

**CITY OF SOUTH PORTLAND, MAINE**  
**SOUTH PORTLAND ENERGY & RECYCLING COMMITTEE**

**South Portland Energy and Recycling Committee**

**Meeting Minutes**

**May 20 , 2015**

**So. Portland Community Center**

**Large Conference Room**

**Call to order - 6:30 pm.**

**Committee**

- Bob Foster - At Large (Beecher) Chair - **Present**
- Jessica Williams - At Large (Blake) Secretary -**Absent**
- Rita Thompson - District 1 -**Present**
- Todd Erickson - District 2 -**Present**
- Stanley Cox - District 3 -**Absent**
- Heather Valley - District 4 -**Absent**
- Michael Shutts - District 5 -**Present**
- Clyde Barr - At Large (Beecher) -**Present**
- Gregory Norton - Associate - At Large (Blake) -**Present**
- Vacant- Associate - District 1
- Melinda Timpf - Associate - District 2 -**Present**
- William Fritzmeier - Associate - District 3 -**Present**
- Eric Knutsen - Associate - District 4 Vice Chair -**Absent**
- Chris Gorman - Associate - District 5 -**Absent**
- Julie Rosenbach - City Liaison -**Present**
- Vacant - School Department Liaison

**Old Business:**

- Acceptance of April's minutes: Motion to accept: Melinda Timpf;  
Seconded;Michael Shutts. In favor; unanimous.
  
- Data gathering for schools: Bob listed several concerns on the lack of progress in obtaining data from the schools. Discussion centered on gathering new strategies for moving forward with this program, which will be refined over the summer. Further discussion on this item will be moved out to September.

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- Single use bags/styrofoam: Julie R. updated the committee on the proposed collaboration with other communities discussing this issue. She is currently working with Neil Allen from GPCOG and Sarah Lakeman from NRCM to establish a group meeting with regional communities. She will inform the committee when a date when a date for the meeting has been confirmed.
- Solar outreach workshop: Bob F. presented an overview of the “Solar Powering Your Community” workshop he attended in Bangor on May 2. SunShot Solar Outreach Partnership (SolarOPs) is a U.S. Department of Energy (DOE) program designed to increase the use and integration of solar energy in communities across the United States. The workshop focused on benefits and barriers of solar development in the region, understanding the regulator landscape of solar, and innovative financing options for solar projects.
- Municipal Climate Action Plan Update : Julie R. lead the discussion and gathered the history of the Municipal Climate Action Plan (CAP) from the committee members as related to the committees participation in formulating the plan. Based on the complexity of the CAP she has designed a flowchart of the overall plan. She will be refining the chart and creating projected completion dates for individual steps. This will allow for a more efficient and timely progression of the plan.

**‘Green Minute’:** Melinda T. has spoken with Leo Mahue at EcoMaine and is coordinating another tour of the facility in June. The committee will also be scheduling Leo to speak with the group at our next meeting. This discussion will include potential collaboration with him to gain more access to the schools next year.

#### **Membership Report and Updates:**

Welcoming new member: Chris Gorman taking Adrian Dowling’s slot from district 5 and Gregory Norton appointed by Councilor Blake for an at-large vacancy.

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**New Business: Bring fresh ideas** : The committee started a discussion on the new “Swap Shop” to be located within the new municipal transfer facility. The committee will be researching “best Practices for voluntary manning and operation of the shop, which will be presented to the Public Works director at a later date.

Joint Project with Conservation Commission: Bob F. presented an overview of a joint project to be undertaken with the Conservation Commission. A motion was presented to undertake the project by William Fritzmeier and seconded by Bob F. A unanimous vote was completed. The project will be announced at a later date pending the results of a Conservation Commission vote and date scheduling.

Bob F. proposed that the August meeting be canceled based on the Community Center being closed for annual maintenance. Previous August meetings have been canceled within the month. All present voted to cancel the meeting in advance.

Motion to adjourn by Melinda T., 2nd by Clyde B. Unanimous.

Adjournment - 8:15 Pm

Next meeting: Wed., June 17, 2015 - Community Center