

## **SOUTH PORTLAND CITY COUNCIL**

*POSITION PAPER OF THE CITY CLERK*

***SUBJECT:***

ORDER #203-17/18 – Public hearing and action regarding the renewal of Lodging Establishment license for SPCY, LLC d/b/a Courtyard by Marriott, 100 Southborough Drive. Passage requires majority vote.

***POSITION:***

Sec. 14-93 of the City's Code of Ordinances specifically names the City Council as the licensing board for all lodging establishment licenses, with the sole authority to "grant, deny, suspend or revoke any license in accordance with state law".

The application has been reviewed and signed off by Fire, Health and Police Departments and there have been no objections. The application is attached.

***REQUESTED ACTION:***

Passage of ORDER #203-17/18.

A handwritten signature in black ink, appearing to read "Emp. of Salary", is located in the bottom right corner of the page.



CITY OF SOUTH PORTLAND

LINDA C. COHEN  
Mayor

SCOTT T. MORELLI  
City Manager

EMILY F. SCULLY  
City Clerk

SALLY J. DAGGETT  
Jensen Baird Gardner & Henry

District One  
CLAUDE V.Z. MORGAN

\_\_\_\_\_

District Two  
KATHERINE W. LEWIS

\_\_\_\_\_

District Three  
EBEN ROSE

\_\_\_\_\_

District Four  
LINDA C. COHEN

\_\_\_\_\_

District Five  
ADRIAN T. DOWLING

\_\_\_\_\_

At Large  
MAXINE BEECHER

\_\_\_\_\_

At Large  
SUSAN HENDERSON

**IN CITY COUNCIL  
ORDER #203-17/18**

**ORDERED**, that SPCY, LLC d/b/a Courtyard by Marriott,  
100 Southborough Drive, be granted a Lodging  
Establishment license.

**Dated:** May 15, 2018



City of South Portland  
Office of the City Clerk  
25 Cottage Road  
South Portland, ME 04106  
207-767-7628

Application for a Lodging Establishment License

Valid June 1, 2018 to May 31, 2019  
\$14-800 to \$14-803

All applicants require a State Lodging License. Failure to do this may result in your City Lodging License not being issued. It is illegal to operate your business without all applicable licenses. Please fill out this application completely even if this is a renewal.

Check One: Individual  Corporation  Association  Partnership  LLC

Check One: Hotel  Motel  Bed & Breakfast

South Portland Business Name: <u>Courtyard by Marriott</u>	
South Portland Address of Business: <u>100 Southborough Drive</u>	
Mailing Address: <u>15 Main Street Suite #210</u> <u>Freeport, ME 04032</u>	
Telephone: <u>207-253-5005</u>	Website: _____
Manager Name: <u>Dayna Riley</u>	Email: <u>Dayna.Riley@marriott.com</u>
Owner of Business: <u>SPCY, LLC</u>	
Address: <u>15 Main Street Suite #210</u> <u>Freeport, ME 04032</u>	
Emergency Contact Name: <u>Daniche Morin</u>	Emergency Contact Number: <u>207-865-6105 x101</u>
Owner of Premises: <u>SPCY, LLC</u>	
Address of Premises Owner: <u>15 Main Street Suite #210, Freeport, ME 04032</u>	

Total Number of Rooms for Rent in Establishment: This year: 92 Last year: 92

Is food available for guests to consume on premises? Yes  No

Is there a swimming pool on the premises? Yes  No

License Fee:	\$50.00
Each Room Fee:	\$3.00
# of rooms	<u>92</u> x \$3.00 = <u>276</u> (not to exceed \$300.00)
Processing Fee:	\$20.00
Total:	<u>346</u>

Applicant, by signature below, agrees to abide by all laws, orders, ordinances, rules and regulations governing the above license and further agrees that any misstatement of material fact may result in refusal of license or revocation if one has been granted. Applicant agrees that all taxes and accounts pertaining to the premises will be paid prior to issuance of the license.

*Gary Seino*  
 Authorized Signature

Gary Seino, VP/CEO  
 Print Name and Title

4/4/18  
 Date

\*\*\*\*\*

FOR CITY USE ONLY

Date of Application: 4/6/18 Date taxes paid through: \_\_\_\_\_

Real Estate taxes paid to date: Yes  No

Personal Prop taxes paid to date: Yes  No

Fire Chief Approved Yes  No  Approved By: \_\_\_\_\_  
 Comments:

Health Officer Approved Yes  No  Approved By: \_\_\_\_\_  
 Comments:

Police Chief Approved Yes  No  Approved By: \_\_\_\_\_  
 Comments:

\*Bldg Inspector Approved Yes  No  Approved By: \_\_\_\_\_  
 Comments: