



# MASTER FEE SCHEDULE

## Schedule of License, Permit, Inspection and Application Fees

### Chapter 2 – Administration

Code/Statute	Type of Fee	Fee
§ 2-171	Request to Purchase City Real Property Interest, including a request to sell or vacate/discontinue City rights to a street or paper street	\$300
<b>Small Wireless Facilities Agreement</b>		
§ 2-172	Application for new small wireless facility, collocating on existing poles	\$500 up to 5 facilities; \$100/additional facility
§ 2-172	Application for new small wireless facility (non-collocation on new pole)	\$1,000 per facility
§ 2-172	Annual license fee for new or existing facilities	\$270 per facility

### Chapter 3 – Animals and Fowl

Code/Statute	Type of Fee	Fee
§ 3-2	<b>Animal Impoundments:</b> First offense Second offense Third offense and any subsequent offense	\$25 \$50 \$75
§ 3-53	Domesticated chickens	\$25
§ 3-53	Henhouse permit	\$25
§ 3-75	Beekeeping (per beekeeper)	\$25
§ 3-91	<b>Beekeeping penalty:</b> First offense Second offense Third offense and any subsequent offense	Maximum \$100 Maximum \$200 Maximum \$300
§ 3-104	Prescribed animal grazing for vegetation control permit	\$35
§ 3-114	<b>Grazing violations and penalties:</b> First offense (per day) Second offense and subsequent offenses (per day)	\$100 \$500
§ 3-203	Annual small farm animal permit	\$35
§ 3-211	<b>Small farm animal violations and penalties:</b> First offense (per day) Second offense and subsequent offenses (per day)	\$100 \$500

## Chapter 5 – Buildings

Code/Statute	Type of Fee	Fee
§ 5-66	List Property on the South Portland Inventory of Archaeological and Historic Places	\$150
§ 5-77	<b>Construction activities:</b> Application fee <sup>1</sup> Cost of work	\$100 \$15/\$1,000 of cost
	Air conditioning	\$15/\$1,000 of cost
	<b>Signs:</b> Application fee <sup>1</sup> Cost of work	\$100 \$15/\$1,000 of cost
	<b>Heating installations only:</b> Single-family dwelling, flat fee: Other: Minimum fee:	\$30 \$10/\$1,000 of cost \$30
	HVAC system only	\$15/\$1,000 of cost
	<b>Demolition:</b> Principal structures Accessory structures	\$50 \$25
	Relocations	\$15/\$1,000 of assessed valuation
	Home Occupations	\$50
	Change of Occupancy (non-residential)	\$50
	Swimming pools, per \$1,000	\$15
	Minimum fee for every permit (unless otherwise indicated).	\$50
	After-the fact permits (permits not applied for until after the work for which permit is required has already been started)	Triple the amount set forth herein up to maximum of one thousand dollars (\$1,000)
	Reinspection fee for each subsequent inspection determined by the Building Inspector to be necessary because the building or site being inspected has not been completed or is not eligible for a certificate of occupancy	\$50

<sup>1</sup> Non-refundable

## Chapter 7 – Electricity<sup>2</sup>

Code/Statute	Type of Fee	Fee
§ 7-44	<b>Application Fee, all applications except HVAC</b>	\$50
	<b>Services, each:</b>	
	Single phase, one meter	\$20
	Three phase, one meter	\$30
	Each additional meter	\$5
	<b>Low Voltage:</b>	
	Data Cabling, Security System	\$10/control panel \$5/floors wired
	Appliances <sup>3</sup>	\$3/unit
	Circuses, carnivals or fairs	\$60/event
	<b>HVAC Heat Pump/Mini-Splits:</b>	
	Application Fee	\$40
	Outdoor Units	\$5/unit
	Indoor Units	\$5/unit
	Lights, Receptacles, Switches	\$0.50/each
	Motors, generators, battery systems	\$6 each unit
	Signs	\$10 each
Solar Devices (modules, inverters)	\$3/each	
Space heating/HVAC/cooling: Oil, gas or electric	\$6each unit	
Swimming pools , hot tub, sauna, spa	\$40/each	
Transformers	\$20/unit	
After-the-fact permits (after work is done)	Triple the amount set forth herein up to \$1,000	

<sup>2</sup> Electrical permit fees are not refundable

<sup>3</sup> Including ranges, cooking tops, wall ovens, water heaters, refrigerators, dryers, disposals, clothes washers, dishwashers, microwave ovens, smoke detectors, etc.

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## Chapter 8 – Fire Protection and Prevention

Code / Statute	Type of Fee	Fee
<b>General Inspection Fees</b>		
§ 8-4.8	Initial inspection and first re-inspection	No charge
§ 8-4.8; § 8-13.23	Second and future re-inspections (per inspection)	\$225
§ 8-4.8; § 8-13.30; 30-A MRSA § 4452	Penalty for Violation of Accepted Codes	Minimum \$100 Maximum \$2,500
<b>Hazardous Materials Annual Site Inspection</b>		
§ 8-13.8; Table § 8-13.20(a)	Annual Inspection (Required for all facilities that have to submit Tier II Reports)	\$225
<b>Commercial Fire Alarm Plan Review &amp; Permit Fees</b>		
§ 8-3.15(4); Table § 8-13.20 (a); § 8-13.23	Installation and /or Modification of Fire Alarm/Detection/Smoke Control System Inspection Fee (initial)	\$100
§ 8-3.15(4); Table § 8-13.20 (a); § 8-13.23	Installation and /or Modification of Fire Alarm/Detection/Smoke Control System Inspection Fee (re-inspections)	\$100
§ 8-3.15(4); Table § 8-13.20 (a)	Replacement or Modification of Fire Alarm Control Panel with Exiting Devices Inspection Fee (initial)	\$100
§ 8-3.15(4); Table § 8-13.20 (a); § 8-13.23	Replacement or Modification of Fire Alarm Control Panel with Exiting Devices Inspection Fee (re-inspections)	\$100
<b>Commercial Sprinkler System Plan Review &amp; Permit Fees</b>		
§ 8-4.20(b)(2)	Sprinkler Connection Fee	\$275
§ 8-4.20(b)(2)	Sprinkler Annual Maintenance Fee	\$300 annually, prorated at \$25 per month due at time of connection
§ 8-4.20(d); Table § 8-13.20 (a)	New Sprinkler Heads	\$100 or \$1 per head, whichever is more
§ 8-4.20(d); Table § 8-13.20 (a)	Relocation of Sprinkler Head	\$100 or \$0.50 per head, whichever is more
§ 8-4.20(d)	Installation and /or Modification of Automatic Sprinkler System (initial)	\$75
§ 8-4.20(d)	Installation and /or Modification of Automatic Sprinkler System (initial)	\$225
§ 8-13.8; Table § 8.13.20(a)	Fire Pump Installations (each)	\$100
§ 8-13.8; Table § 8.13.20(a)	Hot Work Operations	\$100

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<b>Other Permit Fees</b>		
§ 8-13.8; Table § 8.13.20(a)	Blasting Permit	\$100
§ 8-4.17	Portable Structure Permit	\$100
§ 8- 4.22.1(a); Table § 8-13.20(a)	Permit to Burn Outside	\$100
§ 8- 4.22.4; Table § 8-13.20(a)	Campfire (one time inspection fee; permit must be renewed annually; failure to renew will result in an additional charge)	\$75
§ 8- 4.22.5; Table § 8-13.20(a)	Outdoor Fire Fireplace (one time inspection fee; permit must be renewed annually; failure to renew will result in an additional charge)	\$75
§ 8-4.22.6; Table § 8-13.20(a)	Bonfire	\$100
§ 8-4.22.8; Table § 8-13.20(a)	Alternative Hearing Devices	\$100
§ 8-4.22.8; Table §8-13.20(a)	Central Heating Units	\$100
§ 8-8.3	Violation Marine Oil Terminal and Tank Vessel Fire Protection	Minimum \$100 Maximum \$2,500
§ 8-8.4; 30-A MRSA § 4452	Tanker Vessel Inspection (per docking)	\$225
§ 8-9.2	Minimum amount of Gas Line Operations Work liability insurance	\$500,000 per occurrence
<b>AES Fire Alarm Fee</b>		
§ 8-3.3.1(c); § 8-3.10; § 7-3.10.6.	Connection Fee to Municipal Alarm System (AES)	\$275
§ 8- 3.3.1.3(c)	Maintenance Fee for Municipal Alarm System (AES)	\$300 annually, prorated at \$25 per month due at time of connection
§ 8- 3.3.1.3(d)	Municipal Alarm Disconnect (includes re-connection)	\$75
<b>False Alarm (Per Calendar Year)</b>		
§ 8-3.5(a); § 8-4.20 (h)	First Incident	No charge
§ 8-3.5(a); § 8-4.20 (h)	Second Incident	No charge
§ 8-3.5(b); § 8-4.20 (h)	Third Incident	\$250
§ 8-3.5(c); § 8-4.20 (h)	Forth Incident	\$250
§ 8-3.5(c); § 8-4.20 (h)	Fifth Incident	\$500
§ 8-3.5(d); § 8-4.20 (h)	All future Incidents	\$1,000
§ 8-3.9.2(4)	Fire Alarm Plan Review	Minimum \$100 Plus 0.20/square foot of building area

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<b>Fire Lane Violations</b>		
§ 8-11.6; 30-A MRSA § 4452	Fire Lane parking violation fine	Minimum \$100 Maximum \$2,500
<b>Fire Department Apparatus Fees</b>		
§ 8-15.3	Aerial / Ladder Truck (per hour)	\$250
	Pumper / Foam Truck (per hour)	\$250
	Squad /Rescue Truck (per hour)	\$250
	Command Truck (per hour)	\$250
	Ambulance Unit (per hour)	\$250
	Marine Rescue Boat (per hour)	\$250
	UTV-Gator (per hour)	\$125
	4x4 Pick Up Vehicle	\$125
	Foam Trailer (per hour)	\$250
	Personnel Labor (Per person/hour)	\$75
	Personnel Call Company (Per person /hour)	\$25
	Minimum Billable Time (Personnel and Equipment)	3 hours
	Late Payment	\$20 flat fee first month and 0.5% of outstanding bill per month after first month
<b>Confined Space Entry Standby (No Contract)</b>		
§ 8-15.3	Per Entry	\$525
<b>Confined Space Rescue Entry Standby (Contract)</b>		
§ 8-15.3	Base Contract Rescue, includes per entry 4 hours standby time & equipment	\$5,500
	Standby time per entry and per hour (above 4 hours)	\$225
	Per Entry	\$225
<b>Hazardous Materials Response</b>		
§ 8-4.26; § 8-15.3; 38 MRSA § 1318-A	Hazmat Decontamination Unit (per hour)	\$250
	Hazmat Technician Unit (Per hour)	\$250
	Pumper / Foam Truck (per hour)	\$250
	Squad /Rescue Truck (per hour)	\$250
	Command Truck (per hour)	\$250
	Ambulance Unit (per hour)	\$250
	Foam Trailer (per hour)	\$250
	Personnel Labor (Per person/hour)	\$75
	Personnel Call Company (Per person /hour)	\$25
	Consumables	Billed at Replacement Cost
	Extrication (Vehicle Accidents)	\$400
	Fluid Spill (Vehicle Accident per vehicle)	\$100
	Fluid Spill (Gas Station)	\$100
	Minimum Billable Time (Personnel and Equipment)	3 hours

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	Late Payment	\$20 flat fee first month and 0.5% of outstanding bill per month after first month
<b>Ambulance Rates</b>		
21 MRSA § 3173; Medicare & Medicaid Services (CMS)	Basic Life Support	\$977
	Advance Life Support Level 1	\$1,276
	Advance Life Support Level 2	\$1,854
	Mileage (per mile)	\$22
	No Transport	\$330
	Paramedic Intercept Fee	\$330
<b>Fireworks Displays &amp; Consumer Fireworks Penalties</b>		
§ 8-4.19	Minimum amount of Fireworks Display bond	\$100,000 per event
§ 8-12.2; 8 MRSA § 223-A(8)	First offense for any person who sells consumer fireworks or possesses consumer fireworks with the intent to sell them in the City	Minimum \$200 Maximum \$400
§ 8-12.2; 8 MRSA § 223- A(12)	Second and subsequent offense for any person who sells consumer fireworks or possesses consumer fireworks with the intent to sell them in the City	Minimum \$300 Maximum \$600
§ 8-12.2; 8 MRSA § 223- A(12)	First offense for any person who uses consumer fireworks or possesses consumer fireworks with the intent to use them in the City	Minimum \$200 Maximum \$400

## Chapter 9 – Garbage and Refuse

Code/Statute	Type of Fee	Fee
§ 9-33; § 14-33	Private Collection and Disposal	\$25
§ 9-707	Transfer Facility Fees & Accepted Items	see chart below

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<b>Acceptable Materials</b>	<b>Fee</b> (Final charges are based on the schedule and staff's best judgment of materials submitted for disposal)			
	<b>Cars</b>	<b>Vans/Small Trailers</b>	<b>Pick-up trucks</b>	<b>Pick-ups w/extended sides, one-tons, large</b>
Branches, Logs/Stumps <sup>4</sup> , Wood Chips	\$5	\$10	\$20	\$30 – \$50
Demo wood and lumber <sup>5</sup>	\$5	\$10	\$20	\$40
Sheetrock, fiberglass insulation, clean metal, vinyl siding, roofing shingles <sup>6</sup>	\$10	\$20	\$30	\$50
Leaves & Grass (In biodegradable paper bags or loose bulk only)	<b>Residents</b>	<b>Contractors</b>		
		<b>Pick-up Trucks</b>	<b>Pick-ups w/extended Sides, Large Trailers, One-tons</b>	
	Free	\$10/load	\$20/load	
<b>Appliances, Furniture, Outdoor equipment</b>				<b>Fee</b>
Pullout Couches				\$45 per item
Mattresses, box springs, ride on lawn mowers				\$25 per item
Couches				\$20 per item
Washers, dryers, stoves, dishwashers, hot water tanks, lawn mowers, snowblowers, microwaves, gas grills, sinks, toilets, furniture (not couches)				\$10 per item
<b>Batteries</b>				
Automotive				\$5 per item
Rechargeables, NiCad, hearing aid	Recyclable			No charge
Alkaline (standard household)	Not recyclable – can be thrown in your household trash			
<b>Propane Tanks</b> (tanks must have no leaks, but do not have to be empty)				
1 lb. tank (camp stove size)				\$1 per item
20 lb. tank				\$5 per item
30 lb. tank				\$10 per item
<b>Fire Extinguishers (must be empty)</b>				
Any size or type				\$5 per item
<b>Rubbish (Overflow household rubbish)</b>				
35 or 55 gallon bag				\$5 per bag
<b>Tires (no dump truck, tractor or heavy equipment tires permitted)</b>				
Without rims				\$10 per item
With rims				\$15 per item
<b>Universal Waste</b>				
Mercury items (thermometers, thermostats)				Charged by weight
Fluorescent Lightbulbs (tubes)				\$2 per bulb
Compact fluorescents (bulbs)				\$0.50 per bulb
<b>Waste Oil</b>				
Bulk only. Pour into holding tank				\$3 per gal (\$3 min)

<sup>4</sup> Up to to 6" diameter

<sup>5</sup> Wood must not be mixed with non-wood products (e.g. shingles, sheetrock, insulation, vinyl, sheet metal, wiring)

<sup>6</sup> Mixed loads must be sorted by the resident) small boats (cut in half), heating oil tanks (cut in half)

## Chapter 10 – Health Welfare and Sanitation Generally

Code/Statute	Type of Fee	Fee
§ 10-2	Pigpen or hog sty permit	\$35

## Chapter 11 – House-Car Trailers and Mobile Home Parks

Code/Statute	Type of Fee	Fee
§ 11-3	Maintaining Trailer Outside Mobile Home Park	\$25
§ 11-24	Mobile Home Park Design Approval	\$500

## Chapter 13 – Libraries

Code/Statute	Type of Fee	Fee
§ 13 et seq.	<b>Library Cards:</b> Resident w/proper ID Non -Residents, as defined by policy Replacement Card	No charge \$52 per year \$1
	<b>Late Fees:</b> Books and Other Materials Video Materials	\$.10 per day \$.25 per day
	<b>Replacement Fee</b> (lost, damaged, or items not returned)	Publisher's Full Retail Price
	<b>Printing from computer or making copies</b>	\$.25 per page

## Chapter 14 – Licenses, Permits and Business Regulations Generally

Code/Statute	Type of Fee	Fee
<b>General Administrative Fees</b>		
§ 14-3(b)	Application Processing Fee	\$25
§ 14-3(b)	Legal Advertisement Fee	\$125
§ 14-3(b); §14-8	Background Check Fee (per name)	\$31
§ 14-14; § 14-785; § 14-911	Violation (per offense)	Minimum \$100 Maximum \$500
<b>Peddlers and Solicitors; Temporary Vendors</b>		
§ 14-15	30 days or less (limit two per year)	\$70
§ 14-15	More than 30 days but less than 90 days (limit one per year)	\$120
§ 14-15(b); § 14-101	Christmas Tree Vendor	\$30
<b>Hotels Selling Spirituous, Vinous, or Maltous Liquors</b>		
§ 14-16	Hotel w/liquor	\$1,700
<b>Retail Stores Selling Malt Beverages and/or Vinous Liquors</b>		
§ 14-17; § 14-100 et seq.	Retail store w/malt and/or vinous	\$300
<b>Car Washes</b>		
§ 14-18	Car Wash, for profit making purposes	\$50
§ 14-18	Car Wash, bona fide non-profit organization on a temporary, short- term basis	No charge
<b>Pawn Brokers</b>		
§ 14-19; 30-A MRSA § 3961	Pawnbroker	\$75

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<b>Secondhand Dealers</b>		
§ 14-20; 30-A MRSA § 3971	Secondhand dealer	\$100
<b>Flea Market</b>		
§ 14-22	Operator	\$75
§ 14-22	Vendor	No charge
<b>Theaters</b>		
§ 14-23; 8 MRSA § 1 et seq.	Theater, motion picture - Seating capacity of 999 or less, per screen	\$300
§ 14-23 8 MRSA § 1 et seq.	Theater, motion picture - Seating capacity of 1000 or more, per screen	\$400
<b>Use of Public Sidewalk for Outdoor Seating</b>		
§ 14-24	Use of public sidewalk for outdoor seating	\$25
§ 14-24 (e)	Abutters notice	At cost
<b>Construction Activity at Night</b>		
§ 14-25	Construction activity at night	\$30
<b>Amplified Sound</b>		
§ 14-27	Amplified Sound License (per event)	\$10
<b>Poolrooms, Billiard Halls, Bowling Alleys, and Shooting Galleries</b>		
§ 14-29	Amusement Center, device or park not defined	\$100
§ 14-28; 8 MRSA § 1	Shooting gallery	\$100
<b>Roller-Skating Rink</b>		
§ 14-30; 8 MRSA § 601	Roller-skating rink	\$150
<b>Flammable Liquids, Oil, Hazardous Materials Manufacturing, Refining, Mixing or Storing</b>		
§ 14-32	<b>Flammable and combustible liquids:</b> 1,000-25,000gal >25,000gal	\$125
		\$200
§ 14-32	<b>Compressed gas:</b> under 2,000 gal >2,000 gal	\$100
		\$150
§ 14-32	Aircraft refueling	\$160
§ 14-32	Marina with fuel dispensing	\$150
§ 14-32	Other flammable liquids, oil, and hazardous materials	\$100
<b>Waste Hauling</b>		
§ 14-33; § 9-33 et seq.	Trucking, refuse removal	\$100
<b>Fireworks Displays</b>		
§ 14-34; 8 MRSA § 227-A(3)	Fireworks, public display	per 8 MRSA § 227-A(3)
<b>Garage Sales</b>		
§ 14-36	Garage sale	\$5
<b>Special Amusements</b>		
§§ 14 -45 -48; 28 MRSA § 702	Special amusement w/dancing	\$250
§§ 14 - 45 -48; 28 MRSA § 702	Special amusement w/o dancing	\$100
§ 14-48(c)	<b>Violation:</b>	

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	First Offense Subsequent Offenses	Maximum \$500 Maximum \$1,000
<b>Taxicabs</b>		
§ 14-58	Certificate of Public Convenience	No charge
§ 14-59	Each taxicab	\$60
§ 14-60	Driver (includes badge)	\$25
§ 14-62	<b>Fare Schedule:</b>  Fares based on Distance: <ul style="list-style-type: none"> <li>• 1/10 mile or part there of</li> <li>• Each additional 1/10 mile or part thereof</li> <li>• Per minute or part thereof, for waiting</li> </ul> Hourly fares: <ul style="list-style-type: none"> <li>• First hour or part thereof</li> <li>• Each additional 1/4 hour or part thereof</li> </ul> All fares: <ul style="list-style-type: none"> <li>• Hand Luggage</li> <li>• More than one passenger, trip between the same two points</li> </ul>	\$1.90 \$.30 \$.40  \$10 \$2.50  No charge Each to pay proportionate share of charge shown on meter
§ 14-68	Violation (per offense)	Maximum \$500
<b>Automobile Service Stations</b>		
§§ 14-75-80	Automobile service station, flammable liquids	\$125
<b>Lodging Establishments</b>		
§§ 14-90-93; 30-A MRSA § 3811; CMR DHS Rules Ch. 206	Lodging Establishment	\$50 plus \$3 per room up to a maximum \$300
<b>Food , Food Handlers, and Food Service Establishments</b>		
<b>Food Establishments without Alcoholic Beverages</b>		
§ 14-100 et seq.	Food preparation on site	\$250
§ 14-100 et seq.	No food preparation on site	\$150
§ 14-104	Mobile ice cream vending unit	\$120
§ 14-104	Mobile vending unit	\$150
§ 14-104	Pushcart	\$50
§ 14-104	Combination Mobile/Stationary vending unit	\$250
§ 14-104	Stationary vending unit	\$150
§ 14-104	Temporary (less than 2 weeks)	\$50
§ 14-104	Catering	\$100
§ 14-106	Violation (per offense)	Maximum \$500
<b>Food Establishment with Alcoholic Beverages</b>		
28-A MRSA § 653; § 14-100 et seq.	Club (non-profit) w/liquor	\$600
	Restaurant, Class A w/liquor	\$1,500
	Catering Establishment	\$600
	Restaurant w/malt and/or vinous	\$600
	Class A lounge w/liquor	\$2,200
	Tavern, stand-up bar w/malt	\$600
28-A MRSA §1052	Off-Premise Special Event Catering (State)	\$20
<b>Farmer's Markets</b>		

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§ 14- 105	Farmers' Market License (per location)	\$25
	Farmers' Market Vendor License (per location)	\$25
<b>Cable TV Franchise</b>		
§ 14- 203(1); 47 CFR § 76.41	Application filing fee	\$25
§ 14-204 (c); § 14-207	<b>Non -Compliance:</b> First Offense Second Offense Third Offense All Subsequent Offenses	Maximum \$500 Maximum \$1,000 Maximum \$1,500 Maximum \$2,000
§ 14- 206(a)	Proposal Bond	\$15,000
§ 14-206(b)	Performance Bond	\$100,000
<b>Bottle Clubs</b>		
§§ 14-250-270	Bottle Clubs	\$830
§ 14-270	Violation (per offense)	Maximum \$500
<b>Condominium Conversions</b>		
§ 14-305	Condominium Application	No Charge
§ 14-306	Violation (per offense)	Maximum \$1,000
<b>Coin Operated Game Machines</b>		
§§ 14- 401-413; 8 MRSA § 441 et seq.	<b>Coin-operated amusement device:</b> 1-10 machines (per machine) 11 <sup>th</sup> and subsequent machines (per machine)	\$100 \$50 Maximum \$6,500
§ 14-413	Violation (per offense)	Maximum \$500
<b>Used Car Lot</b>		
§ 14-501-511	Automobile Used Car Lot	\$120
§ 14-511	Violation (per offense)	Maximum \$500
<b>Massage Establishments and Therapists</b>		
§§ 14- 601-625	Massage Establishment	\$100
	Massage Therapist	\$50
	Combined Massage Establishment/ Massage Therapist	\$80
	Conditional Massage Therapist	\$30
§ 14-625	Violation (per offense)	Minimum \$500 Maximum \$1,000
<b>Adult Use Establishment</b>		
§§ 14-700-716	Adult Use Establishment	\$1,500
§ 14-713	Violation (per offense)	Minimum \$1,000 Maximum \$2,500
<b>Transfer Station for Municipal Solid Waste</b>		
§§ 14-725-728	Transfer Station for Municipal Solid Waste	\$500
§ 14-727	Violation (per offense)	Maximum \$2,500 plus costs
<b>Automobile Graveyards, Automobile Recycling Business and Junkyard</b>		
§§ 14- 751-758; 30-A MRSA § 3751	Automobile Graveyard or Junkyard	\$300
	Automobile Recycling Business	\$500

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<b>Marijuana Establishments</b>		
<b>Adult Use Marijuana Establishments</b>		
§ 14- 770 et seq.; 28-B MRSA § 101 et seq.	Adult Use Marijuana Cultivation Facility	\$600
	Adult Use Marijuana Products Manufacturing Facility	\$300
	Adult Use Marijuana Social Club	Prohibited
	Adult Use Marijuana Retail Store	\$1,400
	Adult Use Marijuana Testing Facility	License not required
<b>Medical Marijuana Establishments</b>		
§ 14- 770 et seq.; 22 MRSA § 2421 et seq.	Medical Marijuana Cultivation Facility	\$600
	Medical Marijuana Dispensary	\$1,400
	Medical Marijuana Products Manufacturing	\$300
	Medical Marijuana Retail Store	\$1,400
	Medical Marijuana Testing Facility	License not required
<b>Short-Term Residential Rentals</b>		
§§ 14- 800-814	Hosted Home Stay Registration (one rental in a one-, two-, three-, or four- family dwelling unit, or authorized accessory dwelling unit)	\$200
	Non-Hosted Home Stay Registration (one rental in a one-family dwelling unit)	\$400
	Inspection Fee for Fire Department inspection on initial/renewal registration <sup>7</sup>	\$100
§ 14-810	<b>Violations:</b>	
	First Offense (per day)	\$1,000
	Subsequent Offenses (per day)	\$1,500
	Other Violations	\$500
<b>Shelters</b>		
§§14- 900-912	Small-Scale (8 or fewer persons)	\$300
	Medium-Scale (9-39 persons)	\$1,400
	Large-Scale (40-100 persons)	\$1,400
<b>Miscellaneous Services &amp; Licenses</b>		
4 MRSA § 1920 (3F)	<b>Notary Services (per signature)</b>	
	Resident	\$5
	Non-Resident	\$10
4 MRSA § 1920 (3F); 5 MRSA § 90-G	Marriage Ceremony ( Performed by Municipal Wedding Officiant)	\$100
8 MRSA § 501-502	Carnival, traveling amusement show (per day)	\$125
8 MRSA § 501-502	Circus (per day)	\$300
17 MRSA § 13-A	Bingo, beano, games of chance	\$100
17 MRSA § 13-A	Single day event or raffle	\$25
30-A MRSA § 3781	Going out-of-business sale	\$75
31 MRSA § 2	Doing Business As/Sole Proprietorship	\$10

<sup>7</sup> Required for a rental in a three- or four- family dwelling unit; may be required at discretion of Fire Chief for a rental in a one- or two-family dwelling unit, or authorized accessory dwelling unit

## Chapter 15 – Motor Vehicles and Traffic

Code/Statute	Type of Fee	Fee
§ 15-25(a)	Penalty; special procedure for parking tickets	Minimum \$100 Maximum \$300
§ 15-25(b)	<b>Waiver for parking tickets:</b> No parking One hour parking Night parking Double parking Fire hydrants Bus stop Fire lanes Handicapped space No truck parking Snow Emergencies (Dec-Apr) Other	\$20 \$20 \$50 \$20 \$50 \$15 \$50 \$100 \$50 \$120 \$15
§§ 15-269 -285; § 14-8(b)(c)	Towing and Wrecker Business	\$240
§ 15-273(a)	Crash Tow	\$175
	Tow other than crash tow	\$150
§ 15-273(c)	Off-road, submerged, rolled over or otherwise requires special equipment for retrieval	\$100 for up to an hour, \$100 each additional hour
§ 15-273(d)	Storage per day, after 24hours	\$40
§ 15-273(e)	Vehicle release outside of night, weekend, or holiday release hours	No charge
§ 15-273(e)	Vehicle release during night, weekend, or holiday release hours	\$50
§ 15-273(f)	Release of vehicle from tow operator (CASH ONLY)	\$40

## Chapter 17 – Offenses - Miscellaneous Provisions

Code/Statute	Type of Fee	Fee
§ 17-18	Amplifying devices, machines	\$10
§ 17-22(a)	Drinking in unlicensed places	Maximum \$50
§ 17-56(a)	Anti-Graffiti violation	Maximum \$500
§ 17-56(c)	<b>Possession of graffiti implement violations:</b> First violation	\$250
	Subsequent violations	Maximum \$500

*This Schedule is subject to amendment by City Council Order.*

## Chapter 18 – Parks and Recreation<sup>8</sup>

Code/Statute	Type of Fee	Fee
§ 18 et seq.	Parks, Recreation & Waterfront Resident/Non-Resident Rental & Facility Rates	See charts below

### South Portland Community Center (21 Nelson Road, South Portland)

Space	Resident Hourly Rate	Non-Resident Hourly Rate
Aerobic Room	\$45	\$65
Activity Room	\$45	\$65
Conference Room	\$0	\$35
Gym (half)	\$60	\$100
Gym (Full)	\$85	\$125
Multiple Purpose Room	\$55	\$75
Casco Bay Room	\$60	\$80
Casco Bay Room w/kitchen	\$80	\$90

### South Portland Community Center Pool (21 Nelson Road, South Portland)

Space	Resident Hourly Rate	Non-Resident Hourly Rate
Pool 1 – 24 Swimmers	\$90	\$110
Pool 25 – 49 Swimmers	\$100	\$120
Pool 50 + Swimmers	\$110	\$130

### Redbank Community Center (95 MacArthur Circle West, South Portland)

Space	Resident Hourly Rate	Non-Resident Hourly Rate
Full Gym	\$80	\$120
Activity Room	\$30	\$45
Pavilion ( w/o electricity)	\$35	\$55
Pavilion ( w/electricity)	\$40	\$60

<sup>8</sup> The Recreation Department has the discretion to set the rates of our pre-registered recreation programs as these program rates can fluctuate frequently.

## Outdoor Athletic Facilities

Space	Fee
Softball field non-resident (2 hour block)	\$200
Baseball field non-resident (2 hour block)	\$250
Multipurpose field per field non-resident (2 hour block)	\$85
Multipurpose field per quad non-resident (2 hour block)	\$200
Multipurpose field per day per quad	\$600
Baseball Tournament - fees as follows:	
Fee per game	\$100
Fee per hour per staff member for overtime	\$50
<ul style="list-style-type: none"> <li>Weekdays - overtime rate starts at 2pm</li> <li>Weekends - Overtime rate starts 1.5 hrs prior to the start of the first scheduled game and ends 1 hour after completion of the last scheduled game.</li> <li>There is a 4 game maximum per day.</li> </ul>	

## Bug Light Boat Ramp

Pricing Options	Fee
Resident Daily Rate	\$10
Non-Resident Daily Rate	\$15
Resident Season Pass	\$100
Non-Resident Season Pass	\$150
Bug Light Business Parking (fee per spot)	\$125
Commercial Rate	\$2/foot

## Portland Street Pier

Space	Fee
Per Slip	\$2,000

## Park Fees

Facility / Event	Resident Hourly Rate	Non-Resident Hourly Rate
Park Rental - basic event – fitness class, family reunion, etc.	\$25	\$50
Park Rental – small event – 50-300 people	\$125	\$125
Park Rental - large event – 300+ people	\$225	\$225
Weddings	\$100	\$150
Electricity activation at Mill Creek Park or Bug Light Park	\$25	\$50
Porta Potty use for small and large events	\$50	\$50
Film/Photo Shoot (per day)	\$250	\$250

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## Facility Rates

<b>Open Gyms (21 Nelson Road and 95 MacArthur Circle West)</b>		<b>Fee</b>
Military		\$1
Residents		\$5
Non-Residents		\$7
<b>Open Swim (21 Nelson Road, South Portland)</b>		<b>Fee</b>
Military		\$1
Resident Children/Seniors		\$5
Non-Residents Children/Seniors		\$7
Resident Adults		\$6
Non-resident Adults		\$8
<b>Golf Course (155 Westcott Road, South Portland)</b>		<b>Fee</b>
Greens Fees (M-F)		\$18
Sat, Sun & Holidays		\$20
Pull Cart Rentals		\$6
Club Rentals		\$15
5 Play Play Pass		\$80
10 Play Pass		\$155
GHIN		\$50

## Cemeteries

<b>Code/Statute</b>	<b>Type of Fee</b>	<b>Fee</b>
§ 18-101 et seq.	Cremation Plot	\$300
	<b>Plot Opening and Closing:</b>	
	Weekday (Monday-Friday)	\$200
	Weekend (Saturday Only)	\$300

## Chapter 20 – Plumbing

<b>Code/Statute</b>	<b>Type of Fee</b>	<b>Fee</b>
§ 20-1	All applications for plumbing permits shall be made on forms provided by the State of Maine and shall be accompanied by the required fees as set forth by the State of Maine	
	Plumbing (surcharge per permit)	\$10

## Chapter 21 – Police

<b>Code/Statute</b>	<b>Type of Fee</b>	<b>Fee</b>
§ 21-5(a)	<b>Burglar Alarm Systems:</b>	
	First false alarm	No charge
	Second false alarm	\$35
	Third false alarm	\$75
	Fourth and any additional alarm	\$100

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## Chapter 22 – Sewer and Drains

Code/Statute	Type of Fee	Fee
§§ 22-37-38	Residential, Commercial & non-industrial Sewage discharge per 100 cubic feet (748 gallons)	\$7.38
	Domestic Sewage Holding Tank Waste	\$20.00 Flat Fee + \$9.86 per 1,000 gallons discharged
§ 22-66	Domestic Septage waste	\$15.00 Flat Fee + \$186.05 per 1,000 gallons discharged
§§ 22-37-38, § 22-150	Industrial Sewage discharge	\$16.00 per 1,000 gallons discharged \$.893 per lb BOD discharged \$.893 per lb TSS discharged
§§ 22-160-164	Sewer Connection (Impact Fee)	\$10.51 per daily gallons discharged
	Private Submeter User Charge	\$2.00 per month /per submeter

## Chapter 23 – Streets and Sidewalks

Code/Statute	Type of Fee	Fee
§ 23-9	Moving of Buildings	\$50
§ 23-10	Large Vehicle Movement	\$50
§ 23-36	Curb Cut	\$50
§ 23-42	Excavator License <sup>9</sup>	\$400
§ 23-45	Street and Sidewalk Opening <sup>10</sup>	\$525
§ 23-45	Street Moratorium <sup>11</sup>	\$85 per square yard
§ 23-103	<b>Parklet Permit:</b>	
	First year	\$100
	Each subsequent year	\$50

<sup>9</sup> Effective January 1, 2026 fee until December 31, 2026.

<sup>10</sup> Effective January 1, 2026 fee until December 31, 2026.

<sup>11</sup> Due to rising and unpredictable asphalt prices, this fee is subject to change at any time based on the market.

## Chapter 24 – Subdivisions

Code/Statute	Type of Fee	Fee
§ 24-8	<b>Pre-Application meeting:</b> Subdivision applications	\$200 plus application fee
§ 24-10	Minor subdivision	\$500
§ 24-27	Amended minor subdivision	\$300
§ 24-17	Major subdivision, preliminary plan	\$750 + \$100/lot or unit for each lot or unit >3
§ 24-24	Major subdivision, final plan	\$100/lot or unit
§ 24-27(a)	Amended major subdivision	\$500 if no additional lots created; otherwise same as for preliminary plan <sup>12</sup>
§ 24-27(b)	Minor Amendment, Subdivision	\$150
§ 24-42	Street Design Standard Waiver or Variance	\$500
	Re-approval of lapsed subdivision plan	\$300
	Any "after-the-fact" approval	Double the fee that would have been charged

## Chapter 25 - Swimming Pools and Wading Pools

Code/Statute	Type of Fee	Fee
§ 25-20(b)	Annual routine inspection if paid by May 31	\$40
§ 25-20(b)	Annual routine inspection if paid after May 31	\$80 + City's collection cost
§ 25-20(b)	Inspection in response to complaint or subsequent reinspections following closure or noncompliance event (per inspection)	\$100

<sup>12</sup> Existing lots do not count in calculating fee.

## Chapter 27 – Zoning

Code/Statute	Type of Fee	Fee
§§ 27-115- 304 et seq.; § 27-1401 et seq. ; § 27-1421 et seq.	<b>Pre-Application meeting for:</b> <ul style="list-style-type: none"> <li>• Zoning Map Amendments</li> <li>• Zoning Text Amendments</li> <li>• Other Ordinance Amendments requiring Planning Board review</li> <li>• Nonconforming Lot of Record Site Plans</li> <li>• Master Plans</li> <li>• Site Plans</li> <li>• Special Exceptions</li> </ul>	\$200 in addition to the application fee
	<b>Pre-Application meeting for:</b> <ul style="list-style-type: none"> <li>• Requests to purchase City property</li> <li>• Requests to vacate/discontinue streets</li> <li>• Shoreland zoning applications</li> <li>• Other applications requiring Planning Board review, not otherwise listed</li> </ul>	\$200 counted toward the application fee
§ 27-115	Zoning Map Change applications, including Map Changes associated with Conditional or Contract Zone Applications	\$1,000
§ 27-115	Zoning Text Amendment, inclusive of Conditional Zone Applications but not including Contract Zone Applications	\$1,000
§ 27-117	Contract Zone Application	\$2,000
§ 27-115(f)	Maximum Amount of Zoning Amendment Performance Bond/Guarantee	\$50,000
§ 27-152	Administrative or Miscellaneous Appeals of Design Standards or Off-Site Parking	\$500
§ 27-154	Board of Appeals application fee	\$100
§ 27-304	Nonconforming Lot of Record Site Plan	\$750
§ 27-740; § 27-746	Standards Compliance for Special Permitted Uses in the CS Zone	\$300
§ 27-747	Master Plan Application	\$1,000
§ 27-747	Master Plan Amendment	\$750
§ 27-1403	Special Exception application fee	\$750
	Site plan application fee	\$500 + \$100/1,000 sq. ft. of gross floor area
	Site plan required due to land disturbance only	\$500, or \$750 for disturbance > 1 acre
	Amended site plan	\$500 + \$100/1,000 sq. ft. of new gross floor area, except \$500 if modifications would not otherwise require site plan approval
	Amend a Special Exception application fee	\$750
	Re-approval of lapsed site plan	\$300
§ 27-1501	Cluster Subdivision, Minor or Major	\$900 + \$100/lot or unit for each lot/unit > 3

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§ 27-1577	Accessory dwelling unit application fee	\$500
§ 27-1322	Shoreland zoning and Floodplain Management application fee	\$500
§ 27-303	Shoreland zoning: Expand/modify nonconforming structure	\$750
§ 27-141	De Minimis Change application fee	\$150
§ 27-142	Minor Site Plan or Special Exception Amendment	\$250
§ 27-1526	Application for the use of the Freshwater Wetland Compensation Fund	\$50
	Zoning Waiver or Reduction not otherwise associated with a project that requires approval or a fee (e.g. Above Ground Storage Tank Waiver in § 27-1517)	\$500
	Any “after-the-fact” approval	Double the fee that would have been charged
§ 27-2103	Tree Protection Approval	\$150
§ 27-2104(c)(2)(e)	Protected Tree In-Lieu Fee, per required mitigation tree	\$500
§ 27-1522(a)(1)	All zoning permits or approvals subject to Code Enforcement Officer (CEO) Review Authority, that is not otherwise listed in the Fee Schedule and is not subject to CEO review permits.	\$300
§ 27-1558	In-Lieu Fee	\$8,000 per required Level 2 EV –Installed parking space

## Chapter 28 – Development Districts

Code/Statute	Type of Fee	Fee
§ 28-1 et seq.	Application for designation of project specific Development (a/k/a Tax Increment Financing, TIF) District	\$1,500
	Amendment of Project Specific Development (a/k/a Tax Increment Financing, TIF) District or Credit Enhancement Agreement.	\$750
	All third-party/external costs incurred by the City of South Portland relating to or resulting from any Application for the designation of a project specific Development (a/k/a Tax Increment Financing) District or Related Credit Enhancement Agreement (CEA), regardless of the whether the District is ultimately designated or the Credit Enhancement Agreement (CEA) approved.	100% of such fees shall be the responsibility of the Applicant and to the extent any such fees have been paid by the City of South Portland, the Applicant agrees to reimburse the City in full for such costs.
	Credit Enhancement Agreement (CEA) Annual Review - Administrative Fee.	1% of annual payment due to applicant or other designated fund recipient under the terms of an approved Credit Enhancement Agreement (CEA), with a minimum

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		annual fee of five hundred Dollars (\$500), provided such language is included in the terms set forth within any CEA.
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### Chapter 30 – Control of Noise from New Development

Code/Statute	Type of Fee	Fee
§ 30-4	Sound Level Limit Waiver	\$500

### Chapter 32 – Landcare Management

Code/Statute	Type of Fee	Fee
<b>Soil Quality Permits</b>		
§ 32-25	Projects < 1 acre (includes travel time, soil sampling and compaction testing for up to 7 locations and reporting)	\$330
§ 32-25	Projects 1 – 10 acres (includes travel time, soil sampling and compaction testing for up to 21 locations and reporting)	\$440
§ 32-25	Projects > 10 acres (includes travel time, soil sampling and compaction testing for up to 50 locations and reporting)	\$550

### EV Charging

Type of Fee	Fee
EV Charger Fee	\$.34/kWh
Loitering Fee	\$5.00 per hour after 30-min grace period

**Adopted:**      **July 7, 2010**

**Amended:**      July 19, 2010  
 October 4, 2010  
 December 3, 2012  
 December 17, 2012  
 March 18, 2013  
 May 19, 2014  
 November 6, 2017  
 February 20, 2018  
 March 20, 2018  
 April 17, 2018  
 October 2, 2018  
 December 18, 2018  
 June 4, 2019  
 June 13, 2019  
 October 15, 2019  
 July 16, 2020

March 16, 2021  
 August 31, 2021  
 October 19, 2021  
 November 9, 2021  
 August 16, 2022  
 October 4, 2022  
 March 21, 2023  
 April 4, 2023  
 April 18, 2023  
 June 6, 2023  
 November 14, 2023  
 January 9, 2024  
 June 4, 2024  
 August 13, 2024  
 February 4, 2025  
 November 6, 2025  
 January 20, 2026  
 February 3, 2026

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