



CITY OF  
**SOUTH  
PORTLAND**  
City Clerk

**Jessica A. Hughes**  
City Clerk

**Alice Kelley**  
Deputy City Clerk

## DOG LICENSE APPLICATION

Per State Law, all dogs in the State of Maine must be licensed at 6 months of age or within 10 days of ownership. Dog licenses expire on December 31st each year and must be renewed on an annual basis by January 31st. It is a civil violation to own an unlicensed dog, which carries with it a court summons and a fine of up to \$100 (MRSA 7 § 3924 (1)).

### TO LICENSE YOUR DOG BY MAIL, PLEASE SUBMIT THE FOLLOWING:

- Copy of current rabies vaccination certificate
- Check or money order payable to “City of South Portland” for \$6 for a spayed/neutered dog Or \$11 for an enacted dog
- \$25 late fee per dog for renewals submitted after January 31<sup>st</sup>
- Self-addressed stamped envelope
- The information outlined below

### **If you have more than one dog, please complete an application for each dog.**

Please provide the following information, if it is not included on the Rabies certificate; Name of Dog: \_\_\_\_\_ Age: \_\_\_\_\_

Weight: \_\_\_\_\_ Breed(s): \_\_\_\_\_

Color(s): \_\_\_\_\_ Pattern: \_\_\_\_\_

Gender:    Male            Female    Is the Dog Spayed or Neutered:    YES        NO

Name of Dog Owner: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name of Veterinary Clinic/Hospital: \_\_\_\_\_

Your Email Address: \_\_\_\_\_

**Mail to City Hall:**  
City of South Portland  
ATTN: Dog Licenses  
PO Box 9422  
South Portland, Maine 04116-9422