

**CITY OF SOUTH PORTLAND**  
**SCHEDULE OF LICENSE, PERMIT, INSPECTION AND APPLICATION FEES**

Adopted: July 7, 2010

Amended: July 19, 2010  
 October 4, 2010  
 December 3, 2012  
 December 17, 2012  
 March 18, 2013  
 May 19, 2014  
 November 6, 2017  
 February 20, 2018

*This Schedule is subject to amendment by City Council Order.*

<b>Chapter 8 – Fire Protection and Prevention</b>		
<b>Code of Ordinances or Statutory Reference</b>	<b>Type of Fee</b>	<b>Fee Effective 12/23/12</b>
§ 8-3.3.1(c)	Master Box connection to Dispatch Center – new connection fee	\$200
	Master Box connection to Dispatch Center – annual maintenance fee	\$200
§ 8-3.3.1(d)	Master Box connection to Dispatch Center – reconnection fee	\$200
§ 8-3.4(c)	Private central alarm system number assignment – new assignment	\$100
	Private central alarm system number assignment – annual maintenance fee	\$50
§ 8-3.4(d)	Private central alarm system number assignment – reassignment	\$50
§ 8-3.5(a)	False alarm penalty – first and second response	No charge
§ 8-3.5(b)	False alarm penalty – third response	\$25
§ 8-3.5(c)	False alarm penalty – fourth, fifth or sixth response	\$200 per response
§ 8-3.5(d)	False alarm penalty – seventh and subsequent responses	\$500 per response
§ 8-3.10.1	Master Box connection to City’s fire alarm system – new connection fee	\$200
	Master Box connection to City’s fire alarm system – annual maintenance fee	\$200
§ 8-3.10.2	Master Box connection to City’s fire alarm	\$50

	system – disconnection fee	
	Disconnect with less than (24) twenty four hours notice to Fire Department	\$100 per Fire Department visit
	Emergency disconnects between the hours of 4:00 p.m. and 7:30 a.m. and on weekends and holidays	\$100 for the first hour and \$50 for each additional hour per location
	Master Box that has been tripped without proper notification – Fire Department response fee and reconnection fee	\$125 per response; \$125 per reconnect
	Master Box connection to City’s fire alarm system – routine reconnection fee	\$50
§ 8-4.8	Inspection fees	
	Initial and first reinspection	No charge
	Second and subsequent reinspections	\$75 per inspection
§ 8-4.17	Portable structure permit fee	\$100
§ 8-4.19	Minimum amount of Fireworks Display bond	\$100,000 per event
§ 8-4.20(b)(2)	Sprinkler system connection fee	\$200
	Sprinkler system annual maintenance fee	\$200
§ 8-8.4	Tank Vessel inspection fee	\$135
§ 8-9.2	Minimum amount of Gas Line Operations Work liability insurance	\$500,000 per occurrence
§ 8-11.6	Fire Lane violation fine	\$50-\$500
§ 8-12.2; 8 M.R.S.A. § 223-A(12)	Consumer Fireworks Penalties	
	First offense for any person who uses consumer fireworks or possesses consumer fireworks with the intent to use them in the City	At least \$200 and not more than \$400, plus costs
	Second and subsequent offenses for any person who uses consumer fireworks or possesses consumer fireworks with the intent to use them in the City	At least \$300 and not more than \$600, plus costs, per violation
	First offense for any person who sells consumer fireworks or possesses consumer fireworks with the intent to sell them in the	At least \$500, plus costs

	City	
	Second and subsequent offense for any person who sells consumer fireworks or possesses consumer fireworks with the intent to sell them in the City	At least \$1,000, plus costs, per violation
§ 8-13.23	Inspection fees	
	Initial and first reinspection	No charge
	Second and subsequent reinspections	\$75 per inspection

## Chapter 14 – Licenses, Permits and Business Regulations Generally

Code of Ordinances or Statutory Reference	Business or Occupation	Fee Effective 7/27/10
§ 14-3(b)	Application Processing Fee	\$20.00
§ 14-3(b)	Advertisement Fee	At Cost
§§ 14-3(b) & 14-8	Background Check Fee	\$25.00 per name
§§ 14-700 – 14-716	Adult Use Establishment	\$550.00
§ 14-27	Amplified sound license, per event	\$10.00
	<b>Amusements</b>	
§ 14-28; 8 MRSA § 1 et seq.	Billiards or pool, per table	\$20.00
§ 14-29; 8 MRSA § 1 et seq.	Bowling alley, per establishment	\$80.00
§ 14-29	Amusement Center, device or park not otherwise defined	\$80.00
8 MRSA §§ 501-502	Carnival (traveling amusement show), per day	\$125.00
8 MRSA §§ 501-502	Circus, per day	\$300.00
§§ 14-401 – 14-413; 8 MRSA § 441 et seq.	Coin-operated amusement device, each machine	\$130.00
§ 14-34; 8 MRSA § 227	Fireworks, public display	As per 8 M.R.S.A. § 227-A(3)
§ 14-30; 8 MRSA § 601 et seq.	Roller skating rink or skate park	\$80.00
§ 14-29; 8 MRSA § 1 et seq.	Shooting gallery	\$80.00
§ 14-23; 8 MRSA § 1 et seq.	Theater, motion picture – Seating capacity of 999 or less, per screen	\$300.00
§ 14-23	Theater, motion picture – Seating capacity of 1000 or more, per screen	\$400.00
§§ 14-751 – 14-758; 30-A MRSA § 3751 et seq.	Automobile Graveyard or Junkyard	\$300.00
§§ 14-751 – 14-758; 30-A MRSA § 3751 et seq.	Automobile Recycling Business	\$500.00

§§ 14-75 – 14-80	Automobile service station, flammable liquids	\$125.00
§§ 14-501 – 14-511	Automobile Used Car Lot	\$120.00
17 MRSA Ch. 13-A	Bingo, beano, games of chance	\$100.00
	Single day event or raffle	\$25.00
§§ 14-250 – 14-270	Bottle Clubs	\$830.00
§ 14-200 et seq.	<b>Cable TV Franchise</b>	
§ 14-203(1)	Application filing fee	\$25.00
§ 14-206(a)	Proposal Bond	\$15,000.00
§ 14-206(b)	Performance Bond	\$100,000.00
§ 14-18	Car Wash, for profit making purposes	\$50.00
§ 14-18	Car Wash, bona fide non profit organization on temporary, short-term basis	N/A
§ 14-15(b); § 14-101	Christmas trees	\$30.00
§ 14-105	Farmers' Market License, per location	\$25.00
	Vendor Associated with a Farmers' Market License, per location	\$25.00
§ 14-32	Flammable liquids, oil, hazardous materials - manufacturing, refining, mixing or storing	
	Flammable and combustible liquids 1,000 to 25,000 gallons	\$125.00
	Flammable and combustible liquids greater than 25,000 gallons	\$200.00
	Compressed gas under 2,000 gallons	\$100.00
	Compressed gas greater than 2,000 gallons	\$150.00
	Aircraft refueling	\$160.00
	Marina with fuel dispensing	\$150.00
	All other flammable liquids, oil, hazardous materials	\$100.00
	<b>Flea Market</b>	
§ 14-22	Operator	\$75.00
§ 14-22	Vendor	N/A

	<b>Food Establishments (FE) without alcoholic beverage</b>	
§ 14-100 et seq.	Food preparation on site	\$200.00
§ 14-100 et seq.	No food preparation on site	\$150.00
§ 14-104	Mobile ice cream vending unit	\$120.00
§ 14-104	Mobile vending unit	\$120.00
§ 14-104	Pushcart	\$50.00
§ 14-104	Stationary vending unit	\$120.00
§ 14-104	Temporary (less than 2 weeks)	\$35.00
28-A MRSA § 653	<b>Food Establishment (FE) with alcoholic beverage</b>	
§ 14-100 et seq	Club (non-profit) w/liquor	\$600.00
§ 14-16	Hotel w/liquor	\$1,700.00
§ 14-100 et seq.	Restaurant, Class A w/liquor	\$1,400.00
§ 14-100 et seq.	Catering Establishment	\$600.00
§ 14-100 et seq.	Restaurant w/malt and/or vinous	\$600.00
§ 14-100 et seq.	Retail store w/malt and/or vinous	\$300.00
§ 14-100 et seq.	Class A lounge w/liquor	\$2,100.00
§ 14-100 et seq.	Tavern, stand-up bar w/malt	\$600.00
§§ 14-45 – 14-48	Special amusement w/dancing	\$250.00
§§ 14-45 – 14-48	Special amusement w/o dancing	\$100.00
§ 14-36	Garage sale	\$5.00
30-A MRSA § 3781	Going out-of-business sale	\$75.00
§§ 14-90 – 14-93; 30-A MRSA § 3811; CMR DHS Rules Ch. 206	Lodging Establishment	\$50.00 plus \$3.00 per room/ maximum \$300.00
	<b>Massage Establishments and Therapists</b>	
§ 14-601 et seq.	Massage Establishment	\$60.00
§ 14-601 et seq.	Massage Therapist	\$30.00
§ 14-601 et seq.	Combined Massage Establishment /Massage Therapist	\$40.00
§ 14-601 et seq.	Conditional Massage Therapist	\$30.00
§ 14-19;	Pawnbroker	\$60.00

30-A MRSA § 3960 et seq.		
	<b>Peddlers or Solicitors/ Temporary Vendors</b>	
§ 14-15	30 days or less	\$60.00
§ 14-15	More than 30 days but less than 90 days	\$85.00
§ 14-20; 30-A MRSA § 3971	Secondhand dealer	\$90.00
§ 14-24	Public Sidewalk, Use of	\$25.00
	<b>Marijuana Establishments</b>	
	Medical Marijuana Dispensaries	N/A – License not required
28-B MRSA § 101 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Marijuana Cultivation Facility	\$600.00
28-B MRSA § 101 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Marijuana Products Manufacturing Facility	\$300.00
28-B MRSA § 101 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Marijuana Social Club	Prohibited
28-B MRSA § 101 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Marijuana Retail Store	\$1,400.00
28-B MRSA § 101 <i>et seq.</i> ; § 14-770 <i>et seq.</i>	Marijuana Testing Facility	N/A - License not required
<b>§ 14-804 &amp; Article XVII</b>	<b>Short-Term Residential Rentals</b>	<b>Fee Effective: 4/15/18</b>
	Hosted Home Stay Registration (one rental in a one-, two-, three-, or four- family dwelling unit, or authorized accessory dwelling unit)	\$200.00
	Non-Hosted Home Stay Registration (one rental in a one-family dwelling unit)	\$400.00
	Inspection Fee (for Fire Department inspection on initial/renewal registration) (required for a rental in a three- or four- family dwelling unit; may be required at discretion of Fire Chief for a rental in a one- or two-family dwelling unit, or authorized accessory dwelling unit)	\$100.00
	<b>Taxicabs</b>	
§ 14-58	Certificate of Public Convenience	N/A
§ 14-59	Each taxicab	\$60.00
§ 14-60	Driver (includes badge)	\$25.00

§§ 15-269 – 15-285	Towing and Wrecker Business	\$240.00
§§ 14-725 – 14-728	Transfer Station for Municipal Solid Waste	\$500.00
§ 14-33; § 9-33 et seq.	Trucking, refuse removal	\$25.00



<b>Chapter 24 – Subdivisions</b>		
<b>Code of Ordinances or Statutory Reference(s)</b>	<b>Type of Fee</b>	<b>Fee Effective 10/24/10</b>
	Minor subdivision	\$300.00
	Amended minor subdivision	\$300.00
	Major subdivision, preliminary plan	\$300.00 plus \$50.00/lot for each lot >10
	Major subdivision, final plan	\$750.00 plus \$50.00/lot for each lot >10
	Amended major subdivision	\$400.00 if no additional lots created; otherwise same as for final plan except that existing lots do not count in calculating fee
	Re-approval of lapsed subdivision plan	\$300.00

## Chapter 27 – Zoning

Code of Ordinances or Statutory Reference	Type of Fee	Fee Effective 10/24/10
§ 27-115(b)	Zoning map change request initiated by someone other than Planning Board or City Council	\$500.00
§ 27-115(f)	Maximum Amount of Rezoning Performance Bond	\$50,000.00
§ 27-154	Board of Appeals application fee	\$100.00
§ 27-304	Nonconforming residential lot of record application fee	\$300.00
§ 27-747	Master plan application fee	\$300.00
§ 27-1403	Special Exception application fee	\$200.00
	Site Plan application fee*	
	•Land disturbance >15,000 – 2 acres	\$300.00
	•Land disturbance >2 acres	\$400.00
		\$400.00
		add'tl \$25.00/1,000 s.f.
		\$150.00/unit or tenant up to 10 units
		add'tl \$100.00/unit or tenant
	Minor site plan	\$300.00
		\$50.00
		same as site plan but minimum of \$400.00
	Re-approval of lapsed site plan	\$300.00
*In the event that a single or multi-unit or multi-tenant building and a land disturbance are both proposed, the higher of the two fees shall determine the required fee		
§ 27-1577	Accessory dwelling unit application fee	\$150.00

**Chapter 25 – Swimming Pools and Wading Pools**

<b>Code of Ordinances or Statutory Reference</b>	<b>Type of Fee</b>	<b>Amount of Fee</b>
§ 25-20(b)	Annual routine inspection if paid by May 31	\$40.00
§ 25-20(b)	Annual routine inspection if paid after May 31	\$80.00, plus City's collection costs
§ 25-20(b)	Inspection in response to complaint or subsequent reinspections following closure or noncompliance event, per inspection	\$100.00