



**FINANCE DEPARTMENT**

GREGORY N. L'HEUREUX  
Finance Director

KRISTIE BRADBURY  
Deputy Finance Director

COLLEEN C. SELBERG  
Purchasing Agent

**Invitation to Bid**

**SPIN RELIEF GRINDER**

Sealed bid for furnishing a Spin Relief Grinder to the City of South Portland Parks, Recreation and Waterfront Department, as specified below, in the attached specifications and proposal, will be received by the City Purchasing Agent, Room 105, City Hall, 25 Cottage Road, South Portland, Maine 04106, until 2:00 p.m., **Monday, December 22, 2014** at which time, they will be publicly opened and read aloud. Proposals received after the above stated day and time will not be considered.

Bids shall be submitted on the attached bid form in sealed envelopes, plainly marked "Bid #15-15 Spin Relief Grinder" and shall be addressed to the Purchasing Agent at the above address.

Delivery to be made upon receipt of purchase order and shall be F.O.B., Parks Division, 33 Pitt Street, South Portland, Maine.

All equipment offered on this bid shall be brand-new and the latest type available. Bidder will state in his bid the name and model number of the equipment he is offering and will include with his bid a catalog or brochure marked to indicate the standard factory equipment of the model on which he is bidding.

Bidder must attach a separate sheet to his bid listing any deviation from the minimum specifications shown. If no attachment is provided, it will be assumed that the item being bid meets the minimum specifications.

If the equipment offered by a bidder under the attached specifications meets the specifications except for minor factors or reasonably small amounts in dimensions, and if it shall be determined by the City that these minor variations from the specifications do not prevent the equipment being bid from performing as satisfactorily or from being as good as equipment fully meeting these specifications, then these minor variations from the specifications may be waived by the City, if it deems it to be to its advantage, and the equipment with the waived variations in specifications will be accepted as fully meeting these specifications.

Since a prompt delivery is required, delivery time, as well as price, may be a factor in determining the award of this bid.

Price shall include a 14-day plate and State of Maine Certificate of Title or Certificate of Origin, which shall be made out to the City of South Portland, Maine and mailed to the Purchasing Agent, P.O. Box 9422, and South Portland, Me 04116-9422. A copy of the title application is to be delivered with each vehicle.

**There shall be within 50 miles of the Greater Portland area, a repair service which shall maintain a stock of spare parts for any make and model of any vehicle that a bidder offers in the proposal.**

**The City is requesting bids with multiple trade-ins and may accept any or all trade-ins whichever way it deems to be in its best interest to select.**

It is the custom of the City of South Portland to pay its bills within 20 to 30 days following delivery of and receipt of bills for all items covered by the purchase order. In submitting bids under attached specifications, bidders should take into consideration all discounts, both trade and time, allowed in accordance with the above payment policy. All bidders should quote net prices, therefore, exclusive of all Federal Excise Taxes and Sales Taxes.

The City of South Portland reserves the right to waive all informalities in bids, to accept any bid or any portion thereof, or to reject any or all bids should it be deemed in its best interest to do so. Except as otherwise required by law or as specifically provided to the contrary herein, the City shall govern the award of this bid's purchasing ordinance.

Colleen C. Selberg  
Purchasing Agent

# **BID SPECIFICATIONS FOR SPIN RELIEF GRINDER**

## COMPLIANCE TO SPECIFICATIONS

It shall be the bidder's responsibility to carefully examine each item of specification. The bidder shall indicate **100%** compliance by checking "Yes". Any deviation from the specification as written must be marked "NO" for each line item. **Unilateral interpretations will not be accepted.** Failure to offer a properly completed bid or failure to respond accurately to each individual item of the technical specification may cause the offender's bid to be rejected. Where the bidder answers "NO", all such variances, exceptions, and/or deviations shall be fully described in writing, identified by section, sub-section and line item, on attachment marked "Exceptions/Deviations – Notations Sheet". Any space left blank shall be considered non-compliant. **NO verbal interpretations will be accepted!** Bidders shall not use deceit or false statements in responding to written specifications as such may be cause for rejection of bid and/or other penalties.

SPECIFICATION DETAILS	COMPLY	
	YES	NO
1. Automatic Spin Grinder with relief grind capabilities with one setup		
2. Automatic Indexing System		
3. Complete enclosure with electronically interlocked guarding		
4. Factory Self Contained Vacuum System		
5. Digital Alignment Gauge		
6. Variable Speed, reversible spin drive unit		
7. Vertical and horizontal adjuster for aligning with digital gauge		
8. Operational Touch Screens with automated grinding and program recall		
9. Factory built in electric hoist		

### MOTORS

	SPECIFICATION DETAILS	COMPLY	
		YES	NO
1. Grinding Motor	a. 1 HP AC Motor totally enclosed and fan cooled		
2. Transverse Motor	a. 1/20 HP variable speed DC motor		
3. Spin Motor	a. ¼ HP fan cooled, variable speed, DC Motor		
4. Carriage Travel	a. 38" minimum		

### ADD ALTERNATE

1. Workstation	SPECIFICATION DETAILS	COMPLY	
		YES	NO

	a. Heavy duty all steel construction with 4" castor wheels		
	b. 400 lb capacity minimum		
	c. Anti roll-off mechanism		
	d. 12 volt power supply		
	e. 39.5" working height		
	f. Floor stop device to prevent movement when raised		

**WARRANTY:**

SPECIFICATION DETAILS	COMPLY	
	YES	NO
1. Complete Setup, grinder & workstation will have a minimum 12 month warranty to cover parts & labor		
2. Must have a service rep within 50 miles of South Portland		
3. Must provide 3 local references		
4. Grinder & workstation will have an instruction and parts manual included		
5. Must provide the City of South Portland an onsite setup & user training class for 4 people		
6. Unit must be ANSI & OSHA compliant with all safety standards		

**TRADE INS**

1. Foley Reel Grinder / Sharpener #388 Ser. #5424
2. 1 Express Dual 1000-type EB 2000 machine # 10354
3. 1 Toro Greensmaster 300 Model & Serial # 04345-51348

Trade in Units may be inspected by contacting:

Brian Dugas at [bdugas@southportland.org](mailto:bdugas@southportland.org) phone# 207-317-0541

or

Jason Walker at [jwalker@southportland.org](mailto:jwalker@southportland.org) phone#207-653-0475

**PROPOSAL**

The UNDERSIGNED hereby proposes to furnish a New Spin Relief Grinder to the City of South Portland Parks Department, in accordance with the attached Invitation to Bid and specifications, and at the following price, warranty, and delivery time:

**ITEM DESCRIPTION**

1. Spin Relief Grinder as described above: \$ \_\_\_\_\_

Add Alternate \$ \_\_\_\_\_

Trade-In Allowances:

Foley Reel Grinder / Sharpener #388 Ser. #5424 \$ \_\_\_\_\_

1 Express Dual 1000-type EB 2000 machine # 10354 \$ \_\_\_\_\_

1 Toro Greensmaster 300 Model & Serial # 04345-51348 \$ \_\_\_\_\_

Warranty \_\_\_\_\_  
\_\_\_\_\_

Delivery Time \_\_\_\_\_

Signed \_\_\_\_\_  
(Corporation, Firm or Company)

By: \_\_\_\_\_  
(Officer, Authorized Individual or Owner)

Title: \_\_\_\_\_

Mailing \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Zip Code \_\_\_\_\_ Date: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E- Mail: \_\_\_\_\_

Note: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.