



EXECUTIVE
DEPARTMENT

CITY OF SOUTH PORTLAND

P. O. Box 9422
25 Cottage Road
South Portland, ME 04116-9422

Scott Morelli
City Manger

Draft Minutes

Affordable Housing Advisory Committee Meeting

South Portland Community Center -2nd Floor Conference Room
Thursday, January 25, 2018
6:00 PM

Attendees

Mike Hulse
Bertrand Mizero

Isaac Misiuk
Sandy Warren

Mike Duvernay
Amanda Robertshaw

Absent:

Tex Hauser
Joshua Reny

1. Meeting called to order at 6:04 p.m.
2. Minutes - Motion by Hulse and second by Duvernay to approve the Minutes of November 01, 2017 meeting. All in favor.
3. The Committee discussed and set goals for the upcoming eighteen months.
4. Hulse & Misiuk discussed and reviewed with the committee the original eight goals of the affordable housing committee report to city council on July 8, 2016. The committee prioritized inclusionary zoning and comprehensive plan review/revision as the first set of tasks. Following this, the committee agreed to revisit Goal #2, Goal #3, Goal #5, and Goal #6 of the affordable housing committee report to the city council.
5. Duvernay & Misiuk spoke about the creation of a new mission statement as it pertains to becoming a standing committee.
6. The committee agreed unanimously the first task of the next eighteen months would be to begin working on Inclusionary zoning and draft an ordinance to present to the council, with in the next few months. Sandy agreed to meet with Tex, to discuss this topic and gain his insight. Sandy will also ask him, if available to come and provide insight to the committee directly. After the committee has reviewed and made changes to the ordinance.

7. The second task of the committee will be discussion and the implementation of policies within the comprehensive plan that to date have not yet been implemented. This information referenced in the affordable housing committee report to the city council on page 9 under the heading Final Recommendations #1, A-D. Husely stated he would like to look at the comprehensive plan to see what other policies have not yet been implemented, however the committee agreed A-D we be a good starting point.
8. Duvernay discussed Education. Both Duvernay & Husley spoke about holding a forum, the committee as a whole felt that a forum would not be a successful approach but suggested that the committee put a video clip on the city's website, explaining the new ordinance instead. The consensus is that we would not have enough folks attend this type of forum. Sandy will reach out to Josh regarding what the process is to have a video clip on the city's website as well as meet with SPCTV.
9. The Committee discussed identifying target areas for housing development and establishing a city policy and or a resolution for the city to support at least one affordable housing development each year. Misiuk and Warren to identify which would be best discussed the question regarding whether this should be a policy or a resolution.
10. Public Comments- NONE
11. Next meeting scheduled for Thursday February 22,2108
12. Round Table – Duvernay spoke about the Website, stating it was still too hard to read and needs to be looked at again for easy of patrons reviewing the information. Sandy agreed to look at the website and do her best to make it easier to navigate. Robertshaw spoke about accessory dwelling units and the need to promote this type of housing. Mizero spoke about the need to look at transportation as it pertains to housing location, accessibility and limited use of the transit system. Making it not good source of alternative transportation to replace motor a vehicle. The committee as a group spoke about how they really like the meetings scheduled ahead of time, once a month over the next six months, as well as the change in meeting time to 6:00 PM to allow more time to speak about the issues at hand.
13. Motion by Hulseley seconded by Duvernay to adjourn at 7:30p.m. All in favor.