



CITY OF SOUTH PORTLAND

P. O. Box 9422
496 Ocean Street
South Portland, Maine 04116-9422

William J. Mann
Economic Development Director

ECONOMIC DEVELOPMENT DEPARTMENT

ECONOMIC DEVELOPMENT COMMITTEE (EDC) MEETING AGENDA

Date: Wednesday July 11, 2018 ~ Time: 6:00 p.m.

Location: Hamlin School – 496 Ocean Street City Conference Room

- 6:00 p.m. I. CALL TO ORDER (Chair Little)
II. ROLL CALL OF MEMBERS (Chair)
III. CONSENT AGENDA ITEM(S) (Chair)
- A. Approval of April 25, 2018 Meeting Minutes
NOTE: Unless there are amendments to the Minutes or questions about the other consent items, they will not be discussed.
NOTE: There was not a quorum of Committee members in attendance for the May 30, 2018 Meeting of the EDC. A general discussion and welcome of the new Economic Development Director took place but there were no formal actions taken; hence, there are no meeting Minutes requiring approval.
NOTE: The meeting originally scheduled for June 27th was cancelled due to the fact that there was not going to be a quorum of Committee members able to attend.
- B. City of South Portland – Charter Language – Economic Development Committee
- 6:05 p.m. IV. AGENDA - NEW BUSINESS / ACTION ITEMS
- A. Introduction of William J. Mann, Economic Development Director (Chair)
B. Election of EDC Chair, Vice Chair, and Secretary (Chair)
C. Informal Discussion of the City's existing Economic Development Efforts, Priorities, Plans, and Marketing & Branding Efforts (Chair/EDD Mann)
1. Recent Grand Openings / Ribbon Cuttings
2. Maine Biz – Community Profile
3. Coffee With a Cop Program
4. Marketing RFP – Marketing Plan
5. Other
D. Discussion of Designation of Western portion of South Portland as an “Opportunity Zone” (Chair)
E. Discuss Meeting Logistics: Meeting Length, Meeting Time Day of Week, Location, Format of Agenda & Minutes (Chair/EDD Mann)
F. Other News, Up Coming Events, Updates (All)
G. Review/Discussion of topics for future meetings (Sept. , October) (All)
- 8:00 p.m. V. ADJOURNMENT
- Next Meeting:
Date: September 26, 2018, subject to modification.
Time: 6:00 p.m.
Location: Hamlin School – 496 Ocean Street City Conference Room

Please RSVP to: Mary Perry @ 207-767-7606 by end of day July 9, 2018 ~ so that we can confirm that there will be an adequate number of EDC members planning to attend to obtain a quorum.

NOTE: The Hamlin School building (496 Ocean Street) where the Economic Development Department is located is not fully compliant with the Americans with Disabilities Act (ADA). Should a fully accessible meeting location be requested, please contact Mary Perry, Executive Assistant, at 767-7606 or mperry@southportland.org, and alternative meeting arrangements will be made.

If there are specific questions about individual projects or economic development negotiations, some of these discussions are protected from public disclosure.¹ The ability of the Economic Development Department, in this, the most public of arenas, to maintain a reputation in the development community for being responsive, easy to work with, and of keeping client discussions, which have been shared in confidence, from being disclosed, without the client's consent or in a manner that might adversely impact either the client or the City of South Portland is, necessary and appropriate to avoid prejudicing the bargaining position of the City of South Portland. ¹ *M.R.S.A. § 405(6)(C)*.