



CITY OF
**SOUTH
PORTLAND**
Assessing

ASSESSOR'S OFFICE – SOUTH PORTLAND, MAINE
APPLICATION FOR ABATEMENT OF PROPERTY TAXES
(Pursuant to Title 36 of the Maine Revised Statutes § 841, Subject to §706-A)

Please read instructions on other side before filling out this form

1. NAME OF APPLICANT _____

2. ADDRESS OF APPLICANT _____

3. TELEPHONE NUMBER _____

4. LOCATION OF PROPERTY _____

MAP/LOT _____

5. ASSESSED VALUATION _____

6. ABATEMENT REQUESTED (VALUATION REDUCTION AMOUNT) _____

7. TAX YEAR FOR ABATEMENT REQUEST _____

8. REASONS FOR REQUESTING ABATEMENT (PLEASE BE SPECIFIC, STATING GROUNDS FOR BELIEF THAT PROPERTY IS OVERVALUED FOR TAX PURPOSES) _____

Attach any documentation available to support your claim.

TO THE ASSESSOR OF THE CITY OF SOUTH PORTLAND, MAINE:

In accordance with the provisions of Title 36 MRS § 841, I hereby make written application for abatement of property taxes as noted above. The above statements are correct to the best of my knowledge and belief.

Date

Signature of Applicant

THIS APPLICATION MUST BE SIGNED.

A SEPARATE APPLICATION FORM SHOULD BE FILED FOR EACH SEPARATELY ASSESSED PARCEL OF REAL ESTATE CLAIMED TO BE OVERVALUED.

INSTRUCTIONS

IN GENERAL: This application must be filed with the Assessor within 185 days from disputed assessment commitment date at City of South Portland, Assessing Office, 41 Cottage St, South Portland, ME 04106.

A separate application should be filed for each separately assessed parcel of real estate (more than one tax bill.)

A taxpayer, to be entitled to request abatement or to appeal from the local Assessor, must have filed a list of his taxable property with the Assessor in accordance with Title 36 MRS §706-A.

If such a list has not been filed upon proper notice, such list must be filed with this application, together with a statement as to why the list could not be filed at the proper time.

Written notice of decision will be given by the Assessor to the taxpayer within 10 days after the Assessor takes final action on the application. If such written notice is not given after 60 days from the date the application is filed, the application is deemed denied and the applicant may appeal or be subject to mediation as provided by statute. The applicant may, in writing, consent to further delay.

QUESTION 1: Print full name of the record owner of the property.

QUESTION 2: Mailing address of the applicant.

QUESTION 3: Daytime telephone number of the applicant.

QUESTION 4: Address of property, and map and lot designation.

QUESTION 5: Assessed valuation of property (as shown on tax bill).

QUESTION 6: Show amount by which you believe valuation should be reduced. For example, if the assessed valuation is \$300,000, you claim it should be \$250,000, then the response should be \$50,000.

QUESTION 7: Enter the fiscal year for which the abatement is requested.

QUESTION 8: State the reason for your claim, such as sale price of your property. Please be specific and include all information which you wish to have the Assessor consider in making a decision.

OFFICE USE ONLY

The abatement is granted in the amount of \$ _____ in valuation.

The abatement is denied.

Date

Brent Martin, CMA-4
Assessor, South Portland, Maine

IF YOU WISH TO APPEAL THIS DECISION, YOU MUST DO SO IN WRITING TO THE BOARD OF ASSESSMENT REVIEW WITHIN 60 DAYS OF THE ABOVE DATE.
