



HUMAN RESOURCES

DONALD I. BREWER
Human Resource Director

AMY J. JENNINGS
Employee Relations Manager

KARLA J. GIGLIO
Human Resource Specialist

COLLEEN C. SELBERG
Benefits Manager

CITY OF SOUTH PORTLAND, MAINE

WATER RESOURCE PROTECTION DEPARTMENT

CIVIL / TRANSPORTATION ENGINEER

The City of South Portland is seeking a full-time (40 hours a week) **Civil / Transportation Project Engineer**.

This is a professional / technical position responsible for providing engineering services to the Engineering Division within the City of South Portland reporting directly to the Engineering Division Manager. Responsibilities include design, surveying and layout, oversight of studies, 'complete street' design, inspection of assigned projects, construction administration oversight and job site safety. Additionally, the position participates in asset management program, has responsibilities with the SWMM model and CSO program and reviews residential, commercial, municipal and subdivision applications. The incumbent provides project management on assigned projects and coordinates and assists the Collection Systems Manager and Public Works Director with projects pertaining to the City's collection systems, sidewalks and roadways as well as maintains the GIS data base.

Applicants must have a thorough knowledge of civil engineering principles, practices and methods applicable to a municipal setting and must possess considerable skill in operating computer-aided design software, GIS systems and mapping, Granite XP and SWMM modeling. The incumbent must have the ability to maintain collaborative working relationships with effective work output, ability to multi-task, work independently or part of a team and strong organizational skills and advanced communication skills in technical writing, oral presentations and public meetings.

To qualify for consideration applicants must have a minimum of five years of practical engineering experience and a Bachelor's Degree in the field of Civil Engineering, with an emphasis on collection systems and roads preferred. Applicants must possess a valid driver's license. A Professional Engineering License in the State of Maine is preferred.

The City of South Portland offers a robust employee benefits package, including health insurance, ICMA retirement (401a and 457 Plans), or pension benefit through the Maine Public Employees Retirement System, dental, vision, income protection, life insurance, flexible spending accounts and more. We also offer tuition reimbursement, wellness program, health insurance buy-back, and professional development opportunities.

The City is proud of its talented and dedicated workforce. Our strong management team is dedicated to providing employees with inspiring leadership, stability, a positive, family friendly workplace, support, encouragement and the necessary tools for success.

Job description is posted on the City's website at www.southportland.org > Departments > Human Resources > Job Opportunities.

Applications will be accepted until the position is filled by a qualified candidate.

Salary Range: \$51K to \$70K, based upon qualifications and experience.

Please submit resume with cover letter to:

City of South Portland
Karla Giglio, Human Resource Specialist
25 Cottage Road
P. O. Box 9422
South Portland, ME 04116-9422

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