

Agenda for Ad Hoc Senior Advisory Committee Meeting  
**City Hall Chambers -Second Floor**  
Monday, Feb 12, 2018  
**3:30-4:30pm**

ACTION	TIME ALLOTTED	WHO
1. Meeting structure	3 min	Sue
2. Roll Call	1 min	Maxine
3. Acceptance of Dec 12 meeting minutes	1min	Maxine
4. Meeting day and time -main group	3 min.	Sue
5. Budget-	3 min	Sue
6. Surveys		
a. Disposition of surveys remaining in Post Office	2min	Maxine
b. Multiple choice and written	20 min	Bernadette
c. Scanning	5min	Mary
7. Focus groups		
a. Members- Bernadette,Sue,Maxine,Adele,Elizabeth,Whitney,Kathleen Any others?	3 min	Maxine
b. Meeting day, time, and place-subgroup	3 min	Maxine
c. Groups /individuals to be invited	20 min	Kathleen
8. Next Meeting-date/time/place	2 min.	Maxine
9. Agenda subjects for next meeting	2 min.	Maxine
10. Public comments	1 min	Maxine
11. Adjourn	1 min	Maxine