



Department of Planning & Development
 City of South Portland
 829 Sawyer Street
 South Portland, Maine 04106
 (207) 767-7603
 codeenforcement@southportland.org

APPLICATION FOR PAYMENT OF DRAINAGE PLAN REVIEW FEE

For Office Use:					
Date: _____	Fee Paid: \$ _____	Year Built: _____	Map: _____	Lot: _____	Zoning District: _____
Application #: _____		Permit #: _____		Date Issued: _____	
Type of Work: <input type="checkbox"/> New Structure <input type="checkbox"/> Alterations <input type="checkbox"/> Change of Occupancy <input type="checkbox"/> Installation <input type="checkbox"/> Change of Land Use <input type="checkbox"/> Interior Demolition					

PROJECT ADDRESS: _____	CONTRACTOR NAME: _____
OWNER NAME: _____	CONTRACTOR ADDRESS: _____
OWNER ADDRESS: _____	CONTRACTOR PHONE NUMBER: _____
OWNER PHONE NUMBER: _____	CONTRACTOR EMAIL ADDRESS: _____
OWNER EMAIL ADDRESS: _____	TENANT NAME/UNIT: _____

Type of Occupancy: Commercial Dwelling (Single & 2 Family) Dwelling (Multi = 3 Family+)

Per South Portland Ordinance Section 27-1536 (b)(3): "Activities that are not subject to site plan review that result in the expansion or alteration of an existing building or structure that increases the amount of impervious surface area by more than five thousand (5,000) square feet or the construction of a new principal building or structure must meet the requirements for a Drainage Plan. New principal buildings that are located in a subdivision with an approved Post Construction or Basic Stormwater Management are not required to comply with the requirement for a Drainage Plan if the approved Stormwater Management Plan contains provisions that adequately address surface drainage related to the construction of the building as determined by the Code Enforcement Officer."

To the Code Enforcement Officer of the City of South Portland, Maine: The undersigned hereby applies for:

1. Construction of a new principal building or structure not subject to site plan review, or
2. An expansion or alteration of an existing building or structure that increases the amount of impervious surface area by more than five thousand (5,000) square feet, but not subject to site plan review.

This work requires submittal of a Drainage Plan, including a written statement demonstrating how the project has been designed to minimize the volume and rate of storm water leaving the site including provisions for minimizing the area of impervious surface or the use of LID practices, and a plan and supporting documentation as detailed in City of South Portland Code of Ordinances Section 27-1536 (e) (1), (2) and (3).

The submitted materials will be forwarded to a peer reviewer. The minimum fee for peer review is \$300.00.

If the peer reviewer finds that the submitted plan requires extensive revisions in order for the plan to meet design standards and submission requirements, an additional fee may be charged to cover the cost of a new or substantially revised drainage plan review.

SIGNATURE OF APPLICANT/AGENT: _____ DATE: _____

BUILDING INSPECTOR: _____ DATE: _____