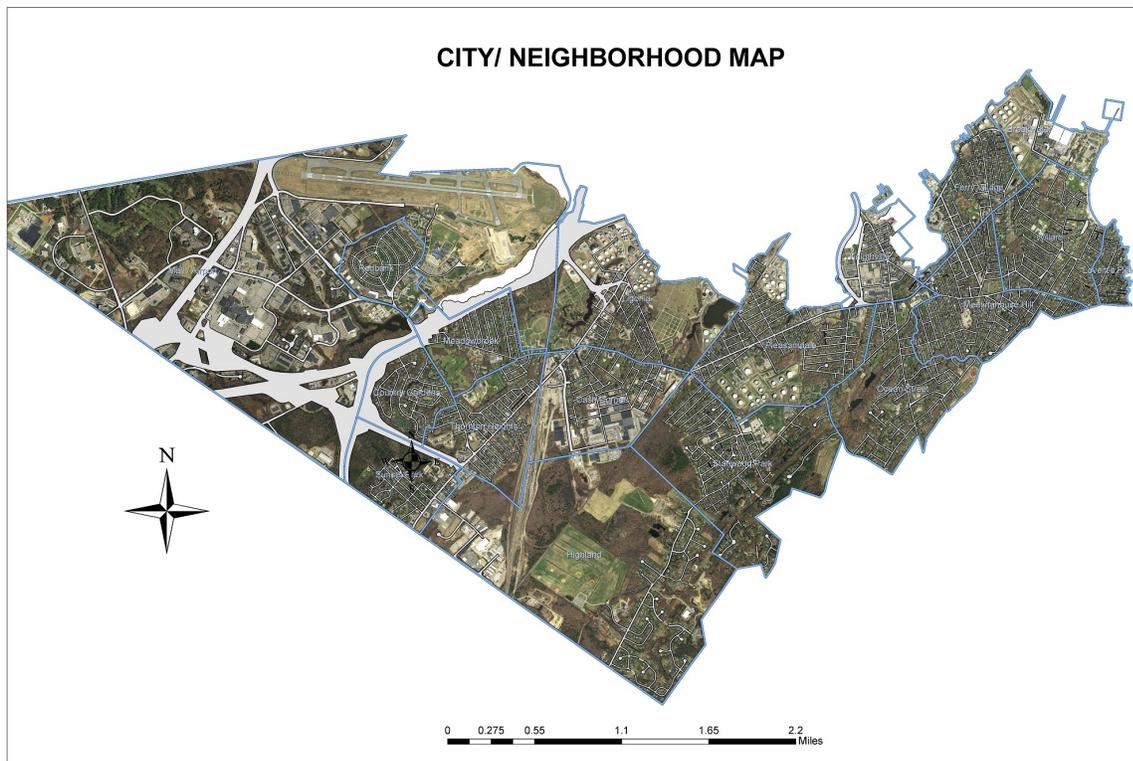
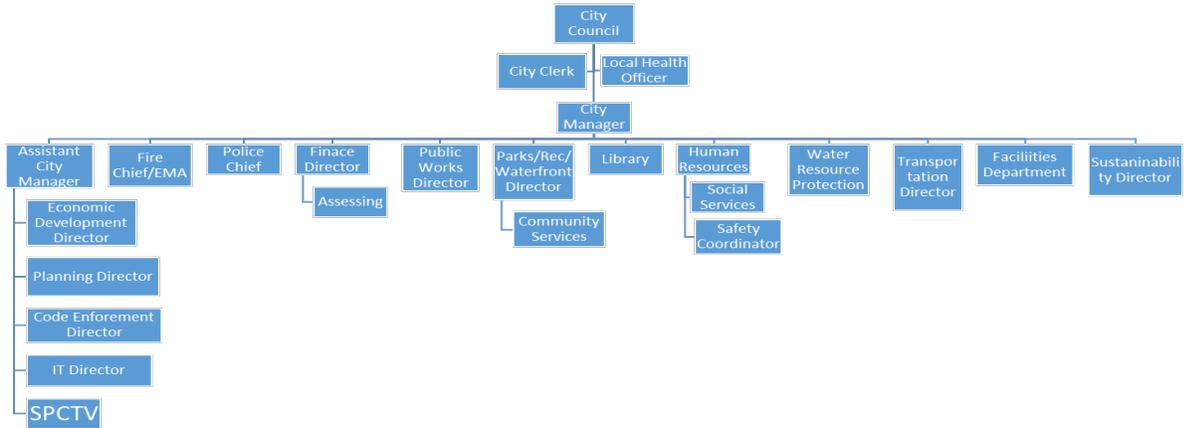


Annex A: Municipality Organization



South Portland 2020 Census Statistics

Land Area in sq miles		12.07
Population		26,498.00
Persons <5 y.o.	3.50%	927.43
Persons <18 y.o.	16.60%	4,398.67
Persons >65 y.o.	18.70%	4,955.13
Female persons	51.80%	13,725.96
Hispanic or Latino persons	3.10%	821.44
All Other ethnicities	10.60%	2,808.79
Persons with a disability, <65 y.o.	7.60%	2,013.85
Persons without health insurance, <65 y.o.	8.30%	2,199.33
Persons in poverty	6.90%	1,828.36
Veterans		1,572.00
Households¹		11,242.00
Persons/household		2.20
Unhoused persons (estimate) ²		1,765.60
Language other than English spoken at home	11.00%	2914
Households without broadband internet connection	9.70%	2570
Businesses		
All employer firms		1,092.00
Mean travel time to work (minutes) workers age 16+		18.00
Health		
With a disability, under age 65	8.2%	2172

1. “an apartment, a mobile home, a group of rooms, or a single room that is occupied as separate living quarters”
2. the calculation: persons/household*number of households=estimated number of persons in households; subtract this number from total population, leaving the estimated number of unhoused persons.

Roles and Responsibilities:

1. Emergency Management Leadership Team
 - a. Implement direction, coordination, and policy-making functions, as necessary, to provide for optimum protection of public health and safety before, during, and after a declared state of emergency.
 - b. Approve pre-planning, response goals, plans, and emergency accounting procedures.
 - c. Direct and coordinate response that overlaps departmental lines or requires decisions as to which department(s) will perform various functions.
 - d. Provide representatives to the Emergency Operations Center, as requested.
 - e. Commit staff and resources of departments, in the absence of the department head, or it is beyond the scope of the authority of the department head.
 - f. Oversee public information regarding the disaster/emergency event and recovery operations.
 - g. Authorize special purchasing due to emergency conditions.
 - h. Authorize the release of emergency public information statements.
2. Fire Services
 - a. Responsible for responding to incidents within the municipality, and to those locations that have established MAA, with the following types of services:
 - b. Fire suppression
 - c. Heavy rescue operations
 - d. Hazardous material incident response
 - e. Emergency medical services
 - f. Search and rescue operations
 - g. CBRNE monitoring
 - h. High and low angle rescue
 - i. Water/Ice rescue
 - j. Confined space/trench rescue
 - k. Evacuation recommendations, notifying evacuation authorities, and assisting in the dissemination of evacuation notification.
 - l. Fire code enforcement
3. Law Enforcement
 - a. Responsible for responding to incidents within the municipality, and to those locations that have established MAA, with the following types of services:
 - b. Maintenance of law and order
 - c. Crowd, traffic, and restricted area control
 - d. Coordinate evacuations
 - e. Identify local emergency evacuation routes from high hazard areas.

- f. Security measures, including protection of vital facilities
 - g. Provide security for the Emergency Operations Center, as needed
 - h. Assist in notification and warning of general public
 - i. Assist with initial impact assessment
 - j. Coordinate security for the damaged areas, vital facilities, equipment, staging areas, and shelter operations
4. Public Works
- a. Responsible for responding to incidents within the municipality, and to those locations that have established MAA, with the following types of services:
 - b. Coordination of restoring public facilities, roads, and bridges
 - c. Damage assessment for infrastructure and public facilities
 - d. Debris and snow clearance on roads and streets
 - e. Providing equipment, supplies, and personnel as needed
 - f. Supporting traffic control measures – providing signage, detours and barricades
 - g. Safety inspections – roads and bridges
5. Parks, Recreation and Waterfront
- a. Responsible for responding to incidents within the municipality, and to those locations that have established MAA, with the following types of services:
 - b. Debris removal (trees, branches)
 - c. Damage assessment for infrastructure and public facilities
6. Transportation
- a. Responsible for responding to incidents within the municipality, and to those locations that have established MAA, with the following types of services:
 - i. Provides emergency transportation, using city owned resources, primarily to shelters or any others location as deemed necessary by the IC/UC or EOC