

**CITY OF SOUTH PORTLAND, MAINE**  
**SOUTH PORTLAND ENERGY & RECYCLING COMMITTEE**

**Meeting Minutes**

**May 18 , 2016**

**So. Portland Community Center**  
**Large Conference Room**

**Call to order - 6:30 pm.**

**Committee**

- Bob Foster - At Large (Beecher) Chair - Present
- Clyde Barr - At Large (Beecher)- absent
- Jessica Williams - At Large (Blake) Vice Chair - Present
- Gregory Norton - At Large (Blake) - Present
- Rich Crowley - District 1 - Present
- Vacant - District 2
- Melinda Timpf - District 2 - Present
- Tyler Gleason - District 3 - Present
- Vacant - District 3
- Vacant - District 4
- Vacant - District 4
- David J. Cote - District 5 - absent
- Andrew Snyder - District 5 Secretary - Present
- Julie Rosenbach - City Liaison - Present
- Vacant - School Department Liaison

**Guest**

- Eben Rose - City Councilor

**Membership Report and Updates:**

- Introduction of new Members - Tyler Gleason
- Rita Tompson has resigned
- Scott Niven and Patrick Cyr also resign
- 4 seats still vacant

**Old Business:**

- Acceptance of April's minutes - Andy Snyder moved to accept, Jessica Williams seconded.

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- Update on GHG Inventory - Julie Rosenbach: Progress is being made. The update compares 2014 inventory vs 2007. There are some discrepancies in how building square footage was calculated in 2014 vs 2007 and she is working to make the comparisons line up. Julie is also looking at the vehicle data base for consistency between 2007 and 2014. There was a general discussion of the contribution of the “grid mix” for electric use in the reduction of emissions, in particular the use of nat. gas/hydro to generate electricity vs coal-fired generation.
- MCAP actions status report - Jessica Williams distributed the draft report and is soliciting feed back on report. We are looking to make a more conversational introduction to relay the “story” of how the MCAP was developed. It was suggested a graphic timeline for the background section and that we embellish each action item with responsible party, potential GHG reduction, challenges to meeting goal, and benefits. The Importance to call out and explain methodological differences/changes that make comparisons to baseline data more difficult (i.e. correct baselines so comparisons are more accurate) was pointed out. There is a general discussion of methodological differences in the intro and Action #1, pointing out actual calculation differences in GHG Update report. It was pointed out that in Action #3 - school department buses will not be housed in new public works facility. It was suggested that Sustainability Office efforts should be spelled out (sustainability, energy efficiency, energy usage/cost). There was a consensus that we should take out last paragraph on consolidation and re-visit when Municipal Service Facility is completed, i.e. a “next step”. A glossary of terms to define terms such as energy efficiency should be added. Action #4 - states “policy does not currently address energy standards” - when actually we currently meet mandated (federal/state) standards so we should add a next step to set a goal of mandated standard + 10% (or whatever is relevant). A suggestion to set up a workshop on the status of the report was floated. We set a deadline of May 28th to have all comments on action items e-mailed

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Jessica. Committee members should use Word, activate “track changes”, and insert comments. Name file YourNamefilename. Jessica will incorporate comments into draft for Julie’s internal committee meeting, first Tuesday of June.

- Eben Rose made a comment on tracking City vehicle efficiency - fleet vehicles are tracked for life span and milage - goal should be gallons per mile (or gallons per hour) which prorates for vehicle use vs vehicle efficiency. Julie will need to discuss data collection with Doug to determine how this can best be done.
- Newsletter status: Greg - wants to submit a graphic to visualize Garbage to Garden (Tanya’s) data after submission of Tylers newsletter. He will contact Molly at the Sentry to see if this is possible

**New Business:**

- Educational Outreach - Open discussion on topics - methods.
- CAP II (2017 - 2025) Goals
- Open Discussion

Adjournment - Bob Foster moved to adjourn, Andy Snyder seconded. Meeting adjourned at 8:20 pm.

Next meeting: Wed., June 15, 2016 - Community Center