

**South Portland City Council**  
*Position Paper of the City Manager*

***Subject:***

**ORDER #215-17/18 – Authorizing the Superintendent to implement the FY19 School Department Capital Improvement Plan in the amount of \$680,183 detailed in the Superintendent’s memo and FY19 Proposed CIP Expenditure Summary. Passage requires majority vote.**

***Position:***

This order is brought forward to formally authorize the Superintendent to implement the FY19 School Department Capital Improvement Plan. The plan totals \$680,183 and is detailed in the attached memo and expenditure summary.

***Requested Action:***

Council passage of ORDER #215-17/18.

  
City Manager

**OFFICE OF THE SUPERINTENDENT**  
**130 Wescott Road**  
**South Portland, Maine 04106-3442**



Kenneth Kunin, Superintendent of Schools  
 Kathryn Germani, Assistant Superintendent  
 Rolfe Forland, Director of Finance, HR, and Operations

Rebecca H. Brown, Director, Curriculum/Instruction/Assessment  
 Kathleen Cox, Director of Instructional Support  
 Andrew Wallace, Director of Technology

**To:** Scott Morelli, City Manager and South Portland City Council  
**Fr:** Ken Kunin, Superintendent  
**Re:** FY 19 Capital Improvement Project (CIP) Plan Summary  
**Date:** April 5, 2018  
**Cc:** South Portland Board of Education

This memo provides a summary of the proposed FY 19 Capital Improvement Project (CIP). As detailed in the FY 19 CIP Plan, we have a substantial list of anticipated projects throughout the district. We aim to provide a quality environment for learning today and to be good stewards of our schools for the future. This summary includes the location, cost by location and brief description of projects. For further project details, funding source and summary of use of Local Budget, Reserve and CIP Funds, please refer to the FY 19 Proposed CIP Expenditure Summary which is attached and also on our website: <https://www.spsd.org/board/budget>.

School/Department	Proposed FY 19	Notes*
Technology	\$201,516	SPHS iPads, ES digital classroom project, 6th gr. iPads, 3rd gr. chromebooks, HS staff laptops
Brown	\$23,820	Convert outside lights to LED, cafeteria tables, stage/gym divider
Dyer	\$3,190	Convert outside lights to LED
Kaler	\$3,770	Convert outside lights to LED
Skillin	\$75,800	Convert outside lights to LED, cont. window replacement project, student bathroom renovation, classroom furniture
Small	\$11,500	Convert outside lights to LED, stage/gym divider
Mahoney	\$11,500	Student bathroom renovation, (no outside lights to convert)
Memorial	\$28,500	Convert outside lights to LED, sealing/weatherization of curtain wall, access road repair
SPHS	\$32,587	Convert outside lights to LED, irrigate practice field, architectural work for restroom facility at Martin Field, repair tennis court cracks
District-Wide	\$173,000	Cooling systems in server rooms, plumber's van replacement, annual work detailed in CIP, steam trap surveys at Skillin, Mahoney & Memorial
Transportation	\$90,000	One type C bus that has state approval for reimbursement
School Nutrition Program	\$25,000	Van for food deliveries throughout the district
<b>Total CIP</b>	<b>\$680,183</b>	Refer to CIP for breakdown of use of local budget, reserve and CIP funds by location

\*ES=Elementary School, MS=Middle School, HS=High School

Please don't hesitate to contact me if you have further questions.

*"ENRICHING LIVES THROUGH QUALITY LEARNING FOR ALL"*

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**FY19 Proposed CIP Expenditure Summary**

**TECHNOLOGY-RELATED CAPITAL PROJECTS**

Category	Description of Task or Project	Comments	Est \$	Funded \$	Funding Source
iPads	Continue 1:1 access to technology at SPHS for students with purchase of 960 iPadPros, cases, and software/apps	2nd of 4 lease payments	\$97,259	\$97,259	Tech Reserve Transfer to Local Budget
Digital Classrooms	Three-year, 3.75% lease to replace up to 17 existing Smartboards at \$6,000/board with interactive white boards/displays at one TBD elementary school	Smartboards are failing and expensive/impractical to maintain; new technology exists with significantly lower total cost of ownership (TCO)	\$35,865	\$35,865	Student technology allotment in Local Budget
iPads	Replace 250 6th grade iPads with 64GB iPads with cases	2nd of 3 lease payments	\$34,767	\$34,767	Local Budget
Chromebooks	Expand technology access for all classrooms at grade 3 at all elementary schools	Three year, 3.75% lease to purchase 275 chromebooks @ \$250/device and management software and storage units	\$26,987	\$26,987	Technology Reserve
9-12 Staff Laptop Computers	Purchase 80 11" MacBook Air laptops for SPHS staff - Reduced for \$200 rebate per device from State	2nd of 3 lease payments	\$6,638	\$6,638	Tech Reserve Transfer to Local Budget
		<b>Total</b>	<b>\$201,516</b>	<b>\$201,516</b>	

**FY19 Proposed CIP Expenditure Summary**

**BUILDING INFRASTRUCTURE CAPITAL PROJECTS**

Brown Elementary School

Category	Description of Task or Project	Comments	Est \$	Funded \$	Funding Source
Safety/ Operations	Replace 8 cafeteria tables	Tables are in disrepair and are difficult to maneuver and store	\$14,000	\$14,000	Fund 0301
Safety/ Operations	Replace/repair stage/gym divider	The divider is difficult to move and the surface exposed to the gym and the public is in poor condition	\$7,500	\$7,500	Fund 0301
Safety/ Operations	Convert parking lot lighting to LED fixtures (expense net of potential Efficiency Maine rebate)	Achieve savings through reduced electricity usage and reduced bulb replacement	\$2,320	\$2,320	Fund 0301
		<b>Total</b>	<b>\$23,820</b>	<b>\$23,820</b>	

**FY19 Proposed CIP Expenditure Summary**

Dyer Elementary School

Category	Description of Task or Project	Comments	Est \$	Funded \$	Funding Source
Safety/ Operations	Convert parking lot lighting to LED fixtures (expense net of potential Efficiency Maine rebate)	Achieve savings through reduced electricity usage and reduced bulb replacement	\$3,190	\$3,190	Fund 0301
		<b>Total</b>	<b>\$3,190</b>	<b>\$3,190</b>	

Kaler Elementary School

Category	Description of Task or Project	Comments	Est \$	Funded \$	Funding Source
Safety/ Operations	Convert parking lot lighting to LED fixtures (expense net of potential Efficiency Maine rebate)	Achieve savings through reduced electricity usage and reduced bulb replacement	\$3,770	\$3,770	School Elementary Reserve
		<b>Total</b>	<b>\$3,770</b>	<b>\$3,770</b>	

**FY19 Proposed CIP Expenditure Summary**

Skillin Elementary School

Category	Description of Task or Project	Comments	Est \$	Funded \$	Funding Source
Building Envelope Security	Replace/repair exterior windows	Continuation of project to replace all casement windows with double hung windows	\$37,000	\$37,000	Fund 0402
Internal Building	Renovate 1st and 2nd floor Boys' bathrooms and 2nd floor Staff bathroom	Repair flooring, walls, faucets, etc.	\$15,000	\$15,000	Fund 0401
Safety/ Operations	Replace aging classroom furniture	Furniture is original to building's renovation in 1993	\$20,000	\$20,000	Fund 0400
Internal Building	Convert existing Nurse's office into Teacher Lounge	Nurse's office is quite large compared to the Teacher's Lounge - in essence swap spaces	\$5,000	\$0	
Safety/ Operations	Convert parking lot lighting to LED fixtures and replace a lamp post (expense net of potential Efficiency Maine rebate)	Achieve savings through reduced electricity usage and reduced bulb replacement	\$3,800	\$3,800	Fund 0400
		<b>Total</b>	<b>\$80,800</b>	<b>\$75,800</b>	



**FY19 Proposed CIP Expenditure Summary**

Small Elementary School

Category	Description of Task or Project	Comments	Est \$	Funded \$	Funding Source
Safety/ Operations	Replace/repair stage/gym divider	The divider is difficult to move and the surface exposed to the gym and the public is in poor condition.	\$7,500	\$7,500	Fund 0456
Safety/ Operations	Convert parking lot lighting and wallpack lights to LED fixtures (expense net of potential Efficiency Maine rebate)	Achieve savings through reduced electricity usage and reduced bulb replacement	\$4,000	\$4,000	Fund 0456
		<b>Total</b>	<b>\$11,500</b>	<b>\$11,500</b>	

Mahoney Middle School

Category	Description of Task or Project	Comments	Est \$	Funded \$	Funding Source
Internal Building	Renovate downstairs girls' and 2nd floor boys/girls' restrooms	Restrooms have issues to be addressed in terms sinks, faucets, toilets, flooring, and partitions	\$11,500	\$11,500	Fund 0405
		<b>Total</b>	<b>\$11,500</b>	<b>\$11,500</b>	

**FY19 Proposed CIP Expenditure Summary**

Memorial Middle School

Category	Description of Task or Project	Comments	Est \$	Funded \$	Funding Source
Safety/ Operations	Install wireless synchronized clock system (can be moved to new MS - is this realistic?)	Existing clock system is not synchronized nor keeps accurate time	\$16,500	\$0	
Building Envelope Security	Sealing/weatherization of Northeast curtain wall	Water infiltration is still occurring along curtain wall	\$16,000	\$16,000	Fund 0405
Safety/ Operations	Mill and pave access road by the maintenance building to re-direct water flow	Water currently flows into the maintenance areas during snowmelt and rainstorms	\$10,000	\$10,000	Fund 0405
Safety/ Operations	Replace stage curtain	The curtain is original and has visible condition issues and the track does not function	\$8,000	\$0	
Safety/ Operations	Convert external wallpack lighting to LED fixtures (expense net of potential Efficiency Maine rebate)	Achieve savings through reduced electricity usage and reduced bulb replacement	\$2,500	\$2,500	Fund 0405
		<b>Total</b>	<b>\$53,000</b>	<b>\$28,500</b>	

**FY19 Proposed CIP Expenditure Summary**

South Portland High School

Category	Description of Task or Project	Comments	Est \$	Funded \$	Funding Source
Safety/ Operations	Convert parking lot lighting to LED fixtures (expense net of potential Efficiency Maine rebate)	Achieve savings through reduced electricity usage and reduced bulb replacement	\$15,370	\$15,370	Fund 0456
Operations/ Safety	Irrigate practice fields	The fields can be used more and will be safer for students to use if irrigated	\$7,217	\$7,217	Fund 0456
Operations	Conduct architectural work for the construction of a permanent restroom facility adjacent to the concession stand at Martin Field	Installation of a permanent restroom facility would greatly enhance the experience for those attending events at Martin Field	\$5,000	\$5,000	Fund 0303
Safety/ Operations	Repair tennis court cracks	Cracking will only become worse without timely repair	\$5,000	\$5,000	Fund 0303
		<b>Total</b>	<b>\$32,587</b>	<b>\$32,587</b>	

**FY19 Proposed CIP Expenditure Summary**

District-Wide

Category	Description of Task or Project	Comments	Est \$	Funded \$	Funding Source
Internal Building	Painting throughout the district	Paint hallways, classrooms, stairwells, etc. in all buildings as necessary	\$30,000	\$30,000	Maintenance Reserve
Operations	Install cooling systems in all building server equipment rooms	Not all equipment rooms are cooled, possibly leading to equipment failure, particularly during the heat of the summer	\$30,000	\$30,000	Maintenance Reserve
Safety/ Operations	Replace van driven by Master Plumber	2002 model year van has reached the end of its useful life	\$25,000	\$25,000	Maintenance Reserve
Safety/ Operations	Annual exterior site improvements and repairs across all buildings	Annual allowance to address sidewalk, curbing, pavement, plantings, drainage, signage, etc.	\$20,000	\$20,000	Maintenance Reserve
Safety/ Operations	Annual flooring replacement and repairs across all buildings	Annual allowance to address flooring issues as they arise	\$20,000	\$20,000	Maintenance Reserve

**FY19 Proposed CIP Expenditure Summary**

District-Wide (Continued)

Category	Description of Task or Project	Comments	Est \$	Funded \$	Funding Source
Safety/ Operations	Annual inspections and repairs of athletic facilities and playground equipment	Annual allowance to inspect and repair equipment as needed	\$20,000	\$20,000	Maintenance Reserve
Safety/ Operations	Steam trap surveys at Skillin, Mahoney and Memorial	Annual allowance to replace and repair steam traps resulting in energy savings and greater safety	\$15,000	\$15,000	Maintenance Reserve
Safety/ Operations	Annual re-painting of pavement markings across all buildings	Parking lot markings have worn away and have been re-paved on an ad hoc basis	\$6,500	\$6,500	Maintenance Reserve
Safety/ Operations	Annual window cleaning across all buildings	Windows in many buildings have not been cleaned in years and should be cleaned at least annually	\$6,500	\$6,500	Maintenance Reserve
		<b>Total</b>	<b>\$173,000</b>	<b>\$173,000</b>	

**FY19 Proposed CIP Expenditure Summary**

**TRANSPORTATION CAPITAL PROJECTS**

Category	Description of Task or Project	Comments	Est \$	Funded \$	Funding Source
School Bus	Purchase one Type C bus (has State approval)	Replace aging bus used for daily student transportation to and from school	\$90,000	\$90,000	Local Budget
		<b>Total</b>	<b>\$90,000</b>	<b>\$90,000</b>	

**SCHOOL NUTRITION PROGRAM CAPITAL PROJECTS**

Category	Description of Task or Project	Comments	Est \$	Funded \$	Funding Source
Lunch Van	Purchase one lunch van for food deliveries across the district	2004 model year van has reached the end of its useful life	\$25,000	\$25,000	School Nutrition Program
		<b>Total</b>	<b>\$25,000</b>	<b>\$25,000</b>	

**FY19 Propsed CIP Projects  
Summary of Reserve/CIP Funds**

Fund	Fund Name	Balance as of 6/30/17	FY18 Expenses as of 3/21/18	Projected Remaining FY18 Expenses	Projected FY19 Net Expenses	Projected Balance at End of FY19
0202-91848	School Consolidation	292,731	0	0	0	292,731
0202-91849	School Tech Upgrade	523,750	(247,314)	0	(130,884)	145,552
0202-91850	School Unemployment	60,355	6,129	(6,741)	0	59,744
0202-91855	School Bus	204,321	(112,561)	0	0	91,760
0202-91857	School Resource Officer	5,780	(5,780)	0	0	0
0202-91858	School Elementary	19,511	0	0	(3,770)	15,741
0202-91869	School Self-Insurance	10,008	0	0	0	10,008
0202-91870	School Musical Program	113,458	(19,798)	0	0	93,661
0202-91872	Maintenance	330,007	(5,159)	(19,000)	(173,000)	132,848
0202-91873	Adult Education	5,478	(727)	0	0	4,751
0202-91874	Student Educational Support	10,530	14,636	0	0	25,166
0202-91876	Laptop Repair	30,753	17,613	(15,000)	0	33,366
0202-91879	Special Education	200,000	0	0	(50,000)	150,000
0456	School Facility	<u>87,179</u>	<u>(22,672)</u>	<u>(30,000)</u>	<u>(34,087)</u>	<u>420</u>
	<b>Total</b>	<b>1,893,861</b>	<b>(375,633)</b>	<b>(70,741)</b>	<b>(391,741)</b>	<b>1,055,746</b>
0301	FY02 Projects/SPHS Aud.	174,339	(61,982)	(85,014)	(27,010)	333
0303	SPHS Addition/Renovation	79,750	(40,938)	(26,350)	(10,000)	2,462
0400	School FY03 Projects	102,825	(66,188)	(6,134)	(23,800)	6,703
0401	School FY04 Projects	158,297	(14,945)	0	(15,000)	128,352
0402	School FY01 Projects	84,445	(18,779)	(28,286)	(37,000)	380
0403	School FY05 Projects	62,883	0	0	0	62,883
0404	School FY07 Projects	2,334	0	0	0	2,334
0405	School FY10 Projects	288,622	(80,166)	(22,825)	(40,000)	145,631
0455	School FY08 Projects	<u>26,409</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>26,409</u>
	<b>Total</b>	<b>979,904</b>	<b>(282,997)</b>	<b>(168,609)</b>	<b>(152,810)</b>	<b>375,488</b>
	<b>Grand Total</b>	<b>2,873,765</b>	<b>(658,631)</b>	<b>(239,350)</b>	<b>(544,551)</b>	<b>1,431,234</b>
	<b>Total Maintenance Related Funds</b>	<b>1,416,601</b>	<b>(310,829)</b>	<b>(217,609)</b>	<b>(363,667)</b>	<b>524,496</b>
0300	Middle School Project	(76,364)	(35,270)			(111,634)
0220	MSLN Grant	68,001	(68,001)		0	0

**FY19 Proposed CIP Expenditure Summary  
Fund 0301**

**Fund Balance as of 6/30/17** **174,339**

**Projects Completed/In-Progress as of 3/21/18:**

Brown Elementary School

Replace leaking exterior doors in three classrooms (FY17)	(8,775)
Replace AES fire box	(1,639)
Pour asphalt on sides of walkways to prevent erosion	(1,600)
Repair bell and clock system	<u>(848)</u>
	(12,862)

Dyer Elementary School

Install East playground drainage system - Eng. Study	(9,000)
Replace AES fire box	<u>(1,440)</u>
	(10,440)

Kaler Elementary School

Replace three (3) MEP control system panels	(30,556)
Replace AES fire box	<u>(850)</u>
	(31,406)

Small Elementary School

Install number and name plates to renumber and address all room in the building (FY17)	(6,075)
Replace AES fire box	<u>(1,199)</u>
	(7,274)

**Total of FY18 Projects Completed/In-Progress to Date** **(61,982)**

**Fund Balance as of 3/21/18** **112,357**

**FY18 Capital Improvement Projects to Be Completed in FY18:**

Brown Elementary School

Convert building phone system to Avaya VOIP system (FY17)	(9,300)
Replace nine damaged windows (FY17)	(7,600)
Install two (2) external security cameras	<u>(5,966)</u>
	(22,866)

Dyer Elementary School

Install engineered East playground drainage system	(21,000)
Install two (2) external security cameras	(5,966)
Repair sidewalk curbs and install filler for small bus loop and staff parking lot sidewalks (FY17)	(3,500)
Install number and name plates to renumber and address all room in the building (FY17)	(2,000)
Repair cracks/stair nosing on outside landing between rooms 8 and 9	<u>(2,000)</u>
Install fin tube for increased base heat in Room 14 (FY17)	<u>(1,500)</u>



**FY19 Proposed CIP Expenditure Summary  
Fund 0301**

	(35,966)
<u>Kaler Elementary School</u>	
Install two (2) external security cameras	(5,966)
Replace three damaged windows (FY17)	<u>(2,450)</u>
	(8,416)
<u>Small Elementary School</u>	
Convert building phone system to Avaya VOIP system (FY17)	(9,300)
Install two (2) external security cameras	(5,966)
Replace exterior windows (FY17)	(2,000)
Patch north parking lot pot holes (FY17)	<u>(500)</u>
	(17,766)
<b>Total of Remaining FY18 CIP Work</b>	<b>(85,014)</b>
 <b>Proposed Fund Balance as of 6/30/18</b>	 <b><u>27,343</u></b>
 <b><u>FY19 Capital Improvement Projects:</u></b>	
<u>Brown Elementary School</u>	
Replace 8 Cafeteria tables	(14,000)
Repair/replace stage/gym curtain divider	(7,500)
Replace parking lot exterior lights with LED bulbs	<u>(2,320)</u>
	(23,820)
<u>Dyer Elementary School</u>	
Replace parking lot exterior lights with LED bulbs	(3,190)
	(3,190)
<b>Total of Proposed FY19 CIP Work</b>	<b>(27,010)</b>
 <b>Proposed Fund Balance as of 6/30/19</b>	 <b><u>333</u></b>

**FY19 Proposed CIP Expenditure Summary  
Fund 0303**

**Fund Balance as of 6/30/17** **79,750**

**Projects Completed/In-Progress as of 3/21/18:**

South Portland High School

Install new Auditorium sound system	(19,798)
Phase One of Courtyard renovation	(13,650)
Replacement projector for Lecture Hall	<u>(7,490)</u>
	(40,938)

**Total of FY18 Projects Completed/In-Progress to Date** (40,938)

**Fund Balance as of 3/21/18** **38,812**

**FY18 Capital Improvement Projects to Be Completed in FY18:**

South Portland High School

Finish Courtyard renovation	(26,350)
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**Total of Remaining FY18 CIP Work** **(26,350)**

**Proposed Fund Balance as of 6/30/18** **12,462**

**FY19 Capital Improvement Projects:**

South Portland High School

Architectural work for Martin Field bathroom construction	(5,000)
Repair tennis court cracks	<u>(5,000)</u>
	(10,000)

**Total of Proposed FY19 CIP Work** **(10,000)**

**Proposed Fund Balance as of 6/30/19** **2,462**

**FY19 Proposed CIP Expenditure Summary  
Fund 0400**

**Fund Balance as of 6/30/17** **102,825**

**Projects Completed/In-Progress as of 3/21/18:**

Skillin Elementary School  
Replace 16 entire windows (38,354)

South Portland High School  
Construct athletic storage space in Beal Gym (23,514)  
Install sloped curbing and gates to make snow plowing  
more efficient (2,220)

District-Wide  
Purchase pre-wet system for sander/salter (2,100)

**Total of FY18 Projects Completed/In-Progress to Date** **(66,188)**

**Fund Balance as of 3/21/18** **36,637**

**FY18 Capital Improvement Projects to Be Completed in FY18:**

South Portland High School  
Install roof over trash containment area (2,934)

Transportation Facility  
Replace AES fire box *(moved from FY18 CIP)* (3,200)

**Total of Remaining FY18 CIP Work** **(6,134)**

**Proposed Fund Balance as of 6/30/18** **30,503**

**FY19 Capital Improvement Projects:**

Skillin Elementary School  
Replace classroom furniture (20,000)  
Convert parking lot lighting to LED lighting (3,800)  
(23,800)

**Total of Proposed FY19 CIP Work** **(23,800)**

**Proposed Fund Balance as of 6/30/19** **6,703**

**FY19 Proposed CIP Expenditure Summary  
Fund 0401**

**Fund Balance as of 6/30/17** **158,297**

**Projects Completed/In-Progress as of 3/21/18:**

Transportation Facility

Install direct digital controls for HVAC system (14,945)

**Total of FY18 Projects Completed/In-Progress to Date** **(14,945)**

**Fund Balance as of 3/21/18** **143,352**

**FY18 Capital Improvement Projects to Be Completed in FY18:**

Not Applicable 0

**Total of Remaining FY18 CIP Work** **0**

**Proposed Fund Balance as of 6/30/18** **143,352**

**FY19 Capital Improvement Projects:**

Skillin Elementary School

Renovate boys/girls' bathrooms on 1st and 2nd floors (15,000)

**Total of Proposed FY19 CIP Work** **(15,000)**

**Proposed Fund Balance as of 6/30/19** **128,352**

**FY19 Proposed CIP Expenditure Summary  
Fund 0402**

**Fund Balance as of 6/30/17** **84,445**

**Projects Completed/In-Progress as of 3/21/18:**

Skillin Elementary School

Sprinkler system repairs (FY16 CIP) (11,670)

Bathroom Partitions (not CIP) (7,109)

**Total of FY18 Projects Completed/In-Progress to Date** **(18,779)**

**Fund Balance as of 3/21/18** **65,666**

**FY18 Capital Improvement Projects to Be Completed in FY18:**

Skillin Elementary School

Separate music room and gymnasium duct work (20,000)

Install two (2) external security cameras (5,966)

Replace aging flagpole (2,320)

**Total of Remaining FY18 CIP Work** **(28,286)**

**Proposed Fund Balance as of 6/30/18** **37,380**

**FY19 Capital Improvement Projects:**

Skillin Elementary School

Continuation of window replacement project (37,000)

**Total of Proposed FY19 CIP Work** **(37,000)**

**Proposed Fund Balance as of 6/30/19** **380**

**FY19 Proposed CIP Expenditure Summary  
Fund 0405**

**Fund Balance as of 6/30/17** **288,622**

**Projects Completed/In-Progress as of 3/21/18:**

Mahoney Middle School

Boiler re-tubing and service (not CIP)	(22,635)
Complete heating control zoning for entire building	(30,225)
Purchase ten lunch tables	(9,710)
Replace server room A/C compressor (not CIP)	(2,306)
Replace AES fire box ( <i>moved from FY18 CIP</i> )	<u>(725)</u>
	(65,601)

Memorial Middle School

Accommodate incoming student's temperature control needs	(11,679)
Purchase removable netting for Gymnasium ceiling (FY17)	(2,162)
Replace AES fire box ( <i>moved from FY18 CIP</i> )	<u>(725)</u>
	(14,566)

**Total of FY17 Projects Completed/In-Progress to Date** **(80,166)**

**Fund Balance as of 3/21/18** **208,456**

**FY18 Capital Improvement Projects to Be Completed in FY18:**

Mahoney Middle School

Convert building phone system to Avaya VOIP system	(9,300)
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Memorial Middle School

Repair gymnasium bleachers (not CIP)	(10,425)
Remove rock wall and replace with a gradual grassy slope	<u>(3,100)</u>
	(13,525)

**Total of Remaining FY18 CIP Work** **(22,825)**

**Proposed Fund Balance as of 6/30/18** **185,631**

**FY19 Capital Improvement Projects:**

Mahoney Middle School

Renovate downstairs girl's/2nd floor boys/girls' restrooms	<u>11,500</u>
	11,500

**FY19 Proposed CIP Expenditure Summary  
Fund 0405**

<u>Memorial Middle School</u>	
Seal/weatherize Northeast curtain wall	16,000
Mill and pave access road by maintenance offices	10,000
Convert external wallpack lighting to LED	<u>2,500</u>
	28,500
<b>Total of Proposed FY19 CIP Work</b>	<b>40,000</b>
 <b>Proposed Fund Balance as of 6/30/19</b>	 <b><u>145,631</u></b>

**FY19 Proposed CIP Expenditure Summary  
Fund 0456**

**Fund Balance as of 6/30/17** **87,179**

**Projects Completed/In-Progress as of 3/21/18:**

South Portland High School

Install additional internal and external security cameras	(15,176)
Renovate the auditorium bathrooms	(5,377)
Raise air intake hoods for HVAC units in cafeteria wing	(2,119)
	<u>(22,672)</u>

**Total of FY18 Projects Completed/In-Progress to Date** (22,672)

**Fund Balance as of 3/21/18** **64,507**

**FY18 Capital Improvement Projects to Be Completed in FY18:**

South Portland High School

Construct outside athletics/maintenanace storage area	(30,000)
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**Total of Remaining FY18 CIP Work** **(30,000)**

**Proposed Fund Balance as of 6/30/18** **34,507**

**FY19 Capital Improvement Projects:**

South Portland High School

Convert parking lot lighting to LED lighting	(15,370)
Irrigate practice fields	(7,217)
	<u>(22,587)</u>

Small Elementary School

Repair/replace stage/gym curtain divider	(7,500)
Replace parking lot exterior lights with LED bulbs	(4,000)
	<u>(11,500)</u>

**Total of Proposed FY19 CIP Work** **(34,087)**

**Proposed Fund Balance as of 6/30/19** **420**



**FY19 Proposed CIP Expenditure Summary  
Technology Reserve**

**Fund Balance as of 6/30/17** **523,750**

**Projects Completed/In-Progress as of 3/21/18:**

Transfer to Local Budget for 960 SPHS student iPad Pros	(106,106)
Purchase of 480 Chromebooks for all Grade 4 and 5 classes across all elementary schools	(86,016)
Purchase of 10 interactive white boards (Eno)	(35,974)
1st lease payment for 80 11" MacBook Air laptops for SPHS staff	(22,638)
Credit from State at \$200/laptop for 80 laptops	16,000
Purchase of server/network equipment (not CIP)	(12,580)

**Total of FY17 Projects Completed/In-Progress to Date** **(247,314)**

**Fund Balance as of 3/21/18** **276,436**

**FY18 Capital Improvement Projects to Be Completed in FY18:**

Not Applicable 0

**Total of Remaining FY18 CIP Work** **0**

**Proposed Fund Balance as of 6/30/18** **276,436**

**FY19 Capital Improvement Projects:**

Transfer to Local Budget for 960 SPHS student iPad Pros	(97,259)
Purchase of 275 Chromebooks for all Grade 3 classes across all elementary schools	(26,987)
Transfer to Local Budget for 2nd lease payment for 80 11" MacBook Air laptops for SPHS staff	(22,638)
Credit from State at \$200/laptop for 80 laptops	16,000

**Total of Proposed FY19 CIP Work** **(130,884)**

**Proposed Fund Balance as of 6/30/19** **145,552**

**FY19 Proposed CIP Expenditure Summary  
Bus Reserve**

**Fund Balance as of 6/30/17** **204,321**

**Projects Completed/In-Progress as of 3/21/18:**

Transfer to Local Budget for purchase of one (1) Type D transit bus	(40,000)
Purchase of two (2) new 7 passenger vans	(45,130)
Purchase of Bus Technician service truck	(27,431)

**Total of FY17 Projects Completed/In-Progress to Date** **(112,561)**

**Fund Balance as of 3/21/18** **91,760**

**FY18 Capital Improvement Projects to Be Completed in FY18:**

None 0

**Total of Remaining FY18 CIP Work** **0**

**Proposed Fund Balance as of 6/30/18** **91,760**

**FY19 Capital Improvement Projects:**

None 0

**Total of Proposed FY19 CIP Work** **0**

**Proposed Fund Balance as of 6/30/19** **91,760**

**FY19 Proposed CIP Expenditure Summary  
School Elementary Reserve**

**Fund Balance as of 6/30/17** **19,511**

**Projects Completed/In-Progress as of 3/21/18:**

None 0

**Total of FY18 Projects Completed/In-Progress to Date** **0**

**Fund Balance as of 3/21/18** **19,511**

**FY18 Capital Improvement Projects to Be Completed in FY18:**

None 0

**Total of Remaining FY18 CIP Work** **0**

**Proposed Fund Balance as of 6/30/18** **19,511**

**FY19 Capital Improvement Projects:**

Kaler Elementary School  
Replace parking lot exterior lights with LED bulbs (3,770)

**Total of Proposed FY19 CIP Work** **(3,770)**

**Proposed Fund Balance as of 6/30/19** **15,741**

**FY19 Proposed CIP Expenditure Summary  
Maintenance Reserve**

**Fund Balance as of 6/30/17** **330,007**

**Projects Completed/In-Progress as of 3/21/18:**

Painting throughout the District (5,159)

**Total of FY18 Projects Completed/In-Progress to Date** **(5,159)**

**Fund Balance as of 3/21/18** **324,848**

**FY18 Capital Improvement Projects to Be Completed in FY18:**

Purchase 20 digital radios and one repeater (19,000)

**Total of Remaining FY18 CIP Work** **(19,000)**

**Proposed Fund Balance as of 6/30/18** **305,848**

**FY19 Capital Improvement Projects:**

District-Wide

Painting throughout the District (30,000)

Install cooling capacity in server equipment rooms (30,000)

Replace 2004 Master Plumber's van (25,000)

Annual allowance for exterior site improvements/repairs (20,000)

Annual allowance for flooring replacement/repairs (20,000)

Annual allowance for athletic/playground equipment (20,000)

inspections and repairs

Steam trap surveys/repairs at Skillin/Mahoney/Memorial (15,000)

Annual re-painting of parking lot pavement markings (6,500)

Annual window cleaning across all buildings (6,500)

**Total of Proposed FY19 CIP Work** **(173,000)**

**Proposed Fund Balance as of 6/30/19** **132,848**



CITY OF SOUTH PORTLAND

LINDA C. COHEN  
Mayor

SCOTT T. MORELLI  
City Manager

SALLY J. DAGGETT  
Jensen Baird Gardner & Henry

EMILY F. SCULLY  
City Clerk

**IN CITY COUNCIL  
ORDER #215-17/18**

**ORDERED**, that the Superintendent to implement the FY19 School Department Capital Improvement Plan in the amount of \$680,183 as detailed in the Superintendent's memo and FY19 Proposed CIP Expenditure Summary.

Fiscal Note: \$680,183

Dated: May 15, 2018

District One  
CLAUDE V. Z. MORGAN

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District Two  
KATHERINE W. LEWIS

\_\_\_\_\_

District Three  
EBEN C. ROSE

\_\_\_\_\_

District Four  
LINDA C. COHEN

\_\_\_\_\_

District Five  
ADRIAN T. DOWLING

\_\_\_\_\_

At Large  
MAXINE R. BEECHER

\_\_\_\_\_

At Large  
SUSAN J. HENDERSON