

PLUMBING APPLICATION

Maine DHHS/CDC – Division of Environmental & Community Health

PROPERTY ADDRESS				ISSUING MUNICIPAL OFFICE			
City, Town, or Plantation				Town/City			
Street/Subdivision Lot #				Permit #		Total Fee \$	
PROPERTY OWNER INFORMATION				Date Issued		Double Fee	
Name (Last, First)							
Applicant Name (Last, First)				Local Plumbing Inspector Signature		License #	
OWNER/APPLICANT MAILING ADDRESS				FEES State \$		Local \$	
Street				LOCATION Map #		Lot #	
City				Internal plumbing fixtures and piping may not be installed until a permit is issued by the Local Plumbing Inspector. The permit authorizes the owner or installer to install the plumbing system in accordance with this application and the Maine Subsurface Wastewater Disposal Rules.			
State		Zip Code					
OWNER/APPLICANT STATEMENT				CAUTION: INSPECTION REQUIRED I have inspected the installation authorized above and found it to be in compliance with the Maine Plumbing Rules Application.			
I certify that the information submitted is correct to the best of my knowledge and understand that any falsification is reason for the Local Plumbing Inspector(s) to deny a permit.							
Signature of Owner/Applicant		Date		LPI Signature		Date (Rough-In)	
Copy: Property Owner <input type="checkbox"/> Town <input type="checkbox"/> State <input type="checkbox"/>				Date (Final)			

PERMIT INFORMATION					
This application is for: New Plumbing <input type="checkbox"/> Relocated Plumbing <input type="checkbox"/>		Type of structure to be served: Single Family Residence <input type="checkbox"/> Modular or Mobile Home <input type="checkbox"/> Multiple Family Dwelling <input type="checkbox"/> Other (specify below) <input type="text"/>		Plumbing to be installed by: Master Plumber <input type="checkbox"/> License # <input type="text"/> Oil Burner Installer <input type="checkbox"/> License # <input type="text"/> Mfd. Housing Rep. <input type="checkbox"/> License # <input type="text"/> Public Utility Rep. <input type="checkbox"/> License # <input type="text"/> Property Owner <input type="checkbox"/>	

Column 1 – Hook-Up & Relocation	Column 2 – Fixtures		Column 3 – Fixtures		State of Maine Department of Health and Human Services/ Center for Disease Control and Prevention Environmental & Community Health – Subsurface Wastewater 286 Water Street State House Station 11 Augusta, ME 04333 207-287-2070 HHE-211 Revised 7/24/2018
Maximum 1 Hook-Up	Type of Fixture	Qty	Type of Fixture	Qty	
Hook-Up (a) <input type="checkbox"/> <i>Hook-up to public sewer in those cases where the connection is not regulated and inspected by the local sanitary district.</i>	Hosebib/Sillcock		Bathtub (and Shower)		
Hook-Up (b) <input type="checkbox"/> <i>Hook-up to an existing subsurface wastewater disposal system.</i>	Floor Drain		Shower (Separate)		
	Urinal		Sink		
	Drinking Fountain		Wash Basin		
Piping Relocation <input type="checkbox"/> <i>Relocation of sanitary lines, drains, and piping without new fixtures.</i>	Indirect Waste		Water Closet (Toilet)		
	Treatment Softener, Filter, etc.		Clothes Washer		
	Grease/Oil Separator		Dishwasher		
	Roof Drain		Garbage Disposal		
	Bidet		Laundry Tub		
	Other: <input type="text"/>		Water Heater		

Total Column 1 + Total Column 2 + Total Column 3 = Enter Total Fixtures / Hook-Ups Below

PERMIT TRANSFER ONLY <input type="checkbox"/> \$10.00	Total Fixtures / Hook-Ups	
	Per-Fixture Fee	
	TOTAL PERMIT FEE	

9. **Variance fees** should only be factored-in to the State's 25% share for *first time systems requiring State approval*; the State does not receive a share of fees collected for replacement system variances.
10. Municipalities are not required to report **double fees** as part of the State's share. Also, municipalities are not required to report **additional fees applied per local rule or ordinance**. The State asks only that standard fees be reported. Revenues over and above the State's 25% share of standard fees may be kept by the municipality.
11. **While municipalities do have the latitude to waive their portion of permit fees**, such as for work done at municipal or non-profit facilities, the State is still due 25% of the value of the permit as determined by the approved fee schedule.
12. **Permit transfers should be presented separately from the original permit**, with only a \$10.00 fee (State share \$2.50). No additional fixtures should be noted on a permit transfer.
13. We recommend putting a **QC process** in place to double-check permits before they are submitted to our office. This will help ensure that permits accurately reflect work being done to internal plumbing or external wastewater systems, and will go a long way toward eliminating discrepancies in fees.
14. We understand that there will occasionally be **extenuating circumstances** that result in fees tabulated by means other than the approved fee schedule. When these circumstances do arise, please be sure to enclose explanatory information with the corresponding permit(s). Should you need guidance on permits, contact Brent Lawson (State Plumbing Inspector) at the address/phone number below.
15. **Contact information, mailing addresses, etc.:**
 - For any questions regarding plumbing/SSWW permit fees, please contact the Subsurface Wastewater Program – email subsurface.wastewater@maine.gov or phone (207) 287-2070.
 - Checks for permit fees should be **mailed to**:
 - Maine DHHS/CDC
 - Division of Environmental and Community Health
 - 286 Water Street, 3rd Floor
 - 11 State House Station
 - Augusta, ME 04333-0011

(Checks should still be made **payable to Treasurer, State of Maine**)

Online:

- Subsurface Wastewater Program:
<http://www.maine.gov/dhhs/mecdc/environmental-health/plumb/index.htm>
- Drinking Water Program: www.medwp.com
- DWP on Facebook: <https://www.facebook.com/MaineCDCDWP/>