



GENERAL FUND ADOPTED BUDGET

FY 2018

City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure Summary By Department

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CITY COUNCIL	\$146,334	\$139,788	147,553	\$147,321	\$147,321	\$147,321
EXECUTIVE DEPARTMENT	\$209,538	\$209,935	213,143	\$238,511	\$238,511	\$238,511
CITY CLERK	\$235,336	\$233,307	229,745	\$235,789	\$235,789	\$235,789
CORPORATION COUNSEL	\$183,645	\$257,282	188,552	\$195,448	\$195,448	\$195,448
FINANCE DEPARTMENT	\$981,166	\$993,556	1,035,764	\$1,061,729	\$1,061,729	\$1,061,729
INFORMATION TECHNOLOGY	\$393,221	\$399,448	408,444	\$447,436	\$424,749	\$424,749
PLANNING DEPARTMENT	\$222,533	\$227,924	233,158	\$242,534	\$240,974	\$240,974
SUSTAINABILITY	\$0	\$60,013	83,127	\$109,297	\$104,797	\$104,797
HUMAN RESOURCES	\$326,256	\$294,899	377,719	\$392,753	\$389,253	\$392,753
CITY BUILDING	\$161,074	\$173,817	186,255	\$276,863	\$266,645	\$266,645
INSURANCE	\$6,414,055	\$6,594,662	6,943,110	\$7,318,170	\$7,239,045	\$7,266,870
GENERAL GOVERNMENT	\$9,273,158	\$9,584,630	10,046,570	\$10,665,851	\$10,544,261	\$10,575,586
POLICE DEPARTMENT	\$4,116,298	\$4,232,208	4,403,268	\$4,545,855	\$4,541,009	\$4,543,307
FIRE DEPARTMENT	\$4,839,862	\$4,956,350	5,169,996	\$5,333,442	\$5,372,300	\$5,372,300
PUBLIC SAFETY COMMUNICATIONS	\$784,515	\$797,078	1,023,463	\$1,057,584	\$1,057,584	\$1,078,702
CODE ENFORCEMENT DEPARTMENT	\$673,713	\$679,009	732,800	\$727,286	\$724,086	\$724,086
CIVIL SERVICE	\$5,760	\$11,313	10,225	\$11,280	\$11,280	\$11,280
PUBLIC SAFETY	\$10,420,148	\$10,675,958	11,339,752	\$11,675,447	\$11,706,259	\$11,729,675
PUBLIC WORKS	\$4,666,126	\$4,622,412	4,739,726	\$4,847,400	\$4,818,400	\$4,818,400
PUBLIC WORKS	\$4,666,126	\$4,622,412	4,739,726	\$4,847,400	\$4,818,400	\$4,818,400
PUBLIC LIBRARY	\$616,680	\$643,523	673,421	\$690,512	\$690,512	\$693,512
PARKS & RECREATION	\$2,469,167	\$2,458,226	2,711,098	\$2,850,501	\$2,799,316	\$2,799,316

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure Summary By Department**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CULTURE & RECREATION	\$3,085,847	\$3,101,748	3,384,519	\$3,541,013	\$3,489,828	\$3,492,828
BUS SERVICE	\$1,119,797	\$1,144,409	1,249,134	\$1,324,840	\$1,349,840	\$1,357,928
WATERFRONT	\$38,500	\$38,500	41,057	\$41,057	\$41,057	\$41,057
TRANSPORTATION AND WATERFRONT	\$1,158,297	\$1,182,909	1,290,191	\$1,365,897	\$1,390,897	\$1,398,985
GENERAL ASSISTANCE DEPARTMENT	\$352,534	\$502,204	524,007	\$555,476	\$555,476	\$555,476
HEALTH	\$17,250	\$19,750	19,000	\$19,000	\$19,000	\$19,000
HEALTH, WELFARE & SOCIAL SERV	\$369,784	\$521,954	543,007	\$574,476	\$574,476	\$574,476
GENERAL OBLIGATION DEBT	\$396,539	\$389,039	589,741	\$1,372,646	\$1,372,646	\$1,372,646
PENSION OBLIGATION	\$541,251	\$534,316	524,041	\$0	\$0	\$0
DEBT	\$937,791	\$923,355	1,113,782	\$1,372,646	\$1,372,646	\$1,372,646
CONTINGENCY ABATEMENT RESERVE	\$109,106	\$107,801	127,000	\$127,000	\$127,000	\$127,000
MUNICIPAL FACILITIES	\$70,000	\$70,000	20,000	\$20,000	\$20,000	\$20,000
CONTINGENCY ABATEMENT RESERVE	\$179,106	\$177,801	147,000	\$147,000	\$147,000	\$147,000
TOTAL MUNICIPAL BUDGET	\$30,090,257	\$30,790,768	32,604,547	\$34,189,730	\$34,043,767	\$34,109,596
COUNTY TAX	\$2,327,942	\$2,434,056	2,504,088	\$2,598,030	\$2,598,030	\$2,598,030
TOTAL GENERAL FUND	\$32,418,199	\$33,224,824	35,108,635	\$36,787,760	\$36,641,797	\$36,707,626

City of South Portland
2017/2018 Adopted Budget
General Fund Revenue Summary

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
DOG LICENSES	\$1,565	\$1,649	\$1,500	\$1,600	\$1,600	\$1,600
MARRIAGE LICENSES	\$7,997	\$6,316	\$7,000	\$7,000	\$7,000	\$7,000
FISHING/HUNTING LICENSES	\$979	\$1,030	\$1,000	\$1,000	\$1,000	\$1,000
BUSINESS LICENSES	\$147,956	\$153,096	\$145,000	\$148,000	\$148,000	\$148,000
ADVERTISING	\$290	\$400	\$300	\$300	\$300	\$300
MISCELLANEOUS REVENUE	\$21,362	\$18,199	\$19,000	\$19,000	\$19,000	\$19,000
CITY CLERK	\$180,149	\$180,690	\$173,800	\$176,900	\$176,900	\$176,900
FINES & FEES	\$1,584	\$810	\$0	\$0	\$0	\$0
CORPORATION COUNSEL	\$1,584	\$810	\$0	\$0	\$0	\$0
AUTOMOBILE EXCISE TAX	\$6,348,074	\$7,209,182	\$5,900,000	\$6,400,000	\$6,550,000	\$6,550,000
BOAT EXCISE TAX	\$26,521	\$32,188	\$25,000	\$27,000	\$27,000	\$27,000
AIRCRAFT EXCISE TAX	\$0	\$0	\$0	\$12,000	\$12,000	\$12,000
INTEREST & PENALTIES	\$118,502	\$135,076	\$110,000	\$90,000	\$90,000	\$90,000
VET EXEMPT REIMBURSEMENT	\$14,213	\$14,463	\$12,000	\$14,000	\$14,000	\$14,000
INVESTMENT INCOME	\$434,550	\$428,191	\$420,000	\$400,000	\$400,000	\$400,000
PASSPORT	\$4,725	\$4,859	\$5,000	\$5,000	\$5,000	\$5,000
LICENSE TABS	\$57,649	\$60,275	\$55,000	\$58,000	\$58,000	\$58,000
WESTBROOK ASSESSING	\$54,508	\$55,476	\$55,475	\$56,200	\$56,200	\$56,200
STATE SNOW/MOBILE FEES	\$0	\$1,119	\$1,000	\$900	\$900	\$900
MISCELLANEOUS REVENUE	\$14,428	\$16,390	\$15,000	\$15,000	\$15,000	\$15,000
FINANCE DEPARTMENT	\$7,073,168	\$7,957,219	\$6,598,475	\$7,078,100	\$7,228,100	\$7,228,100
SCHOOL IT SERVICES	\$27,500	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
INFORMATION TECHNOLOGY	\$27,500	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
SUBDIVISIONS	\$8,850	\$10,552	\$1,500	\$5,000	\$5,000	\$5,000
SITE PLANS	\$6,075	\$9,900	\$5,500	\$7,000	\$7,000	\$7,000
ZONE CHANGES	\$2,500	\$1,000	\$500	\$500	\$500	\$500
SPECIAL EXCEPTIONS	\$1,500	\$1,950	\$1,000	\$1,500	\$1,500	\$1,500
DE MINIMUS PLANNING CHANGE	\$750	\$800	\$250	\$500	\$500	\$500
MISCELLANEOUS REVENUE	\$2,205	\$2,841	\$1,000	\$1,500	\$1,500	\$1,500

**City of South Portland
2017/2018 Adopted Budget
General Fund Revenue Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PLANNING DEPARTMENT						
	\$21,880	\$27,043	\$9,750	\$16,000	\$16,000	\$16,000
MAINE DRUG ENFORCEMENT AGE	\$69,183	\$41,815	\$73,000	\$83,000	\$83,000	\$83,000
COURT FEES & FINES	\$18,482	\$13,216	\$11,000	\$12,000	\$12,000	\$12,000
FALSE ALARMS	\$13,995	\$22,867	\$16,000	\$18,000	\$18,000	\$18,000
PARKING TICKETS	\$42,783	\$12,753	\$40,000	\$28,000	\$28,000	\$28,000
ANIMAL CONTROL	\$5,427	\$8,721	\$5,000	\$6,000	\$6,000	\$6,000
ANIMAL CONTROL - CAPE ELIZAI	\$11,796	\$12,059	\$12,000	\$13,000	\$13,000	\$13,000
MISCELLANEOUS REVENUE	\$11,218	\$11,467	\$9,000	\$9,000	\$9,000	\$9,000
POLICE DEPARTMENT	\$172,884	\$122,897	\$166,000	\$169,000	\$169,000	\$169,000
AMBULANCE FEES	\$801,539	\$864,489	\$825,000	\$840,000	\$840,000	\$840,000
TANKER INSPECTIONS	\$6,885	\$1,755	\$4,000	\$2,000	\$2,000	\$2,000
MASTER BOX FEE	\$3,400	\$9,200	\$7,000	\$6,500	\$6,500	\$6,500
MISCELLANEOUS REVENUE	\$4,064	\$1,213	\$3,000	\$2,000	\$2,000	\$2,000
FIRE DEPARTMENT	\$815,888	\$876,656	\$839,000	\$850,500	\$850,500	\$850,500
BUILDING FEES & PERMITS	\$417,480	\$736,641	\$460,000	\$460,000	\$460,000	\$460,000
PLUMBING PERMITS	\$12,795	\$10,890	\$7,500	\$10,000	\$10,000	\$10,000
ELECTRICAL PERMITS	\$23,663	\$22,748	\$18,000	\$24,000	\$24,000	\$24,000
MISCELLANEOUS REVENUE	\$9,041	\$3,131	\$2,000	\$2,000	\$2,000	\$2,000
CODE ENFORCEMENT DEPARTMENT	\$462,979	\$773,410	\$487,500	\$496,000	\$496,000	\$496,000
SITE INSPECTIONS	\$500	\$3,057	\$0	\$0	\$0	\$0
ENGINEERING DEPARTMENT	\$500	\$3,057	\$0	\$0	\$0	\$0
MISCELLANEOUS REVENUE	\$573	\$912	\$500	\$500	\$500	\$500
RECYCLING	\$31,106	\$16,690	\$20,000	\$18,000	\$18,000	\$18,000
TRANSFER FACILITY	\$103,253	\$88,419	\$108,000	\$108,000	\$108,000	\$108,000
PUBLIC WORKS	\$134,932	\$106,021	\$128,500	\$126,500	\$126,500	\$126,500
FINES & FEES	\$14,993	\$14,608	\$16,000	\$15,000	\$15,000	\$15,000
PHOTOCOPIER	\$2,960	\$2,756	\$2,500	\$2,500	\$2,500	\$2,500
MISCELLANEOUS REVENUE	\$4,050	\$3,525	\$4,000	\$4,000	\$4,000	\$4,000
FINES & FEES	\$1,820	\$1,429	\$1,800	\$1,500	\$1,500	\$1,500

**City of South Portland
2017/2018 Adopted Budget
General Fund Revenue Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PHOTOCOPIER	\$241	\$203	\$300	\$150	\$150	\$150
MISCELLANEOUS REVENUE	\$339	\$381	\$300	\$300	\$300	\$300
PUBLIC LIBRARY	\$24,402	\$22,902	\$24,900	\$23,450	\$23,450	\$23,450
POOL DAILY FEES	\$71,970	\$92,107	\$70,000	\$88,000	\$88,000	\$88,000
POOL MEMBERSHIPS	\$0	\$463	\$0	\$400	\$400	\$400
POOL PROGRAM FEES	\$73,912	\$86,304	\$70,000	\$74,000	\$74,000	\$74,000
POOL RENTAL	\$15,016	\$12,986	\$15,000	\$14,000	\$14,000	\$14,000
POOL EQUIPMENT	\$659	\$462	\$500	\$400	\$400	\$400
COMMUNITY CENTER	\$33,099	\$30,340	\$30,000	\$38,000	\$38,000	\$38,000
MISCELLANEOUS REVENUE	\$5	\$40	\$0	\$0	\$0	\$0
PARKS & RECREATION	\$194,651	\$222,701	\$185,500	\$214,800	\$214,800	\$214,800
MAINE DEPT OF TRANSPORTATIC	\$31,240	\$31,782	\$31,240	\$31,240	\$31,240	\$31,240
FAREBOX	\$285,127	\$259,088	\$313,000	\$275,000	\$275,000	\$275,000
ADVERTISING	\$28,484	\$24,831	\$20,000	\$20,000	\$20,000	\$20,000
MISCELLANEOUS REVENUE	\$2	\$0	\$0	\$0	\$0	\$0
GRANT INCOME	\$430,425	\$510,445	\$589,000	\$589,000	\$700,748	\$700,748
BUS SERVICE	\$775,274	\$826,147	\$953,240	\$915,240	\$1,026,988	\$1,026,988
GENERAL ASSISTANCE	\$124,747	\$284,231	\$276,500	\$287,210	\$287,210	\$287,210
GENERAL ASSISTANCE DEPARTMENT	\$124,747	\$284,231	\$276,500	\$287,210	\$287,210	\$287,210
STATE REVENUE SHARING	\$1,264,320	\$1,285,328	\$1,220,000	\$1,220,000	\$1,220,000	\$1,260,000
CABLE TV FRANCHISE FEE	\$151,779	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000
RENT & LEASES	\$75,364	\$82,304	\$70,800	\$85,800	\$85,800	\$85,800
BUDGETED USE OF SURPLUS	\$0	\$0	\$500,000	\$500,000	\$500,000	\$500,000
	\$1,491,463	\$1,487,632	\$1,910,800	\$1,925,800	\$1,925,800	\$1,965,800
ECOMAINE PILOT	\$71,450	\$71,450	\$71,450	\$71,450	\$71,450	\$71,450
S P HOUSING AUTHORITY PILOT	\$142,775	\$145,997	\$146,000	\$159,000	\$159,000	\$159,000
RIDGELAND ESTATES PILOT	\$23,937	\$24,211	\$24,200	\$37,158	\$37,158	\$37,158
ADAPTIVE ENVIRONMENT PILOT	\$2,500	\$2,459	\$2,500	\$2,500	\$2,500	\$2,500
PAYMENT IN LIEU OF TAXES	\$240,662	\$244,118	\$244,150	\$270,108	\$270,108	\$270,108

**City of South Portland
2017/2018 Adopted Budget
General Fund Revenue Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
AMOUNT TO BE RAISED BY TAXA	\$21,386,334	\$21,259,132	\$20,800,520	\$21,429,152	\$21,021,441	\$21,091,270
REDEMPTION OF TAX ACQUIRED	\$8,341	\$11,710	\$5,000	\$5,000	\$5,000	\$5,000
HOMESTEAD EXEMPTION REIMB	\$477,176	\$484,938	\$730,000	\$1,150,000	\$1,150,000	\$986,000
BETE EXEMPTION REIMBURSEN	\$1,259,322	\$1,522,086	\$1,521,000	\$1,600,000	\$1,600,000	\$1,720,000
TAXES	\$23,131,173	\$23,277,866	\$23,056,520	\$24,184,152	\$23,776,441	\$23,802,270
TRANSFERS IN	\$670,888	\$449,000	\$24,000	\$24,000	\$24,000	\$24,000
	\$670,888	\$449,000	\$24,000	\$24,000	\$24,000	\$24,000
TOTAL GENERAL FUND	\$35,544,724	\$36,892,400	\$35,108,635	\$36,787,760	\$36,641,797	\$36,707,626

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CITY COUNCIL						
SALARY	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000
TEMPORARY HELP	\$750	\$1,115	\$900	\$900	\$900	\$900
	\$21,750	\$22,115	\$21,900	\$21,900	\$21,900	\$21,900
PRINTING & BINDING	\$2,400	\$1,399	\$2,750	\$2,750	\$2,750	\$2,750
ADVERTISING	\$1,045	\$495	\$720	\$720	\$720	\$720
TELEPHONE	\$5,037	\$2,619	\$3,430	\$2,880	\$2,880	\$2,880
CONTRACTED SERVICES	\$17,048	\$10,469	\$22,950	\$22,950	\$22,950	\$22,950
	\$25,529	\$14,982	\$29,850	\$29,300	\$29,300	\$29,300
OFFICE SUPPLIES	\$67	\$0	\$0	\$0	\$0	\$0
FOOD	\$215	\$540	\$800	\$800	\$800	\$800
	\$283	\$540	\$800	\$800	\$800	\$800
DUES & MEMBERSHIPS	\$53,772	\$57,151	\$59,003	\$59,321	\$59,321	\$59,321
CONTRIBUTIONS	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,000
	\$53,772	\$57,151	\$60,003	\$60,321	\$60,321	\$60,321
PROPERTY TAX REIMBURSEMENT	\$31,049	\$32,014	\$35,000	\$35,000	\$35,000	\$35,000
	\$31,049	\$32,014	\$35,000	\$35,000	\$35,000	\$35,000
TRANSFER OUT	\$13,951	\$12,986	\$0	\$0	\$0	\$0
	\$13,951	\$12,986	\$0	\$0	\$0	\$0
TOTAL CITY COUNCIL	\$146,334	\$139,788	\$147,553	\$147,321	\$147,321	\$147,321

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CITY COUNCIL			
SALARY	7 CITY COUNCIL/SCHOOL BOARD	\$21,000	\$21,000
TEMPORARY HELP	1.00 Council Secretary	900.00 =	900
PRINTING & BINDING	1.00 Annual Report	2,750.00 =	2,750
ADVERTISING	6.00 Advertising special meetings	120.00 =	720
TELEPHONE	12.00 Council iPads Monthly Internet Charges	240.00 =	2,880
CONTRACTED SERVICES	1.00 BOARD RECOGNITION NIGHT	1,500.00 =	222,950
	1.00 Council awards	350.00 =	350
	1.00 Council/Mayor photo	600.00 =	600
	1.00 Meeting expenses	2,500.00 =	2,500
	1.00 Other boards	3,000.00 =	3,000
	1.00 Special projects, studies & consultants	15,000.00 =	15,000
FOOD		\$800	\$800
DUES & MEMBERSHIPS	1.00 Greater Portland Council of Governments	25,002.00 =	25,002
	1.00 Maine Municipal Association	29,733.00 =	29,733
	1.00 Maine Service Centers Coalition	3,086.00 =	3,086
	1.00 Mayor's Service Center Coalition (Estimate)	1,500.00 =	1,500
CONTRIBUTIONS	1.00 Historical Society	1,000.00 =	1,000
PROPERTY TAX REIMBURSEMENT		\$35,000	\$35,000
TOTAL CITY COUNCIL		\$147,321	\$147,321

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
EXECUTIVE DEPARTMENT						
HOURLY	\$52,567	\$53,814	\$53,544	\$54,541	\$54,541	\$54,541
SALARY	\$137,127	\$140,036	\$134,973	\$159,044	\$159,044	\$159,044
TEMPORARY HELP	\$900	\$2,123	\$1,000	\$1,000	\$1,000	\$1,000
	\$190,593	\$195,973	\$189,517	\$214,585	\$214,585	\$214,585
PRINTING & BINDING	\$904	\$505	\$1,575	\$1,575	\$1,575	\$1,575
TELEPHONE	\$1,437	\$1,221	\$2,300	\$2,100	\$2,100	\$2,100
SUBSCRIPTIONS	\$165	\$189	\$380	\$380	\$380	\$380
EQUIPMENT MAINTENANCE	\$372	\$473	\$500	\$500	\$500	\$500
CONTRACTED SERVICES	\$2,033	\$1,872	\$10,000	\$10,000	\$10,000	\$10,000
	\$4,910	\$4,261	\$14,755	\$14,555	\$14,555	\$14,555
OFFICE SUPPLIES	\$1,087	\$2,619	\$1,800	\$1,800	\$1,800	\$1,800
PRINTING SUPPLIES	\$2,268	\$1,493	\$1,700	\$1,800	\$1,800	\$1,800
FOOD	\$3,014	\$370	\$0	\$400	\$400	\$400
	\$6,370	\$4,482	\$3,500	\$4,000	\$4,000	\$4,000
DUES & MEMBERSHIPS	\$4,730	\$2,380	\$2,483	\$2,483	\$2,483	\$2,483
	\$4,730	\$2,380	\$2,483	\$2,483	\$2,483	\$2,483
TRANSFER OUT	\$2,936	\$2,840	\$2,888	\$2,888	\$2,888	\$2,888
	\$2,936	\$2,840	\$2,888	\$2,888	\$2,888	\$2,888
TOTAL EXECUTIVE DEPARTMENT	\$209,538	\$209,935	\$213,143	\$238,511	\$238,511	\$238,511

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>								
EXECUTIVE DEPARTMENT									
HOURLY	10151061 - 611000	1	EXECUTIVE ASSISTANT CITYMGR					\$54,541	\$54,541
SALARY	10151061 - 611500	1	CITY MANAGER					\$159,044	\$159,044
		1	ASSISTANT CITY MANAGER						
TEMPORARY HELP	10151061 - 612000							\$1,000	\$1,000
PRINTING & BINDING	10151062 - 620500	1.00	Budget printing	at	400.00	=	400	\$1,575	\$1,575
		1.00	CIP printing	at	400.00	=	400		
		1.00	Envelopes and misc. printing	at	400.00	=	400		
		1.00	Homeowners Guide	at	375.00	=	375		
TELEPHONE	10151062 - 622000	2.00	Cell phones	at	750.00	=	1,500	\$2,100	\$2,100
		12.00	Long distance/Local Charges	at	50.00	=	600		
SUBSCRIPTIONS	10151062 - 624500	1.00	Books and periodicals	at	300.00	=	300	\$380	\$380
		2.00	MMA officials directory	at	40.00	=	80		
EQUIPMENT MAINTENANCE	10151062 - 627000	1.00	Photocopier maintenance	at	500.00	=	500	\$500	\$500
CONTRACTED SERVICES	10151062 - 628800	1.00	Outside assistance for special projects and activities	at	10,000.00	=	10,000	\$10,000	\$10,000
OFFICE SUPPLIES	10151063 - 630500	1.00	Office supplies for City Council and City Manager's office	at	1,800.00	=	1,800	\$1,800	\$1,800
PRINTING SUPPLIES	10151063 - 631000	1.00	Printing supplies - paper, photocopy paper, toner, poster supplies	at	1,800.00	=	1,800	\$1,800	\$1,800
FOOD	10151063 - 633500							\$400	\$400
DUES & MEMBERSHIPS	10151064 - 642000	1.00	Chamber of Commerce	at	310.00	=	310	\$2,483	\$2,483
		1.00	ICMA - City Manager and Assistant City Manager	at	1,876.00	=	1,876		
		1.00	ME Town & City Managers Assoc.	at	297.00	=	297		

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	at	=	72.00	=	288	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
TRANSFER OUT	10151088 - 900001						\$2,888	\$2,888
	4.00 Avaya Replacement 4 Phones @ \$6.00 x 12 months							
	1.00 Photocopier - Equipment Reserve	at	=	2,600.00	=	2,600		
TOTAL EXECUTIVE DEPARTMENT							\$238,511	\$238,511

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CITY CLERK						
HOURLY	\$115,137	\$120,415	\$122,193	\$116,535	\$116,535	\$116,535
SALARY	\$87,854	\$76,358	\$66,301	\$72,421	\$72,421	\$72,421
TEMPORARY HELP	\$12,939	\$13,096	\$16,000	\$18,840	\$18,840	\$18,840
OVERTIME	\$6,988	\$4,302	\$4,314	\$4,500	\$4,500	\$4,500
	\$222,917	\$214,171	\$208,808	\$212,296	\$212,296	\$212,296
PRINTING & BINDING	\$4,393	\$4,110	\$5,300	\$5,125	\$5,125	\$5,125
ADVERTISING	\$1,582	\$2,295	\$2,300	\$2,300	\$2,300	\$2,300
TELEPHONE	\$780	\$1,318	\$996	\$996	\$996	\$996
EQUIPMENT RENTAL	\$146	\$2,012	\$4,101	\$2,257	\$2,257	\$2,257
EQUIPMENT MAINTENANCE	\$235	\$278	\$1,040	\$1,000	\$1,000	\$1,000
CONTRACTED SERVICES	\$1,996	\$1,796	\$2,810	\$6,170	\$6,170	\$6,170
TRAINING	\$0	\$25	\$0	\$0	\$0	\$0
	\$9,132	\$11,834	\$16,547	\$17,848	\$17,848	\$17,848
OFFICE SUPPLIES	\$1,235	\$4,365	\$1,900	\$2,500	\$2,500	\$2,500
PRINTING SUPPLIES	\$177	\$497	\$500	\$0	\$0	\$0
	\$1,412	\$4,862	\$2,400	\$2,500	\$2,500	\$2,500
RENT	\$700	\$1,400	\$700	\$1,500	\$1,500	\$1,500
DUES & MEMBERSHIPS	\$155	\$140	\$330	\$685	\$685	\$685
	\$855	\$1,540	\$1,030	\$2,185	\$2,185	\$2,185
TRANSFER OUT	\$1,020	\$900	\$960	\$960	\$960	\$960
	\$1,020	\$900	\$960	\$960	\$960	\$960
TOTAL CITY CLERK	\$235,336	\$233,307	\$229,745	\$235,789	\$235,789	\$235,789

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CITY CLERK			
HOURLY	10152061 - 611000	\$116,535	\$116,535
	1 LICENSING ADMINISTRATOR		
	1 CITY CLERK SECRETARY		
	2 ASSISTANT CITY CLERK I		
SALARY	10152061 - 611500	\$72,421	\$72,421
	1 CITY CLERK		
TEMPORARY HELP	10152061 - 612000	\$18,840	\$18,840
	20.00 Deputy Registrars (2) Elections	at 143.00 = 2,860	
	60.00 Election Workers (2 Elections)	at 143.00 = 8,580	
	2.00 Part time assistant clerks for full time coverage for Nov Election (starting 10/10)	at 1,000.00 = 2,000	
	20.00 Wardens/Ward Clerks (2) Elections	at 270.00 = 5,400	
OVERTIME	10152061 - 612500	\$4,500	\$4,500
	1.00 Asst Clerk - vacation and election coverage	at 2,250.00 = 2,250	
	1.00 Licensing Administrator - vacation and election	at 1,750.00 = 1,750	
	1.00 Sick time coverage	at 500.00 = 500	
PRINTING & BINDING	10152062 - 620500	\$5,125	\$5,125
	1.00 Ricoh - Copier costs	at 400.00 = 400	
	2,500.00 Voter Registration Cards - Green & White	at 0.14 = 350	
	1.00 Envelopes & pressure sealed forms	at 300.00 = 300	
	13,300.00 ES&S - Ballots for municipal election (Election & Absentee)	at 0.25 = 3,325	
	1.00 Shipping for ballots and miscellaneous print needs	at 750.00 = 750	
ADVERTISING	10152062 - 621000	\$2,300	\$2,300
	1.00 Budget Hearing Ad	at 300.00 = 300	
	1.00 Mun. Ballot(1) & Notice to Voters(1)	at 2,000.00 = 2,000	
TELEPHONE	10152062 - 622000	\$996	\$996
	12.00 Cell Phone	at 32.00 = 384	
	12.00 One Communications	at 40.00 = 480	
	12.00 Trinet System	at 11.00 = 132	
EQUIPMENT RENTAL	10152062 - 626000	\$2,257	\$2,257
	2.00 Enclosed Van Rental for (2) Elections	at 245.00 = 490	
	3.00 SOS - Rental of additional 3 voting machines to handle voter turnout more efficiently	at 589.00 = 1,767	
EQUIPMENT MAINTENANCE	10152062 - 627000	\$1,000	\$1,000
	12.00 Copier Maintenance	at 50.00 = 600	
	1.00 Repairs to Office Equipment	at 400.00 = 400	

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>		
CONTRACTED SERVICES	10152062 - 628800	10.00	Background checks for business licenses	at	21.00	=	210	
		1.00	ES&S - Programming and set up of DS200 voting machines for municipal election	at	3,000.00	=	3,000	
		8.00	ES&S - Programming of 4 AVS voting machines for (2) Elections	at	370.00	=	2,960	
OFFICE SUPPLIES	10152063 - 630500	1.00	Paper, Ink/Toner and General Office supplies	at	2,500.00	=	2,500	\$2,500
PRINTING SUPPLIES	10152063 - 631000							\$0
RENT	10152064 - 641000	2.00	American Legion Hall rental for (2) Elections	at	350.00	=	700	\$1,500
		2.00	Boys & Girls Club rental for (2) Elections	at	400.00	=	800	
DUES & MEMBERSHIPS	10152064 - 642000	1.00	MailChimp - E-Newsletter Service	at	360.00	=	360	\$685
		2.00	CCMCA Membership & Dues	at	100.00	=	200	
		4.00	MTCCA Membership	at	25.00	=	100	
		1.00	NEACTC Membership	at	25.00	=	25	
TRANSFER OUT	10152088 - 900001	5.00	Avaya Replacement 5 Phones @ \$6.00 x 12 months	at	72.00	=	360	\$960
		1.00	Copier Reserve	at	600.00	=	600	
TOTAL CITY CLERK								\$235,789

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CORPORATION COUNSEL						
HOURLY	\$45,663	\$47,017	\$47,577	\$39,473	\$39,473	\$39,473
OVERTIME	\$321	\$60	\$0	\$0	\$0	\$0
	\$45,984	\$47,077	\$47,577	\$39,473	\$39,473	\$39,473
TELEPHONE	\$315	\$284	\$643	\$643	\$643	\$643
SUBSCRIPTIONS	\$0	\$48	\$0	\$0	\$0	\$0
EQUIPMENT MAINTENANCE	\$488	\$473	\$900	\$900	\$900	\$900
CONTRACTED SERVICES	\$0	\$0	\$1,500	\$1,500	\$1,500	\$1,500
CONTRACTED SERVICES - LEGAL	\$116,301	\$207,055	\$135,000	\$150,000	\$150,000	\$150,000
RECORDING FEES	\$123	\$192	\$300	\$300	\$300	\$300
OFFICE SUPPLIES	\$-5	\$0	\$0	\$0	\$0	\$0
	\$117,222	\$208,052	\$138,343	\$153,343	\$153,343	\$153,343
OFFICE SUPPLIES	\$49	\$425	\$500	\$500	\$500	\$500
PRINTING SUPPLIES	\$56	\$108	\$500	\$500	\$500	\$500
	\$105	\$533	\$1,000	\$1,000	\$1,000	\$1,000
TRANSFER OUT	\$20,334	\$1,620	\$1,632	\$1,632	\$1,632	\$1,632
	\$20,334	\$1,620	\$1,632	\$1,632	\$1,632	\$1,632
TOTAL CORPORATION COUNSEL	\$183,645	\$257,282	\$188,552	\$195,448	\$195,448	\$195,448

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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Explanation

Account Description

CORPORATION COUNSEL

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
HOURLY	1 MANAGERS OFFICE ASSISTANT	\$39,473	\$39,473
10153061 - 611000			
TELEPHONE	12.00 Conversant/Avaya & fax lines	603	\$643
10153062 - 622000	1.00 Long distance	40	
EQUIPMENT MAINTENANCE	1.00 Charge for monthly photocopies	900	\$900
10153062 - 627000			
CONTRACTED SERVICES	1.00 Westlaw Access, petty cash	1,500	\$1,500
10153062 - 628800			
CONTRACTED SERVICES - LEGAL	1.00 Outside legal counsel, expert	150,000	\$150,000
10153062 - 628801			
RECORDING FEES	1.00 Fees for filing/recording documents	300	\$300
10153062 - 629400			
OFFICE SUPPLIES	1.00 Miscellaneous office supplies	500	\$500
10153063 - 630500			
PRINTING SUPPLIES	1.00 Paper supplies, letterhead	500	\$500
10153063 - 631000			
TRANSFER OUT	1.00 Avaya Replacement 1 Phones @ \$6 x 12 months	72	\$1,632
10153088 - 900001	1.00 Photocopier - Equipment Reserve	1,560	
TOTAL CORPORATION COUNSEL		\$195,448	\$195,448

City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
FINANCE DEPARTMENT						
HOURLY	\$490,972	\$502,848	\$510,498	\$522,400	\$522,400	\$522,400
SALARY	\$312,888	\$297,019	\$323,596	\$330,748	\$330,748	\$330,748
TEMPORARY HELP	\$5,032	\$6,627	\$6,143	\$6,143	\$6,143	\$6,143
OVERTIME	\$1,211	\$2,342	\$2,500	\$2,500	\$2,500	\$2,500
	\$810,104	\$808,835	\$842,737	\$861,791	\$861,791	\$861,791
PRINTING & BINDING	\$14,868	\$16,290	\$18,125	\$18,125	\$18,125	\$18,125
ADVERTISING	\$2,581	\$4,500	\$2,100	\$3,375	\$3,375	\$3,375
TELEPHONE	\$2,571	\$2,869	\$3,180	\$3,120	\$3,120	\$3,120
SUBSCRIPTIONS	\$362	\$372	\$540	\$450	\$450	\$450
MOTOR VEHICLE MAINT	\$245	\$8	\$50	\$50	\$50	\$50
EQUIPMENT MAINTENANCE	\$92,960	\$95,466	\$102,295	\$107,896	\$107,896	\$107,896
CONTRACTED SERVICES	\$39,891	\$48,870	\$49,500	\$48,000	\$48,000	\$48,000
RECORDING FEES	\$7,715	\$7,462	\$8,100	\$7,900	\$7,900	\$7,900
	\$161,193	\$175,836	\$183,890	\$188,916	\$188,916	\$188,916
OFFICE SUPPLIES	\$4,857	\$4,632	\$4,500	\$4,500	\$4,500	\$4,500
GAS & OIL	\$280	\$0	\$0	\$0	\$0	\$0
BOOKS	\$54	\$0	\$120	\$120	\$120	\$120
VEHICLE SUPPLIES	\$0	\$0	\$25	\$25	\$25	\$25
	\$5,191	\$4,632	\$4,645	\$4,645	\$4,645	\$4,645
DUES & MEMBERSHIPS	\$1,750	\$1,733	\$1,768	\$1,853	\$1,853	\$1,853
	\$1,750	\$1,733	\$1,768	\$1,853	\$1,853	\$1,853
MOTOR VEHICLES	\$0	\$0	\$0	\$1,800	\$1,800	\$1,800
	\$0	\$0	\$0	\$1,800	\$1,800	\$1,800
TRANSFER OUT	\$2,928	\$2,520	\$2,724	\$2,724	\$2,724	\$2,724
	\$2,928	\$2,520	\$2,724	\$2,724	\$2,724	\$2,724
TOTAL FINANCE DEPARTMENT	\$981,166	\$993,556	\$1,035,764	\$1,061,729	\$1,061,729	\$1,061,729

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>								
FINANCE DEPARTMENT									
HOURLY									
10154061 - 611000	1 TAX/TREASURER 1 DEPUTY ASSESSOR 1 PROPERTY APPRAISER 1 ASSISTANT TO ASSESSOR 1 PURCHASING AGENT PAYROLL ADM 2 CLERK/CASHIER II 1 ACCOUNTANT 1 SENIOR CLERK CASHIER 1 ACCOUNTS PAYABLE CLERK 1 PAYROLL CLERK							\$522,400	\$522,400
SALARY									
10154061 - 611500	1 FINANCE DIRECTOR 1 ASSESSOR 1 FINANCE OFFICE MANAGER 1 DEPUTY FINANCE DIRECTOR							\$330,748	\$330,748
TEMPORARY HELP									
10154061 - 612000	104.00 Passport Processing Hours 350.00 Temporary help to cover vacations	at	17.00 =	1,768	=			\$6,143	\$6,143
		at	12.50 =	4,375	=				
OVERTIME									
10154061 - 612500								\$2,500	\$2,500
PRINTING & BINDING									
10154062 - 620500	1.00 Accounts Payable Checks 1.00 Copy paper 1.00 Direct Deposit Forms 1.00 Envelopes for Assessing, Treas 1.00 Homeowners Guides 1.00 Invoices 1.00 Maps & Mylars 1.00 Payroll Checks 1.00 Personal Property Forms 4.00 Tax bill processing for 4 quar 1.00 Toner Cartridges for Printers 1.00 W2, 1099 & 1095C Forms (New ACA 1095C Forms this year)	at	900.00 =	900	=			\$18,125	\$18,125
		at	1,500.00 =	1,500	=				
		at	400.00 =	400	=				
		at	500.00 =	500	=				
		at	250.00 =	250	=				
		at	400.00 =	400	=				
		at	800.00 =	800	=				
		at	350.00 =	350	=				
		at	1,100.00 =	1,100	=				
		at	2,400.00 =	9,600	=				
		at	1,500.00 =	1,500	=				
		at	825.00 =	825	=				

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	at	=	3,375	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
ADVERTISING	10154062 - 621000 25.00 Bid Ads				\$3,375	\$3,375
TELEPHONE	10154062 - 622000 12.00 Cellphone Stipends for Director, Deputy, Assessor and Assessing office			2,040	\$3,120	\$3,120
	12.00 Line Charges			= 1,080		
SUBSCRIPTIONS	10154062 - 624500 1.00 Excise Reference Publications			= 125	\$450	\$450
	0.50 Marshall & Swift			= 325		
MOTOR VEHICLE MAINT	10154062 - 626500 1.00 Maintenance of Assessors Pool Car			= 50	\$50	\$50
EQUIPMENT MAINTENANCE	10154062 - 627000 1.00 MUNIS -Citizen Online			= 2,528	\$107,896	\$107,896
	1.00 Copier Maintenance (cost per copy)			= 500		
	1.00 Folding Machine Maintenance			= 1,150		
	1.00 Gui Client Server Support (MUNIS user interface)			= 2,700		
	1.00 MUNIS Software Maintenance *Estimate*			= 86,135		
	1.00 Trio Automobile Registration Software			= 6,808		
	1.00 Vision Software Maintenance			= 4,450		
	1.00 Vision Web Support			= 3,625		
CONTRACTED SERVICES	10154062 - 628800 1.00 Annual Audit			= 36,000	\$48,000	\$48,000
	1.00 APPRAISIAL CONSULTATIONS			= 4,000		
	1.00 Past Due Personal Property Collector			= 6,000		
	1.00 Special Programming			= 500		
	1.00 Tax Lien Title Research			= 1,500		
RECORDING FEES	10154062 - 629400 1.00 Registry of Deeds - Deed Copies & Tax Lien Discharges			= 7,900	\$7,900	\$7,900
OFFICE SUPPLIES	10154063 - 630500 1.00 Office supplies & small office machines such as calculators etc.			= 4,500	\$4,500	\$4,500
BOOKS	10154063 - 638200 1.00 Misc Finance & Assessing Reference Books			= 120	\$120	\$120
VEHICLE SUPPLIES	10154063 - 638600 1.00 Misc Vehicle Supplies			= 25	\$25	\$25

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
DUES & MEMBERSHIPS	1.00 GFOA Certificate of Achievement	at	580.00	=	580	\$1,853
	1.00 GFOA Dues	at	225.00	=	225	
	0.50 IAAO Membership	at	176.00	=	88	
	4.00 Maine Chapter IAAO	at	30.00	=	120	
	2.00 ME and NE GFOA Dues	at	40.00	=	80	
	3.00 ME Assoc of Assessing	at	30.00	=	90	
	1.00 ME Licenses	at	375.00	=	375	
	2.00 MMTCTA Dues	at	25.00	=	50	
	1.00 MSCPA	at	245.00	=	245	
MOTOR VEHICLES	6.00 "New" Lease for Assessor's Office Electric Vehicle (6 Months payments)	at	300.00	=	1,800	\$1,800
TRANSFER OUT	17.00 Avaya Replacement 17 Phones @ \$6.00 x 12 months	at	72.00	=	1,224	\$2,724
	1.00 Photocopier - Equipment Reserve	at	1,500.00	=	1,500	
TOTAL FINANCE DEPARTMENT						\$1,061,729
						\$1,061,729

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
INFORMATION TECHNOLOGY						
HOURLY	\$157,884	\$155,567	\$168,500	\$189,852	\$169,165	\$169,165
SALARY	\$92,575	\$94,681	\$98,048	\$99,838	\$99,838	\$99,838
OVERTIME	\$8,942	\$9,409	\$8,000	\$8,000	\$8,000	\$8,000
	\$259,401	\$259,656	\$274,548	\$297,690	\$277,003	\$277,003
TELEPHONE	\$24,819	\$24,316	\$12,820	\$12,820	\$12,820	\$12,820
SUBSCRIPTIONS	\$694	\$1,202	\$0	\$0	\$0	\$0
EQUIPMENT RENTAL	\$86	\$18	\$0	\$0	\$0	\$0
EQUIPMENT MAINTENANCE	\$54,341	\$63,355	\$64,800	\$80,650	\$80,650	\$80,650
CONTRACTED SERVICES	\$15,200	\$12,389	\$17,710	\$17,710	\$15,710	\$15,710
TRAINING	\$125	\$0	\$0	\$0	\$0	\$0
	\$95,264	\$101,280	\$95,330	\$111,180	\$109,180	\$109,180
OFFICE SUPPLIES	\$3,220	\$3,251	\$3,128	\$3,128	\$3,128	\$3,128
BOOKS	\$0	\$22	\$150	\$150	\$150	\$150
	\$3,220	\$3,272	\$3,278	\$3,278	\$3,278	\$3,278
TRANSFER OUT	\$35,336	\$35,240	\$35,288	\$35,288	\$35,288	\$35,288
	\$35,336	\$35,240	\$35,288	\$35,288	\$35,288	\$35,288
TOTAL INFORMATION TECHNOLOGY	\$393,221	\$399,448	\$408,444	\$447,436	\$424,749	\$424,749

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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Account Description

Explanation

INFORMATION TECHNOLOGY

HOURLY	10155061 - 611000	1 DATA MANAGER 2 IS HELP DESK TECH II				\$169,165	\$169,165
SALARY	10155061 - 611500	1 IS DIRECTOR				\$99,838	\$99,838
OVERTIME	10155061 - 612500	1.00 Overtime	at	8,000.00	=	8,000	\$8,000
TELEPHONE	10155062 - 622000	12.00 4 cell phones with data plans 12.00 Citywide fiber connection. Con 12.00 Conversant/Avaya & fax 1.00 Long distance	at	290.00	=	3,480	\$12,820
			at	750.00	=	9,000	
			at	25.00	=	300	
			at	40.00	=	40	

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
EQUIPMENT MAINTENANCE 10155062 - 627000	1.00 VM Backup Annual Maintenance	at	6,500.00	=	6,500	\$80,650
	1.00 Annual maintenance on laser printers hp8100dn;hp8000dn;hp4050n;hp8550n	at	850.00	=	850	
	1.00 Annual Mimecast Email Archiving, eDiscovery, and Email protection	at	16,500.00	=	16,500	
	1.00 Avaya PBX Annual Maintenance	at	7,200.00	=	7,200	
	2.00 Backup Servers. Backup Exec license and maintenance.	at	100.00	=	200	
	1.00 Desktop Management Annual Renewal	at	2,500.00	=	2,500	
	1.00 Fortiguard UTM (Firewall, AV, Webfilter) Annual Maintenance	at	2,000.00	=	2,000	
	1.00 GoDaddy SSL Certificate Annual Renewal	at	300.00	=	300	
	1.00 NorthCoast eWaste pickup	at	100.00	=	100	
	1.00 One year maintenance contract on Cisco equipment (currently with PRESIDIO).	at	20,000.00	=	20,000	
	1.00 PC Parts Replacements	at	2,000.00	=	2,000	
	1.00 Self insurance of servers out of warranty. Remaining Balance to be moved to a reserve.	at	5,000.00	=	5,000	
	1.00 Server Room Air Conditioner Annual Cleaning and Maintenance	at	500.00	=	500	
	1.00 Sophos AV Annual Maintenance	at	3,800.00	=	3,800	
	1.00 Southportland.org Domain Hosting Annual renewal (Network Solutions)	at	600.00	=	600	
	1.00 Tapit Nova Phone System Reporting Tool	at	500.00	=	500	
	1.00 Thycotic Password Reset Self Service Portal	at	950.00	=	950	
	1.00 UPS Batteries	at	250.00	=	250	
	1.00 Vmware licensing	at	7,100.00	=	7,100	
	1.00 Whats up Gold Software renewal	at	3,800.00	=	3,800	
CONTRACTED SERVICES 10155062 - 628800	12.00 Web GIS Hosting Fee	at	250.00	=	3,000	\$15,710
	30.00 Avaya Phone System and Voicemail Support Hours	at	107.00	=	3,210	
	1.00 City Website Hosting	at	500.00	=	500	
	1.00 GIS Parcel Layer updates	at	7,500.00	=	7,500	
	1.00 IT Consulting Services	at	1,500.00	=	1,500	

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
OFFICE SUPPLIES					\$3,128	\$3,128
	10155063 - 630500	2.00 HP 4000 series micro toner	at	110.00 =	220	
		1.00 8100 Series Maintenance Kit. Fuser assembly, transfer roller, 8 feed separation rollers.	at	350.00 =	350	
		8.00 HP 4250 series toner. finance, police admin, fire admin, community center.	at	104.00 =	832	
		2.00 HP laserjet 2100 series printer	at	69.00 =	138	
		6.00 HP Laserjet 8000 toner	at	90.00 =	540	
		4.00 HP laserjet 8100 series toner	at	112.00 =	448	
		1.00 Misc office supplies (keyboards, mice, etc)	at	600.00 =	600	
BOOKS	10155063 - 638200	1.00 Books	at	150.00 =	150	\$150
TRANSFER OUT	10155088 - 900001	4.00 Avaya Replacement 4 Phones @ \$6 x 12 months	at	72.00 =	288	\$35,288
		1.00 IT reserves	at	35,000.00 =	35,000	
TOTAL INFORMATION TECHNOLOGY					\$424,749	\$424,749

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PLANNING DEPARTMENT						
HOURLY	\$33,909	\$34,720	\$35,134	\$35,834	\$35,834	\$35,834
SALARY	\$143,996	\$147,520	\$149,215	\$152,219	\$152,219	\$152,219
TEMPORARY HELP	\$2,138	\$3,358	\$4,125	\$4,125	\$4,125	\$4,125
	\$180,043	\$185,598	\$188,474	\$192,178	\$192,178	\$192,178
PRINTING & BINDING	\$734	\$1,259	\$600	\$1,200	\$1,200	\$1,200
ADVERTISING	\$965	\$1,130	\$1,000	\$3,500	\$2,000	\$2,000
TELEPHONE	\$1,196	\$1,355	\$1,452	\$1,692	\$1,692	\$1,692
WATER & SEWER	\$588	\$617	\$720	\$720	\$720	\$720
ELECTRIC	\$4,348	\$3,792	\$4,272	\$4,188	\$4,188	\$4,188
SUBSCRIPTIONS	\$899	\$950	\$976	\$976	\$976	\$976
EQUIPMENT MAINTENANCE	\$475	\$951	\$1,100	\$1,100	\$1,100	\$1,100
BUILDING MAINTENANCE	\$8,900	\$10,790	\$10,100	\$12,640	\$11,000	\$11,000
CONTRACTED SERVICES	\$4,614	\$1,247	\$1,200	\$2,220	\$1,500	\$1,500
CONTRACT SERVICES-ENGINEER	\$4,236	\$8,274	\$6,500	\$8,500	\$11,500	\$11,500
	\$26,954	\$30,364	\$27,920	\$36,736	\$35,876	\$35,876
OFFICE SUPPLIES	\$1,211	\$1,723	\$1,600	\$1,800	\$1,800	\$1,800
PRINTING SUPPLIES	\$196	\$2,744	\$1,800	\$2,700	\$2,000	\$2,000
HEATING FUEL	\$12,436	\$5,967	\$11,504	\$7,360	\$7,360	\$7,360
BOOKS	\$50	\$0	\$250	\$150	\$150	\$150
	\$13,893	\$10,434	\$15,154	\$12,010	\$11,310	\$11,310
DUES & MEMBERSHIPS	\$1,223	\$1,228	\$1,250	\$1,250	\$1,250	\$1,250
	\$1,223	\$1,228	\$1,250	\$1,250	\$1,250	\$1,250
TRANSFER OUT	\$420	\$300	\$360	\$360	\$360	\$360
	\$420	\$300	\$360	\$360	\$360	\$360
TOTAL PLANNING DEPARTMENT	\$222,533	\$227,924	\$233,158	\$242,534	\$240,974	\$240,974

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>	
EQUIPMENT MAINTENANCE	10156062 - 627000	12.00 Copier Service Contract (Expected average = \$55/month)	at	50.00	=	600	\$1,100
		1.00 Repairs, supplies, upgrades for computer, printing and graphics equipment (e.g., plotter).	at	500.00	=	500	
BUILDING MAINTENANCE	10156062 - 627500	1.00 Boiler and heating system service	at	2,860.00	=	2,860	\$11,000
		12.00 Pest control	at	70.00	=	840	
		1.00 Electrical repairs	at	300.00	=	300	
		52.00 Janitorial service: mopping and vacuuming. Staff obtains bathroom supplies & handles trash, etc.	at	125.00	=	6,500	
		1.00 Miscellaneous repairs plus cleaning supplies.	at	500.00	=	500	
CONTRACTED SERVICES	10156062 - 628800	1.00 Non-engineering contracted services and miscellaneous expenses like ancillary workshops and conferences, food for public meetings, bulk mail certifications, notary licenses, etc.	at	1,500.00	=	1,500	\$1,500
CONTRACT SERVICES-ENGINEERING	10156062 - 628802	1.00 Outside traffic and other engineering & site design services, like evaluating roundabout possibilities, adding a sidewalk, preparing an underground utilities map, preparing graphics for a neighborhood traffic meeting, and assisting with meetings with MDOT.	at	11,500.00	=	11,500	\$11,500
OFFICE SUPPLIES	10156063 - 630500	1.00 Supplies to operate Planning functions of the Department	at	1,800.00	=	1,800	\$1,800
PRINTING SUPPLIES	10156063 - 631000	1.00 Copier & printer paper; paper rolls for plotter; ink cartridges for printers and plotter; toner.	at	2,000.00	=	2,000	\$2,000
HEATING FUEL	10156063 - 631500	6,400.00 Natural gas heat for Planning & Development building. On-line conversion calculator indicated savings of \$15,269. Cut approx. in half to be conser	at	1.15	=	7,360	\$7,360
BOOKS	10156063 - 638200	1.00 Up-to-date planning books to maintain professional education.	at	150.00	=	150	\$150
DUES & MEMBERSHIPS	10156064 - 642000	1.00 APA admin fee for Planning Board members	at	100.00	=	100	\$1,250
		7.00 Planning Board Members' APA Membership	at	50.00	=	350	
		2.00 Planning Director & Community Planner Maine Association of Planners Membership	at	40.00	=	80	
		1.00 Planning Director APA/AICP Membership	at	495.00	=	495	
		1.00 Urban Land Institute	at	225.00	=	225	

City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail

<u>Account Description</u>	<u>Explanation</u>	at	72.00	=	360	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
TRANSFER OUT	10156088 - 900001	5.00	Avaya Replacement 5 Phones @ \$6 x 12 months			\$360	\$360
TOTAL PLANNING DEPARTMENT						\$240,974	\$240,974

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
SUSTAINABILITY						
HOURLY	\$0	\$60,198	\$62,555	\$81,725	\$81,725	\$81,725
TEMPORARY HELP	\$0	\$-900	\$8,400	\$3,000	\$1,500	\$1,500
	\$0	\$59,298	\$70,955	\$84,725	\$83,225	\$83,225
PRINTING & BINDING	\$0	\$0	\$1,000	\$6,000	\$5,000	\$5,000
TELEPHONE	\$0	\$614	\$600	\$600	\$600	\$600
EVENTS/SHOWS	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000
CONTRACTED SERVICES	\$0	\$0	\$5,000	\$13,000	\$11,000	\$11,000
	\$0	\$614	\$8,600	\$21,600	\$18,600	\$18,600
OFFICE SUPPLIES	\$0	\$40	\$250	\$250	\$250	\$250
FOOD	\$0	\$0	\$800	\$500	\$500	\$500
MISC SUPPLIES	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,000
	\$0	\$40	\$2,050	\$1,750	\$1,750	\$1,750
DUES & MEMBERSHIPS	\$0	\$0	\$1,450	\$1,150	\$1,150	\$1,150
	\$0	\$0	\$1,450	\$1,150	\$1,150	\$1,150
TRANSFER OUT	\$0	\$60	\$72	\$72	\$72	\$72
	\$0	\$60	\$72	\$72	\$72	\$72
TOTAL SUSTAINABILITY	\$0	\$60,013	\$83,127	\$109,297	\$104,797	\$104,797

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

Explanation

Account Description

SUSTAINABILITY

HOURLY	10157061 - 611000	1 SUSTAINABILITY COORDINATOR				\$81,725	\$81,725	
		1 SUSTAINABILITY PROGRAM COORDINATOR						
TEMPORARY HELP	10157061 - 612000	1.00 STIPEND FOR INTERNSHIP POSITION	at	1,500.00 =	1,500	\$1,500	\$1,500	
PRINTING & BINDING	10157062 - 620500	1.00 PRINTED MATERIALS FOR OUTREACH AND EDUCATION	at	4,000.00 =	4,000	\$5,000	\$5,000	
		1.00 CLIMATE ACTION PLAN AND MISC. REPORTS	at	1,000.00 =	1,000			
TELEPHONE	10157062 - 622000	12.00	at	50.00 =	600	\$600	\$600	
EVENTS/SHOWS	10157062 - 628400	1.00 PESTICIDES - PUBLIC EDUCATION, RESIDENTIAL RECYCLING CAMPAIGN	at	2,000.00 =	2,000	\$2,000	\$2,000	
CONTRACTED SERVICES	10157062 - 628800	1.00 E-WASTE AT HHW EVENT	at	2,500.00 =	2,500	\$11,000	\$11,000	
		1.00 RAPPORT ENERGY MANAGEMENT SOFTWARE	at	5,000.00 =	5,000			
		1.00 SPECIAL PROJECTS, CONSULTANTS	at	3,000.00 =	3,000			
		1.00 WASTE ALTERNATIVE SERVICES	at	500.00 =	500			
OFFICE SUPPLIES	10157063 - 630500	1.00 Office Supplies	at	250.00 =	250	\$250	\$250	
FOOD	10157063 - 633500	1.00 FOOD FOR EVENTS	at	500.00 =	500	\$500	\$500	
MISC SUPPLIES	10157063 - 639900	1.00 RECYCLING BINS	at	1,000.00 =	1,000	\$1,000	\$1,000	
DUES & MEMBERSHIPS	10157064 - 642000	1.00 URBAN SUSTAINABILITY DIRECTORS NETWORK	at	1,150.00 =	1,150	\$1,150	\$1,150	
TRANSFER OUT	10157088 - 900001	1.00 Avaya Replacement 1 Phone @\$6 x 12 months	at	72.00 =	72	\$72	\$72	
TOTAL SUSTAINABILITY							\$104,797	\$104,797

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
HUMAN RESOURCES						
HOURLY	\$60,413	\$62,117	\$105,454	\$113,951	\$113,951	\$113,951
SALARY	\$147,471	\$154,247	\$156,289	\$159,511	\$159,511	\$159,511
TEMPORARY HELP	\$0	\$863	\$1,500	\$1,500	\$1,500	\$1,500
OVERTIME	\$192	\$6	\$0	\$0	\$0	\$0
	\$208,077	\$217,233	\$263,243	\$274,962	\$274,962	\$274,962
PRINTING & BINDING	\$982	\$265	\$650	\$630	\$630	\$630
ADVERTISING	\$1,454	\$3,592	\$3,950	\$4,000	\$4,000	\$4,000
TELEPHONE	\$2,016	\$2,449	\$2,376	\$2,376	\$2,376	\$2,376
TRAVEL	\$1,960	\$4,199	\$4,500	\$4,400	\$4,400	\$4,400
AUTO MILEAGE	\$8,147	\$8,209	\$8,100	\$8,350	\$8,350	\$8,350
SUBSCRIPTIONS	\$2,678	\$639	\$1,450	\$1,450	\$1,450	\$1,450
CONTRACTED SERVICES	\$4,623	\$5,781	\$7,500	\$7,500	\$7,500	\$7,500
CONTRACTED SERVICES - LEGAL	\$23,774	\$11,693	\$18,000	\$18,000	\$18,000	\$18,000
TRAINING	\$56,774	\$26,824	\$50,605	\$53,455	\$53,455	\$53,455
EDUCATIONAL REIMBURSEMENT	\$14,348	\$12,192	\$12,000	\$12,000	\$12,000	\$12,000
	\$116,756	\$75,843	\$109,131	\$112,161	\$112,161	\$112,161
OFFICE SUPPLIES	\$380	\$633	\$750	\$850	\$850	\$850
PRINTING SUPPLIES	\$105	\$162	\$135	\$170	\$170	\$170
	\$485	\$795	\$885	\$1,020	\$1,020	\$1,020
EMPLOYEE RECOGNITION	\$0	\$0	\$3,500	\$3,500	\$0	\$3,500
DUES & MEMBERSHIPS	\$519	\$729	\$600	\$750	\$750	\$750
	\$519	\$729	\$4,100	\$4,250	\$750	\$4,250
TRANSFER OUT	\$420	\$300	\$360	\$360	\$360	\$360
	\$420	\$300	\$360	\$360	\$360	\$360
TOTAL HUMAN RESOURCES	\$326,256	\$294,899	\$377,719	\$392,753	\$389,253	\$392,753

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018
ADOPTED BUDGET 2017/2018

<u>Account Description</u>	<u>Explanation</u>								
HUMAN RESOURCES									
HOURLY									
10158061 - 611000	1 PURCHASING AGENT PAYROLL ADM 1 HR SPECIALIST/CASEWORKER 1 SAFETY COORDINATOR							\$113,951	\$113,951
SALARY									
10158061 - 611500	1 HUMAN RESOURCE DIRECTOR 1 EMP RELATIONS MANAGER							\$159,511	\$159,511
TEMPORARY HELP									
10158061 - 612000	1.00 SPTV Filming of Training Sessions			at	1,500.00	=	1,500	\$1,500	\$1,500
PRINTING & BINDING									
10158062 - 620500	1.00 Forms, business cards, personnel policies, folders, envelopes Printing of Wage Rate Adjustment forms, business envelopes, personnel policies, business car			at	630.00	=	630	\$630	\$630
ADVERTISING									
10158062 - 621000	1.00 JobsInME.com, Mainelobs.com, department professional organizations, national & regional postings, Craigslist, other			at	4,000.00	=	4,000	\$4,000	\$4,000
TELEPHONE									
10158062 - 622000	12.00 Business line, fax line, internet, phones for HR Director and Employee Relations Manager			at	198.00	=	2,376	\$2,376	\$2,376
TRAVEL									
10158062 - 623000	1.00 Staff travel expenses to attend training conferences and seminars - air, train, bus, parking, tolls, lodging, food, etc.			at	4,400.00	=	4,400	\$4,400	\$4,400
AUTO MILEAGE									
10158062 - 623500	1.00 Mileage reimbursement to staff who use personal vehicle for city business at IRS rate, currently \$0.535 per mile.			at	8,350.00	=	8,350	\$8,350	\$8,350
SUBSCRIPTIONS									
10158062 - 624500	1.00 HR, Labor and Employment reference materials; DOL compliance posters			at	800.00	=	800	\$1,450	\$1,450
CONTRACTED SERVICES									
10158062 - 628800	1.00 Required State and Federal Employment Postings 1.00 MUNIS HR Software annual maintenance fee; training - (Applicant Tracking, Employee Self service); PowerDMS license fee; Drug & Alcohol testing; Personnel Services			at	650.00	=	650	\$7,500	\$7,500
CONTRACTED SERVICES - LEGAL									
10158062 - 628801	1.00 Contracted Legal Services for HR - Personnel, Employment, Labor Relations			at	18,000.00	=	18,000	\$18,000	\$18,000
TRAINING									
10158062 - 629000								\$53,455	\$53,455

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	at	12,000.00 =	12,000	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
EDUCATIONAL REIMBURSEMENT	1.00 Employee tuition reimbursement for degree programs and continuing education				\$12,000	\$12,000
OFFICE SUPPLIES	1.00 General office supplies, copy paper	at	850.00 =	850	\$850	\$850
PRINTING SUPPLIES	1.00 Ink cartridges for fax machine	at	170.00 =	170	\$170	\$170
EMPLOYEE RECOGNITION	10158064 - 641158				\$0	\$3,500
DUES & MEMBERSHIPS	1.00 Society for Human Resources Management (SHRM), National Public Employees Assoc. (NPELRA), Maine Labor and Employee Relations Assoc. (LERA Maine), Maine Local Government Human Resources Assoc. (MLGHRA), Human Resources Assoc. of Southern Maine (HRASM)	at	750.00 =	750	\$750	\$750
TRANSFER OUT	5.00 Avaya Replacement 5 Phones @ \$6. x 12 months	at	72.00 =	360	\$360	\$360
TOTAL HUMAN RESOURCES					\$389,253	\$392,753

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CITY BUILDING						
HOURLY	\$30,559	\$33,187	\$34,897	\$110,077	\$50,120	\$50,120
SALARY	\$0	\$0	\$0	\$0	\$49,739	\$49,739
TEMPORARY HELP	\$1,028	\$299	\$720	\$720	\$720	\$720
	\$31,586	\$33,486	\$35,617	\$110,797	\$100,579	\$100,579
POSTAGE	\$42,412	\$36,327	\$41,000	\$41,000	\$41,000	\$41,000
TELEPHONE	\$1,258	\$1,198	\$1,655	\$1,835	\$1,835	\$1,835
WATER & SEWER	\$1,469	\$1,703	\$1,632	\$2,736	\$2,736	\$2,736
ELECTRIC	\$22,203	\$24,824	\$24,850	\$40,200	\$40,200	\$40,200
CLEANING	\$1,094	\$2,400	\$4,400	\$4,400	\$4,400	\$4,400
EQUIPMENT MAINTENANCE	\$2,722	\$5,386	\$4,710	\$4,710	\$4,710	\$4,710
BUILDING MAINTENANCE	\$13,761	\$26,952	\$27,280	\$27,890	\$27,890	\$27,890
BUILDINGS-LEASED	\$0	\$0	\$100	\$0	\$0	\$0
CONTRACTED SERVICES -ENERG	\$23,683	\$17,499	\$17,762	\$18,116	\$18,116	\$18,116
	\$108,603	\$116,288	\$123,389	\$140,887	\$140,887	\$140,887
HEATING FUEL	\$10,504	\$7,065	\$9,715	\$7,925	\$7,925	\$7,925
CLEANING SUPPLIES	\$1,984	\$1,276	\$2,200	\$2,200	\$2,200	\$2,200
MISC SUPPLIES	\$900	\$463	\$600	\$600	\$600	\$600
	\$13,389	\$8,804	\$12,515	\$10,725	\$10,725	\$10,725
RENT	\$2,923	\$4,022	\$6,712	\$6,432	\$6,432	\$6,432
	\$2,923	\$4,022	\$6,712	\$6,432	\$6,432	\$6,432
OFFICE EQUIPMENT BUILDINGS	\$59	\$799	\$450	\$450	\$450	\$450
	\$4,430	\$10,357	\$7,500	\$7,500	\$7,500	\$7,500
	\$4,489	\$11,156	\$7,950	\$7,950	\$7,950	\$7,950
TRANSFER OUT	\$84	\$60	\$72	\$72	\$72	\$72
	\$84	\$60	\$72	\$72	\$72	\$72
TOTAL CITY BUILDING	\$161,074	\$173,817	\$186,255	\$276,863	\$266,645	\$266,645

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CITY BUILDING			
HOURLY		\$50,120	\$50,120
	2 BUILDING MAINTENANCE CUSTODIAN		
SALARY	1 BUILDINGS/GROUNDS MANAGER	\$49,739	\$49,739
TEMPORARY HELP	60.00 Temporary Help	12.00 = 720	\$720
POSTAGE	1.00 Postage - all municipal mail including overnight delivery, tax bills, notices and general mail	41,000.00 = 41,000	\$41,000
TELEPHONE	12.00 Cellphone Charges	60.00 = 720	\$1,835
	12.00 Conversant - Switchboard and Fax Line Charges	50.00 = 600	
	1.00 Foreign Language Translation - Annual Renewal Fee	35.00 = 35	
	12.00 Long Distance calls switchboard fax machine	40.00 = 480	
WATER & SEWER	12.00 REDBANK HUB	18.00 = 216	\$2,736
	12.00 Service at City Hall & City Hall Annex	210.00 = 2,520	
ELECTRIC	12.00 Service at 41 Thomas Street (Annex)	245.00 = 2,940	\$40,200
	12.00 Service at City Hall	1,460.00 = 17,520	
	7.00 Solar Accounts -Surcharge	2,580.00 = 18,060	
	12.00 Various Other Electrical	140.00 = 1,680	
CLEANING	1.00 Annual strip,seal,wax of basement & first floor bathrooms. Bi-monthly buffing.	1,000.00 = 1,000	\$4,400
	1.00 Carpet Cleaning	2,400.00 = 2,400	
	1.00 Gutter Cleaning	1,000.00 = 1,000	
EQUIPMENT MAINTENANCE	1.00 Fire Extinguisher Inspections	240.00 = 240	\$4,710
	1.00 Generator Annual Maintenance	1,750.00 = 1,750	
	1.00 Maintenance on postage machine auto feeder - E570	300.00 = 300	
	4.00 Postage Meter (quarterly)	380.00 = 1,520	
	1.00 Postage Meter Various	500.00 = 500	
	1.00 Repair of custodial equipment	400.00 = 400	

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>					MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
BUILDING MAINTENANCE	10159062 - 627500	4.00	Boiler inspection	at	80.00	=	320
		1.00	Boiler Service	at	5,000.00	=	5,000
		1.00	City Hall HUB Detention Basin Annual Inspection	at	600.00	=	600
		1.00	Electrical Maintenance City Hall	at	2,500.00	=	2,500
		1.00	Elevator Inspection	at	260.00	=	260
		4.00	Elevator maintenance	at	1,180.00	=	4,720
		1.00	Fire Alarm Maintenance Contract	at	1,140.00	=	1,140
		1.00	HVAC	at	500.00	=	500
		1.00	Repairs & General Maintenance	at	12,000.00	=	12,000
		1.00	Security alarm maintenance	at	850.00	=	850
BUILDINGS-LEASED	10159062 - 627510						\$0
CONTRACTED SERVICES	10159062 - 628806	1.00	Siemens Maintenance Contract -Estimate	at	18,116.00	=	18,116
-ENERGY							\$18,116
HEATING FUEL	10159063 - 631500	4,900.00	Natural Gas for City Hall	at	1.25	=	6,125
		1,200.00	Natural Gas for City Hall Annex	at	1.50	=	1,800
CLEANING SUPPLIES	10159063 - 636500	1.00	Medical kit	at	200.00	=	200
		1.00	Soap, paper towels, toilet paper, custodial products, etc.	at	2,000.00	=	2,000
MISC SUPPLIES	10159063 - 639900	1.00	Keys, hardware items, small repair parts	at	600.00	=	600
RENT	10159064 - 641000	12.00	Record Storage / Monthly fee & Access fees	at	236.00	=	2,832
		12.00	REDBANK HUB	at	300.00	=	3,600
OFFICE EQUIPMENT	10159065 - 650500	1.00	Industrial Vacuum cleaner	at	450.00	=	450
BUILDINGS	10159065 - 658000	1.00	Painting of one quarter of interior of City Hall	at	3,500.00	=	3,500
		1.00	Re-carpet high wear areas of City Hall	at	4,000.00	=	4,000
TRANSFER OUT	10159088 - 900001	1.00	Avaya Replacement 1 Phone @ \$6 x 12 months	at	72.00	=	72
TOTAL CITY BUILDING							\$266,645

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
POLICE DEPARTMENT						
HOURLY	\$3,013,475	\$3,092,196	\$3,273,632	\$3,388,910	\$3,338,564	\$3,390,862
SCHOOL CROSSING GUIDES	\$32,545	\$38,368	\$43,374	\$43,374	\$43,374	\$43,374
POLICE IN-SERVICE TRAINING	\$29,417	\$27,335	\$33,050	\$33,050	\$33,050	\$33,050
POLICE COURT APPEARANCES	\$30,496	\$26,795	\$43,500	\$43,500	\$43,500	\$43,500
SALARY	\$168,750	\$172,620	\$175,054	\$178,555	\$178,555	\$178,555
OVERTIME	\$235,634	\$265,148	\$240,668	\$245,481	\$245,481	\$245,481
	\$3,510,318	\$3,622,463	\$3,809,278	\$3,932,870	\$3,882,524	\$3,934,822
PRINTING & BINDING	\$1,600	\$2,356	\$5,050	\$5,050	\$5,050	\$5,050
TELEPHONE	\$25,910	\$29,573	\$27,445	\$29,525	\$29,525	\$29,525
WATER & SEWER	\$944	\$1,085	\$1,020	\$1,020	\$1,020	\$1,020
ELECTRIC	\$8,514	\$8,952	\$9,540	\$9,540	\$9,540	\$9,540
SUBSCRIPTIONS	\$832	\$2,178	\$4,075	\$4,075	\$4,075	\$4,075
CLEANING	\$1,587	\$1,929	\$2,000	\$2,000	\$2,000	\$2,000
MOTOR VEHICLE MAINT	\$0	\$10,624	\$1,100	\$1,200	\$1,200	\$1,200
EQUIPMENT MAINTENANCE	\$43,896	\$45,224	\$61,471	\$64,336	\$64,336	\$64,336
RADIO MAINTENANCE	\$12,715	\$3,870	\$15,000	\$15,000	\$15,000	\$15,000
BUILDING MAINTENANCE	\$35,908	\$21,126	\$30,500	\$30,500	\$30,500	\$30,500
CRIMINAL INVESTIGATION	\$3,496	\$4,760	\$3,700	\$3,900	\$3,900	\$3,900
CONTRACTED SERVICES	\$37,412	\$44,404	\$41,953	\$43,053	\$43,053	\$43,053
TRAINING	\$30,222	\$34,471	\$32,850	\$32,850	\$32,850	\$32,850
	\$203,037	\$210,552	\$235,704	\$242,049	\$242,049	\$242,049
OFFICE SUPPLIES	\$4,419	\$4,082	\$4,000	\$4,000	\$4,000	\$4,000
HEATING FUEL	\$35,357	\$19,881	\$37,400	\$37,400	\$37,400	\$37,400
GAS & OIL	\$112,259	\$91,148	\$69,250	\$73,050	\$73,050	\$73,050
TIRES & TUBES	\$11,653	\$9,936	\$9,000	\$9,500	\$9,500	\$9,500
CLOTHING	\$40,462	\$44,360	\$46,645	\$46,645	\$46,645	\$46,645
MEDICAL & LAB SUPPLIES	\$1,808	\$2,442	\$1,300	\$1,500	\$1,500	\$1,500
PUBLIC SAFETY SUPPLIES	\$35,947	\$39,440	\$23,308	\$23,958	\$23,958	\$23,958
SMALL TOOLS	\$8	\$2,756	\$1,000	\$1,000	\$1,000	\$1,000
CLEANING SUPPLIES	\$3,001	\$2,175	\$2,100	\$2,300	\$2,300	\$2,300
ANIMAL SUPPLIES	\$4,745	\$5,334	\$3,900	\$4,200	\$4,200	\$4,200
VEHICLE SUPPLIES	\$26,463	\$24,589	\$24,000	\$25,000	\$25,000	\$25,000
	\$276,122	\$246,142	\$221,903	\$228,553	\$228,553	\$228,553
DUES & MEMBERSHIPS	\$2,473	\$1,832	\$2,575	\$2,575	\$2,575	\$2,575
	\$2,473	\$1,832	\$2,575	\$2,575	\$2,575	\$2,575
COMPUTER HARDWARE	\$1,854	\$2,381	\$1,100	\$1,400	\$1,400	\$1,400

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
MOTOR VEHICLES	\$109,118	\$136,498	\$119,800	\$125,500	\$171,000	\$121,000
	\$110,973	\$138,779	\$120,900	\$126,900	\$172,400	\$122,400
TRANSFER OUT	\$13,376	\$12,440	\$12,908	\$12,908	\$12,908	\$12,908
	\$13,376	\$12,440	\$12,908	\$12,908	\$12,908	\$12,908
TOTAL POLICE DEPARTMENT	\$4,116,298	\$4,232,208	\$4,403,268	\$4,545,855	\$4,541,009	\$4,543,307

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>								
POLICE DEPARTMENT									
HOURLY	10263061 - 611000	3 POLICE LIEUTENENTS						\$3,338,564	\$3,390,862
		7 POLICE SERGEANT							
		36 POLICE PATROL							
		5 POLICE DETECTIVE							
		1 POLICE MECHANIC							
		1 POLICE CUSTODIAN							
		1 ANIMAL CONTROL OFFICER							
		1 MDEA-PAIROL							
		2 PUBLIC SAFETY SECRETARY							
		1 POLICE ADMIN. INFO ASSISTANT							
SCHOOL CROSSING GUIDES	10263061 - 611100							\$43,374	\$43,374
POLICE IN-SERVICE TRAINING	10263061 - 611300							\$33,050	\$33,050
POLICE COURT APPEARANCES	10263061 - 611400							\$43,500	\$43,500
SALARY	10263061 - 611500	1 POLICE CHIEF						\$178,555	\$178,555
		1 DEPUTY POLICE CHIEF							
OVERTIME	10263061 - 612500							\$245,481	\$245,481
PRINTING & BINDING	10263062 - 620500	1.00 Compliant forms	at	700.00	=	700		\$5,050	\$5,050
		1.00 Computer paper	at	2,000.00	=	2,000			
		1.00 Evidence cards	at	150.00	=	150			
		1.00 Informational pamphlets	at	500.00	=	500			
		1.00 Parking ticket paper	at	500.00	=	500			
		1.00 Property bags	at	100.00	=	100			
		1.00 Property tags	at	100.00	=	100			
		1.00 Scheduling Calendars	at	50.00	=	50			
		1.00 Stationary & Envelopes	at	750.00	=	750			
		1.00 Warning cards	at	200.00	=	200			

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
TELEPHONE	1.00 Cell Phones	10263062 - 622000	at	11,500.00	11,500	\$29,525
	12.00 Conversant/Avaya & fax		at	600.00	7,200	
	12.00 Long distance		at	90.00	1,080	
	20.00 Mobile air cards/annual fee		at	480.00	9,600	
	1.00 Pagers		at	145.00	145	
WATER & SEWER	12.00 Water and sewer usage at Polic	10263062 - 622400	at	85.00	1,020	\$1,020
ELECTRIC	12.00 Monthly electrical costs	10263062 - 622500	at	795.00	9,540	\$9,540
SUBSCRIPTIONS	1.00 Accreditation Standards	10263062 - 624500	at	100.00	100	\$4,075
	1.00 Professional publications		at	300.00	300	
	25.00 Ferdico Title 17A (criminal st		at	26.00	650	
	25.00 Ferdico Title 29A (traffic law		at	26.00	650	
	1.00 ICAPNet		at	1,600.00	1,600	
	1.00 Investigative Publications		at	400.00	400	
	5.00 Law Enforcement Officer's Manu		at	55.00	275	
	1.00 Legal Updates		at	100.00	100	
CLEANING	1.00 Vehicle Cleaning	10263062 - 625000	at	2,000.00	2,000	\$2,000
MOTOR VEHICLE MAINT	1.00 Body repair and painting to vehicles not covered by insurance	10263062 - 626500	at	1,200.00	1,200	\$1,200
EQUIPMENT MAINTENANCE	2.00 ALPR Maintenance	10263062 - 627000	at	2,700.00	5,400	\$64,336
	1.00 Coplogic on-line Crime Reporting Maintenance		at	5,400.00	5,400	
	1.00 Electronic Parking Ticket Maintenance		at	3,100.00	3,100	
	1.00 Power DMS Maintenance		at	4,900.00	4,900	
	1.00 Tele-Staff Scheduling Maintenance		at	3,500.00	3,500	
	1.00 Computer Hardware Maintenance		at	3,500.00	3,500	
	1.00 In-car Video (Watchguard)Maintenance		at	5,500.00	5,500	
	2.00 Photocopier Maintenance (cost per copy contract)		at	1,200.00	2,400	
	1.00 Police Mobile Software Maintenance		at	17,800.00	17,800	
	1.00 MDB Client, Field Reporting and Field Interview Crimes,Qrep, CAD Interface, Community Connect		at	12,150.00	12,150	
	1.00 State Open Fox Messenger		at	686.00	686	

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
RADIO MAINTENANCE	10263062 - 627100	\$15,000	\$15,000
BUILDING MAINTENANCE	10263062 - 627500	\$30,500	\$30,500
	1.00 Furnace/Heat/AC Maintenance and Repair	at 6,000.00 =	6,000
	1.00 Permits, Inspections and Licenses	at 3,000.00 =	3,000
	1.00 Electrical Repairs	at 4,000.00 =	4,000
	1.00 General Building Repairs and Maintenance	at 14,000.00 =	14,000
	1.00 Plumbing Repairs	at 3,500.00 =	3,500
CRIMINAL INVESTIGATION	10263062 - 628000	\$3,900	\$3,900
CONTRACTED SERVICES	10263062 - 628800	\$43,053	\$43,053
	1.00 Annual contribution to the Trauma Intervention Program for services provided to the community.	at 1,200.00 =	1,200
	6.00 Blood Tech Services	at 100.00 =	600
	1.00 Physical Fitness Program	at 2,500.00 =	2,500
	1.00 Animal Refuge League fee for services	at 35,003.00 =	35,003
	1.00 Code Red - 5 x 10,000 calls	at 1,000.00 =	1,000
	1.00 Disposal fees for animal carcasses	at 250.00 =	250
	1.00 Emergency Veterinary Care	at 2,500.00 =	2,500
TRAINING	10263062 - 629000	\$32,850	\$32,850
	1.00 Accreditation Conference	at 1,000.00 =	1,000
	1.00 Guardian Video Training Program	at 1,350.00 =	1,350
	1.00 Annual IACP Conference and Training	at 1,600.00 =	1,600
	1.00 District 2 in-service training	at 3,000.00 =	3,000
	1.00 In-service training at MCJA	at 3,000.00 =	3,000
	5.00 New officer training at MCJA	at 2,500.00 =	12,500
	1.00 Polygraph Training	at 1,000.00 =	1,000
	1.00 Specialized training by FBI, IACP and other law enforcement entities	at 6,000.00 =	6,000
	1.00 SPTV Filming of Training Sessions	at 400.00 =	400
	1.00 Training for SWAT Team	at 3,000.00 =	3,000
OFFICE SUPPLIES	10263063 - 630500	\$4,000	\$4,000
	1.00 Office supplies for 53 sworn officers and 6 civilian employees	at 4,000.00 =	4,000
HEATING FUEL	10263063 - 631500	\$37,400	\$37,400
	800.00 Heating oil for Police Garage	at 3.40 =	2,720
	10,200.00 Heating oil for Police Station	at 3.40 =	34,680

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>		
GAS & OIL	10263063 - 632000	425.00 Diesel for police fleet vehicles	at	2.00	=	850	\$73,050	
		38,000.00 Gasoline for police fleet vehicles	at	1.90	=	72,200		
TIRES & TUBES	10263063 - 632500	1.00 Replacement tires for marked and unmarked cruisers	at	9,500.00	=	9,500	\$9,500	
CLOTHING	10263063 - 634500	1.00 Mechanic uniforms	at	300.00	=	300	\$46,645	
		1.00 Animal Control Officer uniform and accessories	at	500.00	=	500		
		5.00 Body Armor	at	825.00	=	4,125		
		12.00 Contractual clothing allowance for Command and Supervisors	at	430.00	=	5,160		
		42.00 Contractual clothing allowance for Patrol Officers	at	430.00	=	18,060		
		1.00 Crossing Guides clothing and safety equipment	at	500.00	=	500		
		5.00 CRU Raid Jackets	at	150.00	=	750		
		5.00 Dress uniforms and accessories	at	350.00	=	1,750		
		1.00 Leather and nylon gear	at	3,000.00	=	3,000		
		5.00 New officers issued uniforms and related accessories	at	1,500.00	=	7,500		
		1.00 Replacement of damaged uniform and accessories	at	3,000.00	=	3,000		
		1.00 SWAT gear	at	2,000.00	=	2,000		
							\$1,500	\$1,500
	MEDICAL & LAB SUPPLIES	10263063 - 635000						
PUBLIC SAFETY SUPPLIES		10263063 - 635800	1.00 Taser Cartridges/Battery Packs	at	1,000.00	=	1,000	\$23,958
			1.00 Ammunition, targets & cleaning	at	12,500.00	=	12,500	
			1.00 Animal Control supplies	at	500.00	=	500	
			1.00 Crime lab supplies	at	2,250.00	=	2,250	
			1.00 Cruiser trunk supplies	at	1,200.00	=	1,200	
			1.00 DVD's, CDRs and other digital media	at	300.00	=	300	
			1.00 Evidence Technician supplies	at	1,800.00	=	1,800	
			1.00 Identikit rental	at	408.00	=	408	
			1.00 O.C. spray	at	400.00	=	400	
			1.00 Recharging/Replacing fire exti	at	500.00	=	500	
			1.00 Safety slugs for animal dispos	at	100.00	=	100	
			1.00 SRT equipment	at	1,800.00	=	1,800	
			1.00 Supply of batteries	at	300.00	=	300	
		1.00 Weapon parts for repair and ma	at	900.00	=	900		

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
SMALL TOOLS	10263063 - 636000	\$1,000	\$1,000
CLEANING SUPPLIES	10263063 - 636500	\$2,300	\$2,300
ANIMAL SUPPLIES	10263063 - 637100	\$4,200	\$4,200
VEHICLE SUPPLIES	10263063 - 638600	\$25,000	\$25,000
DUES & MEMBERSHIPS	10263064 - 642000	\$2,575	\$2,575
	1.00 Accreditation Related Fees	1,000.00	1,000
	1.00 Animal Control Officer Association	50.00	50
	1.00 Departmental membership for NESPIN	300.00	300
	1.00 FBI/NA dues for Administrative Staff	300.00	300
	1.00 IACP dues for Administrative Staff	300.00	300
	1.00 International Association of Identification	75.00	75
	1.00 Maine Chiefs dues for Administrative Staff	400.00	400
	1.00 Polygraph Association Membership	150.00	150
COMPUTER HARDWARE	10263065 - 650400	\$1,400	\$1,400
	1.00 Computer Related Equipment	1,400.00	1,400
MOTOR VEHICLES	10263065 - 651000	\$171,000	\$121,000
	4.00 Annual vehicle lease/purchase	30,250.00	121,000
	1.00 BUY DOWN OF LEASE	50,000.00	50,000
TRANSFER OUT	10263088 - 900001	\$12,908	\$12,908
	39.00 Avaya Replacement 39 Phone @ \$6 x 12 months	72.00	2,808
	1.00 Body Armor Replacement Reserve	5,000.00	5,000
	1.00 Photocopiers - Equipment Reserve	2,500.00	2,500
	1.00 Radio Replacement Reserve	2,600.00	2,600
TOTAL POLICE DEPARTMENT		\$4,541,009	\$4,543,307

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
FIRE DEPARTMENT						
HOURLY	\$3,287,722	\$3,380,319	\$3,503,722	\$3,638,953	\$3,558,811	\$3,558,811
SALARY	\$313,528	\$296,420	\$335,260	\$339,716	\$339,716	\$339,716
OVERTIME	\$306,860	\$378,388	\$334,000	\$350,000	\$350,000	\$350,000
CALL COMPANIES	\$72,367	\$69,826	\$80,000	\$80,000	\$80,000	\$80,000
EDUC/PHYS INCENTIVE	\$4,000	\$0	\$8,000	\$8,000	\$8,000	\$8,000
	\$3,984,477	\$4,124,953	\$4,260,982	\$4,416,669	\$4,336,527	\$4,336,527
PRINTING & BINDING	\$1,767	\$1,078	\$2,800	\$2,500	\$2,500	\$2,500
TELEPHONE	\$21,535	\$25,039	\$22,350	\$22,400	\$22,400	\$22,400
WATER & SEWER	\$160,767	\$167,113	\$166,176	\$173,460	\$173,460	\$173,460
ELECTRIC	\$30,878	\$32,586	\$32,725	\$32,725	\$32,725	\$32,725
SUBSCRIPTIONS	\$100	\$725	\$600	\$263	\$263	\$263
CLEANING	\$487	\$240	\$0	\$0	\$0	\$0
MEDICAL SERVICES	\$3,057	\$438	\$8,000	\$8,000	\$8,000	\$8,000
EQUIPMENT RENTAL	\$1,113	\$-100	\$1,000	\$1,000	\$1,000	\$1,000
MOTOR VEHICLE MAINT	\$86,881	\$106,116	\$80,000	\$80,000	\$80,000	\$80,000
EQUIPMENT MAINTENANCE	\$27,553	\$21,424	\$35,000	\$21,760	\$21,760	\$21,760
RADIO MAINTENANCE	\$8,530	\$6,162	\$14,000	\$10,000	\$10,000	\$10,000
BUILDING MAINTENANCE	\$67,705	\$50,408	\$51,500	\$51,500	\$51,500	\$51,500
CONTRACTED SERVICES	\$67,896	\$72,875	\$71,455	\$85,300	\$79,300	\$79,300
TRAINING	\$38,837	\$30,093	\$38,300	\$38,300	\$38,300	\$38,300
	\$517,106	\$514,197	\$523,906	\$527,208	\$521,208	\$521,208
OFFICE SUPPLIES	\$9,902	\$7,575	\$3,200	\$4,000	\$4,000	\$4,000
HEATING FUEL	\$52,606	\$32,667	\$41,270	\$41,270	\$41,270	\$41,270
GAS & OIL	\$56,831	\$44,588	\$35,990	\$36,355	\$36,355	\$36,355
TIRES & TUBES	\$4,078	\$5,038	\$7,000	\$7,000	\$7,000	\$7,000
FOOD	\$2,596	\$1,745	\$1,200	\$1,000	\$1,000	\$1,000
CLOTHING	\$44,356	\$36,683	\$55,200	\$55,200	\$55,200	\$55,200
MEDICAL & LAB SUPPLIES	\$75,850	\$46,686	\$67,000	\$70,000	\$70,000	\$70,000
PUBLIC SAFETY SUPPLIES	\$10,681	\$12,223	\$7,550	\$7,000	\$7,000	\$7,000
SMALL TOOLS	\$59	\$315	\$0	\$0	\$0	\$0
CLEANING SUPPLIES	\$8,750	\$6,744	\$8,000	\$8,000	\$8,000	\$8,000
VEHICLE SUPPLIES	\$5,122	\$7,557	\$5,000	\$5,000	\$5,000	\$5,000
MISC SUPPLIES	\$3,588	\$5,589	\$3,500	\$3,500	\$3,500	\$3,500
	\$274,419	\$207,409	\$234,910	\$238,325	\$238,325	\$238,325
RENT	\$1,531	\$2,145	\$2,450	\$2,450	\$2,450	\$2,450
DUES & MEMBERSHIPS	\$3,938	\$3,702	\$4,844	\$4,730	\$4,730	\$4,730

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CONTRIBUTIONS	\$1,760	\$1,300	\$2,000	\$1,600	\$1,600	\$1,600
	\$7,228	\$7,147	\$9,294	\$8,780	\$8,780	\$8,780
PUBLIC SAFETY EQUIPMENT	\$834	\$14,398	\$28,175	\$25,000	\$25,000	\$25,000
COMMUNICATIONS EQUIPMENT	\$0	\$6,974	\$27,685	\$32,060	\$32,060	\$32,060
HOSE	\$3,950	\$4,951	\$8,460	\$8,816	\$8,816	\$8,816
	\$4,784	\$26,323	\$64,320	\$65,876	\$65,876	\$65,876
TRANSFER OUT	\$51,848	\$76,320	\$76,584	\$76,584	\$201,584	\$201,584
	\$51,848	\$76,320	\$76,584	\$76,584	\$201,584	\$201,584
TOTAL FIRE DEPARTMENT	\$4,839,862	\$4,956,350	\$5,169,996	\$5,333,442	\$5,372,300	\$5,372,300

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>						
FIRE DEPARTMENT							
HOURLY							
10264061 - 611000	3 FIRE DEPARTMENT CAPTAIN					\$3,558,811	\$3,558,811
	9 FIRE LIEUTENENT						
	51 FIREFIGHTER						
	1 FIRE DEPT ADMIN.SECRETARY						
	1 FIRE DEPT CUSTODIAN						
	1 MECHANIC II						
SALARY							
10264061 - 611500	1 FIRE CHIEF					\$339,716	\$339,716
	3 DEPUTY FIRE CHIEF						
OVERTIME							
10264061 - 612500	1.00 Overtime		at	350,000.00 =	350,000	\$350,000	\$350,000
CALL COMPANIES							
10264061 - 613000	1.00 Call Company Wages		at	80,000.00 =	80,000	\$80,000	\$80,000
EDUC/PHYS INCENTIVE							
10264061 - 614000	4.00 Paramedic Certification One Time Incentive		at	2,000.00 =	8,000	\$8,000	\$8,000
PRINTING & BINDING							
10264062 - 620500	1.00 Copier Paper, Inspection Forms, Permits, Call Company Payroll & Training Forms		at	2,500.00 =	2,500	\$2,500	\$2,500
TELEPHONE							
10264062 - 622000	12.00 Cell Charges for IPads for 3 Engines, 2 Ladders, 2 Ambulances & 1 Marine Unit		at	325.00 =	3,900	\$22,400	\$22,400
	12.00 Cell Phones For 4 Chief Officers, 3 Ambulances, 1 PIO, & 1 Health Officer		at	400.00 =	4,800		
	12.00 Cellular Aircards (Hot Spots) For 2 Engines, 1 Rescue, 2 Ambulances, 1 Ladder, 5 Staff Cars & 1 Spare For MDDBs		at	600.00 =	7,200		
	12.00 Conversant/Avaya, Fax Machine, & Long Distance		at	400.00 =	4,800		
	1.00 Telephone Repairs		at	1,700.00 =	1,700		
WATER & SEWER							
10264062 - 622400	12.00 12 Months Municipal Fire Protection (Hydrant Rental)		at	13,840.00 =	166,080	\$173,460	\$173,460
	12.00 12 Months Water & Sewer Usage For 6 Fire Stations at 1.3% Increase per Water Rate Proposal		at	615.00 =	7,380		

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
ELECTRIC	1.00 Cash Corner Station (Main Street)	10264062 - 622500	at	5,240.00	=	5,240
	1.00 Central Station (Broadway)		at	9,400.00	=	9,400
	1.00 Thornton Heights Station (Union St)		at	1,500.00	=	1,500
	1.00 Western Ave Station (James Bakka Drive)		at	14,885.00	=	14,885
	1.00 Willard Station (Pillsbury St)		at	1,700.00	=	1,700
SUBSCRIPTIONS						\$32,725
	1.00 Fire Chief Magazine	10264062 - 624500	at	52.00	=	52
	1.00 Fire Engineering Magazine		at	42.00	=	42
	1.00 Firehouse Lawyer Newsletter		at	69.00	=	69
	1.00 Firehouse Magazine		at	50.00	=	50
	1.00 Journal Emergency Medicine		at	50.00	=	50
MEDICAL SERVICES	1.00 Entrance & Hazardous Materials Physicals For All Personnel	10264062 - 625500	at	8,000.00	=	8,000
EQUIPMENT RENTAL	1.00 Copier Lease Payments & Supplies	10264062 - 626000	at	1,000.00	=	1,000
MOTOR VEHICLE MAINT	1.00 Annual Maintenance For Department Vehicles	10264062 - 626500	at	80,000.00	=	80,000
EQUIPMENT MAINTENANCE	1.00 Annual Fire Alarm System Maintenance: Western Ave, Central, Cash Corner, Willard, & Thornton Heights	10264062 - 627000	at	3,000.00	=	3,000
	3.00 Emergency Generator Semi-Annual Service		at	420.00	=	1,260
	1.00 Maintenance On Equipment Carried On Vehicles		at	11,000.00	=	11,000
	1.00 Repairs To SCBA & Related Equipment		at	2,000.00	=	2,000
	1.00 SCBA Compressor Maintenance At Western Avenue Station & 1/2 SCBA Compressor Maintenance At Central Station (Joint w/ Cape Elizabeth FD)		at	4,500.00	=	4,500
RADIO MAINTENANCE	1.00 Mobile Radio, Portable Radio, & Pager Repairs (Not Covered By Contract)	10264062 - 627100	at	10,000.00	=	10,000
BUILDING MAINTENANCE	1.00 Electrical Upgrades and Repairs as needed	10264062 - 627500	at	3,500.00	=	3,500
	1.00 General Building Maintenance For 6 Buildings Which Includes: Annual Maintenance Contracts For Heating Devices. Annual Routine Maintenance (To Including Masonry & Painting Repairs, Repair/Replace Overhead Doors). Emergency Repairs/(To Including Windows & Roofs). This Also Covers Replacement Appliances As Needed.		at	48,000.00	=	48,000
						\$51,500
						\$10,000
						\$21,760
						\$80,000
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						\$10,000

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018		
CONTRACTED SERVICES	1.00	10264062 - 628800	Ambulance Collection Agency Fees	at	41,000.00	41,000	\$79,300	\$79,300
	1.00		Fire Alarm Cable Maintenance	at	10,000.00	10,000		
	1.00		Lifepack Maintenance Agreement	at	4,000.00	4,000		
	1.00		Medical Director Stipend	at	4,000.00	4,000		
	1.00		Software Contract For EMS PCR Program	at	7,200.00	7,200		
	1.00		Software Contract For Faronics (Deep Freeze)	at	110.00	110		
	1.00		Software Contract For Firehouse Software	at	1,930.00	1,930		
	1.00		Software Contract For IAMRESPONDING	at	735.00	735		
	1.00		Software Contract For Naviline RMS Software	at	5,800.00	5,800		
	1.00		Software Contract For Power DMS	at	2,025.00	2,025		
	1.00		Trauma Intervention Program	at	1,000.00	1,000		
	1.00		Uniform Cleaning	at	1,500.00	1,500		
	1.00	10264062 - 629000	Funding For Training For Fulltime and Call Company Firefighters	at	37,500.00	37,500		\$38,300
	1.00		SPTV Filming of Training Sessions For Website/Power DMS	at	800.00	800		
OFFICE SUPPLIES		10264063 - 630500	General Office Supplies	at	4,000.00	4,000	\$4,000	\$4,000
HEATING FUEL		10264063 - 631500	#2 Fuel Oil (Cash Corner Station)	at	1.80	6,300	\$41,270	\$41,270
			Natural Gas (Central Station)	at	1.50	16,050		
			Natural Gas (Western Avenue Station)	at	1.50	10,920		
			Natural Gas (Willard Station)	at	4,400.00	4,400		
			Propane (Thornton Heights Station & Cash Corner Garage)	at	3,600.00	3,600		
GAS & OIL		10264063 - 632000	Diesel Fuel	at	2.00	28,000	\$36,355	\$36,355
			Gasoline	at	1.90	7,695		
			Gasoline for Marine 48 (Boat)	at	4.40	660		
TIRES & TUBES		10264063 - 632500	TIRES	at	7,000.00	7,000	\$7,000	\$7,000
FOOD		10264063 - 633500	Food	at	1,000.00	1,000	\$1,000	\$1,000

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
CLOTHING	10264063 - 634500	10.00	10 Fire Helmets	at	275.00 =	2,750
		10.00	10 Pair Of Fire Boots	at	240.00 =	2,400
		20.00	20 Sets Of Protective Turnout Gear For Call Company & Full Time Employees: New Issue & Replacement For Failed Gear	at	1,700.00 =	34,000
		1.00	Clothing Required For Employees Uniforms, Shoes, & Misc Safety Equipment	at	16,050.00 =	16,050
MEDICAL & LAB SUPPLIES	10264063 - 635000	1.00	Medical Supplies To Stock EMS Units	at	67,000.00 =	67,000
		1.00	Medications Not Supplied By Hospitals	at	3,000.00 =	3,000
PUBLIC SAFETY SUPPLIES	10264063 - 635800	1.00	350 Gallons Foam	at	6,000.00 =	6,000
		1.00	Replacement Rope And Rigging Equipment for High Angle Operations	at	1,000.00 =	1,000
CLEANING SUPPLIES	10264063 - 636500	1.00	Cleaning Supplies	at	8,000.00 =	8,000
VEHICLE SUPPLIES	10264063 - 638600	1.00	Funding For Purchase & Installation Of Equipment Utilized On Emergency Response Equipment	at	5,000.00 =	5,000
MISC SUPPLIES	10264063 - 639900	1.00	Fire Education Supplies For Open House & Other Fire Prevention Activities	at	1,500.00 =	1,500
		1.00	Misc Purchases	at	2,000.00 =	2,000
RENT	10264064 - 641000	1.00	Rent For Willard Station (Privately Owned Call Company Station)	at	1,250.00 =	1,250
		12.00	Storage Container @ Central For Mechanic's Equipment	at	100.00 =	1,200
DUES & MEMBERSHIPS	10264064 - 642000	1.00	APEMS	at	2,500.00 =	2,500
		2.00	Cumberland County Fire Chiefs Membership	at	50.00 =	100
		2.00	International Association Of Fire Chiefs Membership	at	225.00 =	450
		2.00	Maine State Fire Chiefs	at	90.00 =	180
		1.00	National Fire Protection Association (NFPA)	at	1,500.00 =	1,500
CONTRIBUTIONS	10264064 - 643000	40.00	Call Companies \$40 Per Member	at	40.00 =	1,600
PUBLIC SAFETY EQUIPMENT	10264065 - 652500	15.00	Replacement SCBA Cylinders To Meet NFPA Requirements	at	1,000.00 =	15,000
		2.00	SCBA Replacement Units To Purchase Two Units Per Year to Maintain NFPA Requirements	at	5,000.00 =	10,000

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	at	9,460.00	=	9,460	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
COMMUNICATIONS EQUIPMENT	1.00 Interlocal Payment to Portland for Motorola Subscriber Units					\$32,060	\$32,060
	10.00 Replace Motorola Pagers For On Call Employees		350.00	=	3,500		
	2.00 Replacement 800 mHz Portable Radios		4,750.00	=	9,500		
	1.00 Replacement 800 mHz Vehicle Radio		6,100.00	=	6,100		
	1.00 Replacement VHF Vehle Radio		1,000.00	=	1,000		
	1.00 Vehilce Communication Equipment To Conduct EMS Field Reporting, Fire Prevention Inspections and Mobile Data Terminals		2,500.00	=	2,500		
HOSE	1,000.00 1000 Feet Of 1 3/4" Hose		2.22	=	2,220	\$8,816	\$8,816
	500.00 500 Feet Of 2 1/2" Hose		3.16	=	1,580		
	800.00 800 Feet Of 5" Hose w/ 5" Couplings		6.27	=	5,016		
TRANSFER OUT	22.00 Avaya Replacement 22 Phones @ \$6 x 12 months		72.00	=	1,584	\$201,584	\$201,584
	1.00 Fire Vehicle Reserve		200,000.00	=	200,000		
TOTAL FIRE DEPARTMENT						\$5,372,300	\$5,372,300

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PUBLIC SAFETY COMMUNICATIONS						
HOURLY	\$255,625	\$226,254	\$168,597	\$174,724	\$174,724	\$174,724
OVERTIME	\$76,228	\$76,653	\$45,000	\$54,000	\$54,000	\$54,000
	\$331,854	\$302,907	\$213,597	\$228,724	\$228,724	\$228,724
TELEPHONE	\$13,108	\$8,763	\$7,320	\$7,260	\$7,260	\$7,260
WATER & SEWER	\$1,541	\$1,362	\$1,560	\$1,620	\$1,620	\$1,620
ELECTRIC	\$20,806	\$23,839	\$25,800	\$23,400	\$23,400	\$23,400
EQUIPMENT MAINTENANCE	\$6,253	\$8,781	\$6,600	\$9,100	\$9,100	\$9,100
RADIO MAINTENANCE	\$9,323	\$0	\$4,200	\$4,200	\$4,200	\$4,200
BUILDING MAINTENANCE	\$11,344	\$9,249	\$5,200	\$7,500	\$7,500	\$7,500
TRAINING	\$777	\$47	\$0	\$0	\$0	\$0
	\$63,152	\$52,040	\$50,680	\$53,080	\$53,080	\$53,080
PORTLAND/S PORTLAND DISPATC	\$388,838	\$441,651	\$748,610	\$765,204	\$765,204	\$786,322
	\$388,838	\$441,651	\$748,610	\$765,204	\$765,204	\$786,322
TRANSFER OUT	\$672	\$480	\$10,576	\$10,576	\$10,576	\$10,576
	\$672	\$480	\$10,576	\$10,576	\$10,576	\$10,576
TOTAL PUBLIC SAFETY COMMUNICATIONS	\$784,515	\$797,078	\$1,023,463	\$1,057,584	\$1,057,584	\$1,078,702

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>								
PUBLIC SAFETY COMMUNICATIONS									
HOURLY	10265061 - 611000							\$174,724	\$174,724
OVERTIME	10265061 - 612500							\$54,000	\$54,000
TELEPHONE	10265062 - 622000	12.00 Fiber Connection for Portland Dispatch	at	430.00	=	5,160		\$7,260	\$7,260
		12.00 Local and Long Distance Charges	at	175.00	=	2,100			
WATER & SEWER	10265062 - 622400	12.00 Water and Sewer	at	135.00	=	1,620		\$1,620	\$1,620
ELECTRIC	10265062 - 622500	12.00 Monthly Power Bills	at	1,950.00	=	23,400		\$23,400	\$23,400
EQUIPMENT MAINTENANCE	10265062 - 627000	1.00 H T E CAD Software Maintenance	at	8,800.00	=	8,800		\$9,100	\$9,100
		1.00 Phone Maintenance	at	300.00	=	300			
RADIO MAINTENANCE	10265062 - 627100	1.00 Two Way Radio Maintenance and repair	at	4,200.00	=	4,200		\$4,200	\$4,200
BUILDING MAINTENANCE	10265062 - 627500	1.00 Sprinkler system, Elevator, lights, routine repairs	at	7,500.00	=	7,500		\$7,500	\$7,500
PORTLAND/S PORTLAND DISPATCH	10265067 - 672000	1.00 Estimate based on current staffing (shift over to Portland staffing)	at	656,118.00	=	635,000		\$765,204	\$786,322
		1.00 Interlocal Debt for Radio System	at	130,204.00	=	130,204			
TRANSFER OUT	10265088 - 900001	8.00 Avaya Replacement 8 Phones @ \$6 x 12 months	at	72.00	=	576		\$10,576	\$10,576
		1.00 Equipment Reserve Account to replace capital equipment	at	10,000.00	=	10,000			
TOTAL PUBLIC SAFETY COMMUNICATIONS								\$1,057,584	\$1,078,702

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CODE ENFORCEMENT DEPARTMENT						
HOURLY	\$177,053	\$184,713	\$186,376	\$191,395	\$191,395	\$191,395
SALARY	\$67,916	\$69,663	\$70,371	\$71,783	\$71,783	\$71,783
TEMPORARY HELP	\$4,394	\$615	\$2,000	\$2,250	\$2,250	\$2,250
OVERTIME	\$11	\$0	\$300	\$300	\$300	\$300
	\$249,374	\$254,991	\$259,047	\$265,728	\$265,728	\$265,728
PRINTING & BINDING	\$450	\$371	\$600	\$600	\$600	\$600
TELEPHONE	\$2,716	\$2,969	\$3,096	\$3,192	\$3,192	\$3,192
TRAFFIC LIGHTS	\$19,454	\$19,858	\$21,500	\$21,500	\$21,500	\$21,500
STREET LIGHTS	\$341,791	\$340,836	\$374,000	\$359,000	\$359,000	\$359,000
SUBSCRIPTIONS	\$165	\$99	\$165	\$190	\$190	\$190
MOTOR VEHICLE MAINT	\$1,431	\$358	\$1,840	\$1,200	\$1,200	\$1,200
CONTRACTED SERVICES	\$52,590	\$31,108	\$52,000	\$55,200	\$52,000	\$52,000
CONTRACT SERVICES-ENGINEER	\$0	\$11,994	\$12,000	\$12,000	\$12,000	\$12,000
	\$418,597	\$407,593	\$465,201	\$452,882	\$449,682	\$449,682
OFFICE SUPPLIES	\$819	\$826	\$850	\$1,000	\$1,000	\$1,000
GAS & OIL	\$3,473	\$2,024	\$1,692	\$1,596	\$1,596	\$1,596
TIRES & TUBES	\$579	\$375	\$600	\$600	\$600	\$600
CLOTHING	\$88	\$-68	\$200	\$200	\$200	\$200
PUBLIC SAFETY SUPPLIES	\$160	\$413	\$300	\$300	\$300	\$300
SMALL TOOLS	\$22	\$185	\$200	\$200	\$200	\$200
CLEANING SUPPLIES	\$25	\$91	\$200	\$200	\$200	\$200
BOOKS	\$32	\$0	\$300	\$300	\$300	\$300
	\$5,197	\$3,847	\$4,342	\$4,396	\$4,396	\$4,396
DUES & MEMBERSHIPS	\$125	\$255	\$370	\$440	\$440	\$440
	\$125	\$255	\$370	\$440	\$440	\$440
MOTOR VEHICLES	\$0	\$2,023	\$3,480	\$3,480	\$3,480	\$3,480
	\$0	\$2,023	\$3,480	\$3,480	\$3,480	\$3,480
TRANSFER OUT	\$420	\$10,300	\$360	\$360	\$360	\$360
	\$420	\$10,300	\$360	\$360	\$360	\$360
TOTAL CODE ENFORCEMENT DEPARTMENT	\$673,713	\$679,009	\$732,800	\$727,286	\$724,086	\$724,086

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>							
CODE ENFORCEMENT DEPARTMENT								
HOURLY	10266061 - 611000	1 BUILDING/PLUMBING INSPECTOR						\$191,395
		1 HEALTH INSPECTOR						
		1 INSPECTOR ELECTRICAL/STREETS						
		1 CODE ENFORCEMENT SECRETARY						
SALARY	10266061 - 611500	1 CODE ENFORCEMENT OFFICER					\$71,783	\$71,783
TEMPORARY HELP	10266061 - 612000	1.00 SPCTV charges for televising Board of Appeals meetings.	at	750.00	=	750	\$2,250	\$2,250
		1.00 Temporary help for additional workload and coverage for vacation/sick when adjusting schedules of remaining staff isn't sufficient.	at	1,500.00	=	1,500		
OVERTIME	10266061 - 612500	1.00 BOA Sec. OT: time-and-a-half after 40 hours in total work week	at	300.00	=	300	\$300	\$300
PRINTING & BINDING	10266062 - 620500	1.00 MUNIS-integrated permit forms; stationery; envelopes, business cards, permit applications	at	600.00	=	600	\$600	\$600
TELEPHONE	10266062 - 622000	12.00 CEO cell phone stipend.	at	30.00	=	360	\$3,192	\$3,192
		12.00 Cell phone charges for the Building, Health, and Electrical Inspectors.	at	208.00	=	2,496		
		12.00 Phone/Fax Line Charges and Share of T-1 Internet Charges.	at	28.00	=	336		
TRAFFIC LIGHTS	10266062 - 622600	1.00 Electricity charge from CMP for traffic signals.	at	21,500.00	=	21,500	\$21,500	\$21,500
STREET LIGHTS	10266062 - 622700						\$359,000	\$359,000
SUBSCRIPTIONS	10266062 - 624500	1.00 Press Herald	at	190.00	=	190	\$190	\$190
MOTOR VEHICLE MAINT	10266062 - 626500	32.00 Car wash pricing at Jiffy: \$6/car x 4 cars x (8 mo. @ 1 wash/mo. + 4 mo. @ 2 washes/mo.)	at	6.00	=	192	\$1,200	\$1,200
		1.00 Routine maintenance for four vehicles at City and private service facilities.	at	1,008.00	=	1,008		

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>								
BUILDING MAINTENANCE	10266062 - 627500								\$0
CONTRACTED SERVICES	10266062 - 628800	1.00	Other contracted services.	at	1,500.00	=	1,500	\$52,000	\$52,000
		12.00	Street light maintenance.	at	300.00	=	3,600		
		1.00	ArcEngine annual maintenance fee to enable the Code Secretary to use the GIS mapping function in Vision.	at	100.00	=	100		
		1.00	Traffic Signal Maintenance.	at	46,800.00	=	46,800		
CONTRACT SERVICES-ENGINEERING	10266062 - 628802	1.00	Traffic signal engineering: signal coordination maintenance for non-RTMS signals or when RTMS is uncontracted; phased development of the Traffic Signals GIS system; misc. signals consulting.	at	12,000.00	=	12,000	\$12,000	\$12,000
OFFICE SUPPLIES	10266063 - 630500	1.00	Paper, pens, pencils, toner, misc. office supplies.	at	1,000.00	=	1,000	\$1,000	\$1,000
GAS & OIL	10266063 - 632000	840.00	Gasoline and oil for Code vehicles: --2013 Chevy Sonic (Bldg Inspector) --2015 Nissan Leaf (Health Inspector)(Electric vehicle) --2014 Ford Escape (Elect. Inspector) --2001 Chevy Tahoe (Eng. Inspector) --2007 Ford Focus (CEO and others)	at	1.90	=	1,596	\$1,596	\$1,596
TIRES & TUBES	10266063 - 632500	1.00	Tires for Code vehicles.	at	600.00	=	600	\$600	\$600
CLOTHING	10266063 - 634500	1.00	Special clothing needed by the Electrical Inspector	at	200.00	=	200	\$200	\$200
PUBLIC SAFETY SUPPLIES	10266063 - 635800	1.00	Safety & testing equipment for Electrical Inspector and Health Inspector.	at	300.00	=	300	\$300	\$300
SMALL TOOLS	10266063 - 636000	1.00	Small tools for Electrical Inspector & Health Inspector	at	200.00	=	200	\$200	\$200
CLEANING SUPPLIES	10266063 - 636500	1.00	Cleaning supplies, toilet paper, paper towels, and related products for the Planning & Development office.	at	200.00	=	200	\$200	\$200
BOOKS	10266063 - 638200	1.00	Purchase of building code, electrical code and other manuals.	at	300.00	=	300	\$300	\$300

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
DUES & MEMBERSHIPS	10266064 - 642000	1.00	Electrician's license	at	100.00 =	100
		1.00	International Assoc. of Electrical Inspectors for the Electrical Inspector	at	135.00 =	135
		1.00	International Code Council membership for the Building Inspector	at	135.00 =	135
		2.00	Maine Building Official & Inspectors Assoc. membership for Building Inspector/Code Enforcement Insp.	at	35.00 =	70
MOTOR VEHICLES	10266065 - 651000	12.00	Lease Payments for Electric Vehicle	at	290.00 =	3,480
TRANSFER OUT	10266088 - 900001	5.00	Avaya Replacement 5 Phones @ \$6 x 12 months	at	72.00 =	360
TOTAL CODE ENFORCEMENT DEPARTMENT					\$3,480	\$3,480
					\$360	\$360
					\$724,086	\$724,086

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CIVIL SERVICE						
CONTRACTED SERVICES	\$5,642	\$11,313	\$10,105	\$11,160	\$11,160	\$11,160
	\$5,642	\$11,313	\$10,105	\$11,160	\$11,160	\$11,160
OFFICE SUPPLIES	\$118	\$0	\$120	\$120	\$120	\$120
	\$118	\$0	\$120	\$120	\$120	\$120
TOTAL CIVIL SERVICE	\$5,760	\$11,313	\$10,225	\$11,280	\$11,280	\$11,280

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

	ADOPTED BUDGET 2017/2018
	MANAGER'S BUDGET 2017/2018

<u>Account Description</u>	<u>Explanation</u>	at	=	600.00	4,800	\$11,160	\$11,160
CIVIL SERVICE							
CONTRACTED SERVICES	8.00 8 Professional Job Assessments for new Police Officers and Firefighters @ \$600						
	1.00 Legal Services	at	=	1,000.00	1,000		
	1.00 Testing materials for 7 entrance and promotional exams - @ \$ 5075; UPS Postage - @ \$ 285	at	=	5,360.00	5,360		
OFFICE SUPPLIES	1.00 Stationery and envelopes	at	=	120.00	120	\$120	\$120
TOTAL CIVIL SERVICE						\$11,280	\$11,280

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PUBLIC WORKS - ADMINISTRATION						
HOURLY	\$40,265	\$41,975	\$40,544	\$41,350	\$41,350	\$41,350
SALARY	\$159,639	\$169,923	\$169,113	\$166,864	\$166,864	\$166,864
OVERTIME	\$811	\$112	\$3,600	\$3,600	\$3,600	\$3,600
	\$200,714	\$212,011	\$213,257	\$211,814	\$211,814	\$211,814
PRINTING & BINDING	\$48	\$86	\$500	\$500	\$500	\$500
TELEPHONE	\$6,060	\$5,996	\$5,632	\$7,222	\$7,222	\$7,222
EQUIPMENT MAINTENANCE	\$3,313	\$372	\$400	\$400	\$400	\$400
CONTRACTED SERVICES	\$0	\$232	\$0	\$0	\$0	\$0
TRAINING	\$5	\$753	\$0	\$0	\$0	\$0
	\$9,426	\$7,439	\$6,532	\$8,122	\$8,122	\$8,122
OFFICE SUPPLIES	\$3,758	\$3,308	\$2,000	\$2,000	\$2,000	\$2,000
GAS & OIL	\$4,710	\$3,894	\$2,520	\$2,660	\$2,660	\$2,660
	\$8,468	\$7,202	\$4,520	\$4,660	\$4,660	\$4,660
TRANSFER OUT	\$672	\$480	\$576	\$576	\$576	\$576
	\$672	\$480	\$576	\$576	\$576	\$576
TOTAL ADMINISTRATION	\$219,281	\$227,132	\$224,885	\$225,172	\$225,172	\$225,172

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PUBLIC WORKS - ADMINISTRATION			
HOURLY	10372061 - 611000 1 SECRETARY II PUBLIC WORKS	\$41,350	\$41,350
SALARY	10372061 - 611500 1 PUBLIC WORKS DIRECTOR 1 PWD SUPERINTENDANT	\$166,864	\$166,864
OVERTIME	10372061 - 612500 150.00 Overtime	\$3,600	\$3,600
PRINTING & BINDING	10372062 - 620500 1.00 Printed materials: time cards, vehicle stickers, garage cards, etc.	\$500	\$500
TELEPHONE	10372062 - 622000 17.00 10 mobile phones and 1 i pad 1.00 Long distance 12.00 T1 LINE	\$7,222	\$7,222
EQUIPMENT MAINTENANCE	10372062 - 627000 1.00 Maintenance of office equipment	\$400	\$400
OFFICE SUPPLIES	10372063 - 630500 1.00 Office related materials: Paper, pens, filing supplies, etc.	\$2,000	\$2,000
GAS & OIL	10372063 - 632000 1,400.00 Fuel for unit 51 (Chevy- four at	\$2,660	\$2,660
TRANSFER OUT	10372088 - 900001 8.00 Avaya Replacement 8 Phones @ \$6 x 12 months at	\$576	\$576
TOTAL ADMINISTRATION		\$225,172	\$225,172

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PUBLIC WORKS - STREETS & SIDEWALKS						
HOURLY	\$565,374	\$604,841	\$641,164	\$672,478	\$672,478	\$672,478
SALARY	\$0	\$25,616	\$33,594	\$32,493	\$32,493	\$32,493
TEMPORARY HELP	\$65,346	\$32,824	\$69,000	\$59,000	\$40,000	\$40,000
OVERTIME	\$288,525	\$181,129	\$181,000	\$181,000	\$181,000	\$181,000
	\$919,245	\$844,410	\$924,758	\$944,971	\$925,971	\$925,971
ELECTRIC	\$4,540	\$3,876	\$4,140	\$9,140	\$9,140	\$9,140
EQUIPMENT RENTAL	\$247,014	\$128,122	\$219,050	\$219,050	\$219,050	\$219,050
MOTOR VEHICLE MAINT	\$0	\$0	\$7,000	\$5,000	\$5,000	\$5,000
RADIO MAINTENANCE	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000
BUILDING MAINTENANCE	\$6,616	\$8,647	\$7,000	\$7,000	\$7,000	\$7,000
CONTRACTED SERVICES	\$75,321	\$73,679	\$72,500	\$82,500	\$82,500	\$82,500
	\$333,492	\$214,324	\$311,690	\$324,690	\$324,690	\$324,690
HEATING FUEL	\$4,249	\$506	\$4,250	\$5,000	\$5,000	\$5,000
GAS & OIL	\$137,125	\$74,728	\$84,150	\$85,825	\$85,825	\$85,825
TIRES & TUBES	\$8,022	\$21,770	\$18,000	\$15,000	\$15,000	\$15,000
CLOTHING	\$5,941	\$6,807	\$9,500	\$10,000	\$10,000	\$10,000
SMALL TOOLS	\$84	\$772	\$1,800	\$1,800	\$1,800	\$1,800
CLEANING SUPPLIES	\$642	\$698	\$1,500	\$1,500	\$1,500	\$1,500
CONSTRUCTION SUPPLIES	\$368,188	\$301,167	\$344,950	\$358,350	\$358,350	\$358,350
VEHICLE SUPPLIES	\$256,071	\$306,957	\$170,140	\$190,140	\$190,140	\$190,140
WELDING SUPPLIES	\$0	\$2	\$800	\$800	\$800	\$800
BUILDING MAINT SUPPLIES	\$488	\$10,434	\$3,825	\$3,825	\$3,825	\$3,825
MISC SUPPLIES	\$22,009	\$21,713	\$25,000	\$25,000	\$25,000	\$25,000
	\$802,819	\$745,555	\$663,915	\$697,240	\$697,240	\$697,240
DUES & MEMBERSHIPS	\$0	\$0	\$0	\$380	\$380	\$380
	\$0	\$0	\$0	\$380	\$380	\$380
MOTOR VEHICLES	\$0	\$0	\$8,500	\$8,500	\$8,500	\$8,500
HIGHWAY MAINTENANCE	\$529,679	\$680,029	\$625,000	\$625,000	\$625,000	\$625,000
SIDEWALK MAINTENANCE	\$0	\$0	\$75,000	\$75,000	\$75,000	\$75,000
	\$529,679	\$680,029	\$708,500	\$708,500	\$708,500	\$708,500
TRANSFER OUT	\$0	\$20,000	\$0	\$0	\$0	\$0
	\$0	\$20,000	\$0	\$0	\$0	\$0

City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
TOTAL STREETS & SIDEWALKS	\$2,585,235	\$2,504,317	\$2,608,863	\$2,675,781	\$2,656,781	\$2,656,781

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>					
PUBLIC WORKS - STREETS & SIDEWALKS						
HOURLY	10372561 - 611000	2 PWD FOREMAN				\$672,478
		9 EQ OP I/TRUCK DRIVER				
		3 EQUIP OPERATOR II				
SALARY	10372561 - 611500	1 WRP ENGINEER CIVIL/TRANSPORTA				\$32,493
TEMPORARY HELP	10372561 - 612000	1.00 Seasonal staff positions for yearly operations	at	40,000.00	=	\$40,000
OVERTIME	10372561 - 612500	1.00 Overtime - S/S/F - Paving & sidewalks. Winter - snow	at	181,000.00	=	\$181,000
ELECTRIC	10372562 - 622500	1.00 Additional Electrical relating to MSF new building	at	5,000.00	=	\$9,140
		12.00 Electrical power for employees & outer buildings	at	345.00	=	
EQUIPMENT RENTAL	10372562 - 626000	1.00 Dozer rental for snow dump & compost pile	at	9,000.00	=	\$219,050
		900.00 Loader rental for winter snow operations	at	175.00	=	
		24.00 Per contract to secure loaders for 4 months	at	1,200.00	=	
		1.00 Snow Removal Allocation to TIFs	at	-10,000.00	=	
		450.00 Truck rental for winter snow operations	at	75.00	=	
MOTOR VEHICLE MAINT	10372562 - 626500	1.00 Painting trucks	at	5,000.00	=	\$5,000
RADIO MAINTENANCE	10372562 - 627100	1.00 Maintenance of radios in fleet	at	2,000.00	=	\$2,000
BUILDING MAINTENANCE	10372562 - 627500	1.00 Building and boiler maintenance for employee's building	at	2,000.00	=	\$7,000
		1.00 Garage and Office Building maintenance	at	5,000.00	=	
CONTRACTED SERVICES	10372562 - 628800	1.00 Flaggers	at	10,000.00	=	\$82,500
		1.00 Line stripe streets, lane markings, etc.	at	50,000.00	=	
		1.00 Police services	at	2,500.00	=	
		8.00 Weed control (4 applications)	at	2,500.00	=	
HEATING FUEL	10372563 - 631500	1.00 Additional heating costs relating to MSF new building	at	2,000.00	=	\$5,000
		1,250.00 Fuel oil for employee's building	at	2.40	=	
GAS & OIL	10372563 - 632000	30,000.00 Diesel fuel	at	2.00	=	\$85,825
		1.00 Lubricating oils and grease	at	13,000.00	=	
		6,750.00 Unleaded gasoline	at	1.90	=	

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
TIRES & TUBES	1.00 Repair and replacement of tires and tubes.	\$15,000	\$15,000
CLOTHING	1.00 Uniforms, foul weather gear, boots & safety vests	\$10,000	\$10,000
SMALL TOOLS	1.00 Shovels, rakes, etc.	\$1,800	\$1,800
CLEANING SUPPLIES	1.00 Cleaning supplies for PW building	\$1,500	\$1,500
CONSTRUCTION SUPPLIES	50.00 Calcium Flakes	\$358,350	\$358,350
	1.00 Cold Patch, Hot Mix, Gravel	99,000.00	99,000.00
	12,000.00 Ice Ban De-icer	1.20	1.20
	75.00 Manhole Risers for streets	110.00	110.00
	3,350.00 Rock Salt	62.00	62.00
	3,000.00 Sand - Winter Sanding Operations	9.50	9.50
VEHICLE SUPPLIES	1.00 Cost of parts and repairs to maintain fleet and equipment	\$190,140	\$190,140
	12.00 Fleet GPS	845.00	845.00
WELDING SUPPLIES	1.00 General tank supply	\$800	\$800
BUILDING MAINT SUPPLIES	1.00 Supplies to maintain buildings	\$3,825	\$3,825
MISC SUPPLIES	1.00 Street sign materials, sign posts, blanks, etc.	\$25,000	\$25,000
DUES & MEMBERSHIPS	2.00 Apwa Membership for Director and Superintendent	\$380	\$380
MOTOR VEHICLES	1.00 Diagnostics software for vehicles	\$8,500	\$8,500
HIGHWAY MAINTENANCE	1.00 Paving	\$625,000	\$625,000
SIDEWALK MAINTENANCE	10372565 - 651610	\$75,000	\$75,000
TOTAL STREETS & SIDEWALKS		\$2,656,781	\$2,656,781

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PUBLIC WORKS - RUBBISH DISPOSAL						
ADVERTISING	\$3,041	\$3,441	\$4,800	\$4,800	\$4,800	\$4,800
MOTOR VEHICLE MAINT	\$0	\$0	\$5,000	\$0	\$0	\$0
SOLID WASTE DISPOSAL	\$1,270,856	\$1,196,325	\$1,295,580	\$1,298,640	\$1,298,640	\$1,298,640
RECYCLING WASTE DISPOSAL RE	\$0	\$0	\$35,000	\$35,000	\$25,000	\$25,000
	\$1,273,897	\$1,199,766	\$1,340,380	\$1,338,440	\$1,328,440	\$1,328,440
GAS & OIL	\$7,098	\$7,295	\$4,400	\$5,500	\$5,500	\$5,500
TIRES & TUBES	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000
HOUSEHOLD SUPPLIES	\$5,583	\$12,747	\$2,500	\$2,500	\$2,500	\$2,500
	\$12,682	\$20,042	\$8,900	\$10,000	\$10,000	\$10,000
OTHER EQUIPMENT	\$0	\$0	\$7,000	\$7,000	\$7,000	\$7,000
TRANSFER OUT	\$0	\$0	\$7,000	\$7,000	\$7,000	\$7,000
	\$0	\$30,000	\$0	\$0	\$0	\$0
	\$0	\$30,000	\$0	\$0	\$0	\$0
TOTAL RUBBISH DISPOSAL	\$1,286,579	\$1,249,809	\$1,356,280	\$1,355,440	\$1,345,440	\$1,345,440

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>					
PUBLIC WORKS - RUBBISH DISPOSAL						
ADVERTISING	10372662 - 621000	1.00	Advertising and promotion of the recycling program	at	3,000.00 =	\$4,800
		8.00	Advertising costs during snowstorms	at	225.00 =	
SOLID WASTE DISPOSAL	10372662 - 628100	6,000.00	Tipping Fee ecomaine	at	70.50 =	\$1,298,640
		12.00	Weekly curbside collection of solid waste/recyclable material.	at	72,000.00 =	
		12.00	(COLA 1.5% increase estimate) Weekly dumpster pick up	at	970.00 =	
RECYCLING WASTE DISPOSAL	10372662 - 628101	1.00	Recycling Waste Disposal Revenue Sharing	at	25,000.00 =	\$25,000
GAS & OIL	10372663 - 632000	2,750.00	Diesel fuel	at	2.00 =	\$5,500
TIRES & TUBES	10372663 - 632500	1.00	Tires and tubes for waste packers	at	2,000.00 =	\$2,000
HOUSEHOLD SUPPLIES	10372663 - 633500	1.00	Rubbish Bin parts/replacement	at	2,500.00 =	\$2,500
OTHER EQUIPMENT	10372665 - 656000	1.00	Recollect Software	at	7,000.00 =	\$7,000
TOTAL RUBBISH DISPOSAL						\$1,345,440

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PUBLIC WORKS - PUBLIC WORKS VEHICLE MAINT						
HOURLY	\$191,201	\$171,751	\$200,711	\$212,381	\$212,381	\$212,381
OVERTIME	\$27,061	\$11,986	\$32,240	\$32,240	\$32,240	\$32,240
	\$218,263	\$183,737	\$232,951	\$244,621	\$244,621	\$244,621
WATER & SEWER	\$2,179	\$1,966	\$1,980	\$1,980	\$1,980	\$1,980
ELECTRIC	\$9,715	\$11,121	\$10,920	\$15,920	\$15,920	\$15,920
CLEANING	\$11,875	\$7,319	\$8,000	\$8,000	\$8,000	\$8,000
BUILDING MAINTENANCE	\$3,746	\$1,738	\$9,700	\$9,700	\$9,700	\$9,700
CONTRACT SERVICES-ENGINEER	\$32,577	\$7,462	\$0	\$0	\$0	\$0
	\$60,092	\$29,606	\$30,600	\$35,600	\$35,600	\$35,600
HEATING FUEL	\$21,178	\$9,918	\$14,720	\$14,960	\$14,960	\$14,960
CLOTHING	\$167	\$631	\$1,000	\$1,000	\$1,000	\$1,000
SMALL TOOLS	\$6,952	\$7,743	\$4,000	\$4,000	\$4,000	\$4,000
WELDING SUPPLIES	\$2,110	\$2,825	\$3,000	\$3,000	\$3,000	\$3,000
	\$30,407	\$21,117	\$22,720	\$22,960	\$22,960	\$22,960
OTHER EQUIPMENT	\$5,275	\$3,775	\$3,775	\$3,775	\$3,775	\$3,775
TRANSFER OUT	\$0	\$0	\$0	\$0	\$0	\$0
	\$5,275	\$3,775	\$3,775	\$3,775	\$3,775	\$3,775
TOTAL PUBLIC WORKS VEHICLE MAINT	\$314,037	\$268,234	\$290,046	\$306,956	\$306,956	\$306,956

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>					
PUBLIC WORKS - PUBLIC WORKS VEHICLE MAINT						
HOURLY	2 PWD MECHANIC 1 MECHANIC II 1 FLEET MANAGER 1 MECHANIC I	10372761 - 611000			\$212,381	\$212,381
OVERTIME	1.00 Overtime 1,151 hours @ 28 = 32,240	10372761 - 612500	at	32,240.00 =	\$32,240	\$32,240
WATER & SEWER	12.00 12 Months estimated water and sewer usage	10372762 - 622400	at	165.00 =	\$1,980	\$1,980
ELECTRIC	1.00 Additional Electrical relating to MSF new building 12.00 Estimated electrical consumption for PW garage	10372762 - 622500	at	5,000.00 = 910.00 =	\$15,920	\$15,920
CLEANING	1.00 Cleaning costs of mechanics uniforms	10372762 - 625000	at	8,000.00 =	\$8,000	\$8,000
BUILDING MAINTENANCE	1.00 Electrical 1.00 Repairs to building, doors, boiler, windows, etc. 1.00 Underground Storage Tank (UST) testing, maintenance & reg. at Public Works Fac.	10372762 - 627500	at	500.00 = 7,300.00 = 1,900.00 =	\$9,700	\$9,700
HEATING FUEL	1.00 Additional heating costs relating to MSF new building 9,200.00 Natural Gas	10372763 - 631500	at	3,000.00 = 1.30 =	\$14,960	\$14,960
CLOTHING	1.00 Foul weather gear for mechanics	10372763 - 634500	at	1,000.00 =	\$1,000	\$1,000
SMALL TOOLS	1.00 Miscellaneous tools needed for repairs	10372763 - 636000	at	4,000.00 =	\$4,000	\$4,000
WELDING SUPPLIES	1.00 Welding supplies needed for vehicle repairs	10372763 - 638700	at	3,000.00 =	\$3,000	\$3,000
OTHER EQUIPMENT	1.00 Work order software	10372765 - 656000	at	3,775.00 =	\$3,775	\$3,775
TOTAL PUBLIC WORKS VEHICLE MAINT					\$306,956	\$306,956

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PUBLIC WORKS - TRANSFER FACILITY						
HOURLY	\$83,795	\$91,445	\$93,602	\$95,693	\$95,693	\$95,693
OVERTIME	\$23,220	\$18,245	\$18,000	\$18,000	\$18,000	\$18,000
	\$107,015	\$109,690	\$111,602	\$113,693	\$113,693	\$113,693
ADVERTISING	\$1,675	\$1,338	\$1,500	\$1,500	\$1,500	\$1,500
TELEPHONE	\$332	\$275	\$444	\$444	\$444	\$444
WATER & SEWER	\$108	\$200	\$144	\$144	\$144	\$144
ELECTRIC	\$1,160	\$1,847	\$1,392	\$2,700	\$2,700	\$2,700
EQUIPMENT RENTAL	\$0	\$0	\$15,300	\$10,300	\$10,300	\$10,300
SOLID WASTE DISPOSAL	\$128,457	\$224,835	\$104,000	\$130,000	\$130,000	\$130,000
CONTRACT SERVICES-ENGINEER	\$8,500	\$18,556	\$9,800	\$9,800	\$9,800	\$9,800
	\$140,231	\$247,051	\$132,580	\$154,888	\$154,888	\$154,888
OFFICE SUPPLIES	\$273	\$57	\$200	\$200	\$200	\$200
HEATING FUEL	\$429	\$2,334	\$770	\$770	\$770	\$770
GAS & OIL	\$12,301	\$6,756	\$11,000	\$11,000	\$11,000	\$11,000
BUILDING MAINT SUPPLIES	\$748	\$7,031	\$1,000	\$1,000	\$1,000	\$1,000
	\$13,749	\$16,179	\$12,970	\$12,970	\$12,970	\$12,970
MOTOR VEHICLES	\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500
	\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500
TOTAL TRANSFER FACILITY	\$260,995	\$372,920	\$259,652	\$284,051	\$284,051	\$284,051

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>							
PUBLIC WORKS - TRANSFER FACILITY								
HOURLY	10372861 - 611000	2	EQUIP OPERATOR II				\$95,693	\$95,693
OVERTIME	10372861 - 612500	1.00	Overtime	at	18,000.00	=	\$18,000	\$18,000
ADVERTISING	10372862 - 621000	1.00	Transfer Station advertisements	at	1,500.00	=	\$1,500	\$1,500
TELEPHONE	10372862 - 622000	12.00	Telephone service	at	37.00	=	\$444	\$444
WATER & SEWER	10372862 - 622400	12.00	Water service	at	12.00	=	\$144	\$144
ELECTRIC	10372862 - 622500	12.00	Estimated Monthly Electrical	at	225.00	=	\$2,700	\$2,700
EQUIPMENT RENTAL	10372862 - 626000	1.00	Landfill Monitoring	at	3,000.00	=	\$10,300	\$10,300
		1.00	Grinding and screening machine for composting and mixing for loam product	at	7,000.00	=		
		1.00	Septic tank maintenance	at	300.00	=		
SOLID WASTE DISPOSAL	10372862 - 628100	1.00	Disposal of tires, shingles, sheetrock, wood and other materials. Grinding brush.	at	125,000.00	=	\$130,000	\$130,000
		1.00	Grass & Leaf Coverage Disposal	at	5,000.00	=		
CONTRACT SERVICES-ENGINE	10372862 - 628802	1.00	Annual Closed Landfill Testing and Maintenance Plan	at	9,800.00	=	\$9,800	\$9,800
OFFICE SUPPLIES	10372863 - 630500	1.00	Office Supplies	at	200.00	=	\$200	\$200
HEATING FUEL	10372863 - 631500	350.00	PROPANE	at	2.20	=	\$770	\$770
GAS & OIL	10372863 - 632000	5,500.00	Diesel fuel	at	2.00	=	\$11,000	\$11,000
BUILDING MAINT SUPPLIES	10372863 - 638800	1.00	Repairs to attendant's building	at	1,000.00	=	\$1,000	\$1,000
MOTOR VEHICLES	10372865 - 651000	1.00	Vehicle maintenance for rolloff truck	at	2,500.00	=	\$2,500	\$2,500
TOTAL TRANSFER FACILITY								\$284,051

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PUBLIC LIBRARY - MAIN LIBRARY						
HOURLY	\$283,309	\$296,641	\$300,129	\$317,851	\$317,851	\$317,851
SALARY	\$132,067	\$137,360	\$140,105	\$142,910	\$142,910	\$142,910
TEMPORARY HELP	\$4,759	\$12,289	\$5,540	\$5,540	\$5,540	\$5,540
OVERTIME	\$8	\$177	\$0	\$0	\$0	\$0
	\$420,142	\$446,466	\$445,774	\$466,301	\$466,301	\$466,301
PRINTING & BINDING	\$147	\$399	\$500	\$500	\$500	\$500
TELEPHONE	\$2,049	\$2,392	\$2,293	\$2,293	\$2,293	\$2,293
WATER & SEWER	\$825	\$1,065	\$864	\$864	\$864	\$864
ELECTRIC	\$12,946	\$15,316	\$16,860	\$16,860	\$16,860	\$16,860
SUBSCRIPTIONS	\$508	\$1,174	\$2,000	\$2,000	\$2,000	\$2,000
EQUIPMENT MAINTENANCE	\$1,186	\$1,352	\$1,120	\$1,120	\$1,120	\$1,120
BUILDING MAINTENANCE	\$17,809	\$7,079	\$13,340	\$13,340	\$13,340	\$13,340
EVENTS/SHOWS	\$0	\$0	\$3,000	\$0	\$0	\$3,000
CONTRACTED SERVICES	\$9,433	\$8,659	\$8,232	\$8,232	\$8,232	\$8,232
	\$44,903	\$37,437	\$48,209	\$45,209	\$45,209	\$48,209
OFFICE SUPPLIES	\$10,525	\$10,332	\$11,000	\$11,000	\$11,000	\$11,000
HEATING FUEL	\$8,778	\$5,286	\$10,048	\$10,048	\$10,048	\$10,048
HOUSEHOLD SUPPLIES	\$1,613	\$88	\$1,300	\$1,300	\$1,300	\$1,300
CLEANING SUPPLIES	\$2,224	\$5	\$1,500	\$1,500	\$1,500	\$1,500
BOOKS	\$0	\$0	\$0	\$0	\$71,500	\$71,500
BOOKS - ADULT	\$38,577	\$43,861	\$39,500	\$39,500	\$0	\$0
BOOKS - YOUNG ADULT	\$974	\$2,892	\$4,000	\$4,000	\$0	\$0
BOOKS - CHILDREN	\$10,765	\$8,740	\$14,000	\$14,000	\$0	\$0
AUDIO VISUAL SUPPLIES	\$15	\$0	\$0	\$0	\$17,200	\$17,200
AUDIO VISUAL SUPPLIES - ADUL	\$9,588	\$12,221	\$9,000	\$9,000	\$0	\$0
AUDIO VISUAL SUP - YOUNG ADU	\$0	\$0	\$200	\$200	\$0	\$0
AUDIO VISUAL SUP - CHILDREN	\$1,888	\$1,786	\$4,700	\$4,700	\$0	\$0
	\$84,946	\$85,210	\$95,248	\$95,248	\$112,548	\$112,548
DUES & MEMBERSHIPS	\$0	\$0	\$100	\$100	\$100	\$100
	\$0	\$0	\$100	\$100	\$100	\$100
COMPUTER SOFTWARE	\$75	\$150	\$1,000	\$1,000	\$1,000	\$1,000
COMPUTER HARDWARE	\$2,753	\$447	\$4,000	\$4,000	\$4,000	\$4,000

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
OFFICE EQUIPMENT	\$1,168	\$10,622	\$2,000	\$2,000	\$2,000	\$2,000
	\$3,996	\$11,219	\$7,000	\$7,000	\$7,000	\$7,000
TRANSFER OUT	\$1,924	\$1,660	\$1,792	\$1,792	\$1,792	\$1,792
	\$1,924	\$1,660	\$1,792	\$1,792	\$1,792	\$1,792
TOTAL MAIN LIBRARY	\$555,911	\$581,992	\$598,123	\$615,650	\$632,950	\$635,950

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>					
PUBLIC LIBRARY - MAIN LIBRARY						
HOURLY	10476161 - 611000	1 CHILDRENS LIBRARIAN			\$317,851	\$317,851
		2 LIBRARY ASSISTANT II				
		1 OUTREACH LIBRARIAN				
		7 LIBRARY AIDE I				
		1 LIBRARY CATALOGER				
		2 YOUTH SERVICES ASSISTANT				
SALARY						
	10476161 - 611500	1 LIBRARY DIRECTOR			\$142,910	\$142,910
		1 DEPUTY LIBRARY DIRECTOR				
TEMPORARY HELP	10476161 - 612000	1.00 Coverage for vacation, sick time, programs and conferences. 11.90/hr X 695 hrs.	at	5,540.00 =	\$5,540	\$5,540
PRINTING & BINDING	10476162 - 620500	1.00 Printing, miscellaneous	at	500.00 =	\$500	\$500
TELEPHONE	10476162 - 622000	12.00 Conversant/Avaya & fax	at	182.75 =	\$2,293	\$2,293
		1.00 Long distance	at	100.00 =		
WATER & SEWER	10476162 - 622400	12.00 Water & sewer	at	72.00 =	\$864	\$864
ELECTRIC	10476162 - 622500	12.00 Electricity	at	1,405.00 =	\$16,860	\$16,860
SUBSCRIPTIONS	10476162 - 624500	1.00 Ebsco Subscription Services(periodicals)	at	2,000.00 =	\$2,000	\$2,000
EQUIPMENT MAINTENANCE	10476162 - 627000	2.00 Photocopier	at	410.00 =	\$1,120	\$1,120
		1.00 Reader / Printer service	at	300.00 =		
BUILDING MAINTENANCE	10476162 - 627500	2.00 Alarm system maintenance	at	132.00 =	\$13,340	\$13,340
		1.00 Annual elevator safety test	at	1,200.00 =		
		1.00 Annual tank inspection	at	100.00 =		
		1.00 Building maintenance, plumbing, electrical, etc	at	5,536.00 =		
		1.00 Contract cleaning	at	1,300.00 =		
		1.00 Elevator certificate & inspection fees	at	300.00 =		
		1.00 Elevator maintenance	at	1,000.00 =		
		4.00 Elevator Service Contract	at	160.00 =		
		4.00 HVAC maintenance	at	750.00 =		
EVENTS/SHOWS	10476162 - 628400				\$0	\$3,000

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>						
CONTRACTED SERVICES	10476162 - 628800	1.00	3M Self Check Unit License & Support	at	1,958.00	=	\$8,232
		1.00	Cat Express Access	at	75.00	=	
		1.00	Minerva (1 Net - State Library)	at	3,400.00	=	
		1.00	Minerva Self-Check Gateway License	at	400.00	=	
		1.00	PHAROS	at	899.00	=	
		4.00	Quarterly interlibrary loan delivery service	at	375.00	=	
OFFICE SUPPLIES	10476163 - 630500	1.00	Office Supplies	at	2,500.00	=	\$11,000
		1.00	Paper	at	600.00	=	
		1.00	Processing supplies (in-house)	at	7,900.00	=	
HEATING FUEL	10476163 - 631500	6,280.00	Heating fuel	at	1.60	=	\$10,048
HOUSEHOLD SUPPLIES	10476163 - 635500	1.00	High output bulbs, paper products, mops, etc.	at	1,300.00	=	\$1,300
CLEANING SUPPLIES	10476163 - 636500	1.00	Soap, disinfectants, Windex, floor wax, stripper, etc.	at	1,500.00	=	\$1,500
BOOKS	10476163 - 638200				\$71,500		\$71,500
BOOKS - ADULT	10476163 - 638201				\$0		\$0
BOOKS - YOUNG ADULT	10476163 - 638202				\$0		\$0
BOOKS - CHILDREN	10476163 - 638203				\$0		\$0
AUDIO VISUAL SUPPLIES	10476163 - 638300				\$17,200		\$17,200
AUDIO VISUAL SUPPLIES - ADU	10476163 - 638301				\$0		\$0
AUDIO VISUAL SUP - YOUNG A	10476163 - 638302				\$0		\$0
AUDIO VISUAL SUP - CHILDREI	10476163 - 638303				\$0		\$0
DUES & MEMBERSHIPS	10476164 - 642000	4.00	ME State Library Association	at	25.00	=	\$100
COMPUTER SOFTWARE	10476165 - 650300	1.00	Software for patron & staff needs	at	1,000.00	=	\$1,000
COMPUTER HARDWARE	10476165 - 650400	1.00	Computer Reserve	at	4,000.00	=	\$4,000

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	at	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
OFFICE EQUIPMENT	1.00 Library Furniture replacement	=	\$2,000	\$2,000
TRANSFER OUT	11.00 Avaya Replacement 11 Phones @ \$6 x 12 months	=	\$1,792	\$1,792
	1.00 Photocopier - Equipment Reserve	=	1,000.00	
TOTAL MAIN LIBRARY			\$632,950	\$635,950

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PUBLIC LIBRARY - BRANCH LIBRARY						
HOURLY	\$40,914	\$45,074	\$40,817	\$40,381	\$40,381	\$40,381
TEMPORARY HELP	\$714	\$1,719	\$2,002	\$2,002	\$2,002	\$2,002
OVERTIME	\$132	\$0	\$0	\$0	\$0	\$0
	\$41,759	\$46,793	\$42,819	\$42,383	\$42,383	\$42,383
TELEPHONE	\$816	\$890	\$971	\$971	\$971	\$971
WATER & SEWER	\$453	\$485	\$600	\$600	\$600	\$600
ELECTRIC	\$1,786	\$1,822	\$1,824	\$1,824	\$1,824	\$1,824
SUBSCRIPTIONS	\$0	\$0	\$208	\$208	\$208	\$208
EQUIPMENT MAINTENANCE	\$16	\$5	\$100	\$100	\$100	\$100
BUILDING MAINTENANCE	\$743	\$1,036	\$2,050	\$2,050	\$2,050	\$2,050
CONTRACTED SERVICES	\$1,000	\$1,006	\$1,000	\$1,000	\$1,000	\$1,000
	\$4,814	\$5,244	\$6,753	\$6,753	\$6,753	\$6,753
OFFICE SUPPLIES	\$63	\$253	\$500	\$500	\$500	\$500
HEATING FUEL	\$3,579	\$2,407	\$5,460	\$5,460	\$5,460	\$5,460
HOUSEHOLD SUPPLIES	\$150	\$0	\$150	\$150	\$150	\$150
CLEANING SUPPLIES	\$100	\$0	\$100	\$100	\$100	\$100
BOOKS - ADULT	\$4,202	\$4,851	\$9,000	\$9,000	\$0	\$0
BOOKS - CHILDREN	\$5,094	\$1,648	\$5,000	\$5,000	\$0	\$0
AUDIO VISUAL SUPPLIES	\$756	\$154	\$3,300	\$3,300	\$0	\$0
	\$13,944	\$9,313	\$23,510	\$23,510	\$6,210	\$6,210
COMPUTER HARDWARE	\$0	\$0	\$1,250	\$1,250	\$1,250	\$1,250
OFFICE EQUIPMENT	\$0	\$0	\$750	\$750	\$750	\$750
TRANSFER OUT	\$252	\$180	\$2,000	\$2,000	\$2,000	\$2,000
	\$252	\$180	\$216	\$216	\$216	\$216
TOTAL BRANCH LIBRARY	\$60,769	\$61,530	\$75,298	\$74,862	\$57,562	\$57,562

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>								
PUBLIC LIBRARY - BRANCH LIBRARY									
HOURLY	6 LIBRARY AIDE I	10476261 - 611000						\$40,381	\$40,381
TEMPORARY HELP	1.00 Coverage for vacation, sick time, programs and conferences 12.63/hr x 317 hrs	10476261 - 612000		at	2,002.00 =			\$2,002	\$2,002
TELEPHONE	12.00 Conversant/Avaya & fax	10476262 - 622000		at	76.75 =			\$971	\$971
	1.00 Long distance			at	50.00 =				
WATER & SEWER	12.00 Water & sewer charges for Branch Library	10476262 - 622400		at	50.00 =			\$600	\$600
ELECTRIC	12.00 Electricity	10476262 - 622500		at	152.00 =			\$1,824	\$1,824
SUBSCRIPTIONS	1.00 Subscription to the PPH/MST	10476262 - 624500		at	208.00 =			\$208	\$208
EQUIPMENT MAINTENANCE	1.00 Photocopier	10476262 - 627000		at	100.00 =			\$100	\$100
BUILDING MAINTENANCE	1.00 Electrical	10476262 - 627500		at	750.00 =			\$2,050	\$2,050
	1.00 HVAC Maintenance			at	900.00 =				
	1.00 Plumbing, paint, misc maintenance			at	400.00 =				
CONTRACTED SERVICES	1.00 Minerva (State Library - I Net)	10476262 - 628800		at	1,000.00 =			\$1,000	\$1,000
OFFICE SUPPLIES	1.00 Office Supplies	10476263 - 630500		at	200.00 =			\$500	\$500
	1.00 Paper			at	100.00 =				
	1.00 Processing Supplies			at	200.00 =				
HEATING FUEL	2,100.00 Propane	10476263 - 631500		at	2.60 =			\$5,460	\$5,460
HOUSEHOLD SUPPLIES	1.00 Toilet tissue, paper towels, light bulbs	10476263 - 635500		at	150.00 =			\$150	\$150
CLEANING SUPPLIES	1.00 Miscellaneous cleaning supplies	10476263 - 636500		at	100.00 =			\$100	\$100
BOOKS - ADULT		10476263 - 638201						\$0	\$0
BOOKS - CHILDREN		10476263 - 638203						\$0	\$0
AUDIO VISUAL SUPPLIES		10476263 - 638300						\$0	\$0

City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail

<u>Account Description</u>	<u>Explanation</u>		<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
COMPUTER HARDWARE	1.00 Computer	at	\$1,250	\$1,250
OFFICE EQUIPMENT	1.00 Library Furniture	at	\$750	\$750
TRANSFER OUT	3.00 Avaya Replacement 3 Phones @ \$6 x 12 months	at	\$216	\$216
TOTAL BRANCH LIBRARY			\$57,562	\$57,562

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PARKS & RECREATION - ADMINISTRATION						
HOURLY	\$39,223	\$41,854	\$42,306	\$43,162	\$43,162	\$43,162
SALARY	\$92,898	\$69,541	\$121,650	\$147,415	\$147,415	\$147,415
TEMPORARY HELP	\$0	\$6,188	\$1,500	\$1,500	\$1,500	\$1,500
OVERTIME	\$529	\$532	\$0	\$250	\$250	\$250
	\$132,650	\$118,114	\$165,456	\$192,327	\$192,327	\$192,327
TELEPHONE	\$1,875	\$1,799	\$5,916	\$5,916	\$5,916	\$5,916
EQUIPMENT RENTAL	\$414	\$890	\$1,280	\$6,280	\$6,280	\$6,280
EQUIPMENT MAINTENANCE	\$11,559	\$12,843	\$16,190	\$16,190	\$16,190	\$16,190
CONTRACTED SERVICES	\$0	\$1,561	\$0	\$0	\$0	\$0
	\$13,848	\$17,092	\$23,386	\$28,386	\$28,386	\$28,386
OFFICE SUPPLIES	\$1,687	\$1,352	\$1,200	\$1,200	\$1,200	\$1,200
PRINTING SUPPLIES	\$1,759	\$829	\$1,500	\$1,500	\$1,500	\$1,500
	\$3,446	\$2,181	\$2,700	\$2,700	\$2,700	\$2,700
TRANSFER OUT	\$1,512	\$1,080	\$1,296	\$1,296	\$1,296	\$1,296
	\$1,512	\$1,080	\$1,296	\$1,296	\$1,296	\$1,296
TOTAL ADMINISTRATION	\$151,456	\$138,468	\$192,838	\$224,709	\$224,709	\$224,709

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>					
PARKS & RECREATION - ADMINISTRATION						
HOURLY	10477061 - 611000	1	PARKS REC ADMIN ASSISTANT		\$43,162	\$43,162
SALARY	10477061 - 611500	1	PARKS & REC DIRECTOR		\$147,415	\$147,415
		1	REC SUPERINTENDENT			
TEMPORARY HELP	10477061 - 612000	1.00	SPTV Filming of Various Events	at	1,500.00 =	\$1,500
OVERTIME	10477061 - 612500				\$250	\$250
TELEPHONE	10477062 - 622000	1.00	Conversant/Avaya & fax	at	5,172.00 =	\$5,916
		12.00	Directors Cell Phones	at	62.00 =	
EQUIPMENT RENTAL	10477062 - 626000	1.00	12 Months Copier Lease Maintenance	at	1,280.00 =	\$6,280
		1.00	RENTAL OF PORTABLE TOILETS	at	5,000.00 =	
EQUIPMENT MAINTENANCE	10477062 - 627000	1.00	Power DMS Maintenance	at	4,000.00 =	\$16,190
		1.00	Active Net Update Contract	at	5,000.00 =	
		12.00	Computer maintenance / replacement	at	370.00 =	
		1.00	Data card maintenance contract (photo IDs)	at	2,000.00 =	
		1.00	Maintenance Contract Doors	at	750.00 =	
OFFICE SUPPLIES	10477063 - 630500	1.00	General Office Supplies	at	1,200.00 =	\$1,200
PRINTING SUPPLIES	10477063 - 631000	1.00	1 Copier Toner	at	200.00 =	\$1,500
		1.00	1 Paper for Copier	at	1,300.00 =	
TRANSFER OUT	10477088 - 900001	18.00	Avaya Replacement 18 Phones @ \$6 x 12 months	at	72.00 =	\$1,296
TOTAL ADMINISTRATION						\$224,709

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PARKS & RECREATION - PARKS						
HOURLY	\$432,367	\$475,796	\$509,315	\$521,053	\$521,053	\$521,053
SALARY	\$129,194	\$136,808	\$135,974	\$138,711	\$138,711	\$138,711
TEMPORARY HELP	\$158,808	\$134,705	\$202,000	\$202,000	\$202,000	\$202,000
OVERTIME	\$27,332	\$24,195	\$33,000	\$33,000	\$33,000	\$33,000
	\$747,702	\$771,504	\$880,289	\$894,764	\$894,764	\$894,764
PRINTING & BINDING	\$240	\$48	\$150	\$150	\$150	\$150
TELEPHONE	\$5,300	\$5,846	\$9,004	\$8,674	\$8,674	\$8,674
WATER & SEWER	\$13,417	\$17,676	\$9,608	\$12,297	\$12,297	\$12,297
ELECTRIC	\$10,996	\$9,237	\$10,990	\$13,990	\$13,990	\$13,990
SUBSCRIPTIONS	\$295	\$127	\$180	\$180	\$180	\$180
EQUIPMENT RENTAL	\$9,171	\$7,563	\$6,100	\$3,600	\$3,600	\$3,600
MOTOR VEHICLE MAINT	\$7,648	\$9,118	\$8,200	\$8,700	\$8,700	\$8,700
EQUIPMENT MAINTENANCE	\$5,837	\$3,640	\$6,005	\$6,125	\$6,125	\$6,125
RADIO MAINTENANCE	\$343	\$0	\$750	\$750	\$750	\$750
BUILDING MAINTENANCE	\$3,789	\$3,187	\$3,610	\$3,610	\$3,610	\$3,610
SIGN MAINTENANCE	\$1,613	\$464	\$600	\$1,000	\$1,000	\$1,000
TREE SERVICE	\$22,575	\$48,291	\$44,800	\$44,800	\$44,800	\$44,800
CONTRACTED SERVICES	\$16,748	\$14,621	\$11,450	\$13,450	\$13,450	\$13,450
	\$97,973	\$119,818	\$111,447	\$117,326	\$117,326	\$117,326
OFFICE SUPPLIES	\$733	\$531	\$1,150	\$1,150	\$1,150	\$1,150
HEATING FUEL	\$11,514	\$7,727	\$13,600	\$12,600	\$12,600	\$12,600
GAS & OIL	\$38,663	\$29,574	\$23,900	\$25,650	\$25,650	\$25,650
TIRES & TUBES	\$8,055	\$6,027	\$8,000	\$8,000	\$8,000	\$8,000
FOOD	\$14	\$0	\$0	\$0	\$0	\$0
CLOTHING	\$7,694	\$7,420	\$9,470	\$9,470	\$9,470	\$9,470
MEDICAL & LAB SUPPLIES	\$1,487	\$2,669	\$2,700	\$2,700	\$2,700	\$2,700
HOUSEHOLD SUPPLIES	\$3,260	\$2,105	\$4,500	\$4,500	\$4,500	\$4,500
SMALL TOOLS	\$2,185	\$3,746	\$3,750	\$3,750	\$3,750	\$3,750
CLEANING SUPPLIES	\$30	\$15	\$200	\$200	\$200	\$200
AGRICULTURE SUPPLIES	\$57,252	\$52,496	\$53,500	\$61,000	\$61,000	\$61,000
CONSTRUCTION SUPPLIES	\$22,088	\$30,407	\$25,000	\$27,500	\$27,500	\$27,500
VEHICLE SUPPLIES	\$47,750	\$34,151	\$37,500	\$40,000	\$40,000	\$40,000

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
BUILDING MAINT SUPPLIES	\$17,317	\$12,983	\$16,733	\$18,233	\$18,233	\$18,233
	\$218,042	\$189,851	\$200,003	\$214,753	\$214,753	\$214,753
RENT	\$33,501	\$34,088	\$34,091	\$34,747	\$34,747	\$34,747
DUES & MEMBERSHIPS	\$1,193	\$1,231	\$1,085	\$1,085	\$1,085	\$1,085
CONTRIBUTIONS	\$21,119	\$20,332	\$20,722	\$20,722	\$20,722	\$20,722
	\$55,812	\$55,651	\$55,898	\$56,554	\$56,554	\$56,554
MOTOR VEHICLES	\$0	\$0	\$0	\$4,200	\$4,200	\$4,200
RECREATIONAL EQUIPMENT	\$0	\$11,690	\$0	\$0	\$0	\$0
AGRICULTURAL EQUIPMENT	\$2,252	\$2,624	\$2,550	\$2,625	\$2,625	\$2,625
	\$2,252	\$14,314	\$2,550	\$6,825	\$6,825	\$6,825
TRANSFER OUT	\$1,092	\$780	\$936	\$936	\$936	\$936
	\$1,092	\$780	\$936	\$936	\$936	\$936
TOTAL PARKS	\$1,122,873	\$1,151,918	\$1,251,123	\$1,291,158	\$1,291,158	\$1,291,158

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>					
PARKS & RECREATION - PARKS						
HOURLY						
	10477561 - 611000	1 MECHANIC II				\$521,053
		1 PARKS SECRETARY				
		2 PARK FOREMAN				
		7 SENIOR PARK MAINTAINER				
		1 PARKS LABORER				
SALARY						
	10477561 - 611500	1 PARKS SUPERINTENDENT			\$138,711	\$138,711
		1 PARKS ASSIST SUPERINTENDENT				
TEMPORARY HELP						
	10477561 - 612000	10.00 Lifeguards	at	1,800.00 =	\$202,000	\$202,000
		5,000.00 Seasonal (Peak) Positions	at	12.50 =		
		9,000.00 Seasonal Shoulder Positions	at	13.50 =		
OVERTIME						
	10477561 - 612500	1.00 Overtime Hours	at	33,000.00 =	\$33,000	\$33,000
		1137.5 HRS AT \$29				
PRINTING & BINDING						
	10477562 - 620500	1.00 Time Card Replacement/work forms	at	150.00 =	\$150	\$150
TELEPHONE						
	10477562 - 622000	12.00 12 Months-7.3 Cellphones	at	109.50 =	\$8,674	\$8,674
		12.00 12 Months - Cell Phone (6)	at	280.00 =		
		12.00 Conversant/Avaya	at	275.00 =		
		1.00 Long distance	at	400.00 =		
		1.00 Replacement Phones/Accessories	at	300.00 =		
WATER & SEWER						
	10477562 - 622400	1.00 Annual Cost - Beach House	at	988.00 =	\$12,297	\$12,297
		1.00 Annual Cost - H.S. Field	at	4,500.00 =		
		Very dry summers				
		1.00 Annual Cost - Mahoney	at	936.00 =		
		1.00 Annual Cost - Mahoney #2	at	385.00 =		
		1.00 Annual Cost - Mill Creek	at	4,500.00 =		
		Draining and re-filling the pond more often, due to more events in the park, at				
		1.00 Annual Cost - Thomas Knight Park	at	988.00 =		

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>		<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
BUILDING MAINTENANCE	1.00 Emergency Furnace Repairs	at	\$3,610	\$3,610
	1.00 Outsource Misc. Building Repairs	at		750.00 =
	3.00 Yearly Furnace Cleanings	at		400.00 =
	1.00 Beach house fire inspection	at		120.00 =
	1.00 Plumbing/Electrical	at		600.00 =
				1,500.00 =
SIGN MAINTENANCE	1.00 Sign Maintenance	at	\$1,000	\$1,000
	Inventorizing and updating signs in our parks			
TREE SERVICE	350.00 2 Man Lift Crew	at	\$44,800	\$44,800
	40.00 Crane	at		100.00 =
	100.00 Pulp Loader	at		145.00 =
CONTRACTED SERVICES	1.00 Engineering and well service at Wainwright Farms	at	\$13,450	\$13,450
	Well at Wainwright Complex needs annual servicing to help keep irrigation p			
	1.00 Stump Grinding	at		2,000.00 =
	1.00 Contract Irrigation Repairs	at		4,500.00 =
	1.00 Glass Repair	at		2,000.00 =
	1.00 Non-Building Related Electrical Repairs	at		150.00 =
	1.00 Outsource Agricultural Contracted Services	at		2,000.00 =
	20.00 Water Quality Testing for Willard Beach	at		2,000.00 =
				40.00 =
OFFICE SUPPLIES	1.00 General	at	\$1,150	\$1,150
HEATING FUEL	1.00 Additional heating costs relating to MSF new building	at	\$12,600	\$12,600
	1,500.00 Fuel - Greenhouse	at		3,000.00 =
	2,500.00 Fuel - Parks Office	at		2.40 =
				2.40 =
GAS & OIL	4,000.00 Diesel	at	\$25,650	\$25,650
	8,500.00 Gas/Oil	at		2.00 =
	1.00 Oil & Lube	at		1.90 =
				1,500.00 =
TIRES & TUBES	1.00 Over the Road Mowers	at	\$8,000	\$8,000
	1.00 Over the Road Tractors	at		2,000.00 =
	1.00 Trucks	at		2,500.00 =
				3,500.00 =

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
CLOTHING			
	10477563 - 634500		
	1.00 Lifeguard Suits/Jackets	at 600.00 =	\$9,470
	1.00 Mechanics Uniform Service/Allowance	at 750.00 =	
	1.00 Protective Clothing	at 1,200.00 =	
	1.00 Seasonal Employee Clothing	at 1,200.00 =	
	1.00 Uniform Union requirement	at 5,720.00 =	
MEDICAL & LAB SUPPLIES			
	10477563 - 635000		
	1.00 First Aid Supplies	at 1,000.00 =	\$2,700
	1.00 Safety Supplies	at 1,700.00 =	
HOUSEHOLD SUPPLIES			
	10477563 - 635500		
	1.00 Trash Bags, Paper Goods, Light bulbs	at 4,500.00 =	\$4,500
SMALL TOOLS			
	10477563 - 636000		
	1.00 Agricultural Tools	at 1,000.00 =	\$3,750
	1.00 General Shop Replacement	at 1,250.00 =	
	1.00 Mechanics Tool Allowance	at 500.00 =	
	1.00 Scan Tool Updates	at 1,000.00 =	
CLEANING SUPPLIES			
	10477563 - 636500		
	1.00 Misc. Building and Vehicle Cleaning Supplies	at 200.00 =	\$200
AGRICULTURE SUPPLIES			
	10477563 - 637000		
	1.00 Athletic Field Fertilizer/Seed	at 10,000.00 =	\$61,000
	1.00 Bulk mulch and Compost	at 16,000.00 =	
	Increase in compost - moving to organic, will use more compost over chemica		
	1.00 Clay, Infield Mix, Turface, Topdressing	at 17,500.00 =	
	1.00 Fertilizer/Seed and Misc Supplies	at 4,000.00 =	
	1.00 Plant Material	at 11,000.00 =	
	1.00 Sand, Stonedust, etc.	at 2,500.00 =	
CONSTRUCTION SUPPLIES			
	10477563 - 638500		
	1.00 Miscellaneous Construction Supplies	at 5,000.00 =	\$27,500
	1.00 Concrete	at 500.00 =	
	1.00 Fencing Supplies	at 1,500.00 =	
	1.00 Hardware	at 1,000.00 =	
	1.00 Irrigation Parts	at 1,000.00 =	
	1.00 Lumber	at 4,000.00 =	
	1.00 Marking Paint	at 13,500.00 =	
	Increase due to more athletic events and tournaments needing more field paint		
	1.00 Site Furnishings Parts	at 1,000.00 =	
VEHICLE SUPPLIES			
	10477563 - 638600		
	1.00 Parts & Vehicle Repair Supplies	at 40,000.00 =	\$40,000
	Tier 4 emissions is causing an increase in updating vehicles		

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>		<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
BUILDING MAINT SUPPLIES	1.00 Ice Melt Material	10477563 - 638800	\$18,233	\$18,233
	1.00 Miscellaneous Building Maintenance Supplies			
	1.00 Cemetary Flags & Wreaths			
	1.00 Flag Replacement			
	1.00 Holiday Light Replacement			
	1.00 Increasing our holiday lights each year			
	1.00 Playground Parts			
	1.00 Trash Barrel Replacement			
	1.00 Need to replace old barrels that have passed their useful life			
RENT	1.00 Bug Light Park	10477564 - 641000	\$34,747	\$34,747
	1.00 Bug Light Park			
DUES & MEMBERSHIPS	1.00 Arbor Day Foundation	10477564 - 642000	\$1,085	\$1,085
	1.00 Sports Turf Certification & Dues			
	1.00 Certified Parks/Recreation Professional			
	2.00 Maine Arborist Landscape/Utility Licenses			
	9.00 Maine Arborists Association Dues			
	2.00 Maine Landscape and Utility Arborist License			
	9.00 Maine Landscape Arborist Licenses			
	1.00 Maine Landscape Nursery Dues			
	1.00 N.E.S.T.M.A			
CONTRIBUTIONS	2.00 Bay View Cemetary Maintenance	10477564 - 643000	\$20,722	\$20,722
	1.00 Calvary Cemetary Maintenance and Veteran flags			
	1.00 Mount Pleasant Cemetary Maintenance			
MOTOR VEHICLES	12.00 EV lease for Parks Superintendent	10477565 - 651000	\$4,200	\$4,200
AGRICULTURAL EQUIPMENT	1.00 chain saw replacement	10477565 - 655500	\$2,625	\$2,625
	1.00 Rotary Mowers			
	1.00 String Line Trimmer Replacement			
	String Line cost increase			
TRANSFER OUT	13.00 Avaya Replacement	10477588 - 900001	\$936	\$936
	13 Phones @ \$6 x 12 months			
TOTAL PARKS			\$1,291,158	\$1,291,158

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PARKS & RECREATION - POOL						
HOURLY	\$158,031	\$142,965	\$148,288	\$187,795	\$153,743	\$153,743
TEMPORARY HELP	\$78,590	\$88,334	\$81,550	\$66,550	\$81,550	\$81,550
OVERTIME	\$4,893	\$3,239	\$4,296	\$4,296	\$4,296	\$4,296
	\$241,514	\$234,539	\$234,134	\$258,641	\$239,589	\$239,589
PRINTING & BINDING	\$744	\$750	\$750	\$500	\$500	\$500
TELEPHONE	\$30	\$38	\$792	\$792	\$792	\$792
WATER & SEWER	\$10,876	\$11,615	\$12,852	\$12,852	\$12,852	\$12,852
ELECTRIC	\$15,103	\$14,820	\$19,320	\$19,320	\$19,320	\$19,320
EQUIPMENT MAINTENANCE	\$4,153	\$13,687	\$10,750	\$12,750	\$12,750	\$12,750
BUILDING MAINTENANCE	\$3,397	\$768	\$2,500	\$3,500	\$3,500	\$3,500
SIGN MAINTENANCE	\$0	\$0	\$150	\$400	\$400	\$400
CONTRACTED SERVICES	\$985	\$1,858	\$1,000	\$1,750	\$1,750	\$1,750
	\$35,287	\$43,536	\$48,114	\$51,864	\$51,864	\$51,864
OFFICE SUPPLIES	\$33	\$166	\$100	\$100	\$100	\$100
PRINTING SUPPLIES	\$0	\$150	\$150	\$150	\$150	\$150
HEATING FUEL	\$32,568	\$22,349	\$41,600	\$35,000	\$35,000	\$35,000
FOOD	\$45	\$125	\$0	\$0	\$0	\$0
CLOTHING	\$1,557	\$1,223	\$1,500	\$1,500	\$1,500	\$1,500
MEDICAL & LAB SUPPLIES	\$0	\$1,168	\$1,500	\$1,500	\$1,500	\$1,500
HOUSEHOLD SUPPLIES	\$124	\$1,810	\$2,000	\$2,000	\$2,000	\$2,000
CLEANING SUPPLIES	\$101	\$1,968	\$2,500	\$2,500	\$2,500	\$2,500
RECREATION SUPPLIES	\$3,980	\$4,826	\$5,000	\$5,000	\$5,000	\$5,000
CONSTRUCTION SUPPLIES	\$177	\$3,642	\$4,000	\$5,000	\$5,000	\$5,000
BUILDING MAINT SUPPLIES	\$4,113	\$214	\$2,100	\$2,100	\$2,100	\$2,100
CHEMICALS	\$10,679	\$9,537	\$10,800	\$14,800	\$14,800	\$14,800
	\$53,377	\$47,176	\$71,250	\$69,650	\$69,650	\$69,650
DUES & MEMBERSHIPS	\$735	\$1,461	\$700	\$1,000	\$1,000	\$1,000
	\$735	\$1,461	\$700	\$1,000	\$1,000	\$1,000
BUILDINGS	\$0	\$0	\$700	\$700	\$700	\$700
	\$0	\$0	\$700	\$700	\$700	\$700
TRANSFER OUT	\$84	\$60	\$72	\$72	\$72	\$72
	\$84	\$60	\$72	\$72	\$72	\$72

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
\$330,997	\$326,771	\$354,970	\$381,927	\$362,875	\$362,875
TOTAL POOL					

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>						
PARKS & RECREATION - POOL							
HOURLY	10477661 - 611000	1	BUILDING MAINTENANCE CUSTODIAN			\$153,743	\$153,743
		1	RECREATION MANAGER				
		2	AQUATIC SUPERVISOR				
TEMPORARY HELP	10477661 - 612000	2,300.00	Instructor	at	10.00 =	\$81,550	\$81,550
		1,450.00	Instructor Aide	at	9.00 =		
		1.00	Lifeguards	at	45,500.00 =		
OVERTIME	10477661 - 612500	1.00	General staff, mostly custodial	at	4,296.00 =	\$4,296	\$4,296
PRINTING & BINDING	10477662 - 620500	1.00	Red Cross Materials	at	500.00 =	\$500	\$500
TELEPHONE	10477662 - 622000	12.00	Cellphone Pool Aquatics Director	at	62.00 =	\$792	\$792
		12.00	Phone Charges	at	4.00 =		
WATER & SEWER	10477662 - 622400	12.00	Annual water & sewer costs	at	1,071.00 =	\$12,852	\$12,852
ELECTRIC	10477662 - 622500	12.00	Electricity annual	at	1,610.00 =	\$19,320	\$19,320
EQUIPMENT MAINTENANCE	10477662 - 627000	1.00	Miscellaneous Pool Repairs	at	3,450.00 =	\$12,750	\$12,750
		1.00	Bulb Replacement	at	600.00 =		
		1.00	Heating/Vent. Maint. Contract	at	5,500.00 =		
		1.00	Pool Maintenance Contract	at	3,200.00 =		
BUILDING MAINTENANCE	10477662 - 627500	1.00	Electrical	at	500.00 =	\$3,500	\$3,500
		1.00	Filter/Repairs	at	3,000.00 =		
SIGN MAINTENANCE	10477662 - 627700	1.00	General upkeep	at	400.00 =	\$400	\$400
CONTRACTED SERVICES	10477662 - 628800	1.00	Annual Cleaning Mechanical Controls New Pool Vacuum annual service	at	1,750.00 =	\$1,750	\$1,750
OFFICE SUPPLIES	10477663 - 630500	1.00	General	at	100.00 =	\$100	\$100
PRINTING SUPPLIES	10477663 - 631000	1.00	Paper	at	150.00 =	\$150	\$150
HEATING FUEL	10477663 - 631500	28,000.00	Heating Fuel	at	1.25 =	\$35,000	\$35,000
CLOTHING	10477663 - 634500	20.00	Guard Uniforms	at	75.00 =	\$1,500	\$1,500

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	at	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018	
MEDICAL & LAB SUPPLIES	1.00 First aid kit - refill BBP kits	1,500.00 =	\$1,500	\$1,500	
HOUSEHOLD SUPPLIES	1.00 Light bulbs	500.00 =	\$2,000	\$2,000	
	1.00 Paper Goods	1,000.00 =			
	1.00 Trash Bags	500.00 =			
CLEANING SUPPLIES	1.00 General Cleaning Supplies	2,500.00 =	\$2,500	\$2,500	
RECREATION SUPPLIES	1.00 Riptide Supplies	1,500.00 =	\$5,000	\$5,000	
	1.00 Instructional & safety equipment	2,500.00 =			
	1.00 Red Cross Training Equipment (for course)	500.00 =			
	1.00 Water Aerobic Equipment	500.00 =			
CONSTRUCTION SUPPLIES	1.00 General Construction Supplies Added Hot Tub	5,000.00 =	\$5,000	\$5,000	
BUILDING MAINT SUPPLIES	1.00 Chemical Probes	350.00 =	\$2,100	\$2,100	
	1.00 Gauges	100.00 =			
	1.00 Heat/Vent. Replacement Parts	500.00 =			
	1.00 Paint Supplies	1,000.00 =			
	1.00 Vacuum Hoses	150.00 =			
	10.00 Phosphate Remover	25.00 =	\$14,800	\$14,800	
CHEMICALS	2.00 Calcium Chloride	500.00 =			
	1.00 Chemical Test Kit	200.00 =			
	70.00 Chlorine Pellets	125.00 =			
	1.00 CO2	3,600.00 =			
	1.00 Pumps	600.00 =			
	10.00 Soda Ash	20.00 =			
	1.00 Sodium Bisulfate	200.00 =			
	1.00 Red Cross Certification Fees	1,000.00 =	\$1,000	\$1,000	
	BUILDINGS	1.00 Lifeguard Durable Equipment	700.00 =	\$700	\$700
		1.00 Avaya Replacement 1 Phones @ \$6 x 12 months	72.00 =	\$72	\$72
TRANSFER OUT			\$362,875	\$362,875	
TOTAL POOL			\$362,875	\$362,875	

City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PARKS & RECREATION - RECREATION						
HOURLY	\$375,099	\$473,579	\$549,903	\$581,800	\$574,542	\$574,542
SALARY	\$68,869	\$-373	\$0	\$0	\$0	\$0
TEMPORARY HELP	\$114,605	\$95,968	\$86,455	\$92,610	\$92,610	\$92,610
OVERTIME	\$8,995	\$8,853	\$7,500	\$7,500	\$7,500	\$7,500
	\$567,570	\$578,026	\$643,858	\$681,910	\$674,652	\$674,652
PRINTING & BINDING	\$2,758	\$1,310	\$1,500	\$1,800	\$1,800	\$1,800
REPORTS	\$8,915	\$8,773	\$9,000	\$9,000	\$9,000	\$9,000
TELEPHONE	\$9,683	\$11,250	\$7,980	\$7,980	\$7,980	\$7,980
WATER & SEWER	\$3,954	\$3,918	\$4,200	\$4,200	\$4,200	\$4,200
ELECTRIC	\$20,937	\$21,197	\$26,640	\$26,640	\$26,640	\$26,640
SUBSCRIPTIONS	\$261	\$450	\$150	\$150	\$150	\$150
EQUIPMENT RENTAL	\$3,891	\$3,266	\$4,000	\$10,600	\$10,600	\$10,600
EQUIPMENT MAINTENANCE	\$33,533	\$31,257	\$30,200	\$30,200	\$30,200	\$30,200
TENNIS COURT MAINTENANCE	\$0	\$0	\$500	\$500	\$500	\$500
BUILDING MAINTENANCE	\$11,277	\$11,173	\$15,750	\$15,750	\$15,750	\$15,750
SOLID WASTE DISPOSAL	\$0	\$906	\$0	\$0	\$0	\$0
CONTRACTED SERVICES	\$12,757	\$21,273	\$10,120	\$7,420	\$7,420	\$7,420
	\$107,965	\$114,774	\$110,040	\$114,240	\$114,240	\$114,240
OFFICE SUPPLIES	\$3,448	\$3,029	\$3,400	\$3,400	\$3,400	\$3,400
HEATING FUEL	\$42,320	\$21,563	\$33,882	\$29,585	\$29,585	\$29,585
GAS & OIL	\$2,237	\$3,095	\$4,850	\$4,350	\$4,350	\$4,350
FOOD	\$4,886	\$2,403	\$5,000	\$5,000	\$5,000	\$5,000
CLOTHING	\$1,521	\$2,783	\$1,200	\$1,800	\$1,800	\$1,800
MEDICAL & LAB SUPPLIES	\$2,826	\$997	\$2,250	\$1,750	\$1,750	\$1,750
HOUSEHOLD SUPPLIES	\$16,009	\$4,655	\$0	\$0	\$0	\$0
SMALL TOOLS	\$42	\$223	\$500	\$500	\$500	\$500
CLEANING SUPPLIES	\$4,853	\$14,009	\$14,000	\$14,000	\$14,000	\$14,000
RECREATION SUPPLIES	\$12,901	\$14,551	\$14,000	\$14,000	\$14,000	\$14,000
CONSTRUCTION SUPPLIES	\$290	\$733	\$0	\$0	\$0	\$0
BUILDING MAINT SUPPLIES	\$7,881	\$5,192	\$5,500	\$6,500	\$6,500	\$6,500
MISC SUPPLIES	\$1,445	\$-578	\$400	\$400	\$400	\$400
	\$100,660	\$72,656	\$84,982	\$81,285	\$81,285	\$81,285

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
DUES & MEMBERSHIPS	\$2,306	\$1,609	\$3,340	\$1,525	\$1,525	\$1,525
	\$2,306	\$1,609	\$3,340	\$1,525	\$1,525	\$1,525
MOTOR VEHICLES	\$0	\$0	\$0	\$2,800	\$2,800	\$2,800
RECREATIONAL EQUIPMENT	\$16,382	\$7	\$0	\$0	\$0	\$0
BUILDINGS	\$0	\$5,061	\$1,000	\$2,000	\$2,000	\$2,000
	\$16,382	\$5,068	\$1,000	\$4,800	\$4,800	\$4,800
TRANSFER OUT	\$68,959	\$68,935	\$68,947	\$68,947	\$44,072	\$44,072
	\$68,959	\$68,935	\$68,947	\$68,947	\$44,072	\$44,072
TOTAL RECREATION	\$863,841	\$841,069	\$912,167	\$952,707	\$920,574	\$920,574

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>								
PARKS & RECREATION - RECREATION									
HOURLY									
	10477761 - 611000	1	BUILDING MAINT SUPERVISOR	at	12.00	=		\$92,610	\$574,542
		5	BUILDING MAINTENANCE CUSTODIAN	at	11.00	=			
		3	REC COORDINATOR	at	10.00	=			
		3	CUST SERVICE ATTENDANT	at	12.00	=			
		1	RECREATION MANAGER	at	11.00	=			
		1	SENIOR RECREATION MANAGER	at	10.00	=			
		3	BUILDING CUSTODIAN						
		1	PR-SCHOOL AGE PROGRAM LEADER						
		1	RED BANK GYM COORDINATOR						
TEMPORARY HELP	10477761 - 612000	1,100.00	Gym Supervisor	at	12.00	=		\$92,610	\$92,610
		350.00	REDBANK TEMP STAFF	at	11.00	=			
		400.00	REDBANK TEMP STAFF	at	10.00	=			
		500.00	REDBANK TEMP STAFF	at	12.00	=			
		2,960.00	SPCC FRONT DESK STAFF	at	11.00	=			
		3,300.00	WAINWRIGHT TEMP STAFF	at	10.00	=			
OVERTIME	10477761 - 612500	1.00	general overtime for staff	at	7,500.00	=		\$7,500	\$7,500
PRINTING & BINDING	10477762 - 620500	1.00	Copy Paper	at	1,000.00	=		\$1,800	\$1,800
		1.00	Purchase Envelopes	at	300.00	=			
		1.00	Purchase Letterheads	at	500.00	=			
REPORTS	10477762 - 620800	1.00	Programs and Brochures	at	9,000.00	=		\$9,000	\$9,000
TELEPHONE	10477762 - 622000	12.00	7 Cellphones	at	335.00	=		\$7,980	\$7,980
		12.00	Landlines	at	185.00	=			
		12.00	Time Warner	at	145.00	=			
WATER & SEWER	10477762 - 622400	12.00	12 Months - Community Center	at	280.00	=		\$4,200	\$4,200
		12.00	12 Months - Redbank	at	45.00	=			
		12.00	12 Months - Wilkinson	at	25.00	=			
ELECTRIC	10477762 - 622500	12.00	12 Months - Community Center	at	1,620.00	=		\$26,640	\$26,640
		12.00	12 Months - Redbank	at	540.00	=			
		12.00	12 Months - Wilkinson	at	60.00	=			
SUBSCRIPTIONS	10477762 - 624500	1.00	Amazon Prime Account	at	150.00	=		\$150	\$150

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>		<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>	
EQUIPMENT RENTAL	1.00	Lifts, Maintenance, Special Events Equipment	at 4,000.00 =	\$10,600	\$10,600
	1.00	Port-a-potties	at 6,000.00 =		
	1.00	Power Tools	at 600.00 =		
EQUIPMENT MAINTENANCE	1.00	Emergency Generator Inspection	at 1,000.00 =	\$30,200	\$30,200
	1.00	Elevator Contract at Community Center	at 1,500.00 =		
	1.00	Elevator Repair	at 500.00 =		
	1.00	HVAC Maintenance Redbank Building	at 5,000.00 =		
	1.00	HVAC Maintenance for Community Center	at 18,000.00 =		
	1.00	Kitchen Fire Inspection and Maintenance SPCC	at 1,000.00 =		
	1.00	Miscellaneous Equipment Repairs	at 3,200.00 =		
	1.00	Tennis Court Net Maintenance	at 500.00 =	\$500	\$500
	1.00	Fire Extinguisher Contract	at 500.00 =		
	1.00	Sprinkler System Inspection Contract	at 500.00 =	\$15,750	\$15,750
BUILDING MAINTENANCE	1.00	Alarm Contract Wainwright Building	at 300.00 =		
	1.00	Alarm Contract- Community Center	at 1,500.00 =		
	1.00	Alarm Contract- Redbank	at 1,000.00 =		
	1.00	Annual Gym Floor Refinishing contract	at 3,200.00 =		
	1.00	Electrical Repairs	at 1,000.00 =		
	1.00	General Repairs	at 4,150.00 =		
	1.00	SPCC and Redbank Backboard Contract	at 3,600.00 =		
	1.00	Garbage to Garden Composting for Community Center and Redbank	at 1,000.00 =	\$7,420	\$7,420
	1.00	4th of July Entertainment	at 2,000.00 =		
	1.00	4th of July Event Sponsorship	at -1,000.00 =		
CONTRACTED SERVICES	1.00	Art In The Park Street Festival	at 2,400.00 =		
	1.00	ASCP/Seasac/BMI	at 1,020.00 =		
	1.00	Knightsville St. Fest Sponsorships	at -5,500.00 =		
	1.00	Miscellaneous Contractual Services	at 5,500.00 =		
	1.00	Special Events - Car Show, Movies & Winterfest	at 1,500.00 =		
	1.00	sponsorships Summer Concerts series	at -3,500.00 =		
	1.00	Summer Mill Creek Concerts	at 4,000.00 =		
	1.00	General	at 3,400.00 =	\$3,400	\$3,400
	1.00	General	at 3,400.00 =		
	1.00	General	at 3,400.00 =	\$3,400	\$3,400

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>		<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
HEATING FUEL	1,500.00 Propane Wainwright	at	2.25 =	\$29,585
	16,600.00 Natural Gas for Community Center	at	1.25 =	
	4,200.00 Natural Gas for Redbank	at	1.30 =	
GAS & OIL	1,500.00 Mini Bus	at	2.00 =	\$4,350
	1.00 Staff Mileage Reimbursement	at	600.00 =	
	1.00 Transit Van	at	750.00 =	
FOOD	1.00 Redbank Teen Center Events	at	3,000.00 =	\$5,000
	1.00 Food for Special Events	at	2,000.00 =	
CLOTHING	1.00 Rec Staff Shirts	at	600.00 =	\$1,800
	1.00 Custodian Staff Shirts	at	1,200.00 =	
MEDICAL & LAB SUPPLIES	1.00 First Aid Supplies	at	1,750.00 =	\$1,750
	Summer Camp First Aid Supplies out of Enterprise Account			
SMALL TOOLS	1.00 General	at	500.00 =	\$500
CLEANING SUPPLIES	1.00 Cleaning Supplies, Paper Products, and Trash Bags	at	8,500.00 =	\$14,000
	1.00 Kitchen Supplies	at	900.00 =	
	1.00 Light Bulbs	at	600.00 =	
	1.00 Paper Goods	at	4,000.00 =	
RECREATION SUPPLIES	1.00 Wainwright Complex Recreation Equipment	at	4,800.00 =	\$14,000
	1.00 Adult Program Supplies	at	600.00 =	
	1.00 Arts and Craft Supplies	at	800.00 =	
	1.00 Awards	at	1,000.00 =	
	1.00 Basketball Equipment	at	700.00 =	
	1.00 Game Room Equipment	at	800.00 =	
	1.00 Recreation Equipment	at	4,700.00 =	
	1.00 Tennis Equipment	at	600.00 =	
	1.00 Paint, and Miscellaneous Supplies	at	6,500.00 =	
	1.00 Miscellaneous Supplies	at	400.00 =	
DUES & MEMBERSHIPS	1.00 Building Equipment Licenses	at	700.00 =	\$1,525
	1.00 M.R.P.A. Dues & Membership	at	225.00 =	
	1.00 N.R.P.A. Dues & Memberships	at	600.00 =	

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	at	=	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
MOTOR VEHICLES	8.00 EV for Recreation Staff			\$2,800	\$2,800
BUILDINGS	8.00 Replacement Chairs for Community Center			\$2,000	\$2,000
TRANSFER OUT	1.00 Avaya Replacement 1 Phones @ \$6 x 12 months			\$44,072	\$44,072
	1.00 Supplement to enterprise accounts for programs and financial assistance			44,000.00	=
TOTAL RECREATION				\$920,574	\$920,574

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
BUS SERVICE						
HOURLY	\$569,225	\$594,106	\$723,769	\$725,591	\$725,591	\$725,591
SALARY	\$83,968	\$85,892	\$85,395	\$87,106	\$87,106	\$95,194
OVERTIME	\$86,999	\$88,728	\$75,000	\$75,000	\$75,000	\$75,000
OTHER FEES	\$2,975	\$10,680	\$2,184	\$2,184	\$2,184	\$2,184
	\$743,167	\$779,406	\$886,348	\$889,881	\$889,881	\$897,969
PRINTING & BINDING	\$7,480	\$6,881	\$9,638	\$6,675	\$6,675	\$6,675
ADVERTISING	\$5,356	\$5,380	\$5,000	\$2,525	\$2,525	\$2,525
TELEPHONE	\$1,843	\$1,983	\$6,600	\$6,600	\$6,600	\$6,600
WATER & SEWER	\$666	\$686	\$612	\$1,850	\$1,850	\$1,850
ELECTRIC	\$5,258	\$5,547	\$5,676	\$8,676	\$8,676	\$8,676
TRAVEL	\$82	\$0	\$1,000	\$1,000	\$1,000	\$1,000
MEDICAL SERVICES	\$171	\$627	\$1,097	\$1,437	\$1,437	\$1,437
MOTOR VEHICLE MAINT	\$22,453	\$34,162	\$32,000	\$18,000	\$18,000	\$18,000
EQUIPMENT MAINTENANCE	\$300	\$1,626	\$600	\$1,500	\$1,500	\$1,500
RADIO MAINTENANCE	\$0	\$0	\$1,000	\$1,500	\$1,500	\$1,500
BUILDING MAINTENANCE	\$4,515	\$2,890	\$2,800	\$2,800	\$2,800	\$2,800
SOLID WASTE DISPOSAL	\$1,106	\$0	\$2,400	\$2,400	\$2,400	\$2,400
CONTRACTED SERVICES	\$70,699	\$75,282	\$81,364	\$160,000	\$185,000	\$185,000
	\$119,929	\$135,064	\$149,787	\$214,963	\$239,963	\$239,963
OFFICE SUPPLIES	\$3,442	\$2,414	\$3,472	\$3,190	\$3,190	\$3,190
HEATING FUEL	\$11,315	\$5,555	\$14,575	\$17,575	\$17,575	\$17,575
GAS & OIL	\$163,378	\$138,534	\$124,288	\$125,640	\$125,640	\$125,640
TIRES & TUBES	\$6,331	\$10,760	\$14,250	\$18,052	\$18,052	\$18,052
CLOTHING	\$4,638	\$4,985	\$5,504	\$5,504	\$5,504	\$5,504
SMALL TOOLS	\$1,076	\$1,038	\$1,000	\$1,500	\$1,500	\$1,500
CLEANING SUPPLIES	\$842	\$2,823	\$2,000	\$2,000	\$2,000	\$2,000
VEHICLE SUPPLIES	\$55,770	\$59,631	\$45,000	\$43,500	\$43,500	\$43,500
BUILDING MAINT SUPPLIES	\$1,662	\$2,549	\$1,200	\$1,200	\$1,200	\$1,200
	\$248,455	\$228,289	\$211,289	\$218,161	\$218,161	\$218,161
DUES & MEMBERSHIPS	\$1,300	\$225	\$1,350	\$1,475	\$1,475	\$1,475
	\$1,300	\$225	\$1,350	\$1,475	\$1,475	\$1,475
TRANSFER OUT	\$6,946	\$1,425	\$360	\$360	\$360	\$360
	\$6,946	\$1,425	\$360	\$360	\$360	\$360
TOTAL BUS SERVICE	\$1,119,797	\$1,144,409	\$1,249,134	\$1,324,840	\$1,349,840	\$1,357,928

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>								
BUS SERVICE									
HOURLY	10580061 - 611000	15 BUS DRIVER 1 OPERATIONS SUPERVISOR 1 MECHANIC II						\$725,591	\$725,591
SALARY	10580061 - 611500	1 DIRECTOR OF BUS SERVICE						\$87,106	\$95,194
OVERTIME	10580061 - 612500	156.00 Mechanic O/T estimate is for f 1.00 OVERTIME 984.00 Overtime built into driver sch 1,300.00 Unscheduled absences and backf	at	35.00 =	5,460			\$75,000	\$75,000
			at	5,588.00 =	5,588				
			at	28.00 =	27,552				
			at	28.00 =	36,400				
OTHER FEES	10580061 - 615000	78.00 Holiday pay for Minor Holidays and other Holidays worked	at	28.00 =	2,184			\$2,184	\$2,184
PRINTING & BINDING	10580062 - 620500	3.00 12000 VIR Forms 1.00 2000 SoPo Senior 10-Ride Tickets 1.00 4000 Single ride tickets 1.00 80,000 Transfers 1.00 Full Schedule Posters 2.00 Rack Cards	at	590.00 =	1,770			\$6,675	\$6,675
			at	175.00 =	175				
			at	350.00 =	350				
			at	1,680.00 =	1,680				
			at	900.00 =	900				
			at	900.00 =	1,800				
ADVERTISING	10580062 - 621000	1.00 Promotional advertising and events	at	2,525.00 =	2,525			\$2,525	\$2,525
TELEPHONE	10580062 - 622000	12.00 Cell Phone Service 12.00 Local and Long distance charges	at	515.00 =	6,180			\$6,600	\$6,600
			at	35.00 =	420				
WATER & SEWER	10580062 - 622400	1.00 Water and sewer charges	at	1,850.00 =	1,850			\$1,850	\$1,850
ELECTRIC	10580062 - 622500	1.00 Additional Electrical relating to MSF new building 12.00 Electricity -Transit Hub 12.00 Lighting and bus heaters - Office & Grg	at	3,000.00 =	3,000			\$8,676	\$8,676
			at	25.00 =	300				
			at	448.00 =	5,376				
TRAVEL	10580062 - 623000	1.00 Seminars, conferences, training	at	1,000.00 =	1,000			\$1,000	\$1,000

Participation has grown in state-wide responsibility as MTA President and related representational duties.

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018		
MEDICAL SERVICES	10580062 - 625500	3.00	Return to duty post sick leave	at	289.00	867	\$1,437	\$1,437
		8.00	Driver I.C.C. / D.O.T. physicals. This is a mandatory requirement.	at	57.00	456		
		2.00	Driver I.C.C./D.O.T physicals for Sunday drivers	at	57.00	114		
MOTOR VEHICLE MAINT	10580062 - 626500	1.00	Vehicle Repairs	at	18,000.00	18,000	\$18,000	\$18,000
EQUIPMENT MAINTENANCE	10580062 - 627000	2.00	Computer & copier maintenance	at	300.00	600	\$1,500	\$1,500
		1.00	Inspect garage lift columns	at	900.00	900		
RADIO MAINTENANCE	10580062 - 627100	1.00	Bus antenna tuning No longer a contract.	at	1,500.00	1,500	\$1,500	\$1,500
BUILDING MAINTENANCE	10580062 - 627500	1.00	Upkeep and repairs to building. Garage roof is leaking in Spring / Rain. Need a new air compressor. Roof is asphalt with stone.	at	2,800.00	2,800	\$2,800	\$2,800
SOLID WASTE DISPOSAL	10580062 - 628100	2.00	Catch Basin Grit Removal at Bu Increased vendor costs	at	1,200.00	2,400	\$2,400	\$2,400
CONTRACTED SERVICES	10580062 - 628800	1.00	AVL System Support from Donna Tippett (80% reimbursed from FTA 5307 grant)	at	25,000.00	25,000	\$185,000	\$185,000
		1.00	Mandatory ADA Paratransit Service. (80% reimbursed from FTA 5307 grant)	at	150,000.00	150,000		
		1.00	Regional Planning Support from GPCOG (80% reimbursed from FTA 5307 grant)	at	10,000.00	10,000		
OFFICE SUPPLIES	10580063 - 630500	1.00	General office supplies Some supplies no longer eligible RTAP reimbursement	at	3,190.00	3,190	\$3,190	\$3,190
HEATING FUEL	10580063 - 631500	1.00	Additional heating costs relating to MSF new building	at	3,000.00	3,000	\$17,575	\$17,575
		250.00	Kerosene Bus office	at	3.10	775		
		5,000.00	Natural Gas - Transit HUB	at	1.15	5,750		
		7,000.00	Natural gas for garage heat	at	1.15	8,050		
GAS & OIL	10580063 - 632000	1,200.00	DEF (Diesel Exhaust Fluid)	at	2.20	2,640	\$125,640	\$125,640
		57,000.00	Gallons of Diesel fuel	at	2.00	114,000		
		1.00	Lube oils and antifreeze.	at	9,000.00	9,000		

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
TIRES & TUBES	10580063 - 632500 40.00 Mounting / Dismounting 4.00 New2 Wheels 8.00 Front Tires - 28.00 Retreads - rear	3,400 1,900 5,752 7,000	\$18,052
CLOTHING	10580063 - 634500 12.00 Mechanics uniform (weekly rat 1.00 Safety shoe allowance for mechanic and accessories 15.00 Uniforms for drivers CBA item now at this amount	1,104 650 3,750	\$5,504
SMALL TOOLS	10580063 - 636000 1.00 Miscellaneous tools for garage	1,500	\$1,500
CLEANING SUPPLIES	10580063 - 636500 1.00 Bus washing soap, rags, paper towels, etc.	2,000	\$2,000
VEHICLE SUPPLIES	10580063 - 638600 1.00 Other Supplies 1.00 Warranties on new buses expire at different intervals.	13,500 30,000	\$43,500
BUILDING MAINT SUPPLIES	10580063 - 638800 1.00 Miscellaneous supplies	1,200	\$1,200
DUES & MEMBERSHIPS	10580064 - 642000 1.00 Maine Transit Assoc 1.00 NEPTA Dues	1,250 225	\$1,475
TRANSFER OUT	10580088 - 900001 5.00 Avaya Replacement 5 Phones @ \$6 x 12 months	360	\$360
TOTAL BUS SERVICE		\$1,349,840	\$1,357,928

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
WATERFRONT						
TRAVEL	\$0	\$0	\$500	\$500	\$500	\$500
			\$500	\$500	\$500	\$500
DUES & MEMBERSHIPS	\$500	\$500	\$557	\$557	\$557	\$557
CONTRIBUTIONS	\$38,000	\$38,000	\$40,000	\$40,000	\$40,000	\$40,000
	\$38,500	\$38,500	\$40,557	\$40,557	\$40,557	\$40,557
TOTAL WATERFRONT	\$38,500	\$38,500	\$41,057	\$41,057	\$41,057	\$41,057

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>	500	500	\$500	\$500
WATERFRONT					
TRAVEL	1.00 Regional development, NE Ports, Port Safety Forum at of Me & NH, Dredging Comm.	500.00	=	500	\$500
DUES & MEMBERSHIPS	1.00 Portland Propeller Club	57.00	=	57	\$557
	1.00 Waterfront Alliance	500.00	=	500	
CONTRIBUTIONS	1.00 Harbor Commission	40,000.00	=	40,000	\$40,000
TOTAL WATERFRONT				\$41,057	\$41,057

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
GENERAL ASSISTANCE DEPARTMENT -						
ADMINISTRATION						
HOURLY	\$20,980	\$26,469	\$36,488	\$38,588	\$38,588	\$38,588
SALARY	\$61,059	\$62,328	\$64,445	\$66,314	\$66,314	\$66,314
TEMPORARY HELP	\$0	\$-472	\$0	\$0	\$0	\$0
OVERTIME	\$1,947	\$1,768	\$2,723	\$2,723	\$2,723	\$2,723
	\$83,986	\$90,094	\$103,656	\$107,625	\$107,625	\$107,625
PRINTING & BINDING	\$0	\$84	\$313	\$313	\$313	\$313
TELEPHONE	\$461	\$488	\$470	\$470	\$470	\$470
SUBSCRIPTIONS	\$20	\$0	\$50	\$50	\$50	\$50
EQUIPMENT MAINTENANCE	\$0	\$0	\$474	\$474	\$474	\$474
CONTRACTED SERVICES	\$1,927	\$2,788	\$2,000	\$2,000	\$2,000	\$2,000
	\$2,408	\$3,360	\$3,307	\$3,307	\$3,307	\$3,307
OFFICE SUPPLIES	\$798	\$691	\$2,000	\$2,000	\$2,000	\$2,000
	\$798	\$691	\$2,000	\$2,000	\$2,000	\$2,000
DUES & MEMBERSHIPS	\$60	\$110	\$100	\$100	\$100	\$100
	\$60	\$110	\$100	\$100	\$100	\$100
TRANSFER OUT	\$168	\$120	\$144	\$144	\$144	\$144
	\$168	\$120	\$144	\$144	\$144	\$144
TOTAL ADMINISTRATION	\$87,421	\$94,375	\$109,207	\$113,176	\$113,176	\$113,176

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>					
GENERAL ASSISTANCE DEPARTMENT - ADMINISTRATION						
HOURLY	10682061 - 611000	1	GA ADMINISTRATIVE ASSISTANT		\$38,588	\$38,588
SALARY	10682061 - 611500	1	DIRECTOR OF SOCIAL SERVICES		\$66,314	\$66,314
OVERTIME	10682061 - 612500	1.00	Coverage for vacation and Welfare Director's meetings. Coverage is at \$18.51 per hour for three weeks of vacation at 37.5 hours per week and one day at the Maine Municipal Association conference and two days at the Welfare Director's meeting.	at 2,723.00 =	\$2,723	\$2,723
PRINTING & BINDING	10682062 - 620500	1.00	Miscellaneous Forms - NCR applications, etc.	at 313.00 =	\$313	\$313
TELEPHONE	10682062 - 622000	12.00	Conversant/Avaya	at 26.50 =	\$470	\$470
		1.00	Long distance	at 152.00 =		
SUBSCRIPTIONS	10682062 - 624500	1.00	Trade Manuals / MMA GA publications	at 50.00 =	\$50	\$50
EQUIPMENT MAINTENANCE	10682062 - 627000	1.00	Photocopier annual maintenance in General Assistance Office	at 474.00 =	\$474	\$474
CONTRACTED SERVICES	10682062 - 628800	1.00	INTREPRETER	at 700.00 =	\$2,000	\$2,000
		1.00	Welpac	at 1,300.00 =		
OFFICE SUPPLIES	10682063 - 630500	1.00	Printer supplies and general office supplies. The increase is for a more efficient scanner.	at 2,000.00 =	\$2,000	\$2,000
DUES & MEMBERSHIPS	10682064 - 642000	1.00	Maine Welfare Directors Assoc. for Administrator and Admin Asst.	at 100.00 =	\$100	\$100
TRANSFER OUT	10682088 - 900001	2.00	Avaya Replacement 2 Phones @ \$6 x 12 months	at 72.00 =	\$144	\$144
TOTAL ADMINISTRATION					\$113,176	\$113,176

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
GENERAL ASSISTANCE DEPARTMENT - GA SOCIAL SERVICES						
WATER & SEWER	\$1,635	\$2,621	\$2,500	\$3,000	\$3,000	\$3,000
ELECTRIC	\$13,927	\$11,344	\$15,000	\$15,000	\$15,000	\$15,000
BURIALS	\$6,825	\$5,495	\$8,000	\$8,000	\$8,000	\$8,000
	\$22,387	\$19,461	\$25,500	\$26,000	\$26,000	\$26,000
HEATING FUEL	\$11,832	\$9,723	\$15,000	\$15,000	\$15,000	\$15,000
FOOD	\$16,812	\$27,951	\$27,000	\$32,000	\$32,000	\$32,000
CLOTHING	\$209	\$99	\$800	\$800	\$800	\$800
MEDICAL & LAB SUPPLIES	\$7,603	\$11,358	\$15,000	\$15,000	\$15,000	\$15,000
HOUSEHOLD SUPPLIES	\$9,714	\$15,641	\$15,000	\$15,000	\$15,000	\$15,000
DIAPERS	\$2,742	\$6,792	\$6,500	\$6,500	\$6,500	\$6,500
MISC SUPPLIES	\$0	\$196	\$0	\$0	\$0	\$0
RENT	\$48,913	\$71,761	\$79,300	\$84,300	\$84,300	\$84,300
	\$193,813	\$316,607	\$310,000	\$332,000	\$332,000	\$332,000
	\$193,813	\$316,607	\$310,000	\$332,000	\$332,000	\$332,000
TOTAL GA SOCIAL SERVICES	\$265,113	\$407,829	\$414,800	\$442,300	\$442,300	\$442,300

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

**MANAGER'S
BUDGET
2017/2018**

**ADOPTED
BUDGET
2017/2018**

<u>Account Description</u>	<u>Explanation</u>					
GENERAL ASSISTANCE DEPARTMENT - GA SOCIAL SERVICES						
WATER & SEWER	1.00 Residential Service when not included in rent	10682162 - 622400	at	3,000.00 =	\$3,000	\$3,000
ELECTRIC	1.00 Residential Electricity & Gas - non heat	10682162 - 622500	at	15,000.00 =	\$15,000	\$15,000
BURIALS	1.00 Provided when responsible relatives are not available or personal resources are inadequate. The department has seen an increase.	10682162 - 629700	at	8,000.00 =	\$8,000	\$8,000
HEATING FUEL	1.00 Includes residential heating oil, coal, wood and natural gas	10682163 - 631500	at	15,000.00 =	\$15,000	\$15,000
FOOD	1.00 Vendor payments for basic food items for family needs.	10682163 - 633500	at	32,000.00 =	\$32,000	\$32,000
CLOTHING	1.00 Vendor payments for non-postponable purchases when other resources are not available	10682163 - 634500	at	800.00 =	\$800	\$800
MEDICAL & LAB SUPPLIES	1.00 Includes both prescription and over the counter drugs not covered by other programs	10682163 - 635000	at	15,000.00 =	\$15,000	\$15,000
HOUSEHOLD SUPPLIES	1.00 Household and personal care needs	10682163 - 635500	at	15,000.00 =	\$15,000	\$15,000
DIAPERS	1.00 Diapers for young children and pull-ups.	10682163 - 635600	at	6,500.00 =	\$6,500	\$6,500
RENT	1.00 Shelter cost for qualifying applicants. Monthly rent & emergency lodging in motels/shelters. An increase in FY16/17 verses the year prior due to an increase in homelessness and program cuts at the Federal level.	10682164 - 641000	at	332,000.00 =	\$332,000	\$332,000
TOTAL GA SOCIAL SERVICES					\$442,300	\$442,300

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
HEALTH							
MEDICAL SERVICES	10683062 - 625500	\$15,000 \$15,000	\$17,500 \$17,500	\$15,000 \$15,000	\$15,000 \$15,000	\$15,000 \$15,000	\$15,000 \$15,000
CONTRIBUTIONS	10683064 - 643000	\$2,250 \$2,250	\$2,250 \$2,250	\$4,000 \$4,000	\$4,000 \$4,000	\$4,000 \$4,000	\$4,000 \$4,000
TOTAL HEALTH		\$17,250	\$19,750	\$19,000	\$19,000	\$19,000	\$19,000

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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Explanation

Account Description

HEALTH

MEDICAL SERVICES	10683062 - 625500	1.00 VNA Home health visits	at	15,000.00 =	15,000	\$15,000	\$15,000
CONTRIBUTIONS	10683064 - 643000	1.00 The Food Cupboard	at	4,000.00 =	4,000	\$4,000	\$4,000
TOTAL HEALTH						\$19,000	\$19,000

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
INSURANCE						
MAINE STATE RETIREMENT	\$930,173	\$1,026,750	\$1,118,300	\$1,207,100	\$1,190,500	\$1,194,700
DEFERRED COMP	\$37,114	\$38,718	\$52,200	\$65,800	\$65,800	\$65,800
401A	\$249,338	\$238,541	\$254,700	\$250,400	\$250,250	\$250,300
LONG TERM DISABILITY	\$20,077	\$22,059	\$21,500	\$22,800	\$22,825	\$23,100
SOCIAL SECURITY	\$861,011	\$865,056	\$952,100	\$982,900	\$978,200	\$982,000
GROUP LIFE	\$11,781	\$11,547	\$11,890	\$11,890	\$11,890	\$11,890
WORKERS COMP	\$469,163	\$468,654	\$482,000	\$482,000	\$482,000	\$482,000
HEALTH INSURANCE	\$3,178,551	\$3,184,979	\$3,528,900	\$3,758,800	\$3,701,100	\$3,720,600
WELLNESS	\$10,555	\$12,373	\$13,000	\$13,000	\$13,000	\$13,000
ACCRUED VACATION/PAYROLL	\$154,156	\$371,785	\$150,000	\$150,000	\$150,000	\$150,000
MEDICAL SERVICES	\$31,083	\$27,011	\$27,000	\$27,000	\$27,000	\$27,000
	\$5,953,003	\$6,267,474	\$6,611,590	\$6,971,690	\$6,892,565	\$6,920,390
LIABILITY & FIRE	\$269,051	\$284,688	\$289,020	\$303,980	\$303,980	\$303,980
	\$269,051	\$284,688	\$289,020	\$303,980	\$303,980	\$303,980
TRANSFER OUT	\$192,000	\$42,500	\$42,500	\$42,500	\$42,500	\$42,500
	\$192,000	\$42,500	\$42,500	\$42,500	\$42,500	\$42,500
TOTAL INSURANCE	\$6,414,055	\$6,594,662	\$6,943,110	\$7,318,170	\$7,239,045	\$7,266,870

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2017/2018</u>	<u>ADOPTED BUDGET 2017/2018</u>
INSURANCE			
MAINE STATE RETIREMENT	10160061 - 618000	\$1,190,500	\$1,194,700
DEFERRED COMP	10160061 - 618100	\$65,800	\$65,800
401A	10160061 - 618101	\$250,250	\$250,300
LONG TERM DISABILITY	10160061 - 618200	\$22,825	\$23,100
SOCIAL SECURITY	10160061 - 618300	\$978,200	\$982,000
GROUP LIFE	10160061 - 618400	\$11,890	\$11,890
WORKERS COMP	10160061 - 618500	\$482,000	\$482,000
HEALTH INSURANCE	10160061 - 618600	\$3,701,100	\$3,720,600
WELLNESS	10160061 - 618601	\$13,000	\$13,000
ACCRUED VACATION/PAYROLL	10160061 - 618800	\$150,000	\$150,000
MEDICAL SERVICES	10160061 - 625500	\$27,000	\$27,000
LIABILITY & FIRE	10160064 - 646100	\$303,980	\$303,980
	1.00 Insurance for Buglight Park	at 2,980.00 =	2,980
	1.00 MMA Property and Casualty Risk	at 301,000.00 =	301,000
TRANSFER OUT	10160088 - 900001	\$42,500	\$42,500
	1.00 Self-Insurance Reserve	at 12,500.00 =	12,500
	1.00 Unemployment Reserve	at 30,000.00 =	30,000
TOTAL INSURANCE		\$7,239,045	\$7,266,870

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
GENERAL OBLIGATION DEBT						
TEMPORARY & ADMIN	\$0	\$0	\$3,000	\$3,000	\$3,000	\$3,000
BOND INTEREST	\$33,300	\$25,800	\$223,500	\$421,406	\$421,406	\$421,406
LEASE INTEREST	\$21,155	\$18,422	\$15,598	\$12,679	\$12,679	\$12,679
BOND PRINCIPAL	\$260,000	\$260,000	\$260,000	\$845,000	\$845,000	\$845,000
LEASE PRINCIPAL	\$82,084	\$84,818	\$87,643	\$90,561	\$90,561	\$90,561
	\$396,539	\$389,039	\$589,741	\$1,372,646	\$1,372,646	\$1,372,646
TOTAL GENERAL OBLIGATION DEBT	\$396,539	\$389,039	\$589,741	\$1,372,646	\$1,372,646	\$1,372,646

City of South Portland
 2017/2018 Adopted Budget
 General Fund Expenditure
 Line Item Detail

MANAGER'S
BUDGET
2017/2018

ADOPTED
BUDGET
2017/2018

<u>Account Description</u>	<u>Explanation</u>								
GENERAL OBLIGATION DEBT									
TEMPORARY & ADMIN	12090066 - 668800							\$3,000	\$3,000
BOND INTEREST	12090066 - 668900	1.00	05/01/18	Bond Payment -1999 Issue	at	3,150.00	=	3,150	\$421,406
		1.00	09/01/17	Bond Payment -2016 MSF Interest	at	209,153.00	=	209,153	
		1.00	11/01/17	Bond Payment -1999 Issue	at	6,300.00	=	6,300	
		1.00	3/1/18	Bond Payment -2016 MSF Interest	at	202,803.00	=	202,803	
LEASE INTEREST	12090066 - 668950	1.00		Energy Improvements Lease	at	12,679.00	=	12,679	\$12,679
BOND PRINCIPAL	12090066 - 669000	1.00	09/01/17	Bond Payment - 2016 MSF Principal	at	635,000.00	=	635,000	\$845,000
		1.00	11/01/17	Bond Payment -1999 Issue	at	210,000.00	=	210,000	
LEASE PRINCIPAL	12090066 - 669050	1.00		Energy Lease Payment	at	90,561.00	=	90,561	\$90,561
TOTAL GENERAL OBLIGATION DEBT									\$1,372,646
									\$1,372,646

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
PENSION OBLIGATION						
BOND INTEREST	\$27,486	\$20,551	\$10,276	\$0	\$0	\$0
BOND PRINCIPAL	\$513,765	\$513,765	\$513,765	\$0	\$0	\$0
	\$541,251	\$534,316	\$524,041	\$0	\$0	\$0
TOTAL PENSION OBLIGATION	\$541,251	\$534,316	\$524,041	\$0	\$0	\$0

City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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Explanation

Account Description

PENSION OBLIGATION

BOND INTEREST	12091066 - 668900	\$0
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BOND PRINCIPAL	12091066 - 669000	\$0
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TOTAL PENSION OBLIGATION

\$0

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary**

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
CONTINGENCY ABATEMENT RESERVE						
CONTRACTED SERVICES 13093062 - 628800	\$91,520 \$91,520	\$92,801 \$92,801	\$100,000 \$100,000	\$100,000 \$100,000	\$100,000 \$100,000	\$100,000 \$100,000
ABATEMENTS 13093064 - 648000	\$2,586 \$2,586	\$0 \$0	\$12,000 \$12,000	\$12,000 \$12,000	\$12,000 \$12,000	\$12,000 \$12,000
TRANSFER OUT 13093088 - 900001	\$15,000 \$15,000	\$15,000 \$15,000	\$15,000 \$15,000	\$15,000 \$15,000	\$15,000 \$15,000	\$15,000 \$15,000
TOTAL CONTINGENCY ABATEMENT RESERVE	\$109,106	\$107,801	\$127,000	\$127,000	\$127,000	\$127,000

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
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<u>Account Description</u>	<u>Explanation</u>								
CONTINGENCY ABATEMENT RESERVE									
CONTRACTED SERVICES	13093062 - 628800	1.00	Contingency	at	100,000.00	=	100,000	\$100,000	\$100,000
ABATEMENTS	13093064 - 648000	1.00	Poverty Abatements	at	12,000.00	=	12,000	\$12,000	\$12,000
TRANSFER OUT	13093088 - 900001	1.00	Equipment Reserve	at	15,000.00	=	15,000	\$15,000	\$15,000
TOTAL CONTINGENCY ABATEMENT RESERVE								\$127,000	\$127,000

City of South Portland
 2017/2018 Adopted Budget
 General Fund Expenditure
 Line Item Summary

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
MUNICIPAL FACILITIES						
TRANSFER OUT	\$70,000	\$70,000	\$20,000	\$20,000	\$20,000	\$20,000
	\$70,000	\$70,000	\$20,000	\$20,000	\$20,000	\$20,000
13094088 - 900001						
	\$70,000	\$70,000	\$20,000	\$20,000	\$20,000	\$20,000
TOTAL MUNICIPAL FACILITIES	\$70,000	\$70,000	\$20,000	\$20,000	\$20,000	\$20,000

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
MUNICIPAL FACILITIES			
TRANSFER OUT	13094088 - 900001	20,000.00 =	20,000
	1.00 Municipal facilities reserve	20,000	20,000
TOTAL MUNICIPAL FACILITIES		\$20,000	\$20,000

City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Summary

	ACTUAL 2014/2015	ACTUAL 2015/2016	APPROVED BUDGET 2016/2017	DEPARTMENT REQUEST 2017/2018	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
COUNTY TAX						
COUNTY TAXES	\$2,327,942	\$2,434,056	\$2,504,088	\$2,598,030	\$2,598,030	\$2,598,030
	\$2,327,942	\$2,434,056	\$2,504,088	\$2,598,030	\$2,598,030	\$2,598,030
TOTAL COUNTY TAX	\$2,327,942	\$2,434,056	\$2,504,088	\$2,598,030	\$2,598,030	\$2,598,030

**City of South Portland
2017/2018 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	MANAGER'S BUDGET 2017/2018	ADOPTED BUDGET 2017/2018
COUNTY TAX			
COUNTY TAXES	15098067 - 671000	\$2,598,030	\$2,598,030
TOTAL COUNTY TAX		\$2,598,030	\$2,598,030