



**Minutes
Historic Preservation Committee
Regular Meeting**

Monday, August 8, 2022 – 6:30PM

In-Person Meeting: Hamlin Conference Room (496 Ocean Street)

Present: Doreen Gay, Robert Blackwood, Jessie Brakenwagen, Erin Van Den Berghe, and Milan Nevajda
(Planning Director/ Staff Liaison)

1. Meeting opened at 6:32PM.
2. Goalsetting & Priorities Discussion began at 6:37PM

The Committee welcome its newest member Erin Van Den Berghe, and provided an overview of the updated short-term (immediate/within the next year), medium-term (within the next 3-5 years), and long-term (within the next 5-7 years) goals. J Brakenwagen motioned, E. Van Den Berghe seconded, to adopt the Historic Preservation Committee Goals and Workplan as presented

3. Council and Committee Chair Report-Out began at approximately 7:10PM

The Committee reviewed the memo prepared by staff for the Council-Chair check-in on August 23rd. J. Brakenwagen motioned, R. Blackwood seconded, to direct the Chair to present the memo on behalf of the committee.

4. Overview of Historic Preservation Resources began at 7:28 PM

Member J. Brakenwagen provided a brief summary of available resources and the committee discussed the format for sharing information, including the database, outside of a committee meeting. M. Nevajda advised that documents may be shared but editing of those documents and discussion on the documents should not occur outside of a properly agendized meeting. Google documents could be used but the committee would need to limit editing privileges and ensure all editing and discussion of the content of the database occurs in an agendized, public meeting.

The committee discussed continued this item to the next agenda and advised staff of the standard meeting time of 5:30 PM rather than 6:30 PM.

5. The meeting ended at 7:38PM.

Minutes amended and approved 9.12.2022