

CITY OF SOUTH PORTLAND, MAINE
SOUTH PORTLAND ENERGY & RECYCLING COMMITTEE

Meeting Agenda

June 15 , 2016

So. Portland Community Center
Large Conference Room

Call to order - 6:30 pm.

Committee

- Bob Foster - At Large (Beecher) Chair - Present
- Clyde Barr - At Large (Beecher) - Absent
- Jessica Williams - At Large (Blake) Vice Chair - Present
- Gregory Norton - At Large (Blake) - Present
- Vacant - District 1
- Rich Crowley - District 1 - Present
- Vacant - District 2
- Melinda Timpf - District 2 - Present
- Tyler Gleason - District 3 - Present
- Vacant - District 3
- Chris Rauscher- District 4 - Present
- Stephanie Schneider - District 4 - n/a
- David J. Cote - District 5 - Present
- Andrew Snyder - District 5 Secretary - Present
- Julie Rosenbach - City Liaison - Present
- Vacant - School Department Liaison

Membership Report and Updates:

- Introduction of new Members - New members Chris Rauscher and Stephanie Schneider have been appointed both representing District 4. Stephanie has not been sworn in, yet.
- Acceptance of May's minutes - David Cote offered motion to accept, Tyler Gleason seconded the motion. Motion accepted unanimously.
- Waste Reduction Plan presentation - Julie Rosenbach is working on plan with 3 USM interns to reduce solid waste in South Portland by 40%. One of the interns will attend next ERC meeting to give an update on the plan.

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- Zero Waste Community Event Checklist - There was a general discussion of creating the Zero Waste Flyer, which was distributed prior to the meeting. This flyer is intended for distribution to City event organizers and citizens requesting an event permit.

Some points that were brought out:

Include more pictures demonstrating signage

Make full sized chart and full size signs that can be used for events and include with hand out.

Print on recycled paper

Incentive program to encourage Zero Waste participation - Public recognition of Zero Waste event

Demonstration of dollar savings from Zero Waste events

Document successes

Should ERC "volunteer" to work to make an event Zero Waste? - Bug Light 5K, sub-committee sign up sheet circulated.

Please forward all comments/suggestions to Jessica Williams

- Swap Shop Management - Julie talked with Doug Howard, Public Works Director, and the Swap Shop is scheduled to open July 1. Many volunteers spots (4 hr minimum) to man the shop are open, please spread the word. Hours will be dependent on the number of volunteers available. Transfer station hours are 8-3:30, with Swap Shop open on Thursdays, Fridays, and Saturdays.
- E-Waste grant application - Jessica is working on \$1,000 from NEGREF (New England Grass Roots Environmental Fund). She is collecting information on ideas for an e-waste event and the follow up work post-event to educate public about e-waste. She also needs to create a post-event report (from a survey handed out at the event). As part of the grant, she needs to specify to NEGREF what the deliverables are.
- Assignment of Roles - Bob Foster discussed the creation of sub-committees and the need for lead people to run projects. We need volunteers to be Project Managers. Projects include:
 - Newsletter coordination.
 - Events where ERC can have a presence.
 - City Operations (council meetings, etc.).
 - ERC Annual Report (1-2 page report) - events, memos, projects.An e-mail will be sent out within 2 weeks with roles and responsibilities.
- Newsletter/Article Queue - Chris R. will do article on net-metering/solar power as it relates to SoPo Solar farm goal 6/24 Sentry
Andy S. will do article on Zero Waste event at Centerboard Yacht Club/Atlantic Cup race, mid July Sentry ed.
Rich C. to do article on perceptions of appliance energy use for August Sentry ed.

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Committee to work on timeline of newsletter to co-inside with seasonal/special events

Adjournment

- Chris Rauscher offered the motion to adjourn, seconded by Jessica Williams.
Meeting adjourned at 8:25 pm

Next meeting: Wed., July 20, 2016, 6:30 pm - Community Center