/NO	PRICE
11. ADD ON'S	a. SPRAY IN BEDLINER b. 15" AMBER LED OCTOGONAL MINI LIGHT BAR, MOUNTED ON A BACK RACK REAR WINDOW PROTECTOR, WIRED TO AN IN CAB POWER SOURCE WITH AN ON/OFF SWITCH c. 4 MOLDED SPLASH GUARDS INSTALLED		

QUOTATIONS MUST INCLUDE THE FOLLOWING INFORMATION:

1. COMPLETE DESCRIPTION OF VEHICLE WITH APPLICABLE PRINTED MATERIAL
2. GUARANTEED DELIVERY TIME AFTER RECEIPT OF WRITTEN ORDER
3. VEHICLE WILL BE ACCOMPANIED BY COMPLETE SHOP MANUAL
4. COMPLETE TRADE-IN ALLOWANCE ON VEHICLE LISTED BELOW

TRADE IN

2008 FORD 4X2 HALF TON
VIN #1FTPF12558KC8650
Mileage 67,500 and rising

Unit can be seen at South Portland Parks Department, 929 Highland Avenue, South Portland.
Contact Darrell Parker at 767-7670 x 7807.

PROPOSAL

The UNDERSIGNED hereby proposes to furnish a new 2022 Half Ton Regular Cab 4X2 Pickup Truck to the South Portland Parks Department, in accordance with the attached Invitation to Bid, the attached specifications, and at the following price, warranty, and delivery time:

Price \$ _____

Less Trade Allowance 2008 Ford \$ _____

Net \$ _____

Price with Add On's Listed \$ _____

Less Trade Allowance 2008 Ford \$ _____

Net \$ _____

Add/Alt Extended Warranty \$ _____

Year Make & Model # _____

Color _____ Odometer Reading _____

Warranty _____

Delivery Time _____

Signed: _____
(Corporation, Firm or Company)

By: _____
(Officer, Authorized Individual or Owner)

Title: _____

Mailing
Address: _____

Zip Code: _____ Date: _____

Telephone: _____ Fax: _____

E-Mail: _____

Note: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.