



FINANCE DEPARTMENT

GREGORY N. L'HEUREUX
Finance Director

KRISTIE BRADBURY
Deputy Finance Director

COLLEEN C. SELBERG
Purchasing Agent

BID #02-14 TURF UTILITY VEHICLE

Invitation to Bid

Sealed bids for furnishing a Turf Utility Vehicle to the City of South Portland Parks Department as specified below, in the attached specifications and proposal, will be received by the City Purchasing Agent, Room 105, City Hall, 25 Cottage Road, South Portland, Maine 04106, until 2:00 pm., Tuesday, July 2, 2013 at which time, they will be publicly opened and read aloud. Proposals received after that date and time will not be considered.

Bids shall be submitted on the attached bid form in sealed envelopes, plainly marked "Bid #02-14 Turf Utility Vehicle" and shall be addressed to the Purchasing Agent at the above address.

Delivery to be made upon receipt of purchase order and shall be F.O.B., Parks Department, 33 Pitt Street, South Portland, Maine.

All equipment offered on this bid should be new and the latest type available. Bidder will state in his bid the name and model number of the equipment he is offering and will include with his bid a catalog or brochure marked to indicate the standard factory equipment of the model on which he is bidding.

Bidder must attach a separate sheet to his bid listing any deviation from the minimum specifications shown. If no attachment is provided, it will be assumed that the item being bid meets the minimum specifications.

If the equipment offered by a bidder under the attached specifications meets the specifications except for minor factors or reasonably small amounts in dimensions, and if it shall be determined by the City that these minor variations from the specifications do not prevent the equipment being bid from performing as satisfactorily or from being as good as equipment fully meeting these specifications, then these minor variations from the specifications may be waived by the City, if it deems it to be to its advantage, and the equipment with the waived variations in specifications will be accepted as fully meeting these specifications.

Since a prompt delivery is required, delivery time as well as price may be a factor in determining the award of this bid.

Price shall include a 14-day plate and State of Maine Certificate of Title or Certificate of Origin, which shall be made out to the City of South Portland, Maine and mailed to the Purchasing Agent, P.O. Box 9422, and South Portland, Me 04116-9422. A copy of the title application is to be delivered with each vehicle.

There shall be, within the Greater Portland area, a repair service which shall maintain a stock of spare parts for any make and model of any vehicle that a bidder offers in the proposal

If your business is a foreign corporation, limited liability company, limited partnership and or limited liability partnership, you must include with your bid, proof from the Maine Secretary of State's office that you are qualified to do business in the State of Maine.

It is the custom of the City of South Portland to pay its bills within 20 to 30 days following delivery of and receipt of bills for all items covered by the purchase order. In submitting bids under attached specifications, bidders should take into consideration all discounts, both trade and time, allowed in accordance with the above payment policy. All bidders should quote net prices, therefore, exclusive of all Federal Excise Taxes and Sales Taxes.

The City of South Portland reserves the right to waive all informalities in bids, to accept any bid or any portion thereof, or to reject any or all bids should it be deemed in its best interest to do so. Except as otherwise required by law or as specifically provided to the contrary herein, the City shall govern the award of this bid's purchasing ordinance.

Colleen C. Selberg
Purchasing Agent

Mailing address: P.O. Box 9422, South Portland, ME 04116-9422
Telephone (207) 767-3201 Fax (207) 767-7620



**BID SPECIFICATIONS FOR 2 WHEEL DRIVE DIESEL TURF UTILITY VEHICLE WITH BOX
AND SPRAY UNIT**

COMPLIANCE TO SPECIFICATIONS

It shall be the bidder’s responsibility to carefully examine each item of specification. The bidder shall indicate 100% compliance by checking “Yes”. Any deviation from the specification as written must be marked “NO” for each line item. Unilateral interpretations will not be accepted. Failure to offer a properly completed bid or failure to respond accurately to each individual item of the technical specification may cause the offender’s bid to be rejected. Where the bidder answers “NO”, all such variances, exceptions, and/or deviations shall be fully described in writing, identified by section, sub-section and line item, on attachment marked “Exceptions/Deviations – Notations Sheet”. Any space left blank shall be considered non-compliant. NO verbal interpretations will be accepted! Bidders shall not use deceit or false statements in responding to written specifications as such may be cause for rejection of bid and/or other penalties.

	SPECIFICATION DETAILS	COMPLY	
		YES	NO
1. ENGINE	a. Minimum 22 HP 3 cylinder diesel		
2. TRANSMISSION	a. 5 Speed Synchro Mesh with 5 Forward gears and 1 Reverse gear		
3. DIMENSIONS	a. Minimum 6” ground clearance		
	b. 66” Wheelbase with an overall length of 129.3” to the back of the box		
4. STEERING	a. Hydraulic power steering		
5. TURNING	a. Maximum 18” inside radius		
6. CAPACITIES	a. GVW of 5400HB with a payload capacity of 3514LB		
7. BRAKES	a. 4 wheel hydraulic disk		
8. SOUND	a. Maximum of 86DBA at Fast Idle engine speed		

BOOM SPRAYER

	SPECIFICATION DETAILS	COMPLY	
		YES	NO
1. TANK	a. 200 gallon high density polyethylene tank		
	b. Quick fill attaching point		
	c. Anti siphoning device		
	d. low center of gravity		
2. PUMP	a. Diaphragm pump with Automatic rate controller		
3. AGITATION	a. Jet agitation system with a 100 Mesh self cleaning filter		
4. BOOM	a. 18' Breakaway type Boom Sprayer		
	b. Electric hydraulic lift		
	c. Extended Range flat fan style nozzles		
	d. Electric Foam Marker		
5. STORAGE	a. Quick Detach system with storage stands and Caster Wheels		

THE UTILITY VEHICLE AND THE BOOM SPRAYER WILL BE BY THE SAME MANUFACTURER AND BE READY TO SPRAY WHEN DELIVERED.

ONE FRONT TIRE AND WHEEL AND ONE REAR TIRE AND WHEEL WILL BE SUPPLIED AS SPARES.

COMPLETE SHOP MANUAL ON CD ROM WILL BE SUPPLIED FOR BOTH THE VEHICLE AND THE SPRAY UNIT.

MUST HAVE A ONE YEAR BUMPER TO BUMPER WARRANTY

TRADE IN'S

One 2008 Toro Utility Vehicle Serial #280000243

One SMITHCO 150 gallon boom sprayer Model 7928 with a Model 400 – 420 Boom and Spraygun setup

Units can be seen at South Portland Parks Department, 33 Pitt Street, South Portland.
Contact Link Erskine at 767-7670 x 7804

PROPOSAL

The UNDERSIGNED hereby proposes to furnish one Turf Utility Vehicle to the City of South Portland, Maine, in accordance with the attached Invitation to Bid and specifications, and at the following prices, warranty, and delivery time:

<u>Item #</u>	<u>Quantity</u>	<u>Description</u>
1.	1	TURF UTILITY VEHICLE AS SPECIFIED ABOVE

Total \$ _____

Year, Make & Model # _____

Warranty _____

Delivery Time _____

Signed: _____
(Corporation, Firm or Company)

By: _____
(Officer, Authorized Individual or Owner)

Title: _____

Mailing
Address: _____

Zip Code: _____ Date: _____

Telephone: _____ Fax: _____

E-Mail: _____

Note: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.